



**Tuesday, March 23, 2021**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**5:00 p.m. Closed Session**

**6:00 p.m. Study Session**

**7:00 p.m. Public Session**

**333 East 8th Street**

**Oakland, CA 94606**

**VIRTUAL MEETING VIA ZOOM WEBINAR**

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**NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20**

Those that would like to view the meeting can do so Live on Peralta College's YouTube link:

[https://www.youtube.com/channel/UCTEVyZCQ1p\\_yqMRafmQFUww](https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww)

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**PUBLIC COMMENTS**

In order to equitably facilitate public comments, the following is required:

Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link:

[https://zoom.us/webinar/register/WN\\_kZnTpmRFSiCfec3jOdx\\_jw](https://zoom.us/webinar/register/WN_kZnTpmRFSiCfec3jOdx_jw)

After registering, you will receive a confirmation email containing information about joining the webinar.

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Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:

<https://www.boarddocs.com/ca/peralta/Board.nsf>

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

The meeting can also be viewed Live on Peralta College's YouTube link:

[https://www.youtube.com/channel/UCTEVyZCQ1p\\_yqMRafmQFUww](https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww)

**PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

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**1. CLOSED SESSION 5:00 PM**

<b>Subject</b>	<b>1.1 Public Comment on Closed Session Items</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

## 1. CLOSED SESSION 5:00 PM

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<b>Subject</b>	<b>1.2 Copy of Conference with Labor Negotiator, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6) - (15 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Budgeted	No

## **1. CLOSED SESSION 5:00 PM**

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**Subject**                    **1.3 Public Employee Appointment (Government Code Section 54957)**

**Meeting**                    Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type**                        Information

1. Recommendation to correct the appointment term for the Dean of Enrollment Services, Merritt College
2. Interim Chancellor Search

## **1. CLOSED SESSION 5:00 PM**

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**Subject**                    **1.4 Public Employee Discipline/Dismissal/Release**

Meeting                    Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

## **1. CLOSED SESSION 5:00 PM**

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**Subject**                    **1.5 Public Employee Evaluation**

Meeting                    Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

## **1. CLOSED SESSION 5:00 PM**

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**Subject**                    **1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

**Meeting**                    Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type**                        Action

- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases).

## 2. STUDY SESSION 6:00 PM

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<b>Subject</b>	<b>2.1 Strategic Planning Study Session Presenter: Jim Riggs &amp; Robert Griffin, PPL, Inc. (1 hour)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Discussion
Goals	E: Develop and Manage Resources to Advance Our Mission

**TO: Peralta Board of Trustees**

**FROM: Carla Walter, Interim Chancellor**

**PREPARED BY: Maisha Jameson, Board Clerk**

### BACKGROUND/ANALYSIS:

At present, the following Board Policy and Administrative Procedures are in place:

Board Policy 3250 <https://web.peralta.edu/trustees/files/2013/12/BP-3250-Institutional-Planning2.pdf> states that the Chancellor will carry out strategic planning and Administrative Procedure 3250 (<https://web.peralta.edu/trustees/files/2013/12/AP-3250-Institutional-Planning-1.pdf>) states the institutional methodology for district-wide engagement.

However, the inclusion of the board of trustees in the planning process and the approval of mission statements for the district are not explicit in these policies.

This study session will:

1. Update the board of trustees on the status of the strategic goals from 2015 and provide an update for the purpose of facilitating the colleges educational master plans between now and fall 2021 to meet ACCJC standards
2. Review the process of development of the proposed mission statement
3. Consider the need for revising policies
4. Consider a timeline for engaging in a robust strategic planning process that includes broad community input as well as board involvement.
5. Preparation of revised board policies and administrative procedures

The colleges will need to have updated strategic goals in order to finalize their educational master plans and be in compliance with ACCJC standards. The board of trustees involvement with updating the strategic goals is part of the district-wide and shared governance process to move forward with robust planning.

#### File Attachments

PCCD BoT PPL Presentation.pdf (935 KB)

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.1 Call to Order</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural



### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.2 Pledge of Allegiance</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.3 Roll Call</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.4 Affirmation of the Statement of Cooperation</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

We the Peralta Community College District Board of Trustees commit to the following in our efforts to help students reach their educational goals:

1. We agree to listen and seek to understand others and opposing viewpoints with the expectation of good intentions and a deep commitment to the District's students.
2. We commit to being prepared for each meeting and to work within our established communication protocols when we seek additional information. Members will review the agenda in advance of each meeting and adhere to Board Policy 2340 for adding items to the agenda.
3. We have reviewed the Board's Code of Ethics and commit to reviewing it annually at our organizational meeting to remind ourselves of the behavior we are to exhibit and the guidelines we are to follow in our role.
4. If the Code of Ethics is violated, we commit to follow the process stated in the Code and will first address concerns informally to settle disagreements one-on-one between and among members before moving to the formal process.
5. We agree that from time to time, the Chair will remind members of appropriate behavior and may call for a recess or redirect members if they stray from the topic of discussion.
6. We collectively recognize that it is within the duties and authority of the Chair to render decisions or take actions to keep our meetings on track in adherence to Board policy.
7. We will strive to fulfill the vision we established for ourselves.
8. We will model the behavior we want others to exhibit.

**File Attachments**

[PCCD Cooperation Statement.final fully signed.pdf \(427 KB\)](#)

### **3. OPEN SESSION 7:00 PM**

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<b>Subject</b>	<b>3.5 Report of Action Taken in Closed Session</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.6 Approval of the Agenda</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.7 Approval of the Minutes</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action, Minutes
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	No
Budgeted	No

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.8 Associated Student Government Reports (5 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.9 Peralta Classified Senate Report (5 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information



### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.10 District Academic Senate Report (5 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

### 3. OPEN SESSION 7:00 PM

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<b>Subject</b>	<b>3.11 Public Communication (up to 45 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

### 3. OPEN SESSION 7:00 PM

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**Subject**                    **3.12 Chancellor's Reports (15 minutes)**

Meeting                    Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type                        Information

- College Updates

- File Attachments**
- 3.23.21 Merritt College BOT Report.pdf (3,927 KB)
  - 3.23.21 BCC BOT Report.pdf (758 KB)
  - Laney College Report.pdf (952 KB)
  - CoA Board Report March 23 2021.pdf (630 KB)

## 5. CONSENT CALENDAR - CHANCELLOR'S OFFICE

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**Subject** 5.1 Consider Ratification of Monthly Contract Report in Accordance with Administrative Policy 6340. Presenter: Interim Chancellor Carla Walter

**Meeting** Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type** Action (Consent)

**Preferred Date** Mar 23, 2021

**Absolute Date** Mar 23, 2021

**Fiscal Impact** No

**TO: Peralta Board of Trustees**

**FROM: Dr. Carla Walter, Interim Chancellor**

**PREPARED BY: Brandi Howard, Contracts & Legal Affairs Coordinator**

### BACKGROUND/ANALYSIS:

Seeking Ratification of the Monthly Report of Contracts for the period of February 25, 2021, through March 10, 2021. In accordance with Administrative Policy 6340, all contracts and amendments regardless of dollar amount must be ratified by the Board of Trustees within 60 days, if not approved.

### DELIVERABLES/SCOPE OF WORK:

Scope of Work and budget source for each contract can be found in the monthly report.

### EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends ratification.

File Attachments  
[3.23.2021 BOT Ratification Report \(Word\).pdf \(35 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## 5. CONSENT CALENDAR - CHANCELLOR'S OFFICE

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<b>Subject</b>	<b>5.2 Consider Ratification of an Addendum to the Independent Contractor Agreement for PPL, Inc. in the Amount of \$57,300. Interim Chancellor Carla Walter</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	Yes
Dollar Amount	\$57,300.00
Budgeted	Yes
Budget Source	General Fund 1-01-112-5105-1-609100-0000-00

**TO: Peralta Board of Trustees**

**FROM: Carla Walter, Interim Chancellor**

**PREPARED BY: Maisha Jameson, Board Clerk**

### BACKGROUND/ANALYSIS:

Vendor's Name: PPL, Inc.

PPL, Inc. was originally contracted to provide accreditation support consultation services, and are now being contracted to provide strategic planning and executive coaching consultation services. The original contract and the 1st Addendum were under the threshold for requiring Board approval. What is being presented for consideration by the Board is Addendum #2, which extends the term of the contract and add funds to cover the added scope of work related to the strategic planning and executive coaching consultation services.

<u>Description</u>	<u>Amount</u>	<u>Board Approval Date</u>
Original Independent Contractor/Consultant Services Contract	\$11,500	N/A (Board Approval Not Required)
Independent Contractor/Consultant Services Contract Addendum #1	\$17,250	N/A (Board Approval Not Required)
Addendum #2 to increase amount of contract #14060	\$57,300	Needs Board approval at the March 23, 2021 Meeting
<b>TOTAL</b>	<b>\$86,050</b>	

### DELIVERABLES/SCOPE OF WORK:

Under this Addendum, PPL, Inc. will provide consultation services to the District related to facilitating the District's strategic planning process to ultimately result in updating of the District's new Strategic Plan. PPL, Inc. will also provide professional coaching and consultation to the Chancellor's executive team and Chancellor's Cabinet focussing on assessment and human capital performance.

PPL, Inc. will update the Peralta Community College District's (PCCD) Strategic Master Plan.

Part One: Provide facilitation and consultation for the Chancellor's Executive Cabinet Retreat with a focus on preparing for the development of new strategic plans and educational master plans.

Part Two: Assist with the process of updating the PCCD Strategic Plan.

Part Three: Provide coaching and consultation for the Chancellor's Executive Cabinet team members focusing on assessment and increased human capital performance.

**ANTICIPATED COMPLETION DATE:**

June 30, 2021

**EVALUATION AND RECOMMENDED ACTION:**

The Interim Chancellor recommends ratification.

**File Attachments**

PPL, Inc - \$57,300 Addendum #2-DRAFT5 - Full Packet - unsigned.pdf (11,091 KB)

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## 5. CONSENT CALENDAR - CHANCELLOR'S OFFICE

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<b>Subject</b>	<b>5.3 Consider Ratification of an Independent Contractor Agreement for SEMWORKS in the Amount of \$54,900. Interim Chancellor Carla Walter</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	Yes
Dollar Amount	\$54,900.00
Budgeted	Yes
Budget Source	General Fund 1-01-112-5105-1-660200-0000-00

**TO: Peralta Board of Trustees**

**FROM: Carla Walter, Interim Chancellor**

**PREPARED BY: Maisha Jameson, Board Clerk**

### BACKGROUND/ANALYSIS:

Vendor's Name: SEM Works

Given the decline in enrollment District-wide, SEM Works has been brought on board to provide support to the colleges and districts related to strategic enrollment management. SEM Works is a company focused on helping institutions of higher education achieve success with sustainable strategic enrollment management and marketing solutions. SEM Works serves its clients through consulting, research, and professional development. This expertise is timely and is one of the ways in which the District is making intentional efforts to understand its declining enrollment so that it is better positioned to address it.

### DELIVERABLES/SCOPE OF WORK:

Dr. Jim Black of SEM Works will provide remote consulting services to include the following:

1. A situational analysis of current strategies/practices/plans/goals/data related to student enrollment.
2. A comprehensive enrollment management review of services, and associated structures, policies, processes, systems, practices, and strategies resulting in recommendations for optimizing operational performance, as well as the identification of strategic opportunities, strategy options, and recommended priorities for advancing a more holistic and integrated approach to enrollment management.
3. A detailed webinar report of findings and recommendations from the situational analysis and the enrollment management review.
4. A survey of prospective students that provides a systematic collection and analysis of insights into the pre-enrollment experience at the four colleges. The survey would aim to strategically target recruitment and marketing efforts. Such a survey will produce actionable data from various student subpopulations, which will provide strategic intelligence regarding effective recruitment outreach, yield strategies, and prospective student communications. In addition, the survey will assess perceptions of the colleges and their positioning relative to competitors with a view to informing (a) opportunities for new student markets, (b) reasons inquiries, and applicants choose to attend a PCCD institution or not, and (c) the development of a targeted student marketing strategies

### ANTICIPATED COMPLETION DATE:

June 30, 2021

### EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends ratification.

#### File Attachments

MARC -SEMWORKS for \$54,900 - 3.2021- 3 Full Packet - unsigned.pdf (1,074 KB)

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## 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

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<b>Subject</b>	<b>6.1 Consider Approval of Course and Program Additions, Deactivations and Changes. Presenter: Vice Chancellor Brown</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	No
Budgeted	No
Budget Source	N/A

**TO: Peralta Board of Trustees**

**FROM: Department of Academic Affairs**

**PREPARED BY: Amany Elmasry, Curriculum and System Tech Analyst**

### BACKGROUND/ANALYSIS:

The role of Council on Instruction, Planning and Development (CIPD) is to review college curriculum additions, deletions, or modifications and submit them to the Board of Trustees for approval. CIPD meetings monthly throughout the academic year and is composed of college curriculum chairs (appointed by the Academic Senate), curriculum specialists, matriculation officers, the District Academic Senate President, the Vice Chancellor of Academic Affairs & Student Success, Deans and Vice Presidents of Instruction.

Course and program additions are based on industry demand and/or student's needs in the following fields: Bioscience: Genetics of Neuroscience.

Course modifications are required to comply with State Chancellor's Office initiatives such as the code alignment project for better reporting. They are also required for updates to course curriculum to ensure alignment with district-wide requisites and unit values in order to streamline student enrollment and to comply with Education Code Sections 70901(b), 70902(b), and 78016; and California Code of Administrative Regulations Sections 51000, 51022, 55100, 55130 and 55150.

Course deletions result in deactivating courses that are no longer offered from the college catalog, state inventory, CurriQunet, ASSIST, and Passport according to the approved effective term listed in the attached agenda.

### DELIVERABLES/SCOPE OF WORK:

The attached PDF entitled "Mar 2021 CIPD Report" and "Mar 2021 Program Proposals" contains course and program additions, changes, and deactivations as approved by the colleges' curriculum committees and The Council for Instruction, Planning, and Development (CIPD).

### ANTICIPATED COMPLETION DATE:

All curriculum additions, deletions, and modifications reflect work that occurs on an ongoing basis.

### EVALUATION AND RECOMMENDED ACTION:

The Vice Chancellor of Academic Affairs and Student Success and the Interim Chancellor recommend approval.

#### File Attachments

[Mar 2021 CIPD Report.pdf \(236 KB\)](#)

[Mar2021 Program Proposals.pdf \(354 KB\)](#)

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*specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## 7. CONSENT CALENDAR - FACILITIES

<b>Subject</b>	<b>7.1 Consider Approval of an Agreement Incorporating Master Agreement for Elevator Repair and Modernization Services with Kone, Inc. Pursuant to a US Communities Government Purchasing Alliance Contract to allow for the Provision of Elevator Repair and Modernization Services Necessary to Address the State Preliminary Order Issued to the Kitchen Elevator located on the Laney College Campus in an Amount Not-To-Exceed \$193,744.45. Presenter: Acting Vice Chancellor Atheria Smith.</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	Yes
Dollar Amount	\$193,744.45
Budgeted	Yes
Budget Source	1-43-391-6206-1-710000-2423-07 (Measure G Funds)

**TO: Peralta Board of Trustees**

**FROM: Department of General Services**

**PREPARED BY: AECOM**

### BACKGROUND/ANALYSIS:

The Board is asked to approve an Agreement Incorporating Master Service Agreement with Kone, Inc. ("Agreement") which will allow the vendor to complete necessary repair work and modernization services on the kitchen elevator located in the Laney Student Center.

On March 23, 2020, the State of California Department of Industrial Relations Division of Occupational Safety and Health ("State") sent inspectors out to the District to evaluate the kitchen elevator located in the Student Center for the Laney College campus. Thereafter, the State issued a Preliminary Order directing the District to correct the unsafe conditions listed in the State's inspection report.

To remedy the deficits listed in the Preliminary Order, the District would like to contract with Kone, Inc. ("Kone") to provide major repairs to the kitchen elevator that was cited by the State. The District is a participating member in the US Communities Governmental Purchasing Alliance ("US Communities") and would like to procure the desired repair and modernization services via the prices and terms set forth in the Facility Repair and Maintenance Contract the City of Kansas City entered into with Kone on December 1, 2018.

Kone has provided three proposals for the scope of services required to address the outstanding State Order for the kitchen elevator. As Kone has serviced the District's existing elevator systems for several years, the vendor is uniquely qualified due to its special knowledge of how the existing system was installed as well as its regular operation.

Government Code section 6500 et seq. allows public agencies, such as the District, to enter into joint powers agreements to exercise powers common to them, including the power to procure equipment materials and supplies. In accordance with Government Code section 6500 et seq., the District's contract with Kone will be governed by the terms and conditions of the US Communities Kansas City Master Agreement. The scope of work set forth in the Agreement is outlined in Table 1.

**Table 1 – Summary of the Contract**

Description of Contract	Amount	Date of Board Approval
Agreement Incorporating Master Agreement for Laney Student Center Kitchen Elevator Repair and Modernization ( <b>This item.</b> )		
Jack Modernization	\$112,426.32	Pending approval 3/23/2021
Jack Drilling	\$38,900.00	
Power Unit Modernization	\$42,418.13	

<b>Total</b>	<b>\$193,744.45</b>	
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**Budget String is as follows:**

<b>Budget String</b>	<b>Amount</b>	<b>Addendum</b>	<b>Total</b>	<b>Percentage</b>
1-43-391-6206-1-710000-2423-07	\$193,744.45	N/A	\$193,744.45	100%
<b>Contract Total</b>			<b>\$193,744.45</b>	

In the 20-21 Fiscal Year, KONE has been awarded the following contracts or contract amendments with the District:

<b>Contract</b>	<b>Amount</b>	<b>Board Approval</b>	<b>Complete or Ongoing</b>
District-wide Maintenance 3 Years 9-10-2019 to 9-9-2022	\$544,860	9-10-2019	Ongoing
<b>TOTAL</b>	<b>\$544,860</b>		

Contact Information for Kone, Inc.:

Kone's headquarters is based in Illinois.  
Local Regional Office  
Kone  
15021 Wicks Blvd, San Leandro, CA 94577.  
Jose Nunez is the Oakland Area Manager for Kone.

**DELIVERABLES/SCOPE OF WORK:**

Kone will provide the labor, material, tools and supervision to complete the following scopes of work on the Laney Student Center kitchen elevator:

1. Jack Modernization;
2. Jack Drilling; and
3. Power Unit Modernization.

A detailed description of the above-referenced scope of work is set forth in Exhibit "B" to the Agreement.

**ANTICIPATED COMPLETION DATE:**

The necessary elevator repairs and modernization services should be completed by September 30, 2021.

**EVALUATION AND RECOMMENDED ACTION:**

The Acting Vice Chancellor of General Services and Interim Chancellor recommend approval.

File Attachments  
Kone \$193 744.45 Laney Kitchen Elevator Modernization - signed.pdf (13,041 KB)

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## 8. CONSENT CALENDAR - FINANCE

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<b>Subject</b>	<b>8.1 Consider Approval of Addendum #2 with EdgeRock Technology in an Amount not to Exceed \$17,250. Presenter: Interim Vice Chancellor Adil Ahmed</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	Yes
Dollar Amount	\$17,250.00
Budgeted	Yes
Budget Source	General Fund 1-01-141-5105-1-672000-0000-00

**TO: Peralta Board of Trustees**

**FROM: Adil Ahmed, Interim Vice Chancellor for Finance & Administration**

**PREPARED BY: Richard Ferreira, Executive Assistant**

### BACKGROUND/ANALYSIS:

EdgeRock Technology provided professional services for functional finance configuration and focused on the month-end close process. They also provided the District with functional finance configuration in regard to IRS reporting processes. Both of these services were part of adhering to FCMAT and addressing audit findings.

### DELIVERABLES/SCOPE OF WORK:

Addendum #2 is for EdgeRock Technology to provide the District with professional services for Cash Flow and Financial Statement Reporting automation.

Original Agreement	\$45,000 - Month End Close
Addendum #1	\$24,000 - Purchasing Cost Services Vendor Files (\$18,000) and 1099 Tax Forms Processing (\$6,000)
Addendum #2	<u>\$17,250 - Year End Closing</u>
Total Amount	\$86,250

### ANTICIPATED COMPLETION DATE:

The date of completion is June 30, 2021.

### EVALUATION AND RECOMMENDED ACTION:

The District's Finance Department evaluated the deliverables to date for EdgeRock Technology and found them to be satisfactory. The Interim Vice Chancellor of Finance & Administration and the Interim Chancellor recommend approval.

#### File Attachments

EdgeRock Technology - MARC - 02102021 Addendum 2 Packet Signed.pdf (7,327 KB)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## 9. ACTION ITEMS

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**Subject** **9.1 Consider Approval of Endorsement of the Resolution of the Board of Education of the Oakland Unified School District. Resolution No. 2021-0037 Reparations for Black Students. Presenter: Board President Cynthia Napoli-Abella Reiss (10 minutes)**

Meeting Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Mar 23, 2021

Absolute Date Mar 23, 2021

Fiscal Impact No

Budgeted No

**TO: Peralta Board of Trustees**

**FROM: Cynthia Napoli-Abella Reiss, Board President**

**PREPARED BY: Sasha Amiri-Nair, Board Clerk**

### **BACKGROUND/ANALYSIS:**

The Oakland Unified School District is asking the Board to endorse their resolution and pass the Reparations for Black Students Resolution in OUSD. The resolution results from a series of engagement forums and focus groups with 200 Black students, families, educators, and others over a period of two years. The resolution calls on OUSD to create a plan, create a taskforce, create a fund, create accountability and ensure that all Black students feel safe, achieve academically, and thrive. For decades, Black students and families have experienced significant barriers and anti-Black racist structures in OUSD schools and have suffered from a lack of investment in their success. Over the last twenty years, through school closures in Black neighborhoods and the gentrification it has spurred, the over-criminalization of Black youth, and the failure to adequately resource schools serving Black families, two-thirds of Black students have been forced out of the District. Now is the time to look at the solutions from the Black community and invest in the remaining Black students so that every child can achieve.

### **EVALUATION AND RECOMMENDED ACTION:**

The Board President and the Interim Chancellor recommend approval.

#### File Attachments

[Reparations Campaign\\_Endorsement Package-2.pdf \(778 KB\)](#)

## 9. ACTION ITEMS

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**Subject**                    **9.2 Consider Approval of Resolution #20/21-25 Condemning Xenophobia Toward Our Asian American Communities. Presenter: Board President Cynthia Napoli-Abella Reiss (10 minutes)**

Meeting                    Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type                        Action

Preferred Date            Mar 23, 2021

Absolute Date            Mar 23, 2021

Fiscal Impact            No

Budgeted                 No

**TO: Peralta Board of Trustees**

**FROM: Board President Cynthia Napoli-Abella Reiss**

**PREPARED BY: Sasha Amiri-Nair**

**BACKGROUND/ANALYSIS:**

The Peralta Community College District Board of Trustees, employees, and student body embrace the diversity of the Bay Area. Since its founding in 1964, the District has been committed to creating a safe and welcoming learning and working environment for all of its students and employees, without exception. The Peralta Community College District strongly condemns the increased incidents of xenophobia and anti-Asian racism, harassment, and bullying that are being reported across the country as the COVID-19 outbreak intensifies. Such behaviors have no place at Merritt College, Berkeley City College, College of Alameda, and Laney College, or the PCCD District Offices, and we stand united with all members of our campus community.

**EVALUATION AND RECOMMENDED ACTION:**

The Board President and the Interim Chancellor recommend approval.

<p>File Attachments  <a href="#">Resolution 20_21-25 Condemning Xenophobia.pdf (52 KB)</a></p>
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## 9. ACTION ITEMS

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<b>Subject</b>	<b>9.3 Consider Second Reading and Approval of Proposed Board Policy BP 4220. Presenter: Interim Chancellor Carla Walter (2 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	No
Budgeted	No
Goals	D: Strengthen Accountability, Innovation and Collaboration

**TO: Peralta Board of Trustees**

**FROM: Dr. Carla Walter, Interim Chancellor**

**PREPARED BY: Maisha Jameson, Board Clerk**

**BACKGROUND/ANALYSIS:**

The Board will conduct a second reading and consider approval of Board Policy BP4220.

- **BP 4220 - Standards of Scholarship** (This policy was last updated 2019.)

**EVALUATION AND RECOMMENDED ACTION:**

The Interim Chancellor recommends approval.

<p>File Attachments  <a href="#">BP 4220 Standards of Scholarship.pdf (278 KB)</a></p>
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## 9. ACTION ITEMS

<b>Subject</b>	<b>9.4 Consider Ratification of Amendment No. 1 to Purchase Agreement with Claridge Products &amp; Equipment, Inc. to Extend the Term of the Agreement to Account for Covid-19 Manufacturing Delays and Increase Compensation by \$966.00 to Cover Costs Associated with Required Field Adjustments for Whiteboards Installed in the New Center for Liberal Arts Building on the College of Alameda Campus. Presenter: Acting Vice Chancellor Smith. (10 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action
Preferred Date	Mar 09, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	Yes
Dollar Amount	\$966.00
Budgeted	Yes
Budget Source	01-63-391-6402-1-710000-2361-01 (Measure A Funds)

**TO: Peralta Board of Trustees**

**FROM: Department of General Services**

**PREPARED BY: Roebbelen CM**

### BACKGROUND/ANALYSIS:

The New Center of Liberal Arts Project (“NCLA Project”) includes the construction of a new classroom building at the District’s College of Alameda campus. During the construction phase of the NCLA Project, the owner requested substantial changes to the AV system, including the whiteboard and tackboard layouts. As a result, the Design-Build-Entity (“DBE”), Overaa and Co., was unable to purchase the necessary whiteboards and tackboards in a reasonable time, and the procurement of the products was removed from the DBE’s scope of work.

Through a competitive bidding process to procure and install these whiteboards, the contract was awarded to Claridge Products and Equipment, Inc. (“Claridge”) at a value of \$88,111.99. This was the lowest of three bids received for the scope and was less than the cost proposed from Overaa and Co. to install the boards under their DBE contract.

As a result of Covid-19 related manufacturing delays, Claridge was not able to secure the whiteboards and tackboards until the last week of December 2020. As such, the delivery and installation of the products were delayed to the first week of January 2021.

The District worked with the NCLA DBE Design Team to determine the layout and board counts needed for the revised AV design based on the design drawings. When the boards were delivered to the campus and measurements were made for the installation, Claridge realized that the layout did not account for District installed phones in the classrooms, which impacted the installation of four (4) whiteboards. To rectify the issue, the District asked Claridge to field-modify the four boards, cutting them down from eight feet wide to six feet wide to allow for installation without interference from the phones.

This is the only active contract the District has with Claridge. This is the first amendment to the District’s agreement with Claridge. A summary of the contract history is shown in Table 1.1 below.

Table 1.1

Cost Item	Item Value	Date of Approval
Claridge Base Contract	\$88,111.99	Oct. 27, 2020
<b>Amendment No. 1 (This item)</b>	<b>\$966.00</b>	Pending Feb. 23, 2021
<b>TOTAL</b>	<b>\$89,077.99</b>	

**Contact Information**

Claridge Products & Equipment, Inc.

180 N Sherman Ave.  
Corona, CA, 92882  
Ph: (951) 734-6262  
www.claridgeproducts.com

**DELIVERABLES/SCOPE OF WORK:**

Claridge has delivered and installed 107 whiteboards and 47 tackboards in the NCLA Project located on the College of Alameda campus pursuant to the layouts provided by the District. When the whiteboards and tackboards were delivered to the NCLA Project, four(4) whiteboards were field modified to be shortened to fit the intended spaces.

**ANTICIPATED COMPLETION DATE:**

The delivery and installation of the whiteboards and tackboards were completed in January 2021.

**EVALUATION AND RECOMMENDED ACTION:**

The Project Manager, campus staff, Acting Vice Chancellor of General Services, and the Interim Chancellor recommend ratification.

File Attachments

Claridge-Change Order No. 1 NCLA Markerboards - MARC package signed.pdf (2,433 KB)

## 9. ACTION ITEMS

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**Subject** **9.5 Consider Approval of Classified Personnel Items. Presenter: Acting Vice Chancellor Ronald McKinley (2 minutes)**

Meeting Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Mar 23, 2021

Absolute Date Mar 23, 2021

Fiscal Impact No

Budgeted No

**TO: Peralta Board of Trustees**

**FROM: Dr. Ronald McKinley, Acting Vice Chancellor for Human Resources & Employee Relations**

**PREPARED BY: Socorro Taylor, Executive Assistant, Department of Human Resources & Human Relations**

**BACKGROUND/ANALYSIS:(Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

### APPROVAL OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

#### A. CLASSIFIED EMPLOYMENT

(NP = New Position \*= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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None	<u>Berkeley City College</u>	
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None	<u>College of Alameda</u>	
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None	<u>District Office</u>	
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None	<u>Laney College</u>	
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None	<u>Merritt College</u>	
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#### B. PHASE-IN RETIREMENT

None

#### C. LEAVE OF ABSENCE

None

#### D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

**1. Retirement**

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
Earvin Robinson Classified retirement effective April 1, 2021	<u>District Office</u> Accounts Payable Specialist I	Finance/Acting Vice Chancellor Adil Ahmed
Karen Littlejohn Classified retirement effective March 13, 2021	<u>Laney College</u> Custodian	Facilities/Director Amy Marshall
None	<u>Merritt College</u>	

**2. Resignation**

None	<u>Berkeley City College</u>
None	<u>College of Alameda</u>
None	<u>District Office</u>
None	<u>Laney College</u>
None	<u>Merritt College</u>

**E. SHORT-TERM NON-CONTINUING POSITIONS**

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
None	<u>Laney College</u>	
None	<u>Merritt College</u>	

**EVALUATION AND RECOMMENDED ACTION:**

The Acting Vice Chancellor of Human Resources and the Interim Chancellor recommend approval.

## 9. ACTION ITEMS

<b>Subject</b>	<b>9.6 Consider Approval of Contract with Stefanie Harding, in the amount of \$13,500 to assist in managing Strong Workforce K-12 Pathway implementation and preparation for CTE Advisory Committees. Presenter: President Angelica Garcia (10 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Mar 23, 2021
Absolute Date	Mar 23, 2021
Fiscal Impact	Yes
Dollar Amount	\$13,500.00
Budgeted	Yes
Budget Source	Grant funded, Strong Workforce Local 8-11-852-5105-1-601200-2035-21

**TO: Peralta Board of Trustees**

**FROM: Joya Chavarin, Interim Dean**

**PREPARED BY: Karen Croley, CTE Project Manager**

### BACKGROUND/ANALYSIS:

BCC needs additional assistance to ensure that the Career Education Advisory Committees are up-to-date, having regularly scheduled meetings, and in alignment with the regional industry and market demands. BCC has been making incremental improvements in this regard, but it would be extremely helpful to acquire short-term assistance to ensure that the post-COVID – 19 industry changes are also supported by the Advisory Committees. This also allows us to meet the Title 5 regulatory requirements of ensuring a “vocational education advisory committee” meeting is coordinated., (CCR § 55601, Sections 66700 and 70901; Reference: Section 70901, Education Code).

In addition to the above, the scope seeks to meet the following goals from Berkeley City College’s Education Master Plan (EMP):

- **GOAL THREE: Enhance Career-Technical Education Certificates and Degrees**
  - Indicator A. Increase the overall CTE participation (access) rate by 12% and 29.5% for Hispanic students.
  - Indicator B. Increase CTE completion of certificate or degree by students who took eight units in a single discipline for students 25 and older to 37%.
  - Indicator C. Increase the overall number of students who earn CTE certificates by 5% and 9% for African American students.

<b>Stefanie Harding</b>	<b>Location</b>	<b>Amount</b>	<b>End Date</b>	<b>Board Approval</b>
Original ICC	Merritt College	\$30,000	March 31, 2021	N/A
ICC Addendum	Merritt College	\$15,000	June 30, 2021	N/A
New ICC	Berkeley City College *current request	\$13,500	June 30, 2021	March 23, 2021
	<b>Revised Total</b>	<b>\$58,500</b>		

### DELIVERABLES/SCOPE OF WORK:

Primary responsibilities of the short-term coordinator will include the following:

- Meeting(s) coordination of the Advisory Committees
- Communication with the Advisory Committee and related constituency groups
- Identify, collect, organize and disseminate all materials and documents relative to the advisory committee meetings
- Assist Interim Dean with the collection of facts and evidence needed by Strong Workforce Program (SWP) metrics as well as the strategic direction of BCC for CE program development based on the recommendation of the CE Advisory Committees.

**ANTICIPATED COMPLETION DATE:**

June 30, 2021

**EVALUATION AND RECOMMENDED ACTION:**

Berkeley City College has evaluated the deliverables to date for Stefanie Harding and found them to be satisfactory.

President Garcia and the Interim Chancellor recommend approval.

**File Attachments**

[Stefanie Harding Contract-BoardDocs.pdf \(3,943 KB\)](#)

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## 10. REPORTS

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<b>Subject</b>	<b>10.1 Board of Trustees' Reports (20 minutes)</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

## 12. ADJOURNMENT

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<b>Subject</b>	<b>12.1 Meeting Adjournment</b>
Meeting	Mar 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural