Peralta Community College District
Berkeley City College | College of Alameda | Laney College | Merritt College

Email form to dgephart@peralta.edu

OPTIONAL PRACTICAL TRAINING (OPT) | **REPORTING FORM**

STUDENTS WHO HAVE APPLIED AND BEEN APPROVED FOR OPT SHOULD USE THIS FORM TO REPORT EMPLOYMENT TO THE OFFICE OF INTERNATIONAL EDUCATION.

PLEASE **SUBMIT THIS FORM** ALONG WITH YOUR **EMPLOYMENT AUTHORIZATION DOCUMENT* (EAD CARD)**. * First time only

An I-20 will be issued as well as instructions to obtain a Social Security Number once this process is complete.

STUDENT INFORMATION

FULL NAME   STUDENT ID   PHONE NB.

ADDRESS • STREET NUMBER & NAME   CITY , STATE & ZIP CODE

○ Transfer   ○ Return Home

EAD START DATE (mm/dd/yy)   EAD END DATE (mm/dd/yy)   WHEN MY OPT ENDS, I PLAN TO :

EMPLOYMENT INFORMATION

EMPLOYER INFO

NAME OF EMPLOYER* (COMPANY NAME)   EMPLOYER IDENTIFICATION NUMBER (EIN)

ADDRESS* • STREET NUMBER & NAME   CITY , STATE & ZIP CODE

SUPERVISOR INFO

FULL NAME

EMAIL   PHONE NB.

STUDENT INFO

JOB TITLE*   START DATE* (mm/dd/yy)   END DATE (mm/dd/yy)

OPTIONAL FIELDS • IF REPLACING A PREVIOUS JOB...   LAST DAY OF PREVIOUS JOB (mm/dd/yy)

─ EXPLAIN HOW EMPLOYMENT IS RELATED TO YOUR COURSE OF STUDY* ─

* indicates a required field in SEVIS