



**Wednesday, December 16, 2020**  
**BOARD RETREAT OF THE BOARD OF TRUSTEES**

**2:00 p.m. Open Session**  
**333 East 8th Street**  
**Oakland, CA 94606**  
**VIRTUAL MEETING VIA ZOOM WEBINAR**

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**NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20**  
**VIRTUAL MEETING VIA ZOOM WEBINAR**

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**PUBLIC COMMENTS**

In order to equitably facilitate public comments, the following is required:

Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link:

[https://zoom.us/webinar/register/WN\\_u1SEUa0GQBCxCIf7aFtUcQ](https://zoom.us/webinar/register/WN_u1SEUa0GQBCxCIf7aFtUcQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

If you have any questions about these protocols, please e-mail Brenda Martinez at

[bmartinez@peralta.edu](mailto:bmartinez@peralta.edu)

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Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Video of the board meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>  
 Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

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**1. RETREAT AGENDA (2:00 P.M.)**

<b>Subject</b>	<b>1.1 Roll Call</b>
Meeting	Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

## **1. RETREAT AGENDA (2:00 P.M.)**

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<b>Subject</b>	<b>1.2 Pledge of Allegiance</b>
Meeting	Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

## **1. RETREAT AGENDA (2:00 P.M.)**

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<b>Subject</b>	<b>1.3 Call to Order</b>
Meeting	Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

## **1. RETREAT AGENDA (2:00 P.M.)**

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**Subject**                      **1.4 Public Communication**

Meeting                      Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                      Public

Type                      Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Speakers are asked to submit any materials to the Board Clerk and shall not be directly sent to the Board of Trustees. Once it is your turn, you will be unmuted and allowed to make your comment. After the allotted time, you will be re-muted. Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

## **1. RETREAT AGENDA (2:00 P.M.)**

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**Subject**                    **1.5 Agenda Review**

Meeting                    Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                    Public

Type                        Discussion, Information

File Attachments  
PCCD December Retreat Agenda.Part 2 - v2-Final.pdf (121 KB)

## **1. RETREAT AGENDA (2:00 P.M.)**

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**Subject**                    **1.6 Mission Statement and PCCD Strategic Plan**

Meeting                    Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                      Public

Type                         Discussion, Information

File Attachments PCCD Mission Statement Review - 12.15.20 Board Retreat.pdf (832 KB)
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## **1. RETREAT AGENDA (2:00 P.M.)**

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<b>Subject</b>	<b>1.7 Review of Prior Day's Activities and Retreat Outcomes</b>
Meeting	Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Discussion, Information

### **Retreat Outcomes**

1. Board vision statement and a commitment from each Board member on exhibiting behaviors for achievement of the vision. Actions for consideration during the discussion include the following:
  - a. agreement on norms of civility at the Board level, including how to deal with incivility and veering from the topic at hand into diatribes and unrelated rambling;
  - b. a clear commitment and understanding of professional decorum and civility in public and private, particularly in public session;
  - c. ability to hear viewpoints, disagree with/on positions rather than attack individuals; and
  - d. reviewing and agreeing to use applicable Board and Administrative policies and procedures to resolve differences.
2. Agreement on next steps a broad path to navigate the District's key challenges to include the following:
  - a. financial instability (ongoing OPEB liability; structural deficits; enrollment decline; weaknesses in finance office and procedures);
  - b. accreditation (broadly);
  - c. instability in leadership functions and gaps in inclusive, competent, and stable decision-making at all levels; and
  - d. improving morale, increasing trust, and reducing conflict throughout the District.
3. Resolving issues/processes on which the Board does not agree

## **1. RETREAT AGENDA (2:00 P.M.)**

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**Subject**                      **1.8 Activity 1: Reaching Agreement**

Meeting                        Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                         Public

Type                            Discussion

Trustees will engage in discussion and reach agreement on identified policies and issues on which they agree and disagree. Associated policies, procedures, and other forms of documentation will be provided.

Related Outcomes: 1, 2, and 3



## **1. RETREAT AGENDA (2:00 P.M.)**

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**Subject**                      **1.9 Activity 2: Clarifying Board and CEO Roles and Responsibilities**

Meeting                      Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                      Public

Type                      Discussion, Information

Trustees will review and discuss Board Policy on delegation of authority, the chancellor's job description, and a draft communication protocol and reach agreement on actions to be taken to ensure a strong, positive relationship with the chancellor and efficient daily operation of the District.

Related Outcome: 1, 2, and 3

Associated Documents:

BP2430: Delegation of Authority to the Chancellor <https://web.peralta.edu/trustees/files/2011/04/BP-2430-Delegation-of-Authority-to-the-Chancellor.pdf>

Chancellor's Job Description: [https://web.peralta.edu/hr/files/2020/09/Chancellor-JD\\_rev2019.pdf](https://web.peralta.edu/hr/files/2020/09/Chancellor-JD_rev2019.pdf)

Draft communication protocol (Attached)

**File Attachments**

Board Communication Protocol.pdf (87 KB)

## **1. RETREAT AGENDA (2:00 P.M.)**

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**Subject**                    **1.10 Wrap up and Next Steps**

Meeting                    Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                    Public

Type                    Discussion, Information

Facilitator will take the Board through an exercise in which they will develop a vision statement which states how they would perform if everything worked perfectly. The activity will begin with each member giving one word that describes the current state of the Board.

## **2. ADJOURNMENT**

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<b>Subject</b>	<b>2.1 Meeting Adjournment</b>
Meeting	Dec 16, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Recommended Action	Meeting adjourned at