



**Peralta Community College District
 District Technology Committee Minutes
 December 11, 2020
 10:30 a.m. – 12:00 p.m.
 Via Microsoft Team**

*Matthew Goldstein, Chair President of Senate COA
 Antoine Mehoulley, Chair Director of Network Services*

COUNCIL MEMBERSHIP

Balamurali Sampathraj <i>College of Alameda IT Rep (COA)</i>	Rupinder Bhatia <i>Director of College IT Services (Laney)</i>
Nathan Pellegrin <i>Director of Research and Planning (Merritt)</i>	Mark Swiencicki <i>PFT Rep</i>
Didem Ekici <i>Distance Ed Rep (District)</i>	Vincent Koo <i>Berkeley City College IT Rep (BCC)</i>
Patricia Rom <i>IT Rep (Merritt)</i>	Natalia Fedorova <i>PCS Rep</i>
Silvia Cortez <i>Classified SEIU 1021 Rep (District)</i>	Violeta de Leon <i>Note-taker NON-VOTING MEMBER (District)</i>
Adil Ahmed <i>Finance Rep (District)</i>	

Total Number of Members: 12

Amount Needed for Quorum: 7

In attendance:

1. Matthew Goldstein
 2. Antoine Mehoulley
 3. Rupinder Bhatia
 4. Patricia Rom
 5. Natalia Fedorova
 6. Didem Ekici
 7. Courtney Brown attending part time on Nathan Pellegrin behalf
 8. Vincent Koo
 9. Balamurali Sampathraj
 10. Silvia Cortez
 11. Mark Swiencicki
 12. Adil Ahmed
- Violeta de Leon – Note-taker **NON-VOTING MEMBER** (District)

Absent:

Guest:

Agenda Item	Committee Goal	Strategic Plan Goal	Outcome	Action Items	Follow Up on Action Items
I. Standing Items					
A. Call to Order			<i>10:30 a.m.</i>	A quorum was recognized	
B. Adoption of the Agenda			The agenda was adopted as presented	Motion 1 st by Pellegrin, 2 nd . by Bhatia 1 abstain Motion passed	Approved agenda will be posted on the PBIM website
C. Approval of Minutes			The minutes for November 13, 2020 were reviewed.	Motion 1 st by Pellegrin, 2 nd by Sampathraj 2 abstains Motion passed	Approved minutes will be posted on the PBIM website
D. Public Comment			N/A		
E. Committee/Council Reports (2 minutes each)			<p>Berkeley City College Koo reports:</p> <ul style="list-style-type: none"> • BCC Technology Committee reviewed PCCD Technology Master Plan. • BCC Technology Committee discussed about concerns regarding expiration and renewal of LTIs. 		

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I. Standing Items					
			<ul style="list-style-type: none"> • BCC Technology Committee members will type up the notes and concerns and address the Tech Master Plan comments at the appropriate meetings. • BCC IT continues to check out laptops and monitors to faculty and staff. • BCC IT continues to support staff and faculty on issues and help desk tickets, particularly concerns about compromised accounts and security risks. 		
			<p>College of Alameda Sampathraj no reports:</p>		

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I. Standing Items					
			<p>Laney College Bhatia reports:</p> <ul style="list-style-type: none"> • The student Orientation module on the Laney website is being modernized to be compatible with current browsers. This will enable the students to complete the orientation on their mobile devices. • This month, the Technology Planning Committee will be sending out a Technology Training needs survey to assess the technology training needs for faculty, staff, and administrators. • The Laney Distance Education Committee along with the Strategic Enrollment Committee is working on a student survey to assess their online education experience with technology, online student services etc. • The next Tech Tuesday session will be on 12/8/2020 from 11 am -12 noon. The topic will cover applications in the Office 365 Peralta Portal. Learn about 		

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I. Standing Items			<p>Web forms, OneDrive etc. You are encouraged to bring your questions!</p> <p>Zoom link: https://cccconfer.zoom.us/j/94845477782</p> <ul style="list-style-type: none"> • Till date Laney has distributed more than 500 Chromebooks to students. Additionally, with Laney Student Services department taking the lead, Internet (Comcast) and computers to approx. 200 students have been provided. They have also distributed T-Mobile hotspots to 65 students. Chromebooks lending continues- https://laney.edu/online-student-services/laney-college-chromebook-lending-program/. Students may pick up a Chromebook on Wednesdays between 10 am -12 noon from Tower Lobby. • Laney IT Continues to provide remote tech support and limited on-site support. Equipment for filming including cameras, stands etc. has been ordered. Also, some departments are 		

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I. Standing Items					
			<p>ordering equipment for effectively working from home. IT is involved in providing quotes and doing installs.</p>		
			<p>Merritt College</p> <ul style="list-style-type: none"> • We met last week about the new Landscape Horticulture Building the network meeting for it will be scheduled in January • Remodeling of R109 is in progress for the Veterans Program. We will be setting up 6-7 new iMacs for this room. • Finished creating 10 new eSARS websites, mostly for Student Services • The Fruitvale Center lost its lease at the Unity Council Bldg. We are in the process of removing all of the networking and computer equipment. They are searching for a new location for next year. 		

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I. Standing Items					
			<ul style="list-style-type: none"> • We are processing new laptops and desktops for faculty and staff • Work on the Merritt Technology Plan is in progress. 		
			<p>Distance Education Ekici reports:</p> <ul style="list-style-type: none"> • The DE team has finished working on the AP 4105 update to recommend faculty prep and all other Zoom requirements for online classes. It was shared with VC Brown and hopefully it will go through the shared governance process soon. • We started the process to be part of CVC-OEI students exchange that enables students to take classes across California 		

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I. Standing Items					
			Community Colleges. After the Financial agreements are signed and the e-transcripts are set by College IT departments, we will be able to be part of the exchange program.		
I. Carried-Over and New Items					
Technology Master Plan			<p>Mehouelley provided the first draft of Technology Master Plan (TMP) to District-Wide to make any necessary feedback few weeks ago. He encourages everybody to send any feedback by email to review and make the appropriate changes.</p> <p>We are scheduled to present the first TMP draft to the board the second week of January.</p> <p>Ekici mentioned that it is important to include the DSPS students in the TMP. Mehouelley confirms that they are included.</p> <p>Bhatia shared suggestions on the first draft TMP to the committee.</p>		
PeopleSoft Updates	In concert with college Technology Planning	Strengthen Accountability, Innovation, and Collaboration	Mehouelley informed that at this point, Oracle has completed all the configurations and setup for Finance, Human Resources and Campus		

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	Committees, create a comprehensive technology plan		<p>Solution. The week of December 7th, IT started the SIT testing. They are testing on payments, student payments, third party connections to PeopleSoft, data, check printing to mention some.</p> <p>IT meets daily with Oracle at 9:00 a.m. to review issues found the night before, so Oracle can fix them and move to the next action item.</p> <p>On January 4th, IT will give the rest of the group: faculty, students and staff access to the system for testing.</p> <p>IT is working on Phase 2 contract negotiation with Oracle.</p>		
IT Services updates			<p>Mehouelley informed:</p> <ul style="list-style-type: none"> • New project coming up next year called Student Journey Mapping. The VPS for all colleges participated to pay for a Consulting Group. • Working on District-Wide buildings renovation: COA, diesel mechanic, NCLA building, renovation around the District, technology construction building in Laney and Merritt to mention some. • Working on two big projects: Security cameras and blue 		DTC will have an update regarding Institutional Research presentation for next meeting by Steven Chan and Sriram Battineni

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			<p>phones. IT will check the cost analysis to make a decision.</p> <ul style="list-style-type: none"> • It's important to inform you that District-Wide including DTC have an engineering network consultant E&G. We meet every Tuesday to share information and resolve problems. • Lenovo Unified Workspace made a demo of Single Sign-on portal. It's a single portal that you can access from home and your desktop at work with a click of a button. Lenovo will present to DTC to determine if the tool is good fit for Peralta. <p>Bhatia informed:</p> <p>The District has approved a contract for 3 years for Cranium Café for Counseling Services District-Wide.</p>		
II. Adjournment			12:00 p.m.		
III. Next meeting			February 5, 2021		