



**Peralta Community College District  
 Participatory Governance Committee (PGC) Minutes  
 22 February 2019, 11:30 am to 1:00 pm  
 PCCD Board Room**

***Chancellor Jowel Laguerre & DAS President Donald Moore Smith  
 Co-Chairs***

**PGC Membership**

Rowena Tomaneng, President, BCC	Jowel Laguerre, Chancellor
Tim Karas, President, COA	Chanelle Whittaker, Vice Chancellor, Human Resources
Tammeil Gilkerson, President, Laney	Kelly Pernell, President, BCC Faculty Senate
Marie Elaine Burns, President, Merritt	Rochelle Olive, President, COA Faculty Senate
Fred Bourgoin, President, Laney Faculty Senate	Mario Rivas, President, Merritt Faculty Senate
Richard Theole, President, Local 1021	Carlos Romero, President, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
TBD, Student Trustee	Doris Hankins, Classified Senate President, Merritt College
Brandon Christian, Note taker	

***15 members; Quorum is 8***

*Advisory (non-voting): Vice Chancellors; District Accreditation Liaison*

**In attendance:** Rowena Tomaneng, Timothy Karas, Fred Bourgoin, Donald Moore, Kelly Pernell, Mario Rivas, Chanelle Whittaker, Marie-Elaine Burns

**Absent:** Tammeil Gilkerson, Rochelle Olive, Jennifer Shanoski, Doris Hankins, Richard Thoele, Carlos Romero, Jowel Laguerre

**Guests:** Joseph Bielanski, Tina Vasconcellos, Romaneir Johnson, Siri Brown, Jason Cifra, Stephen Corlett, Victoria Menzies, Scott Barringer

Agenda Item	Committee Goal	Strategic Plan Goal	Outcome
<b>I. Standing Items</b>			
Call to Order			Called to order at 11:42 a.m.
Adoption of the Agenda			Add PBIM Calendar to the agenda.  Karas motions to approve/Pernell seconds. Amended agenda approved.
Approval of Minutes for February 8 2019			Minutes reviewed.  Karas motions to approve/Bourgoin seconds. One abstention. Minutes approved.
Public Comment			Victoria Menzies, Business Manager of Merritt College: <ul style="list-style-type: none"> <li>• Requested information from the committee on how to bring a request to hire forward for a position that is currently on the frozen hiring list.</li> </ul> <p>VC Johnson responded by saying that you can hire a position on the frozen list by exchanging it with a position(s) that is equal in funding. Karas has placed a position on the agenda he would like to swap out, and we will use this as a guiding example.</p>
Reports from Sub Committee (2 minutes each)			<p><b>DAASSC</b></p> <ul style="list-style-type: none"> <li>• First meeting of the semester will be March 11</li> </ul> <p><b>PBC</b></p> <ul style="list-style-type: none"> <li>• PBC had a presentation on the audit report.</li> <li>• PBC decided that the BAM taskforce will have the same membership as 2015, but does not have a charge yet.</li> <li>• PBC passed BP 6250 without the note from PFT</li> </ul>

			<p><b>DFC</b></p> <ul style="list-style-type: none"> <li>• The Childcare center project will need to swap funding out to complete the project. Facilities will need to borrow from Measure A and replace it with Measure G when funding comes in.</li> <li>• Discussions were raised re: allocations for Measure G. Committee will need to determine the Total Cost of Ownership for the upcoming facilities projects.</li> </ul> <p><b>DTC</b></p> <ul style="list-style-type: none"> <li>• Looking at exploring cost savings through shared applications where District can purchase an umbrella license to cut costs for the four colleges</li> <li>• Working with VPSS's to determine key points of contact as VC Lam visits each campus to discuss OnePeralta project updates</li> </ul>
<b>II. Carried Over and New Items</b>			
PBIM Calendar			<p>The current PBIM Calendar was reviewed. Changes to the calendar:</p> <ul style="list-style-type: none"> <li>• DFC – April 5 (Spring Break week) – will reschedule</li> <li>• DTC – April 5 (Spring Break week) – will reschedule</li> <li>• DAASSC – moved March 9 meeting to March 11</li> <li>• PBC – meeting scheduled on May 17 (Malcolm X Day) – will reschedule</li> </ul> <p>Once the new dates are identified, Christian will send out the revised calendar to the Peralta Community.</p>
Board Policies/ Administrative Procedures			<p>The following BP's/AP's were brought forward for approval:</p>

		<p><b>BP 6250 – Budget Management</b> Establishes a minimum of a 10% reserve balance for each fiscal year.</p> <ul style="list-style-type: none"> <li>• Motion approved</li> </ul> <p><b>AP 3450 – Sexual and Other Assaults on Campus</b> Changes were made to provide clarification.</p> <ul style="list-style-type: none"> <li>• Motion approved</li> </ul> <p><b>AP 3550 –Drug Free Environment and Drug Prevention Program</b> Updated to reflect new legal citations.</p> <ul style="list-style-type: none"> <li>• Motion approved</li> </ul> <p><b>AP 3570 – Smoking on Campus</b> Updated to include language to reflect becoming a 100% smoke and tobacco-free District.</p> <ul style="list-style-type: none"> <li>• Motion approved</li> </ul> <p><b>AP 3810 – Liability Claims against the District</b> Updated to add a legal reference to Government Code Section 935.</p> <ul style="list-style-type: none"> <li>• Motion approved</li> </ul> <p><b>AP 4100 – Graduation Requirements for Degrees and Certificates</b> Updated to reflect an amendment to Title 5 Section 55070 regarding the number of units required for a certificate of achievement.</p> <ul style="list-style-type: none"> <li>• Motion approved</li> </ul> <p><b>AP 4222 – Remedial Coursework</b> Updated to reflect an amendment to Education Code Section 78213.</p> <ul style="list-style-type: none"> <li>• Motion approved</li> </ul>
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CoA Director of Research Position		<p>Karas presented:</p> <ul style="list-style-type: none"> <li>• CoA currently has a Dean of Research position on the frozen position list, and they would like to exchange it for two positions that are currently vacant. CoA will also be shifting this position from a Dean to a Director.</li> <li>• VC Johnson stated that if the two positions are for the same amount as the new position, then the two positions can be placed on the frozen list and there is no need for shared governance.</li> </ul> <p>Merritt College would like to hire two positions, but they do not have the funding to exchange them out. Menzies is asking for guidance on how to resolve this dilemma (not having one of the positions currently is leaving Merritt out-of-compliance with State regulations). VC Johnson stated that the only policy that currently exists is that you must match a positions dollar amount if you wish to remove it from the vacancy list. There is no additional funding for positions. The decision to freeze positions relies solely on the College President.</p> <p>The council discussed a position that the Chancellor initiated the hiring process for that was on the frozen list but he did not exchange a position out.</p>

			<p>PGC is requesting clarity on how the Chancellor will follow this policy and freeze a position in equal funding.</p> <p>Karas developed the following motion:  “PGC is requesting clarification from the Chancellor on how his office will reimburse the position that was removed from the vacant position list.”</p> <p>- Motion approved.</p>
Bond Resolution – Measure G			<p>Tabled to March 8 meeting to have a discussion on how the project management of bond measures and allocation of resources will be brought into the shared governance process.</p>
Merritt College Council Motion to PGC			<p>Moore requested this to be placed as an agenda item for the District Facilities Committee and Planning and Budget Council prior to it returning to PGC.</p>
<b>III. Adjournment</b>			<p>Meeting adjourned at 1:04 p.m.</p>
<b>IV. Next meeting</b>			<p>March 8, 2019</p>

\*re: = regarding

BC