



**Tuesday, January 5, 2021
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**5:00 p.m. Closed Session
7:00 p.m. Public Session
333 East 8th Street
Oakland, CA 94606
VIRTUAL MEETING VIA ZOOM WEBINAR**

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20

Those that would like to view the meeting can do so Live on Peralta College's YouTube link:
https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

PUBLIC COMMENTS

In order to equitably facilitate public comments, the following is required:

Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link:

https://zoom.us/webinar/register/WN_flhz_zI1QzqRVJTs3MHV6Q

After registering, you will receive a confirmation email containing information about joining the webinar.

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

The meeting can also be viewed Live on Peralta College's YouTube link:

https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

Board

1. CLOSED SESSION

| | |
|----------------|--|
| Subject | 1.1 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6) |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Information |

1. CLOSED SESSION

| | |
|----------------|--|
| Subject | 1.2 Public Employee Appointment (Government Code Section 54957) |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Information |

1. CLOSED SESSION

Subject **1.3 Public Employee Evaluation**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject **1.4 Public Employee Discipline/Dismissal/Release**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject **1.5 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

- Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases).

2. OPEN SESSION

Subject

2.1 Call to Order

Meeting

Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject

2.2 Roll Call

Meeting

Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject

2.3 Pledge of Allegiance

Meeting

Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Procedural

2. OPEN SESSION

Subject **2.4 Swearing-In Ceremony**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

- Swearing-in of Incoming Student Trustee Yiru Ni

File Attachments
OATH - Yiru Ni.pdf (380 KB)

2. OPEN SESSION

| | |
|----------------|--|
| Subject | 2.5 Report of Action Taken in Closed Session |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Information |

2. OPEN SESSION

| | |
|----------------|--|
| Subject | 2.6 Approval of the Agenda |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action |

2. OPEN SESSION

| | |
|----------------|--|
| Subject | 2.7 Approval of the Minutes |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action, Minutes |
| Preferred Date | Jan 05, 2021 |
| Absolute Date | Jan 05, 2021 |
| Fiscal Impact | No |
| Budgeted | No |

2. OPEN SESSION

Subject **2.8 Report Out from Board Retreat. Presenter: Board President Cindi Napoli-Abella Reiss**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

TO: Peralta Board of Trustees

FROM: Board President, Cindi Napoli-Abella Reiss

PREPARED BY: Maisha Jameson

BACKGROUND/ANALYSIS:

The Board President will provide an overview of the Board Retreat Sessions from December 15th and December 16th. To include an affirmation of the Board's commitment to cooperation.

| |
|--|
| File Attachments PCCD Cooperation Statement.final fully signed.pdf (427 KB) |
|--|

2. OPEN SESSION

| | |
|----------------|--|
| Subject | 2.9 Associated Student Government Reports |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Information |

2. OPEN SESSION

| | |
|----------------|--|
| Subject | 2.10 Peralta Classified Senate Report |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Information |

2. OPEN SESSION

| | |
|----------------|--|
| Subject | 2.11 District Academic Senate Report |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Information |

2. OPEN SESSION

Subject **2.12 Public Communication**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

2. OPEN SESSION

Subject **2.13 Chancellor's Reports**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

- College President Reports

File Attachments

- January_5_2021_COA Presidents_Report.pdf (637 KB)
- Laney College Board Highlight JANUARY 4.pdf (427 KB)
- BCC NewsfortheBoard 12-08-2020.pdf (569 KB)

2. OPEN SESSION

Subject **2.14 Update on the Status of the Search for the Permanent Chancellor. Presenter:
Acting Vice Chancellor Ronald McKinley**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

TO: Peralta Board of Trustees

FROM: Dr. Ronald McKinley, Acting Vice Chancellor of Human Resources

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

Dr. Ronald McKinley, Acting Vice Chancellor for Human Resources & Employee Relations, will update the Board of Trustees on the status of the search for the permanent Chancellor.

3. INFORMATIONAL

Subject 3.1 PCCD Marketing Plan. Presenter: Director of Marketing Mark Johnson

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

TO: Peralta Board of Trustees

FROM: Mark Johnson

PREPARED BY: Mark Johnson

Peralta Community College District's Department of Marketing, Communication & Public Relations (MCPR) has worked collaboratively with faculty, staff, and administrators at the District and all four colleges to create a marketing and communication plan. This plan is designed to help achieve the PCCD Strategic Goals and also the recently adopted Board Goals. The Marketing and Communications Plan for 2020-21 is made up of a Core Communications Plan plus nine Marketing Project Areas, including:

1. Develop and implement marketing and communications activities to increase student enrollment
2. Promote Peralta Community College District Brand Identity to increase District awareness and establish PCCD's reputation as a higher education leader in the service area and beyond
3. Modernize marketing and communications tools to leverage the latest technologies for personalization and accessibility
4. Implement and integrated approach to marketing and communications across District divisions, departments, and the colleges
5. Assist the Colleges with website redesign projects in order to maintain up-to-date, informative and user-friendly college websites
6. Increase the District social media presence and social media marketing
7. Fill staffing vacancies in order to support organizational goals
8. Develop innovative and compelling content for Peralta Television (PCTV) and KGPC, Peralta's community radio station
9. Evaluate the effectiveness of marketing communication activities through data-driven research and monitoring methods

File Attachments

[MarComm Plan 2020-21 Version 3.pdf \(8,162 KB\)](#)

[MarComm Plan 2020-2021 as of 2020-11-24.pdf \(2,146 KB\)](#)

3. INFORMATIONAL

Subject **3.2 Review Draft of Proposed Board Policy re: Board Communication Protocol.
Presenter: Board President Cindi Napoli-Abella Reiss**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

Goals D: Strengthen Accountability, Innovation and Collaboration

TO: Peralta Board of Trustees

FROM: Cindi Napoli-Abella Reiss, Board President

PREPARED BY: Maisha Jameson, Board Clerk

BACKGROUND/ANALYSIS:

The Board will review and discuss a draft of a proposed board policy covering Board Communication Protocols.

| |
|--|
| File Attachments PCCD Communication Protocol - Draft.pdf (303 KB) |
|--|

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

| | |
|----------------|---|
| Subject | 4.1 Consider Approval of the Economic and Workforce Development Grant Agreement between College of Alameda and Rancho Santiago CCD (fiscal agent) in the amount of \$200,000. Presenter: President Nathaniel Jones |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action (Consent) |
| Preferred Date | Jan 05, 2021 |
| Absolute Date | Jan 05, 2021 |
| Fiscal Impact | Yes |
| Dollar Amount | \$200,000.00 |
| Budgeted | Yes |
| Budget Source | California Community Colleges Chancellor's Office (CCCCO) is the funder and Rancho Santiago is fiscal agent. Budget will be set up by district finance office after grant is approved by Board of Trustees. |

TO: Peralta Board of Trustees

FROM: Dr. Nathaniel Jones III, President, CoA

PREPARED BY: Teddy Washington, CoA President's Office

BACKGROUND/ANALYSIS:

The purpose of the grant is to fund the hiring of a Regional Director for Employer Engagement (RD) who will support the California Community Colleges Chancellor's Economic and Workforce Development (EWD) program by conducting required activities and achieving objectives related to advanced transportation and logistics, a strategic priority area and industry sector for College of Alameda. In particular, within the industry sectors and clusters they serve, the primary job of the RD is to connect their region's community colleges to employers that provide living wage jobs and, in so doing, foster employer engagement with colleges and their students. College of Alameda will host, Pamela Gutman, the regional director for advanced transportation and logistics. Funding is from the state Chancellor's Office and the grant is administered through Rancho Santiago CCD.

The total amount payable for this grant shall not exceed \$200,000. California Community Colleges Chancellor's Office (CCCCO) is the funder and Rancho Santiago is fiscal agent. Budget will be set up by district finance office after grant is approved by Board of Trustees.

DELIVERABLES/SCOPE OF WORK:

The role of the Regional Director (RD) is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced transportation and logistics sector. The RD works to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Development Boards, and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector and to establish career pathways.

ANTICIPATED COMPLETION DATE:

June 30, 2021.

Grantees may expend funds to support grant personnel during the three (3) additional months after the end of the grant Performance Period, in anticipation of grant EWD documents to be issued by the Chancellor's Office. Except for Salaries, grant activities may not be charged after grant performance period.

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

File Attachments
[Grant Agreement RD ATL 20-453-001 Peralta CCD - v2.pdf \(2,681 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

| | |
|----------------|--|
| Subject | 4.2 Consider Approval of the Independent Contractor Contract for Pamela Gutman, Regional Director Advanced Transportation and Logistics, in an amount not to exceed \$150,308. Presenter: President Nathaniel Jones |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action (Consent) |
| Preferred Date | Jan 05, 2021 |
| Absolute Date | Jan 05, 2021 |
| Fiscal Impact | Yes |
| Dollar Amount | \$150,308.00 |
| Budgeted | Yes |
| Budget Source | Advanced Transportation 2-11-255-5105-1-672700-2089-01 |

TO: Peralta Board of Trustees

FROM: Dr. Nathaniel Jones III, College of Alameda President

PREPARED BY: Teddy Washington, President's Office

CTS Ticket# 107640

BACKGROUND/ANALYSIS:

The California Community College Chancellor's Office selects Regional Directors of Employer Engagement and colleges in the region host the Regional Directors. College of Alameda hosts the Bay Area Regional Director for Advanced Transportation and Logistics, Pam Gutman.

DELIVERABLES/SCOPE OF WORK:

The Regional Director will work with representatives of business and industry labor, professional trade associations, government organizations and colleges within the region to explore, develop, manage and maintain effective partnerships or collaboratives that enable new and incumbent workers to become more competitive in their region's labor market. Other tasks included in the scope of this contractor include:

- Coordinate with industry, colleges and high schools to determine short and long-term skillset training needs and provide effective new and incumbent worker training.
- Identify, develop and/or promote recognized certifications for college and appropriate high school programs to incorporate in their respective career education programs
- Coordinate with industry and college faculty to deliver professional development programs
- Promote advanced transportation and logistics support for future initiative development
- Provide technical assistance within and outside the region to companies, community colleges
- Partner with other organizations in the region and state to coordinate and promote strategies related to advanced transportation and logistics.
- Collect and report data on all required accountability measures working with common metrics and accountability measures, and working with the statewide LaunchBoard initiative.
- Review, analyze and report current and historic data and materials related to the manufacturing sector.
- Represent College of Alameda and the Bay Area community colleges at regional, state and if required, national meetings and conferences dealing with Advanced Transportation and Logistics Issues.

Funding: Advanced Transportation 2-11-255-5105-1-672700-2089-01

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

The College of Alameda has evaluated the deliverables to date for Pamela Gutman and found them to be satisfactory.

The Interim Chancellor recommends approval.

File Attachments

[Pamela Gutman 2021 ICC 12-17-20.pdf \(6,803 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - FACILITIES

Subject **5.1 Consider Approval of the Agreement for Construction Services with ACCO Engineered Systems for HVAC Work at Various (6) Locations on the Laney College Campus in the Amount of \$36,224.00. Presenter: Acting Vice Chancellor Atheria Smith.**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 08, 2020

Absolute Date Jan 05, 2021

Fiscal Impact Yes

Dollar Amount \$36,224.00

Budgeted Yes

Budget Source 1-61-163-6206-6-651000-0898-11 (Fund 62 Scheduled Maintenance Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton CM

BACKGROUND/ANALYSIS:

On July 14, 2020, the Board of Trustees approved a three (3) year Maintenance Agreement with ACCO Engineering Systems to provide quarterly HVAC maintenance services at Laney College Campus, ensuring compliance with the ADA Consent Decree, in an amount not to exceed \$244,156.00.

In addition to the work to be performed under the approved Maintenance Agreement, the District also discovered that there was other miscellaneous HVAC Work needed, such as the repairs and replacement of HVAC units and components at various locations on the Laney Campus. These items did not fall under the ADA Consent Decree, however, they needed to be addressed for safety and compliance to ensure that the HVAC Systems remain in good and working order. This work at six (6) various locations on the Laney College Campus totals a contract amount of **\$36,244.00**. As such, the contract is under the CUPCCAA bid limit.

A summary of ACCO Engineered Systems Agreements to date for the 2020-21 fiscal year are noted below:

| Contract | Price | Board Approval Date |
|---|---------------------|---------------------|
| 1. HVAC Laney College Maintenance Agreement | \$244,156.00 | 7/14/2020 |
| 2. HVAC Work at Laney College (6 Locations) | \$36,224.00 | 1/5/2021 pending |
| TOTAL | \$280,380.00 | |

| Budget String | Amount | Percentage |
|--------------------------------|---------------------|-------------|
| 1-63-391-6206-1-710000-2348-02 | \$244,156.00 | 87% |
| 1-61-163-6206-6-651000-0898-11 | \$36,224.00 | 13% |
| CONTRACT TOTAL | \$280,380.00 | 100% |

Contact Information for ACCO Engineered Systems:

1133 Aladdin Avenue
San Leandro, CA 94577
(510) 882-0011
Felix Maravillas, Project Manager

DELIVERABLES/SCOPE OF WORK:

ACCO was asked to provide proposals for these HVAC repair and replacement items. The attached Agreement is for ACCO Engineered Systems to provide and perform construction services at six (6) various locations on the Laney College Campus for a total amount of \$36,244.00. The Scope of Work to be performed mainly includes but is not limited to repairs and replacement of HVAC units, components, and accessories. The Deliverables and Scopes of Work are necessary for the HVAC Systems/Units in these locations to ensure health and safety.

ANTICIPATED COMPLETION DATE:

Work shall be completed within one hundred (100) calendar days of the date specified in the District's Notice to Proceed.

EVALUATION AND RECOMMENDED ACTION:

The Project Manager and Interim Chancellor recommend Approval of the Agreement for Construction Services with ACCO Engineered Systems for HVAC work at the six (6) various locations on the Laney College Campus in the amount of \$36,224.00.

File Attachments

201215_ACCO (Rerouting) MARC - signed.pdf (25,033 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FINANCE

| | |
|----------------|---|
| Subject | 6.1 Consider Approval of the Budget Development Calendar for Fiscal Year 2021-22. Presenter: Interim Chancellor Carla Walter |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action (Consent) |
| Preferred Date | Jan 05, 2021 |
| Absolute Date | Jan 05, 2021 |
| Fiscal Impact | No |
| Budgeted | No |
| Budget Source | N/A |

TO: The Board of Trustees

FROM: Dr. Carla Walter Interim Chancellor

PREPARED BY: Adil Ahmed, Interim Vice Chancellor for Finance & Administration

BACKGROUND/ANALYSIS:

The District seeks approval of the Fiscal Year 2021-22 Budget Development Calendar, previously referred to as the Planning and Budget Integration Model Annual Integrated Planning Calendar. The annual integrated planning calendar has been created in accordance with Board Policy 6250 and Administrative Procedure 6250, has gone through the shared governance process, and is now being presented to the Board of Trustees for review and approval.

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

File Attachments

[FY 2021-22 Budget Development Calendar 10222020-3-updated.pdf \(109 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FINANCE

| | |
|----------------|---|
| Subject | 6.2 Consider Approval of Addendum #1 with EdgeRock Technology in an Amount not to Exceed \$24,000. Presenter: Interim Vice Chancellor Adil Ahmed |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action (Consent) |
| Preferred Date | Jan 05, 2021 |
| Absolute Date | Jan 05, 2021 |
| Fiscal Impact | Yes |
| Dollar Amount | \$24,000.00 |
| Budgeted | Yes |
| Budget Source | General Fund 1-01-141-5105-1-672000-0000-00 |

TO: Peralta Board of Trustees

FROM: Adil Ahmed, Interim Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant

BACKGROUND/ANALYSIS:

The initial agreement from EdgeRock Technology was to provide professional services for functional finance configuration and focused only on the month-end close process. EdgeRock Technology was to assist the District with the completion of high-level requirements. This included an assessment to understand the current state of the system and processes being used.

DELIVERABLES/SCOPE OF WORK:

Addendum #1 is for EdgeRock Technology to provide the District with additional professional services for functional finance configuration in regard to IRS reporting processes, 1099 set up, document testing results and to provide training in the form of a guide to be used for production.

| | |
|--------------------|-----------------|
| Original Agreement | \$45,000 |
| Addendum #1 | <u>\$24,000</u> |
| Total amount | \$69,000 |

ANTICIPATED COMPLETION DATE:

The date of completion is June 30, 2021.

EVALUATION AND RECOMMENDED ACTION:

The District's Finance Department evaluated the deliverables to date for EdgeRock Technology and found them to be satisfactory.

The Interim Chancellor recommends approval.

File Attachments
EdgeRock Technology - MARC - 12092020 Addendum 1 - Version 3 Signed.pdf (6,306 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

8. ACTION ITEMS

Subject **8.1 Standing Board Committee Appointments. Presenter: Board President Cindi Napoli-Abella Reiss.**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Jan 05, 2021

Absolute Date Jan 05, 2021

Fiscal Impact No

TO: Peralta Board of Trustees

FROM: Board President, Cindi Napoli-Abella Reiss

PREPARED BY: Maisha Jameson

BACKGROUND/ANALYSIS:

The Board President will make appointments of the trustees to the following four Board Committees:

1. Finance and Budget Committee
2. Student Success and Accreditation Committee
3. Community Relations Committee
4. Chancellor's Search AdHoc Committee

The full board will then vote on the appointments.

The Interim Chancellor recommends approval.

8. ACTION ITEMS

Subject **8.2 Consider Approval of Classified Personnel Items. Presenter: Acting Vice Chancellor Ronald McKinley**

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Jan 05, 2021

Absolute Date Jan 05, 2021

Fiscal Impact Yes

Budgeted Yes

Budget Source General Fund

TO: Peralta Board of Trustees

FROM: Dr. Ronald McKinley, Acting Vice Chancellor of Human Resources & Employee Relations

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

APPROVAL OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

A. CLASSIFIED EMPLOYMENT

(NP = New Position *= New Employee)

| <u>Name</u> | <u>Location</u> | <u>Department/Reports to:</u> |
|---|---|---|
| None | <u>Berkeley City College</u> | |
| | <u>College of Alameda</u> | |
| Louie Martirez McFarland Recommendation to hire Louie Martirez McFarland as Executive Assistant/Vice President of Instruction, effective January 11, 2021. | Executive Assistant/Vice President of Instruction | Instruction/Vice President Don Miller |
| | <u>District Office</u> | |
| Joan Davis* | Staff Assistant/Student Financial Applications | Finance/Acting Vice Chancellor Adil Ahmed |
| Recommendation to hire Joan Davis as Staff Assistant/Student Financial Applications, effective January 6, 2021. | | |
| | <u>Laney College</u> | |
| None | | |
| | <u>Merritt College</u> | |
| None | | |

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

| <u>Name</u> | <u>Location</u> | <u>Department/Reports to:</u> |
|-------------|------------------------------|-------------------------------|
| None | <u>Berkeley City College</u> | |
| None | <u>College of Alameda</u> | |
| None | <u>District Office</u> | |
| None | <u>Laney College</u> | |
| None | <u>Merritt College</u> | |

2. Resignation

| | |
|------|------------------------------|
| None | <u>Berkeley City College</u> |
| None | <u>College of Alameda</u> |
| None | <u>District Office</u> |
| None | <u>Laney College</u> |
| None | <u>Merritt College</u> |

E. SHORT-TERM NON-CONTINUING POSITIONS

| <u>Name</u> | <u>Location</u> | <u>Department/Reports to:</u> |
|-------------|------------------------------|-------------------------------|
| None | <u>Berkeley City College</u> | |
| None | <u>College of Alameda</u> | |
| None | <u>District Office</u> | |
| None | <u>Laney College</u> | |
| None | <u>Merritt College</u> | |

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

8. ACTION ITEMS

Subject **8.3 Consider Approval of an Academic (Faculty) Personnel Item (Retirement).**
Presenter: Acting Vice Chancellor Ronald McKinley

Meeting Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Jan 05, 2021

Absolute Date Jan 05, 2021

Fiscal Impact No

Budgeted No

Budget Source General Fund

TO: Peralta Board of Trustees

FROM: Dr. Ronald McKinley, Acting Vice Chancellor of Human Resources & Employee Relations

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

APPROVAL OF ACADEMIC (FACULTY) PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and cl of academic personnel; retirements, phase-in retirements and resignations; and equivalence of minimum qualifications for aca positions

A. ACADEMIC (FACULTY) EMPLOYMENT

(NP = New Position *= New Employee)

| <u>Name</u> | <u>Location</u> | <u>Department/Reports to:</u> |
|-------------|------------------------------|-------------------------------|
| None | <u>Berkeley City College</u> | |
| None | <u>College of Alameda</u> | |
| None | <u>District Office</u> | |
| None | <u>Laney College</u> | |
| None | Merritt College | |

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

| <u>Name</u> | <u>Location</u> | <u>Department/Reports to:</u> |
|---|---|---|
| Hermia Yam Academic retirement effective December 30, 2020 | <u>Berkeley City College</u> Faculty | Student Services/Vice President Vicki Fergu |

| | | |
|------|---------------------------|--|
| None | <u>College of Alameda</u> | |
|------|---------------------------|--|

| | | |
|------|------------------------|--|
| None | <u>District Office</u> | |
|------|------------------------|--|

| | | |
|------|----------------------|--|
| None | <u>Laney College</u> | |
|------|----------------------|--|

| | | |
|------|------------------------|--|
| None | <u>Merritt College</u> | |
|------|------------------------|--|

2. Resignation

| | | |
|------|------------------------------|--|
| None | <u>Berkeley City College</u> | |
|------|------------------------------|--|

| | | |
|------|---------------------------|--|
| None | <u>College of Alameda</u> | |
|------|---------------------------|--|

| | | |
|------|------------------------|--|
| None | <u>District Office</u> | |
|------|------------------------|--|

| | | |
|------|----------------------|--|
| None | <u>Laney College</u> | |
|------|----------------------|--|

| | | |
|------|------------------------|--|
| None | <u>Merritt College</u> | |
|------|------------------------|--|

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

8. ACTION ITEMS

| | |
|----------------|---|
| Subject | 8.4 Consider Approval of Two New Positions for College of Alameda. Presenter: Acting Vice Chancellor Ronald McKinley |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action |
| Preferred Date | Jan 05, 2021 |
| Absolute Date | Jan 05, 2021 |
| Fiscal Impact | Yes |
| Dollar Amount | \$275,393.00 |
| Budgeted | Yes |
| Budget Source | General Fund |

TO: Peralta Board of Trustees

FROM: Dr. Ronald McKinley, Acting Vice Chancellor of Human Resources & Employee Relations

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

The District Administration requests the Board to approve the following new positions for College of Alameda funded by General Fund.

| Position Title | Location | Classification | Salary Range | Funding Source | Budget Code |
|-----------------------------|--------------------|-----------------------|-----------------------|----------------|--------------------------------|
| Principal Financial Analyst | College of Alameda | Classified Local 1021 | \$100,278 - \$126,820 | General Fund | 2-01-231-2102-1-672000-0000-00 |
| Web Content Developer | College of Alameda | Classified Local 1021 | \$63,260 - \$76,448 | General Fund | 2-01-201-2102-1-660100-0000-00 |

Grand Total

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

File Attachments

[01-05-21 Request for New Position - COA Web Content Developer.pdf \(750 KB\)](#)

[01-05-21 Request for New Position - COA Principal Financial Analyst.pdf \(1,636 KB\)](#)

8. ACTION ITEMS

| | |
|----------------|---|
| Subject | 8.5 Consider approval of the Proposed PCCD Holiday Schedule for the 2021-2022 Fiscal Year. Presenter: Acting Vice Chancellor Ronald McKinley |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Action |
| Preferred Date | Jan 05, 2021 |
| Absolute Date | Jan 05, 2021 |
| Fiscal Impact | No |
| Budgeted | No |

TO: Peralta Board of Trustees

FROM: Dr. Ronald McKinley, Acting Vice Chancellor for Human Resources & Employee Relations

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

Please find attached the proposed PCCD Holiday Schedule for the 2021-2022 Fiscal Year. The 2020-2021 PCCD Holiday Schedule expires on June 30, 2020. The proposed schedule coincides with the 2021-2022 Academic Calendar and will update the PCCD Holiday Schedule through June 30, 2022.

ANTICIPATED COMPLETION DATE:

Through June 20, 2022

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

| |
|--|
| File Attachments Fiscal Year 2021-2022 PCCD Holiday Schedule.pdf (110 KB) |
|--|

9. REPORTS

| | |
|----------------|--|
| Subject | 9.1 Board of Trustees' Reports |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Information |

11. ADJOURNMENT

| | |
|----------------|--|
| Subject | 11.1 Meeting Adjournment |
| Meeting | Jan 5, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES |
| Type | Procedural |