



**PERALTA COMMUNITY COLLEGE DISTRICT  
PARTICIPATORY GOVERNANCE COUNCIL  
(PGC) MINUTES**

Friday, September 10, 2021

2:00 – 3:00 p.m.

Join the meeting:

<https://cccconfer.zoom.us/j/92621828112>

**CO-CHAIRS**

Jannett N. Jackson, Interim Chancellor  
Donald Moore, DAS  
President

**COUNCIL MEMBERSHIP**

Angélica Garcia, President, BCC	Jannett N. Jackson, Interim Chancellor
Nathaniel Jones, President, COA	Ronald McKinley, Acting Vice Chancellor, HR
Rudy Besikof, President, Laney	Matthew Freeman, President, BCC Faculty Senate
David Johnson, President, Merritt	Matthew Goldstein, President, COA Faculty Senate
Eleni Gastis, President, Laney Faculty Senate	Thomas Renbarger, President, Merritt Faculty Senate
Jamille Teer, Representative, Local 1021	Anthony Edwards, Representative, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
TBD, Student Representative	Tachetta Henry, Classified Senate President, Merritt
Maisha Jameson, Notetaker (non-voting)	

*Members – 15; Quorum – 8*

**PRESENT:**

<p><b><u>Committee Members</u></b>          Angélica Garcia, President, BCC          Nathaniel Jones, President, COA          David Johnson, President, Merritt          Rudy Besikof, Laney          Eleni Gastis, President, Laney Faculty Senate          Jamille Teer, Representative, Local 1021          Jannett Jackson, Interim Chancellor          Matthew Freeman, President, BCC Faculty Senate          Matthew Goldstein, President, COA Faculty Senate          Thomas Renbarger, President, Merritt Faculty Senate          Donald Moore, President, DAS          Tachetta Henry, Classified Senate President, Merritt</p>	<p><b><u>Guests</u></b>          Adil Ahmed          Richard Ferreira          Garth Kwiecien          Jeff Sanceri          Tami Taylor          Marla Williams-Powell          Monica Ambalal          Royle Roberts          Ramona Butler</p> <p><b><u>Minutes</u></b>          Maisha Jameson</p>
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**I. STANDING ITEMS**

**A. CALL TO ORDER (2:00 p.m.)**

**B. ADOPTION OF THE AGENDA (2:02 p.m.)**

MOTION TO APPROVE THE MEETING AGENDA WITH CHANGES (Moving Approval of the Adopted Budget before the Committee Report Outs)

MOTION – Matthew Goldstein

SECOND – Angelica Garcia

MOTION APPROVED

NO ABSTENSIONS

**C. APPROVAL OF PREVIOUS PGC MEETING MINUTES (2:04 p.m.)**

i. May 28, 2021, Meeting Minutes

MOTION TO APPROVE THE 5/28 MEETING MINUTES

MOTION – Ron McKinley

SECOND – Matthew Freeman

MOTION APPROVED

NO ABSTENSIONS

**D. PUBLIC COMMENT (2:06 p.m.)**

- None

**E. COMMITTEE/COUNCIL REPORTS (2 minutes each) (2:11 p.m.)**

i. District Academic Affairs and Student Services Committee – *Matthew Freeman*

- Haven't met yet this year.
- Still pending is the creation of a District-wide Strategic Enrollment Committee

ii. Planning & Budgeting Council - *Thomas Renbarger*

- Has met twice this year to review the Adopted Budget
- BAM Taskforce has also met twice this year
- Have been reviewing various budget/fiscal scenarios for the last 2 years.
- In Nov. the PBC will make a recommendation to the PGC to consider to ensure that we have something in place that takes the student centered funding formula (SCFF) into consideration in our budget development process.

iii. District Facilities Committee - *Atheria Smith/Pachel Goodwin (not present)*

- Met today for the first time this year.

iv. District Technology Committee – *Matthew Goldstein*

- To meet on October 1 for the first meeting for the academic year.

v. Update from the PGC Subcommittee on Diversity, Equity & Inclusion – *Royl Roberts*

- An overview of what this group was charged to do was provided → Subcommittee of the PGC to respond to the State Chancellor's Call to Action on diversity, equity and inclusion.
- Shared some of the deliverables of this subcommittee:
  - Resolution approved by board
  - Integrating DEI in campus climate discussions, and operations, etc.
- Chancellor Jackson shared that the Board is looking to do something more tangible than solely a resolution. To identify what we are going to do different in our District to address DEI.
- Donald Moore suggested that during our master planning process and review of BPs/APs, to look into how we can integrate in and systematize DEI in our way of operating and governing. COS Roberts shared some ideas that have been identified by the subcommittee.

- A blueprint of tangible examples was shared at the State-wide team that presented at the DEI Conference. Should regularly refer to this. It was recorded and is available online.
- Question posed...How are we systematically reviewing and basing our operations on disaggregated data?

**OTHER MISC. ITEMS DISCUSSED**

- PBIM Summit
  - o Date: September 17 from 1:00-4:30pm
  - o Overview of the PBIM Summit draft agenda was shared.
  - o To address the alignment of governance bodies from college through District.
  - o All committee members encouraged to attend.
  - o To be opened up to all governance bodies at the colleges as well
- Workgroup to be created for planning implementation of the Holistic Safety and Wellness Plan.
- Question posed re: Face-to-Face meeting requirement from State (Governor). Response: This is for publicly-elected boards only. There is a bill (AB361) that was put forward and is currently on the Assembly floor to push this requirement back to January 2022.

**F. ACCREDITATION UPDATE (5 minutes) (2:25 p.m.)**

- i. Colleges are all working on their Follow-up Reports. To go to the upcoming Board Meeting as a first read. A Follow-up Visit from the ACCJC Visiting Team will follow sometime in later October.

**II. CARRIED OVER AND NEW ITEMS (2:30 p.m.)**

Topic:	Purpose:	Discussion/Action:
<p><b>Approval Adopted Budget for FY 2021-22</b></p> <p><b>Presenter:</b> <i>Adil Ahmed</i></p>	<p><i>Action</i></p>	<ul style="list-style-type: none"> <li>• This is the same budget that was presented and approved by the Board in June. The only difference is that the salary increase COLA is now included in the budget.</li> <li>• This budget represents a fund balance of 16.4 % and also includes the Hold Harmless amount.</li> <li>• We are required by the Board to have a 10% reserve. The State only requires a 5%. Question posed...Can we please define reasons that would allow/warrant us going below the 10% reserves minimum? Response: The Board Policy states that we have one year to right-size the budget to get back to 10% if we drop below the 10% mark.</li> <li>• The Board asked that we show what will happen after the Hold Harmless funds go away. This will be presented to the Board soon. Once the Hold Harmless goes away, our fund balance will decrease significantly to approx.. 7%. This is provided that all other variables (ex. enrollment, staff, etc.) stay the same.</li> <li>• Auditors are working with us now and will report out to the Board in January. Working to ensure that we address the issues we have had in the past. We won't be able to clear all audit findings by this time. We are prioritizing working to address the findings in Financial Aid.</li> <li>• Matthew Goldstein requested that more advance time be allowed to review and approve these types of documents in</li> </ul>

		<p>the future before they are to be presented to the Board. Would have liked a formal step by step walkthrough presentation of the budget. It was noted that the PBC had to have a 2<sup>nd</sup> meeting to approve this budget, which then pushed back this Special PGC Meeting. The PBC wanted more details to be presented and were satisfied at the 2<sup>nd</sup> meeting.</p> <ul style="list-style-type: none"> <li>• VC Ahmed shared that in the future the budget book will be provided at least 2 weeks in advance.</li> <li>• Chancellor Jackson would like for the District to consider developing a Budget Philosophy. It would be adopted by the District. To include guiding parameters for adopting a “good” or “bad” budget. To be discussed at the PBIM Summit (on 9/17).</li> </ul> <p>MOTION TO APPROVE THE ADOPTED BUDGET  MOTION: Ron McKinley  SECOND: Rudy Besikof  ABSTENTIONS: 2 (Matthew Goldstein &amp; Jeff Sanceri)  MOTION PASSED</p>

**III. ADJOURNMENT**

**IV. NEXT MEETING**

- a. September 24<sup>th</sup> @ 2:00 p.m.