

**Peralta Community College District
Participatory Governance Committee (PGC) Minutes**

DRAFT

27 April 2018, 11:30 am to 1:30 pm

PCCD Board Room

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*Chancellor Jowel Laguerre & DAS President Cleavon Smith
Co-Chairs*

PGC Membership

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| Rowena Tomaneng, President, BCC | Jowel Laguerre, Chancellor |
| Tim Karas, President, COA | Trudy Largent, Vice Chancellor, Human Resources |
| Tammeil Gilkerson, President, Laney | Kelly Pernel, President, BCC Faculty Senate |
| Marie Elaine Burns, President, Merritt | Rochelle Olive, President, COA Faculty Senate |
| Donald Moore, President, Laney Faculty Senate | Mario Rivas, President, Merritt Faculty Senate |
| Abigail Brewer, President, Local 1021 | Tim Brice Interim President, Local 39 |
| Jennifer Shanoski, President, PFT | Cleavon Smith, President, DAS |
| Corey Hollis, Student Trustee | Robert Tracy, Classified Senate President, Laney |

16 members; Quorum is 7

Advisory (non-voting): Vice Chancellors; District Accreditation Liaison

In attendance: Brice, Burns, Gilkerson, Tomenang, Moore, Rivas, Hollis

Smith, Laugerre, Pernel

Substitutes:

Absent: Shanoski, Karas, Brwer, Largent, Olive, Tracy

Guests: Ikharo, Corlett, Inger Stark, Dambrosio, Debra Jones

| Agenda Item | Committee Goal | Strategic Plan Goal | Outcome |
|--|---------------------------|---------------------|--|
| I. Standing Items | | | |
| Call to Order | <i>Assessment of PBIM</i> | | Meeting called to order at 11:47 President Smith |
| Adoption of the Agenda | | | Moved by and seconded by Brice/ Gilkerson to approve the agenda. The agenda was unanimously approved. |
| Approval of Minutes for March 2018 | | | Moved approve: Brice, Moore 27 April 2018 Minutes. Approved. |
| Public Comment | | | There was no public comment |
| Reports from Sub Committee (2 minutes each) | | | <p>DAASSC – Rivas: Reviewed DASSC charge and recommended to remove one and recommendations Outreach, Marketing to PBC but not detailed enough.</p> <p>PBC – Moore: Focused on discussions to give clarification to DEMC regarding making Recommendations; recommendations to participate in budget work;</p> <p>DFC – Ikharo: Reviewed goals—one goal not met (TCO) as more information is needed; established goals for 2018-2019 (Colleges—life safety and future funding---LOOK AT GOALS); blue phone discussions—remove non operative phones;</p> <p>DTC – Need COA representation and possibly change membership; two goals (ASK JASON); Finance Go-Live</p> <p>DEMC – NO Report</p> |
| -Co-Chairs Report | | | N/A |
| -Chancellor’s Report | | | No report ---PBIM August 24: looking at Laney for Retreat |
| II. | | | |
| Distance Ed Plan Siri Brown (Inger Stark) | | 1) Advance Student | DE Committee worked with a consultant to design a plan over the last several months. 3 year Plan.....3 goals: close achievement |

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| | | Access, Equity, and Success, | gaps, especially success and retention; provide better support; to lift the quality and accountability for online teaching. DAS/DAASSC/IT have approved. \$220,000 is over three years and will come from existing IT budget. MotionRivas/Pernell: Accept approval of DE Plan.....date says Dec. 2017 is telling in how long it takes to move through Shared Governance. Document will state adoption date of May 24, 2018. One abstention. (Note: should go to Governing Board for approval) |
| Adoption of Partnership Rubric Tammeil Gilkerson | | 1) Advance Student Access, Equity, and Success, 2) Develop and Manage Resources to Advance Our Mission, and 3) Build Programs of Distinction | Subcommittee was convened in March, but no opportunity to adopt. Subcommittee will now regroup and develop policy/procedure and report in September or October. Ad Hoc proposal will be taken to August Summit for discussion and then taken to Governing Board in September. Motion: Moore/Rivas Move to create Ad Hoc Committee to report to August Summit 2 College Presidents; Director of Student Life (Merritt), two from Unions, one Classified Senate, two from Academic Senate and one Faculty Union, and to include student representatives. Get names to Tomenang by May 29. |
| Institutional Objectives Ad Hoc: PCCD Goals/Objectives Review 2018-2019 Cleavon Smith | | | |
| PBIM/PGC Assessment Annette Dambrosio | | 2) Develop and Manage Resources to | PGC charge.....constituency issue needs to be resolved.....certain Colleges are not being represented.....PGC move to Monday....PBIM assessment committee to meet this summer |

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| | | Advance Our Mission, and | |
| PGC Membership 2018-2019 Jowel Laguerre/Cleavon Smith | | | PGC membership.....seemed to work well. Need to replace Classified Moore—people ask about what we do.....Are people aware of what we do.....getting information out some way other than Meeting Minutes being posted.....Is classified representation adequate? Should we add a faculty at large? PGC is affirming membership. Consider addition of one faculty at large. |
| PGC Goals 2018-2019 | | | <p>Discussion: Goals to consider: to serve as a conduit for other committees/councils to make sure that recommendations from within the entire PBIM will be brought to Action. To monitor the development, execution, and evaluation of Committee, College, PBIM plans to reach institutional goals and objectives. Design, implement, and assess a template for recommendations from PBIM (information must be provided to include resources and impact on planning). Support the development of a master calendar that will track progress for each PBIM Committee ; PGC should drive the overall planning and schedule them.....(Set major timelines to support PBIM master plans to track progress for institutional goals ...)</p> <p>PGC needs to communicate better to our constituent groups.....major chairs put out major information to constituent groups. CLEAVON TO SEND. Develop communication tools to develop master calendar.....Chancellor: have a goal to start working on transparency.....which of our PBIM committees ---moral obligation to help us to claim our future.....this body could set an agenda to set something like a leadership rubric.....code of ethics? Guiding principles?</p> <p>Set 3 year plan and process for raising level of expertise and confidence for planning.....? Colleges should align with District goals. PGC should take a leadership role in morale ...”envisioning can provide some fire”</p> |

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| | | | states Laguerre. Laguerre is suggesting that PGC finds a day to convene this summer to reflect.....date??? |
| 2018/2019 Goals and Budget Priorities: When and how PGC goals are established Aligning PGC goals with PCCD Strategic Goals Jowel Laguerre/Cleavon Smith | | 2) Develop and Manage Resources to Advance Our Mission | Tabled. |
| Budget Development: Parcel Tax Advisory Committee/Verification District Budgets State Budget Update Jowel Laguerre; Romaneir Johnson | | | Tabled. |
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| III. Adjournment | | | The PGC meeting was adjourned at 1:35 pm |
| IV. Next meeting | | | |

To be adopted May 24, 2018