

## Overview

This standard is about assessing your ability to undertake interpreting assignments. This involves establishing the nature of the interpreting assignment, the scope of the assignment, the degree of complexity and any health and safety considerations, for example, physical, emotional and personal safety. It also includes assessing your availability and your level of skills and competence to professionally deliver the assignment in line with ethical considerations and relevant codes of conduct. This standard is for all interpreters who undertake interpreting assignments.

## Assess your ability to undertake interpreting assignments

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### Performance criteria

You must be able to:

1 identify:

1.1 the subject matter, purpose and scope of the interpreting assignment, seeking clarification where relevant

1.2 the degree of complexity and sensitivity of the interpreting assignment including potential conflicts of interest

1.3 the mode of interpreting to be used (consecutive or simultaneous/whispered), as appropriate

1.4 the language and interpreting skills required for the interpreting assignment including any specialist or domain specific knowledge requirements

1.5 any health and safety considerations

2 assess:

2.1 your availability to fulfil the interpreting assignment

2.2 your level of skills and competence to professionally deliver the interpreting assignment in line with ethical considerations and relevant codes of conduct

3 review and agree the terms and conditions of engagement for the interpreting assignment, clarifying any queries and concerns with the relevant parties, as appropriate

4 advise the relevant parties in a professional and timely manner of the decision to accept or decline the interpreting assignment based on assessment of your skills, competence, availability and conditions of engagement, providing any relevant information, as appropriate

5 ensure your conduct is in line with ethical considerations, relevant codes of conduct and relevant legal requirements

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## Knowledge and understanding

You need to know and understand:

- 1 spoken and/or signed language at a complex level for your working languages, which is equivalent to C1 within the Common European Framework of Reference for Languages (please see the Languages NOS for more information)
- 2 the role of the interpreter, the principles of professional practice, relevant codes of conduct, relevant legislation and relevant legal requirements. This includes managing ethical behaviour/principles, conflicts of interest, confidentiality, impartiality, integrity, accountability and professionalism
- 3 techniques to anticipate the type and the degree of difficulty of an interpreting assignment and the needs of relevant parties
- 4 how to assess your skills and level of competence against the requirements of an interpreting assignment
- 5 contract negotiation and agreement, including time scales, payment and professional indemnity insurance, as appropriate
- 6 problem solving techniques relevant to interpreting

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**Links to other NOS** This standard is linked to a number of other standards, in particular:

**Interpreting NOS**

CFAINT02 Prepare for interpreting assignments

CFAINT03 Interpret one-way as a professional interpreter

CFAINT04 Interpret two-way as a professional interpreter

CFAINT05 Evaluate and develop your professional practice as an interpreter

CFAINT06 Produce sight translations within interpreting assignments

CFAINT07 Produce immediate translations within interpreting assignments

CFAINT08 Work with other interpreters

CFAINT09 Undertake remote interpreting assignments

**Languages NOS**

CFALANG1.6 Read complex text on a wide range of work topics

CFALANG2.6 Speak/Sign using complex language in a wide range of work situations

CFALANG3.6 Write complex text on a wide range of work topics

CFALANG4.6 Understand complex spoken or signed language in a wide range of work situations

**Other NOS**

CFABI2 Undertake freelance work

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<b>Developed by</b>	Instructus
<b>Version Number</b>	1
<b>Date Approved</b>	November 2017
<b>Indicative Review Date</b>	November 2022
<b>Validity</b>	Current
<b>Status</b>	Original
<b>Originating Organisation</b>	Skills CFA
<b>Original URN</b>	CFAINT01
<b>Relevant Occupations</b>	Administration; Language, literature and culture; Linguistics; Interpreter; Public Service Interpreter; Other languages, literature and culture; Public Service Professionals; Communications
<b>Suite</b>	Interpreting
<b>Keywords</b>	Interpreting, assignments, ability, assessment