

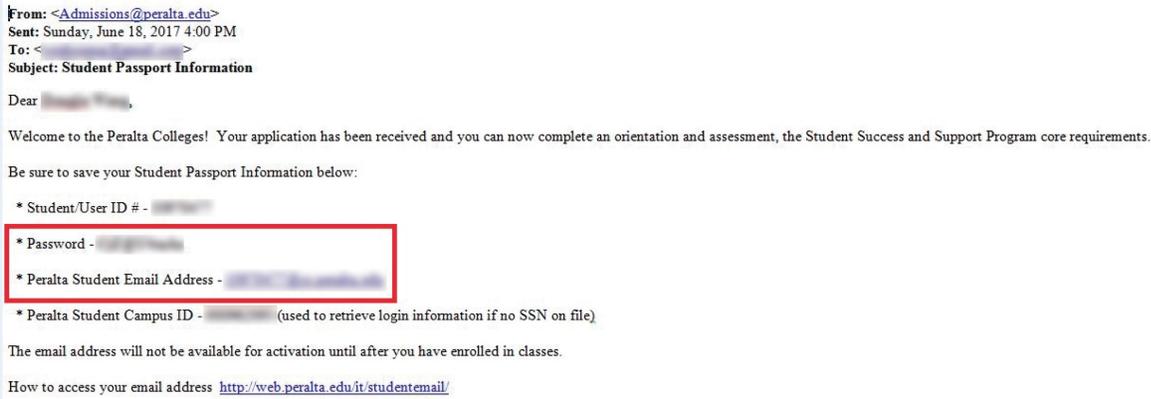


How to Login to Your Peralta Email Account

01

Retrieve Login Information

- Open the Admissions email sent to you after submitting your online Peralta College Application on the OpenCCC website.
- Find your Peralta student email address and temporary password which are both needed to access your Peralta email account (as well as your Student Center).



- Connect to the Peralta Student Email Information webpage: web.peralta.edu/it/studentemail

**Peralta Email addresses are activated at the end of the following business day*

02

Login

- Access your student email: www.outlook.com/cc.peralta.edu
- Enter your Peralta student email address in the first field box and your temporary password (sent in the Admissions email in Step 1) in the second field box (circled below).



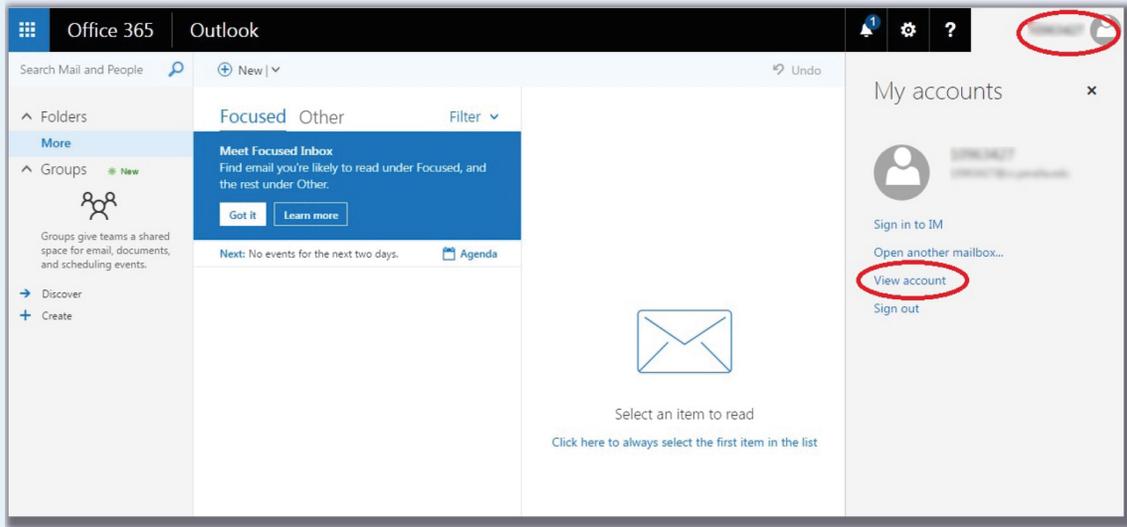
- Add required security information prior to accessing you email inbox.

03

Change Password

Access your email inbox.

Update your email password: select your student ID in the top right corner and then select *View account* in the drop down menu.



Select *Security & privacy* in the left-side navigation bar, click *Password*, and you will be directed to a screen that asks for your old password (temporary password used to login to your Peralta email account) and prompts you to create and confirm a new email password.

