



Tuesday, June 9, 2020

REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session

6:00 p.m. Public Session

333 East 8th Street

Oakland, CA 94606

VIRTUAL MEETING VIA ZOOM WEBINAR

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20

Those that would like to view the meeting can do so Live on Peralta College's YouTube link:

https://www.youtube.com/channel/UCTEVvZCQ1p_vqMRafmQFUww

PUBLIC COMMENTS

In order to equitably facilitate public comments, the following is required:

STEP 1 - Send all public comments to the Clerk of the Board at bmartinez@peralta.edu (Public comments must be received prior to 12:00 p.m. on the day of the meeting.)

STEP 2 - Those participating in public comment and providing institutional reports are also required to register for the webinar at the following link:

https://cccconfer.zoom.us/webinar/register/WN_O6SUWpPGRYWI7_xqEPJ9vw

After registering, you will receive a confirmation email containing information about joining the webinar.

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

The meeting can also be viewed Live on Peralta College's YouTube link:

https://www.youtube.com/channel/UCTEVvZCQ1p_vqMRafmQFUww

1. CLOSED SESSION

Subject

1.1 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

1. CLOSED SESSION

Subject

**1.2 Public Employee Appointment (Government Code Section 54957)
Meeting**

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

1. CLOSED SESSION

Subject

**1.3 Public Employee Discipline/Dismissal/Release
Meeting**

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

1. CLOSED SESSION

Subject

**1.4 Public Employee Evaluation
Meeting**

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

Chancellor Evaluation

1. CLOSED SESSION

Subject

**1.5 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
Meeting**

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

- Conference with Legal Counsel (54956.9(a)), Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).
- Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402.
- Hussain v. Peralta Community College District, Alameda Superior Court case no. RG20057885.
- Waiver of Confidentiality of Closed Session as it relates to a specific legal matter - Discussion and Action (Government Code section 54963).

2. OPEN SESSION

Subject

2.1 Call to Order

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject

2.2 Pledge of Allegiance

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject

2.3 Roll Call

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject

2.4 Report of Action Taken in Closed Session

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

2. OPEN SESSION

Subject

2.5 Approval of the Agenda

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

2. OPEN SESSION

Subject

2.6 Approval of the May 26, 2020 Minutes

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action, Minutes

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

No

Budgeted

No

2. OPEN SESSION

Subject

2.7 Approval of the May 29, 2020 Minutes Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action, Minutes

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

No

2. OPEN SESSION

Subject

2.8 Associated Student Government Reports Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

2. OPEN SESSION

Subject

2.9 Peralta Classified Senate Report Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

2. OPEN SESSION

Subject

2.10 District Academic Senate Report

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

2. OPEN SESSION

Subject

2.11 Public Communication

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

2. OPEN SESSION

Subject

2.12 Chancellor's Reports

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

- Accreditation Update
- Campus Reports

File Attachments

COA College Report.pdf (3,817 KB)

6.9.20 Merritt College BOT Report.pdf (591 KB)

Laney College Board Highlight June 9.pdf (400 KB)

BCC - News fortheBoard 06-09-2020 v2.pdf (839 KB)

stanback stroud remarks for 632020 webinar.pdf (132 KB)

06092020chancellor Report Rest in Power and Peace_FabLab.pdf (822 KB)

3. PRESENTATIONS

Subject

3.1 Security Plan - First Read. Presenter: Vice Chancellor Sata Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Dr. Leigh Sata, Vice Chancellor, Department of General Services

BACKGROUND/ANALYSIS:

The public health and safety of the Peralta Community College District is paramount to creating and maintaining an environment conducive to student learning and faculty and staff service. The Board of Trustees expressed their commitment to an alternative model of public health and safety that goes beyond the traditional law enforcement focused model and incorporates respect and service for the community. Toward that end, the Chancellor convened a taskforce charged with recommending an effective model for providing health and safety at PCCD.

The Task Force engaged a security strategy consultant, conducted a survey of the PCCD internal community, accessed survey data derived from previously executed survey connected with locally elected officials, community based organizations, the mental health community, equity groups and racial/culturally affinity organizations, and Restoring Our Community, an academic support program at Laney College, by and for formerly incarcerated students.

A districtwide forum was held – We Keep Us Safe – to explore the roles we play, the values and strengths of the community that can be built upon and the actionable steps that can be taken to define campus safety in a way that values the humanity of all members and ensures agency and safe spaces for everyone.

The participatory governance process has informed the development of the framework and the development and implementation of the RFP for a community-centered vendor.

The model proposed is designed to provide a multi-faceted approach with based on the strengths found in Community-Centered approaches, traditional law enforcement, private security and student learning experiences in alignment with the mission of empowering and transforming lives.

This item presents the background and recommendation of a model that adds a component that enables us to ground the approach in a racially aware, culturally mindful approach. The first read of the contracts of some components are included.

An RFP is currently out on the community-centered vendor and a contract will subsequently be brought forward upon the completion of the RFP process.

Board input will be received and a final version of the plan will be brought to the Board for approval at the next meeting.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

File Attachments

200609 RFP2019-20-xx.v3_DW_CommunityBasedSecurityServices[DRAFT-BOT.attachment].pdf (435 KB)

200609 ACSO_Amendment#3_FY2020-21.pdf (532 KB)

200609 ACSO_OriginalContract&Amendments1&2.pdf (4,531 KB)

200609 A-1_IndependentContractorAgreement(A-1ProtectiveServicesInc.)withBoardApprovalBoardDocs_(Rev.11.19).pdf (2,192 KB)

june 9 bot presentation.pdf (5,099 KB)

3. PRESENTATIONS

Subject

3.2 Risk Management Update. Presenter: GC Warden & Royl Roberts Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

TO: Peralta Board of Trustees

FROM: Delisle Warden, Interim General Counsel and Chief of Staff

BACKGROUND/ANALYSIS:

General Counsel Warden and Royle Roberts will be providing the Board with a risk management report.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

Information

File Attachments

Risk Management Update May 2020.pdf (205 KB)

3. PRESENTATIONS

Subject

3.3 Status of all maintenance and construction projects. Presenter: Vice Chancellor Sata Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

TO: Peralta Board of Trustees

FROM: Dr. Leigh Sata, Vice Chancellor, DGS

BACKGROUND/ANALYSIS:

Vice Chancellor Sata will be briefing the Board on the status of all construction and maintenance

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

File Attachments

200526 DGS Update.pdf (162 KB)

200609 Status of Maintenance and Construction Projects FINAL.pdf (5,704 KB)

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

4.1 Consider Approval of addendum #2 to Independent Contractor Agreement (ICC #15578) for Miguel Vega in an Amount not to Exceed \$5,040. Presenter: President Karas Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action (Consent)

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Dollar Amount

\$5,040.00

Budgeted

Yes

Budget Source

Fund 01

Goals

A: Advance Student Access, Equity, and Success
B: Engage and Leverage Partners
TO: Peralta Board of Trustees

FROM: Tim Karas

PREPARED BY: Tim Karas

BACKGROUND/ANALYSIS:

Addendum #2 is an expansion of the scope of work to include the facilitation of production of Personal Protection Equipment essential for reopening COA operations. As an advanced manufacturing lab, the FabLab is uniquely suited to this task and the existing ICCs can coordinate others in the effort to supply the college with face masks, face shields, and work area shields, for example.

ICC 15578	Scope of Work Dates	Amount	Date Board Approved
Original	July-December 2019	\$39,600	June 2019
Addendum #1	January-June 2020	\$32,400	November 2019
Addendum #2	June 2020	\$5040	

STS Ticket Number 83204

DELIVERABLES/SCOPE OF WORK:

The contractor will oversee the in house production of Personal Protective Equipment to fulfill the needs of the campus and ensure our collective safety. Prototypes and fabrication of PPE and items facilitate social distancing will be produced.

These items include:

- Cloth face masks
- Face shields
- Signage
- Floor markings
- Dividers for service counters
- Protective screens

ANTICIPATED COMPLETION DATE:

June 30, 2020

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

FY 2019-20 Agreement 15578 Addendum 1 Miguel Vega 734064.pdf (926 KB)
m_vega_sp2020_extension_coa_fablab.pdf (46 KB)
Vega_Miguel_Resume.pdf (58 KB)
MVega Addendum 2.pdf (117 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

4.2 Consider Approval of an Addendum #2 to Independent Contractor Agreement (ICC #15577) for VS Tech (Vince Stevenson) in an Amount not to Exceed \$4,480. Presenter: President Karas Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action (Consent)

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Dollar Amount

\$4,480.00

Budgeted

Yes

Budget Source

Fund 01

Goals

A: Advance Student Access, Equity, and Success

C: Build Programs of Distinction

TO: Peralta Board of Trustees

FROM: College of Alameda

PREPARED BY: Dr. Tim Karas, College President

BACKGROUND/ANALYSIS:

Addendum #2 is an expansion of the scope of work to include the facilitation of production of Personal Protection Equipment essential for reopening COA operations.

As an advanced manufacturing lab, the FabLab is uniquely suited to this task and the existing ICCs can coordinate others in the effort to supply the college with face masks, face shields, and work area shields, for example.

ICC 15577 Scope of Work Dates Amount Date Board Approved

Original July-December 2019 \$35,200 June 2019

Addendum #1 January-June 2020 \$28,800 November 2019

Addendum #2 \$4,480 (pending approval at the June 9, 2020 Board meeting)

STS Ticket Number 83206

DELIVERABLES/SCOPE OF WORK:

The contractor will oversee the in house production of Personal Protective Equipment to fulfill the needs of the campus and ensure our collective safety. Prototypes and fabrication of PPE and items facilitate social distancing will be produced.

These items include:

- Cloth face masks
- Face shields
- Signage
- Floor markings
- Dividers for service counters
- Protective screens

ANTICIPATED COMPLETION DATE:

June 30, 2020

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

FY 2019-20 Agreement 15577 Addendum 1 VS Tech 734190.pdf (1,091 KB)

vincent stevenson Resume.pdf (47 KB)

FabLab_VSTech expanded Statement_of_work_VS_Tech_20-21.docx.pdf (50 KB)

VCTech Addendum 2.pdf (117 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

4.3 Consider Approval of addendum #3 to the Independent Contractor Agreement (ICC #15580) for Idea Builder Labs (Danny Beesley) in the Amount not to Exceed \$9,540 for expansion of scope. Presenter: President Karas

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action (Consent)

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Dollar Amount

\$9,540.00

Budgeted

Yes

Budget Source

Fund 01

Goals

C: Build Programs of Distinction

B: Engage and Leverage Partners

A: Advance Student Access, Equity, and Success

TO: Peralta Board of Trustees

FROM: College of Alameda

PREPARED BY: Dr. Tim Karas, College President

BACKGROUND/ANALYSIS:

Addendum #3 is an expansion of the scope of work to include the facilitation of production of Personal Protection Equipment essential for reopening COA operations.

As an advanced manufacturing lab, the FabLab is uniquely suited to this task and the existing ICCs can coordinate others in the effort to supply the college with face masks, face shields, and work area shields, for example.

ICC 15580	Scope of Work Dates	Amount	Date Board Approved
Original	July-December 2019	\$21,600	June 2019
Addendum #1	January-June 2020	\$14,220	November 25, 2019
Addendum #2	March -June 2020	\$23,000	February 2020
Addendum #3	June 2020	\$9,540	(pending June 9th board approval)
Total:		\$68,360	

STS Ticket Number 83227

DELIVERABLES/SCOPE OF WORK:

The contractor will oversee the in house production of Personal Protective Equipment to fulfill the needs of the campus and ensure our collective safety. Prototypes and fabrication of PPE and items that facilitate social distancing will be produced

These items include:

- Cloth face masks
- Face shields
- Signage
- Floor markings
- Dividers for service counters
- Protective screens

ANTICIPATED COMPLETION DATE:

June 30, 2020

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

Danny Beesley Resume.pdf (25 KB)

CoA_FabLab_Support_Scope_of_Work_IBL_Danny_Beesley_Spring_2020.docx (9 KB)

FY 2019-20 Agreement 15580 Addendum 2 Idea Builder Labs LLC 733815.pdf (1,275 KB)

IdeaBuilder Addendum 3.pdf (167 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - FACILITIES

Subject

5.1 Consider Approval of Agreement for Architectural Services with Gutierrez/Associates Architects & Planners, for architectural services at the College of Alameda Aviation School, in the amount of \$395,000.00. (EDA) Grant Presenter: Vice Chancellor Sata

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action (Consent)

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Dollar Amount

\$395,000.00

Budgeted

Yes

Budget Source

Measure A and the Department of Commerce's Economic Development Administration (EDA) Grant

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Department of General Services

BACKGROUND/ANALYSIS:

DGS is seeking Board approval for an architectural contract with Gutierrez/Associates in the amount of \$395,000, for the EDA and Bond funded project at the COA Aviation Center at the Oakland Airport.

In September 2018, the Department of Commerce approved the College of Alameda’s application for an Economic Development Agency (EDA) investment grant in the amount of \$3,000,000. The grant requires a matching investment of \$3,000,000 from the District, which will be bond funded. This \$6,000,000 project is considered phase 1 of a two-phase project. The District has applied for State funding for phase 2 of the Aviation Center.

Consistent with Government Code Section 4525, *et seq.*, in August 2019, the District issued a Request for Proposals for architectural services for the College of Alameda (COA) Aviation Economic Development Administration Project (RFP #19-20/01). On September 6, the District's Purchasing Department received four proposals and an evaluation committee, consisting of representatives from the stakeholder group and the Department of General Services (DGS), evaluated the proposals and interviewed the vendors. Gutierrez/Associates Architects & Planners was deemed the most qualified to perform the work.

The four finalists were as follows:

<i>Rank</i>	<i>Firm</i>	<i>City</i>	<i>SLBE/SELBE</i>	<i>Fee</i>
1	Gutiérrez/Associates	Oakland	SLBE	\$ 395,000
2	DSK Architects	San Francisco	SLBE subs	\$ 539,397
3	AE3 Partners	Oakland	-----	\$ 438,728
4	In Feet Cubed	San Leandro	-----	\$ 559,000

The scope of work includes modernizing and upgrading 13,243 GSF in Building B at the Aviation school. The work will proceed in several stages, as follows:

Stage 1: Relocate the main entry and will relocate and expand the composites shop;

Stage 2: Relocate and upgrade restrooms at the ground level, add restrooms at the mezzanine level, add a two-stop elevator, and will replace the existing indoor access stair;

Stage 3: Relocate faculty offices from the ground floor to the mezzanine and reconfigure the utility room; and

Stage 4: Convert the remainder of the mezzanine to a combined instructional space for electrical and avionics.

If budget and program requirements allow, the tool room at the ground level will be converted to instructional space and a new tool area will be created. The fire alarm system, HVAC and electrical systems will be substantially replaced. The fire sprinkler system will

be expanded. Energy efficiency and code compliance will be improved. Classrooms will be equipped with modern teaching technology and new furnishings.

Gutierrez/Associates Architects & Planners is a local Oakland based full service architectural firm. Gutierrez/Associates Architects & Planners is a minority owned firm and qualifies as small local business.

Gutierrez/Associates is located at:
315 14th Street
Oakland, CA 94612
<http://gaarchitecture.com/>

Efren Gutierrez is the owner principal.

DELIVERABLES/SCOPE OF WORK:

In addition to the scope of work below, the EDA requires that "Appendix II of CFR 200 or Architectural/Engineering checklist" is acknowledged and referenced in the contract. The scope of services under the contract includes:

- Schematic Design
- Design Development
- Construction Documentation
- Bidding assistance
- Construction administration
- Construction Closeout
- State of CA required forms submission
- DSA plan check and back check edits as required
- Solicitation support for specialty services
- Development of plans and Specifications for Construction
- And other various activities required for project completion

ANTICIPATED COMPLETION DATE:

June 30, 2022

EVALUATION AND RECOMMENDED ACTION:

The Purchasing Department, the DGS Director of Facilities Planning & Development, the Vice Chancellor of General Services, and Chancellor recommend approval of Agreement for Architectural Services with Gutierrez/Associates Architects & Planners for architectural services at the College of Alameda Aviation School, in an amount not to exceed \$395,000.00.

File Attachments

2020-05-21 COA Aviation Project Gutierrez Architect Agreement_3557473_1(DMS).PDF (1,152 KB)

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5. CONSENT CALENDAR - FACILITIES

Subject

5.2 Consider Approval of Amendment No. 1 to the Independent Consultant Agreement for Professional Engineering Services with Allana Buick & Bers for the Laney Podium Waterproofing Replacement Phase 3 Project to Increase the Scope of Investigative Services in an Amount Not-to-Exceed \$27,350.00. Presenter: Vice Chancellor Sata Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action (Consent)

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Dollar Amount

\$27,350.00

Budgeted

Yes

Budget Source

Measure A Funds

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton CM

BACKGROUND/ANALYSIS:

Amendment No. 1 covers additional services for Allana Buick & Bers (ABB) required to address identified leaks at the Laney Theater. The additional services include the performance of further investigations at the roof level and brick façade of the Theater building. After ABB investigates the leaks, ABB will generate a report and prepare a repair recommendation.

In late 2013, the Peralta Community College District experienced extensive water intrusion and numerous complaints from faculty and students at Laney College Campus. The District retained the services of Gale Associates to investigate the source of the leaking and to provide documentation to address the leaks. The documented work was installed in 2014 by Valentine Corporation, but the work was not successful in addressing the issue. As a result, substantial rework had to be performed.

The District then engaged the engineering services of ABB to investigate the leak issue and prepare remedial set of design documents. After the initial investigation by ABB, it was decided to proceed with the overall scope of work in three phases. ABB prepared the design for phases 1 and 2 in 2017 and 2018 respectively. The scope of work for phase 1 included repair work at various locations below southern courtyard B. The scope of work for phase 2 included completing repairs at center courtyard A; center, east, and west courtyards F; and center courtyard G. Construction of phase 1 and 2 was completed in 2018 and 2019 respectively.

The scope of work for phase 3 will entail repairs at courtyard A east, courtyard E south, various walkways throughout the campus, and miscellaneous leak repairs throughout the campus specifically at the Tower 9th floor, Student Center basement level and 4th floor, men’s and women’s restrooms in the breezeway below Tower Building, Fitness Center, Building A west, Building B north, and Building C.

A summary of the original contract amount and amendments are noted below and are attached.

Contract	Approved Amount	Time Extension	Board Approval Date
Original Contract	\$265,160.00	N/A	5/12/20
Amendment No. 1	\$27,350.00	0 days	This Item
New Contract Sum	\$292,510.00		

DELIVERABLES/SCOPE OF WORK:

Scope of Services – Laney Podium Waterproofing Replacement Phase 3

1. Investigation and Reporting Services

- a. Receive and review available record drawings, specifications, prior investigative reports and other relevant documentation to provide our staff with an understanding of the existing construction and any previous repair efforts.
- b. Meet with Swinerton, District, and the Project Team on site initially to discuss the project, scheduling, and any specific concerns.
 - i. Proposal includes up to four (4) hours for this meeting including preparation and travel.
- c. Conduct a two (2) day site visit to review and document existing conditions of the brick façade and observe roof cores with the help of a subcontractor. Observations will be

documented with field notes, sketches and digital photographs which will be the basis for our report. Investigation will include:

- i. Visual review of exterior brick façade and roofing conditions to assess the following:
 1. Determine elevations in need of repairs, such as tuck pointing
 2. Identify cold joints in need of sealant work
 - ii. With the assistance of a sub-contractor, observe removal of brick in a 2' x 2' section to study the condition of underlying concrete wall at cold joints and in field (assumes 4 locations)
 1. Budget includes an allowance for the sub-contractor.
 2. Assumes contractor will provide lift and lift operator to allow us to access the upper portions of the wall.
 - iii. With the assistance of a qualified roofer, observe up to three (3) roof cores to evaluate the conditions of the underlying roofing membrane
 1. Budget includes an allowance for a roofer to provide test cuts.
 2. Access to roof and site will be coordinated by Swinerton and District staff.
 - iv. Proposal includes one building envelope Consultant on site for up to ten (10) hours per day (20 hours total) and one roofing consultant onsite for up to eight (8) hours.
- d. Prepare a report of our field observations and preliminary repair/replacement recommendations, and recommendations for additional investigation and testing, if necessary. Report will include:
- i. Rough order of magnitude (ROM) costs with the assistance of a contractor
- e. Meet with Swinerton and the District on one (1) occasion to review report, answer any questions, and discuss next steps.
- f.
1.
 - i. Proposal includes up to two (2) hours for this teleconference meeting, including preparation and follow up.

ANTICIPATED COMPLETION DATE:

Work will be completed by December 31, 2020.

EVALUATION AND RECOMMENDED ACTION:

The Project Manager, Vice Chancellor of General Services and Chancellor recommend approval of Amendment No. 1 to Independent Consultant Agreement for Professional Engineering Services with Allana Buick & Bers for the Laney Podium Waterproofing Replacement Phase 3 Project to increase the scope of investigative services in an amount not-to-exceed \$27,350.00.

File Attachments

Amendment #1 to Agreement for Professional Services
(ABB)(CLEAN)_3556762_1(DMS).pdf (247 KB)

Peralta CCD Laney Podium WP replacement phase 3 (ABB
signed)_3555028_1(DMS).PDF (2,638 KB)

Peralta Futility Reso re ABB - Phase 3 Remediation (SD)_3555029_1(DMS).PDF (107
KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - FACILITIES

Subject

5.3 Consider Approval of Change Order No. 1 to the Agreement for Construction Services with Rosendin Electric, Inc. for Repair and Improvement Work to Malfunctioning Parking Lot Lighting at Laney College, in an Amount not to exceed \$27,849.00. Presenter: Vice Chancellor Sata.

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action (Consent)

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Dollar Amount

\$27,849.00

Budgeted

Yes

Budget Source

Bond Funds

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton CM

BACKGROUND/ANALYSIS:

On November 14, 2019, Laney College (“Laney Campus”) experienced a sudden, surge of power in the lighting control wiring which caused the circuit breaker within the transformer room located adjacent to the physical plant in Building E to fail. The resulting malfunction of the lighting in the parking lot impaired visibility at the Laney Campus during low light periods of the day (“Emergency Loss of Lighting”).

On December 10, 2019, the Governing Board of Trustees approved Resolution No.19/20-15 authorizing the Chancellor, or her designee, to take all actions required to restore power to the malfunctioning parking lot lights at Laney College. At the same meeting, the Board of Trustees ratified an Agreement for Construction Services with Rosendin Electric, Inc. (“Contractor”) to perform the necessary repair work. A temporary installation of gas-operated lighting addressed the winter darkness, which was a safety issue, and more permanent repair was required to adequately address the failed circuit breaker.

Repairs were completed by December 13, 2019 in three phases. The first phase was replacement a 150 amp breaker. The second phase was the removal and replacement of damaged parking lot wiring. The third phase was an investigation of the existing parking lot lighting, to ensure that faculty, students and staff were protected from risks posed by impaired visibility, particularly at night. The phase three investigation revealed that many of the existing fluorescent fixtures are inoperable and the intensity of the light is insufficient for its use.

The District is now upgrading the system and the Contractor was asked to install LED fixtures to improve lighting conditions in the parking lot. Mockups were installed and inspected in the dark. The design will add 24 LED lights at six additional poles in a pattern designed to properly illuminate the parking lot.

Change Order #1 is the only change order related to this project.

<i>Document</i>	<i>Change</i>	<i>Price</i>	<i>Completion Date</i>	<i>Board Approval Date</i>
Original Contract for Construction Services	N/A	\$80,000.00	Ongoing, pending phase 3 work (additional lighting)	12/10/2019
Change Order #1	Upgrade Lighting to Illuminate Parking Lot to Improve Safety	\$27,849.00	August 31, 2020	This item.
Contract Total:		\$107,849.00	C/O as a % of Contract:	134.81%

Rosendin Electric has the following contracts with the District in FY 2019-20:

<i>Contract</i>	<i>Price</i>	<i>Board Approval Date</i>
Laney College. Generator costs and Replacement of cables in electrical manhole (CO #2)	\$160,122.00	December 10, 2019
Laney College. Restoration of student parking lot lighting	\$80,000.00	December 10, 2019

College of Alameda. Generator costs to provide power to Diesel Mechanics Building (initial cost only)	\$14,500.00	January 7, 2020
College of Alameda. Generator costs in total (CO #1).	\$24,786.00	January 7, 2020
Laney College. Improvement to Student Parking Lot Lighting as described in CO # for Rosendin Electric.	\$27,849.00	This item.
TOTAL	\$307,257.00	

DELIVERABLES/SCOPE OF WORK:

1. Contractor will safely power off, disconnect and replace twenty four (24) existing fluorescent pole mounted luminaire heads with new LED replacements that include 6” mounting arms. Four (4) LED luminaire heads will be installed per pole for a total of six (6) poles.
2. Contractor will relocate fourteen (14) of the removed and working fluorescent fixtures, install at specified locations, and make operable.

ANTICIPATED COMPLETION DATE:

The scope of work set forth in Change Order No. 1 is anticipated to be complete by August 31, 2020.

EVALUATION AND RECOMMENDED ACTION:

The College President, Vice Chancellor of General Services and Chancellor Recommend Approval of Change Order No. 1 to the Agreement for Construction Services with Rosendin Electric, Inc. for Repair and Improvement Work to Malfunctioning Parking Lot Lighting at Laney College, in an Amount not to exceed \$27,849.00.

File Attachments

- Rosendin CO#1 Laney Emergency Electrical.pdf (103 KB)
- Agreement for Construction Services - Small Projects_Signed 4-10-..._3554748_1(DMS).PDF (2,023 KB)
- 2019-11-16 Resolution 19 20-15 - Laney College Emergency (Parking Lot Li..._3554749_1(DMS).PDF (15 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board’s vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. ACTION ITEMS

Subject

6.1 Ratification of Classified Personnel Items. Presenter: Vice Chancellor Whittaker Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

General Fund

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

RATIFICATION OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

A. CLASSIFIED EMPLOYMENT

(NP = New Position *= New Employee)

Name

Location

Department/Reports to:

None

Berkeley City College

None

College of Alameda

District Office

Dante Zedd	Head Custodian	General Services/Project Manager Sharon Millman
Ratification of the Chancellor's classified appointment of Dante Zedd as Head Custodian, effective June 1, 2020.		
Julie Mai*	Human Resources Generalist	Human Resources/Interim Vice Chancellor Chanelle Whittaker
Ratification of the Chancellor's classified appointment of Julie Mai as Human Resources Generalist, effective June 1, 2020.		

Laney College

Lewis Thrower	Instructional Assistant/LRC	Technology Center/Dean Elizabeth Maher
Ratification of the Chancellor's classified appointment of Lewis Thrower as Instructional Assistant/LRC, effective June 1, 2020.		

Merritt College

Grace Kwon*	Staff Assistant/Student Services (Office of Special Programs & Grants)	Student Services, EOPS & DSPS/Vice President Lilia Chavez
Ratification of the Chancellor's classified appointment of Grace Kwon as Staff Assistant, Student Services (Office of Special Programs & Grants), effective May 18, 2020.		

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
	<u>College of Alameda</u>	

None

District Office

None

Laney College

None

Merritt College

None

2. Resignation

Berkeley City College

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

None

E. SHORT-TERM NON-CONTINUING POSITIONS

Name

Location

Department/Reports to:

None

Berkeley City College

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

The Chancellor recommends ratification

6. ACTION ITEMS

Subject

6.2 Ratification of Academic (Faculty) Personnel Items. Presenter: Vice Chancellor Whittaker Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

No

Budgeted

No

Budget Source

General Fund

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

RATIFICATION OF ACADEMIC (FACULTY) PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification

of academic personnel; retirements, phase-in retirements and resignations; and equivalence of minimum qualifications for academic positions

**A. ACADEMIC (FACULTY)
EMPLOYMENT**

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
None	<u>Laney College</u>	
None	Merritt College	

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
Phyllis Tappe	Full-Time DSPS Instructor	Student Services, EOPS/Vice President Tina Vasconcellos
Academic retirement effective May 30, 2020		
None	<u>District Office</u>	
None	<u>Laney College</u>	
Angela Smith	Full-time Faculty	Communications/Dean Elizabeth Maher
Academic retirement effective June 1, 2020		

Merritt College

Barbara Dimopoulos

FT Learning Disabilities Specialist

Instructional-VPI/Interim
Vice President Denise
Richardson

Academic retirement effective July 1,
2020

2. Resignation

Berkeley City College

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

None

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

The Chancellor recommends ratification.

6. ACTION ITEMS

Subject

6.3 Ratification of Monthly Contract Report in accordance with Administrative Policy 6340.

Presenter: Chancellor Stanback Stroud

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

General Funds

TO: Peralta Board of Trustees

FROM: Dr. Regina Stanback Stroud, Chancellor

PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

BACKGROUND/ANALYSIS:

Consider Ratification of the Monthly Report of Contracts for the month of May 2020. In accordance with Administrative Policy 6340, all contracts and amendments regardless of dollar amount must be ratified by the Board of Trustees within 60 days, if not approved in advance as otherwise required herein.

DELIVERABLES/SCOPE OF WORK:

Scope of Work for each contract can be found in the monthly report.

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

BOT Contract Ratification for 6.9.2020.pdf (26 KB)

6. ACTION ITEMS

Subject

6.4 Consider Adoption of Resolution 19/20-60 Affirming Our Commitment To Student Success For African American Students. Presenter: Chancellor Stanback Stroud
Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

No

TO: The Peralta Community College Board of Trustees

FROM: The Office of the Chancellor

PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

BACKGROUND/ANALYSIS:

In March of 2020, a group of educators, policy-makers, community partners convened to coordinate the African-American Student Virtual Townhall and Black Student Success Week. On April 22, 2020, the African American Student Success Virtual Townhall was convened with over 1,000 California community college practitioners, policymakers, and national scholars to discuss financial aid reform, housing, food, technology and transportation insecurities, impacts of COVID-19 on African American students, and policy recommendations to support this student population.

African American Success Week (April 27, 2020 – May 1, 2020) was held, with an average of 300 participants participating in daily webinars covering recommendations for black student success, housing. The African American Success Week coordinating committee developed recommendations from reports developed by A2MEND, Umoja, and the California Community Colleges Black and African American Advisory Panel.

Versions of the resolution is being circulated and considered by various caucuses including, the African American California Community College Trustees (AACCT), the California Association of Latino Community College Trustees and Administrators (CALCCTA) the Asian Pacific Islander Trustees and Administrators Caucus (APITA), CALCTA, California Community Colleges Veterans Caucus (CCCVC), and the LGBTQ Caucus.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends adoption.

File Attachments

06092020 BOT Resolution AFFIRMING OUR COMMITMENT TO STUDENT SUCCESS FOR AFRICAN AMERICAN STUDENTS .pdf (193 KB)

6. ACTION ITEMS

Subject

6.5 Consider Approval of Resolution 19/20-61, Notice of Governing Board Member Election Specification of the Election Order for November 3, 2020. Presenter: Chancellor Stanback Stroud Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

No

TO: The Peralta Community College Board of Trustees

FROM: The Office of the Chancellor

PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

Background/Analysis:

California Education Code Sections 5323 and 5340 require notification of the order of consolidation of governing board elections for school districts or community college district governing board member elections.

To fulfill the requirements of Education Code 5322, each district's governing board, or an authorized officer thereof, must deliver specifications of the election order in the form of a resolution to the County Superintendent of Schools. This resolution shall include the authority for ordering the election, the date of the election, the purpose of the election and the signature of the officer or clerk of the board authorized to sign such resolution. The District will have four (4) board member vacancies to be filled at the November 3, 2020 election. Resolution 19/20-61 sets forth the authority for ordering the election, the authority for the specification of the election order.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends that the Board adopt Resolution No. 19/20-61 as presented.

File Attachments

1920-61 - election order (1).pdf (54 KB)

6. ACTION ITEMS

Subject

6.6 Consider Approval of Resolution 19/20-62, Tie Vote in Governing Board Election with Run-Off Election. Presenter: Chancellor Stanback Stroud

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

No

TO: The Peralta Community College Board of Trustees

FROM: The Office of the Chancellor

PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

Background/Analysis:

Education Code Section 5016 provides that prior to conducting any School Board election, the Governing Board shall establish whether a tie vote of two or more candidates for a Governing Board member term of office shall be determined either by lot or by calling for a run-off election. Resolution No. 19/20-62 sets forth the determination that in the event of a tie vote of two or more candidates for a given position or positions on the District Governing Board that a run-off election shall be held between the two top contenders.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments

1920-62 - Tie Vote (1).pdf (48 KB)

6. ACTION ITEMS

Subject

6.7 Consider Approval of Resolution 19/20-63, Candidate's Statement of Qualifications. Presenter: Chancellor Stanback Stroud

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Action

Preferred Date

Jun 09, 2020

Absolute Date

Jun 09, 2020

Fiscal Impact

No

TO: The Peralta Community College Board of Trustees

FROM: The Office of the Chancellor

PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

Background/Analysis:

Section 13307 of the Elections Code of the State of California requires this Governing Board to adopt certain policies in regard to statements of qualifications for candidates who run for office for the Governing Board of the District.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments

1920-63 - Statement of Qualifications (1).pdf (52 KB)

7. REPORTS/ANNOUNCEMENTS

Subject

7.1 Board of Trustees' Reports

Meeting

7. REPORTS/ANNOUNCEMENTS

Subject

7.2 Announcements

Meeting

Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

8. ADJOURNMENT

8.1 Meeting Adjournment