



**Tuesday, February 23, 2021**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**4:30 p.m. Closed Session**  
**6:00 p.m. Public Study Session**  
**7:00 p.m. Public Open Session**  
**333 East 8th Street**  
**Oakland, CA 94606**  
**VIRTUAL MEETING VIA ZOOM WEBINAR**

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**NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20**

Those that would like to view the meeting can do so Live on Peralta College's YouTube link:  
[https://www.youtube.com/channel/UCTEVyZCQ1p\\_yqMRafmQFUww](https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww)

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**PUBLIC COMMENTS**

In order to equitably facilitate public comments, the following is required:

Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link: [https://zoom.us/webinar/register/WN\\_bwTgXnu2Ti-aIgoybFsgug](https://zoom.us/webinar/register/WN_bwTgXnu2Ti-aIgoybFsgug)

After registering, you will receive a confirmation email containing information about joining the webinar.

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Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:

<https://www.boarddocs.com/ca/peralta/Board.nsf>

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

The meeting can also be viewed Live on Peralta College's YouTube link:

[https://www.youtube.com/channel/UCTEVyZCQ1p\\_yqMRafmQFUww](https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww)

**PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

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**1. CLOSED SESSION 4:30 PM**

<b>Subject</b>	<b>1.1 Public Comment on Closed Session Items</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	

## **1. CLOSED SESSION 4:30 PM**

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<b>Subject</b>	<b>1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

## **1. CLOSED SESSION 4:30 PM**

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**Subject**                    **1.3 Public Employee Appointment (Government Code Section 54957) - (15 minutes)**

**Meeting**                    Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type**                        Information

- Recommendation to ratify the appointment of the Acting Dean of Math, Science and Applied Technology, Laney College
- Recommendation to appoint the Dean of Liberal Arts & Social Sciences, Merritt College.

## 1. CLOSED SESSION 4:30 PM

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<b>Subject</b>	<b>1.4 Public Employee Discipline/Dismissal/Release</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	No
Budgeted	No
Budget Source	N/A

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

## **1. CLOSED SESSION 4:30 PM**

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**Subject**                    **1.5 Public Employee Evaluation**

Meeting                    Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Chancellor's evaluation report on management evaluations.

## **1. CLOSED SESSION 4:30 PM**

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**Subject**                    **1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

**Meeting**                    Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type**                        Information

- Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (3 cases).

## 2. STUDY SESSION 6:00 PM

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**Subject** 2.1 Study Session on COVID 19 Impacts and Trends in Enrollment Management at PCCD

**Meeting** Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type** Discussion

**Goals** D: Strengthen Accountability, Innovation and Collaboration  
A: Advance Student Access, Equity, and Success

**TO: Peralta Board of Trustees**

**FROM: Carla Walter, Interim Chancellor**

**PREPARED BY: Maisha Jameson, Board Clerk**

### BACKGROUND/ANALYSIS:

The impact of the COVID 19 pandemic on the District's four Colleges is significant, as is the overall downward trend in enrollment at the Colleges which has been occurring over the last 5 years. This study session examines aspects of these changes and provides policy suggestions to halt the decline in enrollment.

### DELIVERABLES/SCOPE OF WORK:

The session will be facilitated by Dr. Lijuan Zhai, Associate Vice Chancellor of Educational Services and Institutional Effectiveness at Riverside Community College District. She oversees institutional research, institutional effectiveness, enrollment management, MIS/state reporting, strategic planning, accreditation, adult education, and study abroad programs. Her background includes a Doctorate in Educational Assessment, Evaluation and Research from The Ohio State University with an emphasis in research and statistics. She has over 20 years of professional experience in enrollment management, program review, research and statistics, guided pathways, closing equity gaps, and institutional effectiveness in higher education. Her work involves providing research data and consultation to faculty/staff/administration for improving efficiency, effectiveness, transparency, and accountability.

### ANTICIPATED COMPLETION DATE:

N/A

### EVALUATION AND RECOMMENDED ACTION:

Review materials presented in the study session and determine policy relative to institutional effectiveness and enrollment management. Consider setting a target of increasing FTES by 10,000 over the next 3 years.

The Interim Chancellor recommends establishing baseline goals and policies.

#### File Attachments

The Impact of COVID-19 Attachment - from CW 2.13.21.pdf (950 KB)

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.1 Call to Order</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural



### 3. OPEN SESSION

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<b>Subject</b>	<b>3.2 Pledge of Allegiance</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.3 Roll Call</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.4 Affirmation of the Statement of Cooperation</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

We the Peralta Community College District Board of Trustees commit to the following in our efforts to help students reach their educational goals:

1. We agree to listen and seek to understand others and opposing viewpoints with the expectation of good intentions and a deep commitment to the District's students.
2. We commit to being prepared for each meeting and to work within our established communication protocols when we seek additional information. Members will review the agenda in advance of each meeting and adhere to Board Policy 2340 for adding items to the agenda.
3. We have reviewed the Board's Code of Ethics and commit to reviewing it annually at our organizational meeting to remind ourselves of the behavior we are to exhibit and the guidelines we are to follow in our role.
4. If the Code of Ethics is violated, we commit to follow the process stated in the Code and will first address concerns informally to settle disagreements one-on-one between and among members before moving to the formal process.
5. We agree that from time to time, the Chair will remind members of appropriate behavior and may call for a recess or redirect members if they stray from the topic of discussion.
6. We collectively recognize that it is within the duties and authority of the Chair to render decisions or take actions to keep our meetings on track in adherence to Board policy.
7. We will strive to fulfill the vision we established for ourselves.
8. We will model the behavior we want others to exhibit.

**File Attachments**

[PCCD Cooperation Statement.final fully signed.pdf \(427 KB\)](#)

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.5 Report of Action Taken in Closed Session</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.6 Approval of the Agenda</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.7 Approval of the Minutes</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action, Minutes
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	No
Budgeted	No

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.8 Associated Student Government Reports</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

### 3. OPEN SESSION

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<b>Subject</b>	<b>3.9 Peralta Classified Senate Report</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information



### 3. OPEN SESSION

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<b>Subject</b>	<b>3.10 District Academic Senate Report</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

### 3. OPEN SESSION

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**Subject**                      **3.11 Public Communication**

**Meeting**                      Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type**                          Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

### 3. OPEN SESSION

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**Subject**                    **3.12 Chancellor's Reports**

Meeting                    Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type                        Information

- Campus Updates
- PCTV 40th Anniversary Video <https://youtu.be/Nx3jiu3mOg4>

**File Attachments**  
2.23.21 Merritt College BOT Report.pdf (6,470 KB)  
2.23.21 Laney College BOT Report.pdf (545 KB)  
COA February\_23\_2021\_Presidents\_Report.pdf (657 KB)

## 4. CONSENT CALENDAR - CHANCELLOR

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<b>Subject</b>	<b>4.1 Consider Ratification of the Independent Contractor Agreement for the Law Offices of Amy Oppenheimer in the Amount of \$62,482.00. Presenter: Interim Chancellor Carla Walter</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	Yes
Dollar Amount	\$62,482.00
Budgeted	Yes
Budget Source	General Fund 1-01-114-5103-1-666000-0000-00

**TO: Peralta Board of Trustees**

**FROM: Interim Chancellor, Dr. Carla Walter**

**PREPARED BY: Brandi Howard, Coordinator of Contracts and Legal Affairs**

### BACKGROUND/ANALYSIS:

The District retained the Law Offices of Amy Oppenheimer to conduct work place investigation. The Law Offices of Amy Oppenheimer focuses primarily investigations related to harassment, discrimination and other misconduct in the workplace.

### DELIVERABLES/SCOPE OF WORK:

The investigation is now complete. The initial scope of the investigation was revised to accommodate more witness interviews and the timeline was extended because of the sudden shelter in place orders in Alameda County. (All work is protected by attorney-client privilege)

### ANTICIPATED COMPLETION DATE:

The investigation and service provided by the Law Office of Amy Oppenheimer are now complete.

### EVALUATION AND RECOMMENDED ACTION:

The District's Chancellor's Office has evaluated the deliverables to date for Law Offices of Amy Oppenheimer and found them to be satisfactory.

The Interim Chancellor recommends approval.

#### File Attachments

[Amy Oppenheimer 2.23.2021 BOT Meeting - revised.pdf \(3,633 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## 4. CONSENT CALENDAR - CHANCELLOR

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**Subject** 4.2 Consider Ratification of Monthly Contract Report in Accordance with Administrative Policy 6340. Presenter: Interim Chancellor Carla Walter

**Meeting** Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

**Type** Action (Consent)

**Preferred Date** Feb 23, 2021

**Absolute Date** Feb 23, 2021

**Fiscal Impact** Yes

**TO:** Peralta Board of Trustees

**FROM:** Dr. Carla Walter, Interim Chancellor

**PREPARED BY:** Brandi Howard, Contracts & Legal Affairs Coordinator

### BACKGROUND/ANALYSIS:

Consider Ratification of the Monthly Report of Contracts for the period of January 28, 2021, through February 10, 2021. In accordance with Administrative Policy 6340, all contracts and amendments regardless of dollar amount must be ratified by the Board of Trustees within 60 days, if not approved in advance as otherwise required herein.

### DELIVERABLES/SCOPE OF WORK:

Scope of Work and budget source for each contract can be found in the monthly report.

### EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends ratification.

<p>File Attachments  <a href="#">2.23.2021 BOT Ratification Report (Word).pdf (108 KB)</a></p>
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## 5. CONSENT CALENDAR - ACADEMIC AFFAIRS

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<b>Subject</b>	<b>5.1 Consider Approval of Course and Program Additions, Deactivations and Changes. Presenter: Vice Chancellor Siri Brown</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	No
Budgeted	No
Budget Source	N/A

**TO: Peralta Board of Trustees**

**FROM:** Department of Academic Affairs

**PREPARED BY:** Amany Elmasry, Curriculum and System Tech Analyst

### BACKGROUND/ANALYSIS:

The role of Council on Instruction, Planning and Development (CIPD) is to review college curriculum additions, deletions, or modifications and submit them to the Board of Trustees for approval. CIPD meetings are held monthly throughout the academic year and are composed of college curriculum chairs (appointed by the Academic Senate), curriculum specialists, matriculation officers, the District Academic Senate President, the Vice Chancellor of Academic Affairs & Student Success, Deans and Vice Presidents of Instruction.

Course and program additions are based on industry demand and/or students need in the following fields: Political Science : Politics of Ethnicity, Gender, and Sexuality and Introduction to LGBTQ Social Justice Studies; Bioscience: Introduction to Quantitative Analysis in Bioscience, and Introduction to Image Processing and Analysis in FIJI; Computer Science: Swift Application Programming, Swift Data Structures and Algorithms, and Swift Universal Framework Applications; Medical Assisting courses.

Course modifications are required to comply with State Chancellor's Office initiatives such as the code alignment project for better reporting. They are also required for updates to course curriculum to ensure alignment with district-wide requisites and unit values in order to streamline student enrollment and to comply with Education Code Sections 70901(b), 70902(b), and 78016; and California Code of Administrative Regulations Sections 51000, 51022, 55100, 55130 and 55150.

Course deletions result in deactivating courses that are no longer offered from the college catalog, state inventory, CurriQunet, ASSIST, and Passport according to the approved effective term listed in the attached agenda.

### ANTICIPATED COMPLETION DATE:

All curriculum additions, deletions and modifications reflect work that occurs on an ongoing basis.

### EVALUATION AND RECOMMENDED ACTION:

The attached PDF entitled "Feb 2021 CIPD Report" and "Feb 2021 Program Proposals" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and The Council for Instruction, Planning and Development (CIPD).

The Interim Chancellor and Vice Chancellor of Academic Affairs and Student Success recommend approval.

#### File Attachments

[Feb 2021 Program Proposals.pdf \(249 KB\)](#)

[Feb 2021 CIPD Report.pdf \(2,015 KB\)](#)

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## 6. CONSENT CALENDAR - FINANCE

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<b>Subject</b>	<b>6.1 Consider Approval of Resolution# 20/21-18 for 2020-21 Nonresident Tuition Fees. Presenter: Interim Vice Chancellor Adil Ahmed</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	No
Budgeted	No
Budget Source	N/A

**TO: Peralta Board of Trustees**

**FROM: Adil Ahmed, Interim Vice Chancellor for Finance & Administration**

**PREPARED BY: Adil Ahmed, Interim Vice Chancellor for Finance & Administration**

### Background/Analysis:

Education Code Section 76140 requires the Board of Trustees to annually adopt the nonresident tuition fee for the next fiscal year. Determination of this fee is based on the Statewide average.

It is recommended that the Board of Trustees approve Resolution# 20/21-18 for 2020-21 Nonresident Tuition Fee of \$307.00 per semester unit. The worksheet used to arrive at the nonresident fee is attached and is in line with the state average.

### Deliverables and Scope of Work:

Not applicable

### Anticipated Completion Date:

Upon approval, adopted fee will be effective July 1, 2021

### Evaluation and Recommended Action:

Approve Resolution # 20/21-18 for Nonresident Tuition Fee of \$307.00 per semester unit to be effective July 1, 2021.

The Interim Vice Chancellor of Finance & Administration and the Interim Chancellor recommend approval.

#### File Attachments

[Resolution 2021-18 FS 21-01 Supplement 2021-22 Nonresident Fee Worksheet.pdf \(23 KB\)](#)

[Resolution 2021-18 Nonresident Tuition Fee Resolution.pdf \(76 KB\)](#)

[Statewide 2021 Average Nonresident Fees.pdf \(86 KB\)](#)

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## 7. CONSENT CALENDAR - HUMAN RESOURCES

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<b>Subject</b>	<b>7.1 Consider Approval of First Amendment to the Employment Agreement Between the Peralta Community College District and Dr. Carla Walter, Interim Chancellor. Presenter: Acting Vice Chancellor Ronald McKinley</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	No
Budgeted	Yes
Budget Source	Fund 01 - 0-01-112-1201-1-660200-0000-00

**TO: Peralta Board of Trustees**

**FROM: Ronald McKinley, Acting Vice Chancellor of Human Resources**

**PREPARED BY: Maisha Jameson, Board Clerk**

### BACKGROUND/ANALYSIS:

This request of the Board is to amend the employment agreement of the Interim Chancellor by extending it. The current contract is scheduled to end February 28, 2021. This amendment will extend the term of this Agreement to June 30, 2021. The term may be extended by the mutual agreement of the parties until the Board has selected the next Chancellor. No other terms of the Agreement are being amended.

### DELIVERABLES/SCOPE OF WORK:

Continued work and performance as the Interim Chancellor of the Peralta Community College District.

### ANTICIPATED COMPLETION DATE:

June 30, 2021

### EVALUATION AND RECOMMENDED ACTION:

The Board President recommends approval.

#### File Attachments

[First Contact Amendment C. Walter Feb 23 2021v1.pdf \(61 KB\)](#)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## 8. ACTION ITEMS

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**Subject** **8.1 Consider Approval of a Management Personnel Item (Resignation). Presenter: Acting Vice Chancellor Ronald McKinley**

Meeting Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Feb 23, 2021

Absolute Date Feb 23, 2021

Fiscal Impact No

Budgeted No

**TO: Peralta Board of Trustees**

**FROM: Dr. Ronald McKinley, Acting Vice Chancellor for Human Resources & Employee Relations**

**PREPARED BY: Socorro Taylor, Executive Assistant, Human Resources & Employee Relations**

### BACKGROUND/ANALYSIS:

#### MANAGEMENT PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation; retirements, phase-in retirements and resignations.

#### A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT

(NP = New Position \*= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>District Office</u>	
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>Laney College</u>	
None	<u>Merritt College</u>	

#### B. PHASE-IN RETIREMENT

None

#### C. LEAVE OF ABSENCE

None

#### D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

##### 1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	

**College of Alameda**

None

**District Office**

None

**Laney College**

None

**Merritt College**

None

**2. Resignation**

**Berkeley City College**

None

**College of Alameda**

Ana McClanahan

Dean of STEAM

Instruction/Vice President Don Miller

Resignation effective July 1, 2021

**District Office**

None

**Laney College**

None

**Merritt College**

None

**EVALUATION AND RECOMMENDED ACTION:**

The Acting Vice Chancellor of Human Resources and the Interim Chancellor recommend approval.

## 8. ACTION ITEMS

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<b>Subject</b>	<b>8.2 Consider Approval of Classified Personnel Items. Presenter: Acting Vice Chancellor Ronald McKinley</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General and Grant Funds

**TO: Peralta Board of Trustees**

**FROM: Dr. Ronald McKinley, Acting Vice Chancellor for Human Resources & Employee Relations**

**PREPARED BY: Socorro Taylor, Executive Assistant, Human Resources & Employee Relations**

### BACKGROUND/ANALYSIS:

#### APPROVAL OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

#### A. CLASSIFIED EMPLOYMENT

(NP = New Position \*= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
Wendy Odath	<u>College of Alameda</u> Staff Assistant/Student Services (EOPS/CARE/NextUp/CalWORKs)	Student Services/Shalomon Duke
Ratification of the hiring of Wendy Oath as Staff Assistant/Student Services, effective February 17, 2021		
Glenda Gardner	Senior Library Technician (Circulation)	Instruction/Vice President Don Miller
Recommendation to hire Glenda Gardner as Senior Library Technician, effective February 24, 2021		
None	<u>District Office</u>	
Wenwen Zhu	<u>Laney College</u> Staff Assistant/Admin (Instruction)	Instruction/Acting Vice President Mark Fields
Recommendation to hire Wenwen Zhu as Staff Assistant/Instruction, effective		

February 24, 2021

**Merritt College**

None

**B. PHASE-IN RETIREMENT**

None

**C. LEAVE OF ABSENCE**

None

**D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**

**1. Retirement**

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Department/Reports to:</u></b>
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None	<b><u>Berkeley City College</u></b>	
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None	<b><u>College of Alameda</u></b>	
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None	<b><u>District Office</u></b>	
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None	<b><u>Laney College</u></b>	
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None	<b><u>Merritt College</u></b>	
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**2. Resignation**

None	<b><u>Berkeley City College</u></b>	
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None	<b><u>College of Alameda</u></b>	
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None	<b><u>District Office</u></b>	
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None	<b><u>Laney College</u></b>	
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None	<b><u>Merritt College</u></b>	
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**E. SHORT-TERM NON-CONTINUING POSITIONS**

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Department/Reports to:</u></b>
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None	<b><u>Berkeley City College</u></b>	
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None	<b><u>College of Alameda</u></b>	
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None	<b><u>District Office</u></b>	
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None	<b><u>Laney College</u></b>	
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None

**Merritt College**

None

**EVALUATION AND RECOMMENDED ACTION:**

The Acting Vice Chancellor of Human Resources and the Interim Chancellor recommend approval.

## 8. ACTION ITEMS

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<b>Subject</b>	<b>8.3 Consider Approval of the Proposed Chancellor Search Timeline. Presenter: Acting Vice Chancellor Ronald McKinley</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	No
Budgeted	No

**TO: Peralta Board of Trustees**

**FROM: Dr. Ronald McKinley, Acting Vice Chancellor for Human Resources & Employee Relations**

**PREPARED BY: Socorro Taylor, Executive Assistant, Human Resources & Employee Relations**

**BACKGROUND/ANALYSIS:**

At its February 9, 2021 meeting, the Board of Trustees approved the contract with AGB Search to assist the District in its nationwide search for the new Chancellor of the Peralta Community College District. The District is now seeking Board approval of the Proposed Chancellor Search Timeline prepared by AGB Search.

**EVALUATION AND RECOMMENDED ACTION:**

The Acting Vice Chancellor of Human Resources and Employee Relations recommend approval.

<p>File Attachments  <a href="#">PCCD DRAFT TIMELINE R5 (003) - Revised.pdf (251 KB)</a></p>
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## 8. ACTION ITEMS

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<b>Subject</b>	<b>8.4 Consider Approval of Resolution #20/21-21 for the Education Protection Account Funding and Expenditures for FY 2020-21. Presenter: Interim Vice Chancellor Adil Ahmed</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Feb 23, 2021
Absolute Date	Feb 23, 2021
Fiscal Impact	No
Budget Source	N/A

**TO: Peralta Board of Trustees**

**FROM: Dr. Carla Walter, Interim Chancellor**

**PREPARED BY: Adil Ahmed, Interim Vice Chancellor for Finance & Administration**

### Background/Analysis:

Proposition 30, The Schools and Local Public Safety Protection Act of 2012 passed in November 2012. This proposition temporarily raises the sales and use tax to provide continuing funding for local school districts and community colleges. The funding is set aside by the State in the Education Protection Account (EPA) as part of the State's General Fund. Each local district has sole authority to determine how the moneys received from the EPA are spent providing that the governing board makes these spending determinations in open session of a public meeting of the governing board. Each entity receiving funds must annually publish on its internet website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the expenditures of the fund must be part of the district's annual independent audit. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs.

It is estimated that Peralta CCD will receive \$17,224,174 of Education Protection Account proceeds. The Vice Chancellor is recommending that these funds be used for non-administrative Instructional Activities. It is recommended that the Board consider and approve the attached EPA Resolution and EPA Expenditure Report.

### Evaluation and Recommended Action:

It is recommended that the Board of Trustees approve Resolution # 20/21-21 for the use of the estimated \$17,224,174 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits.

The Interim Vice Chancellor of Finance & Administration and the Interim Chancellor recommend approval.

#### File Attachments

EPA Resolution 2021-21 01272021.pdf (48 KB)

2020-21-EPA-q2-dec2020.pdf (42 KB)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*



## 8. ACTION ITEMS

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**Subject**                    **8.5 Consider Authorization to adopt District-Wide Design Standards and authorize the Vice Chancellor of DGS to implement and update District-Wide Building Design and Construction Standards. Presenter: Acting Vice Chancellor Atheria Smith**

Meeting                    Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type                        Action

Preferred Date            Feb 23, 2021

Absolute Date            Feb 23, 2021

Fiscal Impact            No

**TO: Peralta Board of Trustees**

**FROM: Department of General Services**

**PREPARED BY: Atheria Smith, Acting Vice Chancellor of DGS**

### **BACKGROUND/ANALYSIS:**

On October 2019, a contract was executed for the architectural firm, WLC Architects, to provide District Wide Building Design and Construction Standards. The District embarked on development of district-wide design standards to ensure consistent use of specific building systems responsive to the processes and needs of the District in future renovation and new construction work.

The resulting Building Design and Construction Standards are documented in specifications in the Construction Specification Institute (CSI) format, appropriate to guide architectural/engineering firms in the selection of building systems for design of future renovation and new construction projects. The CSI specifications cover, but are not limited to, the following systems: Concrete; Masonry; Metals; Wood, Plastics, and Composites; Openings (doors/windows); Finishes; Equipment; Furnishings; Conveying Equipment (elevators); Fire Suppression; Plumbing; Heating, Ventilating and Air Conditioning (HVAC); Integrated Automation (building management); Electrical; Communications; Electronic Safety and Security; Earthwork; Exterior Improvements; and Utilities.

A series of in-person and virtual meetings were conducted with District faculty, staff, and administration to understand District needs and building system preferences for different types of spaces such as science laboratories, classrooms, and athletic facilities. Extensive discussions were also held with DGS.

Understanding of District needs and of the current building industry was synthesized into a set District-Wide Building Design and Construction Standards specifically tailored to the District. It is expected that this set of CSI specifications of design standards will be updated periodically to capture new technologies, building code updates and as District needs change.

### **DELIVERABLES/SCOPE OF WORK:**

District-Wide Building Design and Construction Standards.

### **ANTICIPATED COMPLETION DATE:**

February 2021

### **EVALUATION AND RECOMMENDED ACTION:**

The Acting Vice Chancellor of General Services and Interim Chancellor recommend adopting the District-Wide Building Design and Construction Standards and authorize the Vice Chancellor of DGS to implement and update the District-Wide Building Design and Construction Standards from time to time.

#### File Attachments

[1918100\\_05\\_DS\\_PCCD Bldg Dsgn Const Stds - February 2021 Edition.pdf \(2,362 KB\)](#)

## 9. REPORTS

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<b>Subject</b>	<b>9.1 Board of Trustees' Reports</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

## **11. ADJOURNMENT**

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<b>Subject</b>	<b>11.1 Meeting Adjournment</b>
Meeting	Feb 23, 2021 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural