

Job Title: Perfect Binder Operator
Employee Classification: Full-Time Hourly
Location: Kitchener, Ontario
Shift: Afternoon
Start Date: Immediate

Are you interested in joining a fast-growing company in the Print industry? Cober is a family owned business operating in the Kitchener-Waterloo area for over 105 years. Our business has expanded to three locations in Ontario and employs more than 180 employees. We are one of Canada's largest commercial printers and ship over 2 million orders a month! We are proud of our technical innovations and are constantly investing in our manufacturing capabilities.

Why Choose Cober?

- Eligible for comprehensive Family Health Care after 90 days
- Stable secure employment at a company that has grown during the pandemic
- Referral bonus program
- Lunches, contests and fun events hosted by our Culture Club

Job Summary:

This position will report directly to the Bindery Manager. They will be responsible for operating the PUR binding operations for press and digital-press projects in compliance with job specifications and company quality standards. They work closely with other staff members to finish projects and achieve daily production goals and perform routine maintenance on all workstation equipment to ensure optimum output.

Duties and Responsibilities:

- Perform all perfect binding functions including set up and operation of the binder to collate, jog, and feed printed sheets and signatures for the binding process, and for 3 side trimming once bound.
- Feed product into the machine and perform visual inspection for defects. Run samples to ensure the product is straight and any image area is lined up properly.
- Adjust machine settings when necessary. Constantly monitor the quality of the product during the binding process.
- Sort rejects and keep individual work stations clean and free of hazards.
- Load bound product onto the proper skids/tables to move on to the next production work area.
- Trouble-shoot and correct problems with equipment or material.



- Understand and follow safety procedures regarding the operation and maintenance of the equipment and follow the Company safety policies.
- Operate other finishing equipment as required based on experience and production needs.
- Clean and maintain equipment and the work area during the shift or following maintenance of equipment.
- Inform manager/supervisor of any equipment or supply issues.

Minimum Qualifications and Skills

- High school diploma or vocational/technical certificate.
- Previous experience working in bindery area operating machines.
- Working knowledge of set up, adjustment, procedures, capabilities and limitations of equipment used to bind printed material to complete finished products.
- Familiarity with different paper weights, sizes, types and colours to identify paper conditions (ie. Excessive moisture or curling that may require special adjustments.)
- Able to perform basic math (decimals, imperial and metric units) and the ability to read and interpret written work orders.
- Mechanical background and skill making adjustments to powered machines using hand tools.
- Able to consistently follow instructions to ensure the task is done to job specifications.
- Reliable attendance, punctuality and able to effectively work independently and in a team environment.

If this opportunity sounds like a great fit for you, please apply & send your resume now by email to hr@cobersolutions.com

Cober Printing Limited is an equal opportunity employer and committed to providing an inclusive and barrier-free work environment, beginning with our hiring process. If, at any time during the evaluation process, you require accommodation, please use the contact information to make arrangements for specialized accommodation. Any information received regarding accommodation will be kept confidential.

We thank all applicants for their interest in Cober however, only candidates selected for further consideration will be contacted.

