



**Monday, December 14, 2020
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**6:00 p.m. Closed Session
7:00 p.m. Public Session
333 East 8th Street
Oakland, CA 94606
VIRTUAL MEETING VIA ZOOM WEBINAR**

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20
Those that would like to view the meeting can do so Live on Peralta College's YouTube link:
https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

PUBLIC COMMENTS

In order to equitably facilitate public comments, the following is required:
Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link:
https://zoom.us/webinar/register/WN_VBWJoYaAQnaPB-uXT9NPVA
After registering, you will receive a confirmation email containing information about joining the webinar.

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>
Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>
The meeting can also be viewed Live on Peralta College's YouTube link:
https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww
PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. CLOSED SESSION

Subject	1.1 Public Comment on Closed Session Items
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	

1. CLOSED SESSION

Subject	1.2 Conference with Labor Negotiator, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

1. CLOSED SESSION

Subject	1.3 Public Employee Appointment (Government Code Section 54957)
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

1. CLOSED SESSION

Subject **1.4 Public Employee Discipline/Dismissal/Release**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject **1.5 Public Employee Evaluation**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject **1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

- Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

2. OPEN SESSION

Subject	2.1 Call to Order
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

2. OPEN SESSION

Subject	2.2 Pledge of Allegiance
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

2. OPEN SESSION

Subject

2.3 Awards

Meeting

Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type

Information

- Presentation of Award to Trustee Julina Bonilla for past year of service as Board President
- Presentation of Award to Trustee Cynthia Napoli-Abella Reiss for past year of service as Board Vice President

2. OPEN SESSION

Subject	2.4 Annual Organizational Meeting
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information
	<ul style="list-style-type: none">• Election of President of the Board of Trustees, 2021• Election of Vice-President of the Board of Trustees, 2021• Appointment of Secretary of the Board of Trustees, 2021

2. OPEN SESSION

Subject	2.5 Roll Call
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural

2. OPEN SESSION

Subject	2.6 Report of Action Taken in Closed Session
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject	2.7 Approval of the Agenda
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action

2. OPEN SESSION

Subject	2.8 Approval of the Minutes
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action, Minutes
Preferred Date	Dec 14, 2020
Absolute Date	Dec 14, 2020
Fiscal Impact	No
Budgeted	No

2. OPEN SESSION

Subject	2.9 Associated Student Government Reports
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject	2.10 Peralta Classified Senate Report
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject	2.11 District Academic Senate Report
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

2. OPEN SESSION

Subject **2.12 Public Communication**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

NOTE:

- A total of 45 minutes is allowed for public comment
- Between 1-3 minutes will be allowed per speaker, depending on the number of speakers that have signed up for public comment.
- The list of public comments speakers may need to be cut-off to remain within the total allowed time-frame.

2. OPEN SESSION

Subject	2.13 Chancellor's Reports
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information
	<ul style="list-style-type: none">• Update from the Chancellor

3. CONSENT CALENDAR - CHANCELLOR'S OFFICE

Subject 3.1 Consider Ratification of Monthly Contract Report in accordance with Administrative Policy 6340. Presenter: Interim Chancellor Carla Walter

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 14, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

TO: Peralta Board of Trustees

FROM: Dr. Carla Walter, Interim Chancellor

PREPARED BY: Brandi Howard, Contracts & Legal Affairs Coordinator

BACKGROUND/ANALYSIS: Consider Ratification of the Monthly Report of Contracts for the period of October 29, 2020, through November 25, 2020. In accordance with Administrative Policy 6340, all contracts and amendments regardless of dollar amount must be ratified by the Board of Trustees within 60 days, if not approved in advance as otherwise required herein.

DELIVERABLES/SCOPE OF WORK: Scope of Work and budget source for each contract can be found in the monthly report.

EVALUATION AND RECOMMENDED ACTION: The Interim Chancellor recommends ratification.

The Chancellor recommends approval.

File Attachments
[BOT Contract Ratification for 12.8.2020.pdf \(65 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject 4.1 Consider Approval of Course and Program Additions, Deactivations and Changes.
Presenter: Vice Chancellor Siri Brown

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

Budgeted No

Budget Source N/A

TO: Peralta Board of Trustees

FROM: Department of Academic Affairs

PREPARED BY: Amany Elmasry, Curriculum and System Tech Analyst

BACKGROUND/ANALYSIS:

The role of the Council on Instruction, Planning and Development (CIPD) is to review college curriculum additions, deletions, or modifications and submit them to the Board of Trustees for approval. CIPD meets monthly throughout the academic year and is composed of college curriculum chairs (appointed by the Academic Senate), curriculum specialists, matriculation officers, the District Academic Senate President, the Vice Chancellor of Academic Affairs & Student Success, Deans and Vice Presidents of Instruction.

ANTICIPATED COMPLETION DATE:

Curriculum additions, deletions and modifications is work that occurs on an ongoing basis.

EVALUATION AND RECOMMENDED ACTION:

The attached PDF entitled "Nov 2020 CIPD Report" and "Nov 2020 Program Proposals" contains course and program additions, changes and deactivations as approved by the colleges' curriculum committees and The Council for Instruction, Planning and Development (CIPD).

The Interim Chancellor and Vice Chancellor of Academic Affairs and Student Success recommends approval.

File Attachments

[Nov 2020 CIPD Report.pdf \(1,324 KB\)](#)

[Nov 2020 Program Proposals.pdf \(472 KB\)](#)

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4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject 4.2 Consider Approval to Receive a National Science Foundation Sub-Award Grant from San Mateo County Community College District for the Laney Biology Department/Bio-Manufacturing Program in an Amount Not to Exceed \$96,217. Presenter: Laney College President Rudy Besikof

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

Dollar Amount \$96,217.00

Budgeted Yes

Budget Source National Science Foundation Grant

TO: Peralta Board of Trustees

FROM: Peter Crabtree

PREPARED BY: Peter Crabtree

BACKGROUND/ANALYSIS:

San Mateo County Community College District was awarded a National Science Foundation Advanced Technological Education grant for the regional BioScope project. Laney is named as a sub-awardee in the grant in this 36-month award. This project is closely aligned with evolving trends and workforce needs in the growing and dynamic biotechnology and bio-manufacturing industry sector.

DELIVERABLES/SCOPE OF WORK:

Dr. Leslie Blackie will serve as a Co-Principal Investigator for the Bio-Scope project. Her work will involve recruiting and retaining students for the Laney Bio-manufacturing program, assisting and advising on project evaluation, writing formative and summative project reports, maintaining and publishing social media for the program, preparing the scope of activities for student projects, acting as advisor for the Laney Bio-manufacturing club, developing curriculum for articulated high school to college courses in biotech, and preparing for quality control certification tests.

Students at Laney will act as local leads for student projects. Students will also train and help monitor their replacements. Students will learn to develop, plan and schedule the manufacturing process for various items. Students are responsible for communicating with the lead faculty as well as the contract manufacturing organization in order to maintain the continuity of work flow, work products, and product quality. Students are expected to document their weekly activities and to report to their faculty advisor.

ANTICIPATED COMPLETION DATE:

06/30/2023

EVALUATION AND RECOMMENDED ACTION:

This sub-award agreement has been reviewed and approved as to form by the Peralta District legal counsel per CTS Ticket #105168.

The Interim Chancellor recommends approval.

File Attachments
PCCD-Laney College - Agreement rev & Scope Doc.pdf (4,554 KB)

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Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject	4.3 Consider Approval of an Extension and Amendment for an Independent Contractor Agreement with Dr. Mark Martin (doing business as Design4X, Inc.) in an Amount Not-to-Exceed \$131,750.00 to manage the California Chancellor's Office Advanced Manufacturing Regional Director Grant. Presenter: Laney College President Rudy Besikof
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Dec 08, 2020
Absolute Date	Dec 14, 2020
Fiscal Impact	No
Dollar Amount	\$131,750.00
Budgeted	Yes
Budget Source	Grant Funded by the State of California Community College Chancellor's Office: 5-11-552-5105-1-672700-1071-06

TO: Peralta Board of Trustees

FROM: Dean Peter Crabtree and President Dr. Besikof, Laney College

PREPARED BY: Dean Peter Crabtree

BACKGROUND/ANALYSIS:

Laney College has been given an additional grant from the Chancellor's office in the amount of \$200,000 to support the Regional Director role in Advanced Manufacturing for 2020-21. Dr. Mark Martin (doing business as Design4X, Inc.) holds the current Regional Director role. He currently has a contract for the timeframe of July 1 – September 30, 2020. This agenda item extends the contract for Dr. Martin from October 1, 2020 – June 30, 2021. The current contract is for the amount of \$45,250 (for services and business-related expenses from July 2020 – September 2020). The new contract total will be for \$177,000 (\$165,000 for services and \$12,000 for business-related expenses) for the period of July 2020 – June 2021.

The role of the Regional Director (RD) is to coordinate and collaborate regionally among the twenty-eight (28) Bay Area community colleges, workforce organizations and industry within the advanced manufacturing sector. The RD works to develop effective sector partnerships with employers, regional consortium, community colleges, high schools, ROPs, Workforce Development Boards (WIBS), and other regional organizations to ensure a skilled workforce in support of the regional economy and industry sector, and to establish career pathways.

Dr. Martin has been working with Laney College since February 2012. Since 2013 he has been the Regional Director (formerly known as Deputy Sector Navigator) in Advanced Manufacturing and prior to that he was project director for the Bay Area Workforce Funding Collaborative. Before that he was the California CTE Director for Manufacturing, Engineering and Technology career pathways at the Center for Applied Competitive Technologies at City College of San Francisco.

He has a Ph.D. in Mechanical Engineering from Stanford University, an MS in Mechanical Engineering from the Massachusetts Institute of Technology (MIT), and an MBA from the Sloan School of Management at MIT. Martin has demonstrated expertise in manufacturing project management, Six Sigma for engineering, online course development, K-12 educational program development for manufacturing and engineering, and development and delivery of advanced curriculum in manufacturing design and engineering. Martin has been on the faculty at Stanford University in the School of Engineering. Martin has provided business consulting services to manufacturers such as Hewlett Packard, ABB, Google, Cisco Systems, and Toshiba.

DELIVERABLES/SCOPE OF WORK:

- Work with employers, industry and labor organizations, and Workforce Development Boards within the Bay Area to determine gaps in the workforce needs; promote integration of workforce training and employment; strengthen programs within manufacturing at regional colleges and high schools; provide incumbent worker training; promote opportunities

for contract education and faculty professional growth; and overall promote and support growth of manufacturing within the Bay Area.

- Work with representatives of business, labor, and professional trade associations to develop and implement courses and programs to train incumbent workers in the regional industry sector.
- Partner with other organizations in the region and state (Association of Manufacturers Bay Area, Manex, Division of Apprenticeship Standards, National Tooling and Machining Association, California Manufacturing and Technology Association, Go-Biz, California Industrial Technology Educators Association, national labs, universities, etc.) to coordinate and promote strategies related to manufacturing.
- Establish partnerships with industry leaders and other regional directors, WDB's, and community college program to establish advisory groups for development, review and analysis of manufacturing workforce data.
- Promote outreach efforts to encourage enrollment in manufacturing training programs.
- Work collaboratively in a network comprised of the statewide director and other regional directors within the advanced manufacturing sector, the Chair and/or Co-Chairs of the Regional Consortia, the Regional Consortium, and individual colleges within the region offering courses and programs within the sector.
- Assist in developing faculty collaborative, connect programs and employers, and promote and strengthen curriculum and program alignment.
- Assist in aligning relevant programs and curriculum offered by colleges within the regional consortium to the needs of advanced manufacturing employers.
- Collect and report data on all required accountability measures working with common metrics and accountability measures, and working with the statewide LaunchBoard initiative.
- Review, analyze and report current and historic data and materials related to the manufacturing sector.
- Represent Laney and the Bay Area community colleges at regional, state and if required, national meetings and conferences dealing with Advanced Manufacturing Issues.

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

Laney College's CTE Division has evaluated the deliverables to date for Design4X and found them to be satisfactory.

The Interim Chancellor recommends approval.

File Attachments

[FY 2-21 ICC Addendum#1_Design4X_CTS#103577 - signed-Revised Final.pdf \(1,851 KB\)](#)

[7\) GRANT.Intent to Award RD Renewals_AM_Laney.pdf \(193 KB\)](#)

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4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject **4.4 Consider Approval of an Extension and Amendment of the Independent Contractor Agreement with X and Y Design to support the Laney College Fablab in an amount not to exceed \$34,920. Presenter: Laney College President Rudy Besikof**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

Dollar Amount \$34,920.00

Budgeted Yes

Budget Source Strong Workforce Project (5-11-552-5105-1-095600-0035-20)

TO: Peralta Board of Trustees

FROM: Dean Peter Crabtree

PREPARED BY: Dean Peter Crabtree

BACKGROUND/ANALYSIS:

The Laney College FabLab has been serving Laney CTE and Engineering as well as other students, faculty, and staff since Spring 2015. The lab offers free access to learn valuable advanced manufacturing techniques across many manufacturing disciplines. The wide range of skills in computer aided equipment and design software leads to the emerging professional field of Digital Fabrication Technology and also serves as a gateway to related fields including Engineering, Architecture, Machine Technology, and Wood Technology as well as Art applications. The FabLab follows a model similar to Laney's computer labs, opening its doors for up to 40 hours per week. The FabLab serves a wide and diverse range of CTE students, faculty, and staff. As of December 2019, the Lab had served over 1,250 students, with more than 2,500 sign-ins registered at the lab. Our data show that use of the FabLab is rapidly growing.

In addition to the services above, the Laney FabLab seeks to:

- Encourage community building within the Bay Area's regional FabLab network including College of Alameda
- Support faculty in embedding digital design and application into instruction
- Partner with businesses to produce innovation-ready graduates
- Create relevant career pathways and stackable credentials for students, promote student success, and refer students to career opportunities
- Share best practices in infusing digital fabrication, innovation and entrepreneurship into students' college experiences to prepare them for STEM/STEAM careers.

ICC – X and Y Design	Location	Amount	End Date	Board Approval
Original ICC	Laney College	\$40,500	January 31, 2021	N/A
Extension and Augmentation	Laney College * current request	\$34,920	June 30, 2021	12/08/2020
	Revised Total	\$75,420		

DELIVERABLES/SCOPE OF WORK:

X and Y Design tasks include:

- Work in tandem with the Dean's office to successfully fulfill the goals of the FabLab
- General oversight and coordination of daily FabLab operations
- Coordinate and manage support technicians, student workers, and outside contractors
- Actively outreach and coordinate with interested faculty to incorporate the FabLab into their course curriculum
- Organize collaboration between high school FabLabs and Makerspaces in the region to consult in equipment and software training

- Lead and complete FabLab Strong Workforce grant goals and requirements
- Support faculty to develop project based learning opportunities for CTE and STEAM (Science, Technology, Engineering, Art, & Math) Departments
- Develop and institute Lab workflow and safety procedures for equipment and tools
- Support faculty to develop curriculum for instruction
- Promote the three new Digital Fabrication Technology certificates with students and work with faculty to develop a new certificate in Art
- Coordinate and consult in the development of non-credit and short-term workforce development programs based in Digital Fabrication Technology
- Staff Open Lab times
- Facilitate and create Lab workshops, as needed
- Coordinate the purchase of equipment and materials
- Work with the Dean's office in tracking of FabLab budgets and spending
- Develop plan for hours of operation, staffing and procedures
- Consult and plan to move the FabLab to a new, more appropriate place on campus by coordinating with related faculty, staff, and shared governance bodies
- Lead the consultation, design, implementation, enforcement, and refinement of physical distancing safety protocol within the lab
- Lead the development and consultation of online and distance learning strategies for students for the purposes of physical distancing
- Lead the development of a new website for remote reservations of lab space and equipment use
- Lead the discovery and acquisition of new funding streams for the FabLab

Mr Richard Rothbart founded X and Y Design in 2017 building on a decade of custom fabrication work. He has a B.S. in Sociology from UC Santa Cruz which encompasses years of experience with homelessness issues. He received his certificate in wood working at Laney College, where he honed his skills in traditional and modern methods of designing and fabricating products. He has served as the Lead in the FabLab for 1.5 years and another 2 years as an Instructional Assistant for the FabLab and the Wood Tech Department.

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

Laney College's Career and Technical Education Division has evaluated the deliverables to date for X and Y Design and found them to be satisfactory.

The Interim Chancellor recommends approval.

File Attachments

[FY 20-21 ICC Addendum#1 - X and Y Design \\$34920_CTS_107409 - signed.pdf \(1,736 KB\)](#)

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4. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject 4.5 Consider Approval of an Extension and Amendment of the Independent Contractor Agreement with Levi Williams (doing business as XY and Z Coordinated) to Support the Laney College Fablab in an Amount not to Exceed \$34,920. Presenter: Laney College President Rudy Besikof

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

Dollar Amount \$34,920.00

Budgeted Yes

Budget Source Strong Workforce Project (5-11-552-5105-1-095600-0035-20 AND 5-11-552-5105-1-601200-2035-20)

TO: Peralta Board of Trustees

FROM: Dean Peter Crabtree

PREPARED BY: Dean Peter Crabtree

BACKGROUND/ANALYSIS:

The Laney College FabLab has been serving Laney CTE and Engineering as well as other students, faculty, and staff since Spring 2015. The lab offers free access to learn valuable advanced manufacturing techniques across many manufacturing disciplines. The wide range of skills in computer aided equipment and design software leads to the emerging professional field of Digital Fabrication Technology and also serves as a gateway to related fields including Engineering, Architecture, Machine Technology, and Wood Technology as well as Art applications. The FabLab follows a model similar to Laney's computer labs, opening its doors for up to 40 hours per week. The FabLab serves a wide and diverse range of CTE students, faculty, and staff. As of December 2019, the Lab had served over 1,250 students, with more than 2,500 sign-ins registered at the lab. Our data show that use of the FabLab is rapidly growing.

In addition to the services above, the Laney FabLab seeks to:

- Encourage community building within the Bay Area's regional FabLab network, including the College of Alameda
- Support faculty in embedding digital design and application into instruction
- Partner with businesses to produce innovation-ready graduates
- Create relevant career pathways and stackable credentials for students, promote student success, and refer students to career opportunities
- Share best practices in infusing digital fabrication, innovation and entrepreneurship into students' college experiences to prepare them for STEM/STEAM careers.

ICC – XY and Z	Location	Amount	End Date	Board Approval
Original ICC	Laney College	\$40,500	January 31, 2021	N/A
Extension and Augmentation	Laney College * current request	\$34,920	June 30, 2021	12/08/2020
	Revised Total	\$75,420		

DELIVERABLES/SCOPE OF WORK:

X Y and Z Coordinated tasks include:

- Assist the FabLab Lead Consultant in coordination of general operation of the FabLab.
- Support faculty to develop specific project based learning opportunities for courses within CTE, Engineering, Art and other departments.
- Assist in the design, planning, and production of parts and products for campus administrators and staff.
- Support in organizing, planning, implementing, and refining new methods of instruction to assist students and faculty in remote learning environments.
- Support faculty in learning lab equipment and digital design techniques.
- Teach and enforce new and existing workflow and safety procedures for all lab users.
- Oversee open Lab times and facilitating Lab workshops as needed.
- Manage student technicians and resident makers.
- Maintaining inventory and coordinating the purchase of equipment and materials.
- Support in developing plans for hours of operation, staffing and procedures.
- Ensure the lab is open on time and closes in an orderly and clean manner.
- Create and implement new equipment placement and installation plans.
- Set up and learn how to operate new equipment and software in order to teach students and faculty.
- As needed to support remote education and management of COVID-19 appropriate Lab usage:
 - Designing, planning, implementing, and publishing remote learning materials
 - Including, but not limited to: new equipment training guides, software tutorials, standards of operation, safety training literature, etc.
 - Developing and creating example projects in the lab for educational purposes.
 - Support the design and implementation of safety and sanitation practices.
 - Ensuring safety and sanitation practices are followed by all users.
 - Managing workshop and machine booking reservations that best follow the remote safety plan.

Levi Williams is the principle of X Y and Z Coordinated, which he created to help meet the growing demand for CNC technologies consulting in the Bay Area. Levi has years of experience in construction and education, including supervising the safe use of conventional and CNC tools and equipment on job sites, as well as teaching these skills in a shop setting. Knowledge of CNC specific equipment includes CNC milling, CNC plasma cutting, laser cutting, vinyl cutting, and 3D printing. Levi has completed CNC production specific coursework in Digital Fabrication and Engineering Graphics. Relevant software experience includes Fusion 360, Vcarve, Aspire, Adobe Illustrator, and Rhino. Levi graduated from UCSC in 2012 with a M.S. in Applied Economics and brings the same analytical skills learned there to the design and fabrication process.

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

Laney College's Career and Technical Education has evaluated the deliverables to date for XY and Z Coordinated and found them to be satisfactory.

The Interim Chancellor recommends approval.

File Attachments

FY 20-21 ICC Addendum#1 - XY and Z _ \$34920_CTS#107411 - signed.pdf (8,220 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - FACILITIES

Subject **5.1 Consider Approval of an Agreement for Construction Services with One Workplace Construction, LLC dba Vantis in the Amount of \$368,692.00 for the Laney Childcare Improvements Phase II Project. Presenter: Acting Vice Chancellor Atheria Smith**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Oct 27, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$368,692.00

Budgeted Yes

Budget Source Fund 68 (Childcare) - See MARC

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton CM

BACKGROUND/ANALYSIS:

The Laney Childcare Center Improvements Phase II Project is based on various health and safety issues observed by the District Child Care Coordinator and documented by the City of Oakland's Head Start Program, which the childcare center has a partnership with. The Laney Childcare Center requires remediation to bring the building and site conditions into compliance with federal guidelines mandated by The Office of Head Start, as well as, the City of Oakland's local regulations enforced by the Community Care Licensing Division of the Department of Social Services. Remediation includes, but is not limited to, addressing: loose and flaky paint on the interior and exterior of the building; exposed rust on building steel, door and window frames, and door hardware; bird waste around perimeter of the building; leaking three-compartment sink and non-operational confection oven in the kitchen; and buckling sandbox border and adjacent flatwork in upper playground.

The District conducted a competitive procurement process for construction services in connection with the Laney College Childcare Center Improvements Project (Bid# 20-21-01). Five bids were received before the 2:00 p.m. deadline on August 20, 2020. Purchasing Department Representatives, DGS Staff and the Construction Manager reviewed bids from the following firms which are tabulated below:

Contractor	Bid Amount	Comments
Bird Solutions Int'l.	\$17,448.00	Bid Rejected
OK Construction	\$201,745.00	Withdrew Bid
One Workplace Construction, LLC dba Vantis	\$321,350.00	
Legion Contractors	\$336,000.00	
Saboo Inc.	\$348,000.00	

One Workplace Construction, LLC dba Vantis was deemed the lowest responsive, responsible bidder, providing all mandatory documents at the of bid opening, and was selected to perform the work for the Laney Childcare Center Improvements Phase II Project Phase.

Contract Summary	Amounts
Base Bid	\$321,350.00
Contingency 10%	\$ 32,135.00
Alternate #1 (provide and install new oven)	\$ 15,207.00
Total Cost	\$368,692.00

Alternate #1 is to provide and install a new oven. During construction, the condition of the oven will be evaluated. If it can be repaired, Alternate #1 will be deductive. If not, it will need to be replaced.

Budget String	Amount	Addendum	Total	Percentage
5-68-411-6206-1-692200-1204-00	\$193,068.00	\$0.00	\$193,068.00	52%
1-68-411-6206-1-692200-2060-00	\$143,489.00	\$0.00	\$143,489.00	39%
1-61-141-6206-1-672000-1950-00	\$32,135.00	\$0.00	\$32,150.00	09%
Contract Total			\$368,692.00	100%

Contact Information:

One Workplace Construction, LLC dba Vantis
 2500 De La Cruz Blvd.
 Santa Clara, CA 95050
 (650) 770-0110

DELIVERABLES/SCOPE OF WORK:

The following scope of services will be performed at Laney Childcare Center as a part of this contract:

1. Replacement of existing woodchips and sand at play yards.
2. New borders at play yards where indicated on documents.
3. Interior and exterior painting.
4. Repairs/Replacement to existing kitchen equipment.
5. Installation of stainless-steel panels at kitchen.
6. Repairs to downspouts.
7. Modifications to egress lighting and main entry gate.
8. Air Balance Report.

ANTICIPATED COMPLETION DATE:

The Project is anticipated to be completed by June 30, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Swinerton Project Manager, the Vice Chancellor of General Services, and Acting Chancellor recommend approval of an Agreement for Construction Services with One Workplace Construction, LLC dba Vantis, in the amount of \$368,692.00 for the Laney Childcare Improvements – Phase II Project.

File Attachments

[One Workplace-Vantis Agreement Laney CDC_MARC signed.pdf \(2,904 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - FACILITIES

Subject **5.2 Consider Approval of Change Order No. 1 to the Construction Agreement with ThyssenKrupp Elevators for the Laney College Elevators Modernization Project to Extend the Completion Date for the Work by 1,170 Days and to Increase the Contract Sum by \$20,000.00 to Cover Owner Initiated Services Required to Address Owner Requested Changes. Presenter: Acting Vice Chancellor Atheria Smith.**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Nov 10, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$20,000.00

Budgeted Yes

Budget Source 1-61-163-6206-6-651000-0898-04 (Fund 61, Sched. Maint. Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton

BACKGROUND/ANALYSIS:

The Board is asked to approve Change Order No. 1 to the Construction Agreement with ThyssenKrupp Elevators ("TK") ("Agreement") for the Laney College Elevators Modernization Project ("Project"). Change Order No. 1 extends the time for TK to complete the negotiated scope of work and increases the contract sum by \$20,000.00 to cover additional services and storage fees for equipment required for the Project.

After decades of use, most of the operating and contract components of the elevators in the Laney College Administration Building and Building "E" have reached their useful life expectancy. To address less than satisfactory levels of service, frequent breakdowns and risks to safety, the Board awarded a Construction Contract to TK for the Project through The Cooperative Purchasing Network ("TCPN"), Contract No. R150801, on July 12, 2016.

Following Board approval, the required construction drawings for the Project were submitted to the Division of the State Architect ("DSA") for review and approval as required for the issuance of a building permit for the Project. DSA's initial plan check comments includes a request for the original structural drawings of the administrative tower as well as additional structural engineering calculations and drawings. Upon receipt of this request, the District procured the required structural design assistance which significantly extended the time to complete the negotiated work. However, the DSA permit application expired before the District could submit the additional requested information to DSA for back check review.

TK now seeks a time extension to complete the negotiated work and compensation for the storage fees incurred to store the equipment it originally procured in order to complete the Project. In addition, TK seek funds to cover the cost required to weigh the existing equipment as part of the process mandated by the DSA.

Contract Summary:

Document	Approved Amount	Board Approval
Original Contract	\$1,174,769.00	July 12, 2016
Change Order No. 1	\$20,000.00	This item.
Contract Sum	\$1,194,769.00	

Contact Information:

ThyssenKrupp
14400 Catalina Street
San Leandro, CA 94577
Phone: 510-476-1900

DELIVERABLES/SCOPE OF WORK:

TK will weigh existing elevators at the Laney College Administration Building and at Building E and provide data to the Project architect as part of seeking DSA approval for this Project. This Change Order No. 1 also covers costs for TK to store the equipment TK originally procured in order to complete the Project.

ANTICIPATED COMPLETION DATE:

The Project is anticipated to be completed by August 15, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Vice Chancellor of General Services, and Acting Chancellor recommend approval of Change Order No. 1 to the Construction Agreement with ThyssenKrupp Elevators for the Laney College Elevators Modernization Project to extend the completion date for the work by 1,170 days and to increase contract sum by \$20,000.00 to cover owner initiated services required to address owner requested changes.

File Attachments

Thyssen Krupp \$20,0000 Pending BOT 12_8_2020 - signed.pdf (1,691 KB)
Laney College ThyssenKrupp Contract Part 1 of 2.pdf (6,312 KB)
Laney College ThyssenKrupp Contract Part 2 of 2.pdf (6,650 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - FACILITIES

Subject **5.3 Consider Approval of Change Order No. 9 to C. Overaa & Co.'s Design-Build Agreement for the College of Alameda New Center for Liberal Arts Project to extend the contract. Presenter: Acting Vice Chancellor Atheria Smith.**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Budgeted Yes

Budget Source 1-63-391-6201-1-710000-2361-00 (Measure A Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Roebellen CM

BACKGROUND/ANALYSIS:

The New Center of Liberal Arts Project includes the construction of a new classroom building at the College of Alameda. Following a formal procurement process, the District entered into contract with C. Overaa & Co. in February 2017, to provide Design-Build Services for the construction of the new classroom building at the campus.

Subsequently, the Board approved Change Orders No. 1 through 8. These Change Orders are shown in Table 1.1.

Table 1.1

Contract	Approved Amount	Board Approval Date
Original Contract	\$31,465,000.00	9/25/18
Change Order No. 1	\$ 484,505.00	11/13/18
Change Order No. 2	\$ 347,083.01	3/12/19
Change Order No. 3 – Presented via Amendment No. 3	\$ 56,265.00	5/28/19
Change Order No. 4 – Presented via Amendment No. 4	\$ 0.00	9/10/19
Change Order No. 5 & 6 Presented via Amendment No. 5	\$ 35,528.00	10/8/19
Change Order No. 7	\$ 276,184.00	6/23/20
Change Order No. 8	\$109,169.10	11/10/20
Change Order No. 9	\$0.00	This item.
Change Order Total	\$32,773,734.11	

The Board is now asked to approve Change Order No. 9 which includes three proposed change orders (“PCO”). The scope of work and services set forth in Change Order No. 9 stem from costs resulting from Owner Requested items for the Contractor to delete scope and extended overhead costs for an Unforeseen Condition. This change order includes deletion of wallboards and the A/V system while adding CCTV conduit/boxes, building access control, power/data lines and extending the Final Completion Date by 256 calendar days. This change order is a full and final settlement of all time-related issues. Overaa is releasing any further compensation for any extended overhead or extensions for the Project.

Contact Information

C. Overaa Co.
200 Parr Boulevard, Richmond, CA 94801
Phone: 510-234-0926 | Mobile: 510-719-0446
www.overaa.com

DELIVERABLES/SCOPE OF WORK:

Change Order No. 9 is a net-zero change to the contract amount, resulting in no change to the total contract sum of \$32,773,734.11 and a release of any and all time-related claims by Overaa. The scope of the COR's included in this change order can be found in the descriptions on the attached Change Order No. 9. Briefly stated, the credits are for deletions of wallboards and the A/V system, and the addition is for CCTV infrastructure work, access control, power/data lines and extension of the Final Completion Date by 256 calendar days.

ANTICIPATED COMPLETION DATE:

The Final Completion Date for the Project is December 4, 2020.

EVALUATION AND RECOMMENDED ACTION:

The Program Manager, Acting Vice Chancellor of General Services and Chancellor recommend approval of Change Order No. 9 to C. Overaa & Co.'s Design-Build Agreement for the College of Alameda New Center for Liberal Arts Project in the amount of zero dollars to cover the owner requested and unforeseen changes, including a contract time extension of 256 days for a new completion date of December 4, 2020 and time-related claims.

File Attachments

[Overaa Change Order 9 MARC package signed.pdf \(9,589 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - FACILITIES

Subject	5.4 Consider Approval of Miscellaneous Agreement with EBMUD for Design Costs to relocate approximately 420 feet of 36-inch steel Water Main at 26 7th Street Oakland at Laney College in an amount of \$450,000.00. Presenter: Acting Vice Chancellor Atheria Smith
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Action (Consent)
Preferred Date	Dec 08, 2020
Absolute Date	Dec 14, 2020
Fiscal Impact	Yes
Dollar Amount	\$450,000.00
Budgeted	Yes
Budget Source	1-43-391-6206-1-710002492-00 (Measure G Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton CM

BACKGROUND/ANALYSIS:

Peralta Community College District (PCCD) will be constructing the new Library and Learning Resource Center (LRC) at the Laney College campus located at 26 7th Street, Oakland. East Bay Municipal Utility District (EBMUD) owns and operates an existing 36-inch diameter steel water main in the Right-of-Way of the LRC. To accommodate the Project PCCD has requested that EBMUD relocate the water main. EBMUD will provide necessary actions to relocate the water main, including the design, construction inspections (including plant/shop inspection), construction support, operation of system, and supervising final connections. PCCD will be responsible for all other aspects of the project including surveying, furnishing materials, mainline construction, dewatering, flushing, disinfecting, water disposal, permits, traffic control, and restoration as needed. Such relocation operations by EBMUD will begin provided PCCD bear the entire expense of all associated costs up front in full.

The main relocation work requires relocating the existing easement, which will take place after the design of the waterline is complete. The construction of the LRC the water line must be relocated prior to January, 2022, to avoid delay to the anticipated LRC construction start date.

Contact Information for EBMUD:

375 Eleventh Street
Oakland, CA 94607-4240
1-866-403-2683
Adriana Soares, New Business Representative II

DELIVERABLES/SCOPE OF WORK:

- Designs realignment of new waterline with own staff
- Performs construction inspection (including plant/shop inspection)
- Provides construction support
- Completes operation of system
- Supervises final connections

ANTICIPATED COMPLETION DATE:

Design work will be completed by May 31, 2021; i.e. approximately 24 weeks from receipt of payment in full. The remaining scope of work will take place during the construction phase.

EVALUATION AND RECOMMENDED ACTION:

The Project Manager, Acting Vice Chancellor of General Services and Chancellor recommend approval of Miscellaneous Agreement with EBMUD for Design Costs to relocate approximately 420 feet of 36-inch steel Water Main at 26 7th Street Oakland at Laney College in an amount of \$450,000.00.

File Attachments[EBMUD 36 inch waterline MARC package_signed.pdf \(2,440 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FINANCE

Subject **6.1 Consider Approval of Community College Financial Statement (CCFS) 320 Apportionment Attendance Report Annual 2019-20 - Recalculated FTES. Presenter: Interim Vice Chancellor Adil Ahmed**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action (Consent)

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Budget Source N/A

TO: Peralta Board of Trustees

FROM: Adil Ahmed, Interim Vice Chancellor for Finance & Administration

PREPARED BY: Siri Brown, Vice Chancellor for Academic Affairs

Background/Analysis:

Per BP 6300 Fiscal Management and Accounting, the Chancellor shall establish procedures to assure that the District's fiscal management is in accordance with the principles contained in Title 5, § 58311.

In compliance with Title 5, § 58003.2, the District's Vice Chancellor of Finance is responsible for the reporting of Full-time Equivalent Students (FTES) during the first reporting period (P1 - between July 1 and December 31), second reporting period (P2 - between July 1 and April 15), and annual reporting period (between July 1 and June 30).

The first reporting period contains actual FTES data for late summer and fall 2019. The second reporting period expands the actual data by including FTES for census-based classes in spring 2020. The P2 report also includes refined projections for spring late start and courses using the actual attendance hours accounting method and early summer courses. The annual report contains actual FTES data for all courses.

The District's FTES reporting update schedule is designed to keep the Board informed of the District's progress toward and/or achievement of its state allocated FTES target as evidenced in the three reporting periods. This update reflects the recalculations of the annual report submitted to the California Community Colleges Chancellor's Office and the District's current status towards achieving the 2019-2020 target of 17,000 residential FTES.

Evaluation and Recommended Action:

The Interim Chancellor recommends approval.

File Attachments

[DistrictCollegeCertification.pdf \(195 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. ACTION ITEMS

Subject **7.1 Consider Approval of the Institutional Self-Evaluation Reports (ISERs) for all Four Colleges -- Laney College, College of Alameda, Berkeley City College and Merritt College.**
Presenter: Interim Chancellor Carla Walter

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

Budgeted No

Goals

- A: Advance Student Access, Equity, and Success
- B: Engage and Leverage Partners
- C: Build Programs of Distinction
- D: Strengthen Accountability, Innovation and Collaboration
- E: Develop and Manage Resources to Advance Our Mission

Every seven years, each college within the California Community College system undergoes an Accreditation reaffirmation process conducted by the Accrediting Commission for Community and Junior Colleges (ACCJC). It is a peer evaluation process where each College submits a comprehensive Institutional Self-Evaluation Report (ISER) to the ACCJC, followed by a team site visit comprised of community college colleagues from across the state. The college site visits will include meetings and interviews at each of the colleges and the District to determine whether the colleges meet the ACCJC standards.

Following a comprehensive participatory governance process, the ISER has been developed with the collective input from multiple key campus stakeholders, including students, classified professionals, faculty, administrators. The ISER addresses the 127 Standards, which are organized into four major sections: I) College's mission, academic quality, institutional effectiveness, and integrity; II) Instruction and student supports; III) Human, physical, technology, and financial resources; and IV) Leadership and governance. All of the attached ISERs have been endorsed by the respective participatory governance groups at each of the four colleges.

Preparation for a comprehensive accreditation review provides an opportunity for all four colleges to reflect upon their current conditions and future directions, as well as achievements to date and future goals. In these final drafts of the Institutional Self-Evaluation Reports, the colleges have assessed the quality and processes for continuous improvement of their institutions in collaboration with college stakeholders.

The Interim Chancellor recommends approval.

File Attachments

Laney College Institutional Self Evaluation BOT 12.08.2020.pdf (4,913 KB)

COA ISER FINAL 12.1.20.pdf (7,447 KB)

BCC-ISER-Final-DRAFT-120220 Board.pdf (6,935 KB)

Merritt College Institutional Self-Evaluation Report January 2021.pdf (6,145 KB)

7. ACTION ITEMS

Subject **7.2 Consider Second Reading and Approval of Proposed Board Policy (BP 4235).
Presenter: Interim Chancellor Carla Walter**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 14, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

Goals D: Strengthen Accountability, Innovation and Collaboration

TO: Peralta Board of Trustees

FROM: Dr. Siri Brown

PREPARED BY: Maisha Jameson, Board Clerk

BACKGROUND/ANALYSIS:

The Board will conduct a second reading and consider approval of the presented Board Policies.

- **BP 4235 Credit for Prior Learning** - This policy was last updated in 2012.

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

File Attachments

BP 4235 Credit for Prior Learning.pdf (204 KB)

CPL Certification Form (1).pdf (734 KB)

ESS 20-300-001 Credit for Prior Learning (4).pdf (1,480 KB)

AP 4235 Credit for Prior Learning.pdf (61 KB)

7. ACTION ITEMS

Subject **7.3 Consider Approval of Oracle Annual Support Contract/License Renewal for PeopleSoft Enterprise Applications in the Amount of \$312,891.83 and Online Approval Delegation. Presenter: Director of IT Antoine Mehoulley**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$312,891.83

Budgeted Yes

Budget Source General Fund-1-01-115-5891-1-678000-0000-00

TO: Peralta Board of Trustees

FROM: Antoine Mehoulley

PREPARED BY: Hayat Guessoum

BACKGROUND/ANALYSIS:

Consider approval of an annual renewal support contract with Oracle to provide the IT team with technical support and software updates for security, improved performance, and features for PeopleSoft 9.2. Since 2004, the Peralta Community College District has entered a contract with Oracle PeopleSoft. On October 9, 2018, the District entered into a five-year support services agreement to comply with Federal/State regulatory updates and software patches for the PeopleSoft product line. The support contract provides staff with vendor technical expertise to maintain and secure the 9.2 PeopleSoft Enterprise Resource Program. The support contract is critical to the continued operation of Peralta Community College Districts' financial, human resources, and student information systems. Under the terms of the support services agreement that the District executed in 2018, the District indicates/renews the specific desired support services. The application support in the amount of \$312,891.83 is budgeted to the general funds, and therefore, it is not an added cost to IT operation.

Per the five-year contractual agreement with Oracle approved by the Board on May 29, 2020

Section D: Your Obligations – page 11

3. You acknowledge that (i) you have separately acquired and will continue to maintain for the duration of the Managed Cloud Services a cloud subscription or the licenses and Oracle Software Update License & Support (also referred to as “Premier Support”), or any equivalent successor Oracle technical support offering, for any necessary Oracle programs, including those for which the Managed Cloud Services are provided, (ii) you will maintain licenses and technical support for any Third Party Software or Required Software used in your Environment(s), and (iii) your use of such programs and technical support are governed solely by the agreement(s) under which such subscription or licenses and technical support are obtained.

DELIVERABLES/SCOPE OF WORK:

This is year 3 of the 5-year agreement and the services being renewed support operations within the Finance, Human Resources, and the Campus Community, and the District will have access to application patches, taxes, and security updates for all PeopleSoft modules.

ANTICIPATED COMPLETION DATE:

Oct 22, 2021 (Annual Maintenance/License)

EVALUATION AND RECOMMENDED ACTION:

The District IT Leadership has evaluated the deliverables from the Oracle USA Support Contract and found them to be satisfactory.

The Interim Chancellor recommends the Board approval and limited delegation of authority to Director Antoine Mehoulley to approve the Oracle annual support renewal for 2020-2021 online.

7. ACTION ITEMS

Subject **7.4 Consider Approval of the Design-Build Agreement with Gilbane Building Company for the Design and Construction Services for the Laney College Central Utility Plant Upgrade Project in the Amount of \$1,453,115.00. Presenter: Acting Vice Chancellor Atheria Smith.**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Nov 10, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$1,453,115.00

Budgeted Yes

Budget Source Fund 43-Measure G Funds (see MARC)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton

BACKGROUND/ANALYSIS:

The Board is asked to consider approval of the Design-Build Agreement between the Peralta Community College District ("District") and Gilbane Building Company ("Gilbane") for the design and construction services for the Laney College Central Utility Plant Upgrade Project ("Project"). This project is schedule critical for the Bond Program since it must be completed in order for the Laney College Library Resource Center "LRC" construction to begin.

This scope of work includes design and construction services for the modernizing Project. The Project includes the replacement of the existing chillers and boilers and the relocation of the existing cooling towers. In addition, it includes repair or replacement of associated pumps, piping, valves and the existing Building Automation System. The new chillers and boilers will be located in the existing Central Plant in Building E and the cooling towers will move to a new enclosure south of Building F. New underground utility piping will be included from new cooling tower location to Building E.

On 7/29/2020, in accordance with Public Contract Code, the District ran public advertisements soliciting Request for Qualifications (District RFQ/RFP 19-20/12) for the Central Utility Plant Upgrade "CUP" Project. On 8/18/2020 the District received a total of nine (9) submissions in response to the RFQ. The RFQ/RFP selection committee evaluated all nine submissions based on best value and completed a scoring matrix to determine the three highest scoring proposals. On 9/1/2020 the District notified the three highest scoring teams that they were shortlisted and would move on to the Request for Proposals "RFP" phase.

On 9/10/2020 the District released the Request for Proposal "RFP" documents to the three shortlisted teams from the RFQ phase. The RFP documents included detailed criteria documents prepared by Architect Noll & Tam Architects, a sample agreement, and multiple reference documents. On 10/12/2020 the District received three (3) proposals in response to the RFP and on 10/15/2020 conducted individual interviews with the three teams. On 10/15/2020 the selection committee met and completed the best value scoring matrix for all three teams, with Gilbane, being the winning proposal.

A summary of the three (3) DBE proposals received:

DBE	General Conditions	Design	Fee Percentage
Gilbane Building Group	\$514,665	\$938,450	4.0%
Western Allied Mechanical	\$1,140,000	\$1,383,000	5.0%
Peterson Mechanical	\$573,660	\$554,300	5.0%

This amount includes the lump sum amounts for design and construction services, plus fixed percentages for fee, mark-ups and taxes, insurance and bonds. When the design for work trade packages is completed, that trade will be bid, and once approved by District team,

a change order will be submitted to the Board for change order approval. The cumulative total for all change orders shall fall under the Target Maximum Price of \$12,000,000.00.

The project will be funded as follows:

LANEY College - CUP Project ACCOUNT CODES						
Line	Description	Account Code	Design	Gen. Cond.	Total	% of Total
1	General Conditions	01-43-391-6206-1-710000-2493-00		\$514,665.00	\$514,665.00	35.4%
2	Design Services	01-43-391-5105-1-710000-2493-00	\$938,450.00		\$938,450.00	64.6%
					\$1,453,115.00	100.0%

DELIVERABLES/SCOPE OF WORK:

Gilbane will meet periodically with the appropriate District staff and consultants to collaboratively develop the Design-Build Documents stamped by the Gilbane Designer of Record. Gilbane then must submit to DSA for approval of the design and construction of: 1) a new Utility Building to house the main transformer and emergency generator for the LRC; 2) a relocated Central Plant Cooling Tower, currently located in the footprint of the LRC; 3) a renovated the Central Utility Plant (CUP) that will serve the LRC and the Laney College campus, including a new Building Automation System (BAS); and 4) pathways for the underground utilities connecting the Cooling Towers and the CUP, and the underground conduits connecting the transformer and generator to the LRC.

ANTICIPATED COMPLETION DATE:

Notice of Award to Gilbane is anticipated to be issued on or about 11/11/20, and the Notice to Proceed is anticipated to be issued on or about 12/20/2020.

The substantial completion is on or about 9/26/2022 and the final contract completion date is on or about 11/26/2022.

EVALUATION AND RECOMMENDED ACTION:

The Vice Chancellor of DGS and the Interim Chancellor recommend approval of the Design-Build Agreement with Gilbane Building Company for the design and construction services for the Laney College Central Utility Plant Upgrade Project in the amount of \$1,453,115.00.

File Attachments
[Gilbane Building Co._LaneyCUP \(1\).pdf \(2,217 KB\)](#)

7. ACTION ITEMS

Subject **7.5 Consider Approval of Academic (Faculty) Personnel Items. Presenter: Acting Vice Chancellor Ronald McKinley**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Budgeted Yes

Budget Source Fund 11

TO: Peralta Board of Trustees

FROM: Royle Roberts, Interim Chief of Staff

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

APPROVAL OF ACADEMIC (FACULTY) PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and of academic personnel; retirements, phase-in retirements and resignations; and equivalence of minimum qualifications for academic positions

A. ACADEMIC (FACULTY) EMPLOYMENT

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
	<u>Berkeley City College</u>	
None		
	<u>College of Alameda</u>	
Cynthia Haro	Counselor (College Promise/High School Transition)	Student Services/Vice President Tina Vasconcelos
Academic employment as Tenure Track Counselor (College Promise/High School Transition) effective December 10, 2020		
	<u>District Office</u>	
None		
	<u>Laney College</u>	
None		
	Merritt College	
None		

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
None	<u>Laney College</u>	
None	<u>Merritt College</u>	

2. Resignation

None	<u>Berkeley City College</u>
None	<u>College of Alameda</u>
None	<u>District Office</u>
None	<u>Laney College</u>
None	<u>Merritt College</u>

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

7. ACTION ITEMS

Subject **7.6 Consider Approval of Management Personnel Items. Presenter: Acting Vice Chancellor Ronald McKinley**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact No

Budgeted No

TO: Peralta Board of Trustees

FROM: Royl Roberts, Interim Chief of Staff

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

APPROVAL OF MANAGEMENT PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation; retire phase-in retirements and resignations.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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None	<u>District Office</u>	
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None	<u>Berkeley City College</u>	
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None	<u>College of Alameda</u>	
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None	<u>Laney College</u>	
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None	<u>Merritt College</u>	
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B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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	<u>Berkeley City College</u>	
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Shirley Slaughter	Director of Business & Administrative Services	
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Administrative retirement effective

Business Services/President Angelica Garcia

December 31, 2020

College of Alameda

None

District Office

None

Laney College

None

Merritt College

None

2. Resignation**Berkeley City College**

None

College of Alameda

None

District Office

None

Laney College

Ronnie Lewis

College Director of Financial Aid

Financial Aid/Dean Mildred Lewis

Administrative resignation effective
November 2, 2020.**Merritt College**

None

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

7. ACTION ITEMS

Subject **7.7 Consider Approval of Classified Personnel Items. Presenter: Acting Vice Chancellor Ronald McKinley**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Budgeted Yes

Budget Source General Funds

TO: Peralta Board of Trustees

FROM: Royl Roberts, Interim Chief of Staff

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

APPROVAL OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

A. CLASSIFIED EMPLOYMENT

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
	<u>Berkeley City College</u>	
None		
	<u>College of Alameda</u>	
None		
	<u>District Office</u>	
Elizabeth Palafox	Human Resources Analyst	Human Resources/Interim Vice Chancellor (Whittaker)
Ratification of the Chancellor's approval to hire Elizabeth Palafox as Human Resources Analyst, effective October 28, 2020.		
Felicia Bridges	Program Specialist/Radio	Marketing, Communication & Public Relations Mark Johnson
Ratification of the Chancellor's approval to hire Felicia Bridges as Program Specialist/Radio, effective December 1, 2020.		
	<u>Laney College</u>	
None		
	<u>Merritt College</u>	
None		

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement**

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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	<u>Berkeley City College</u>	
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None

	<u>College of Alameda</u>	
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None

	<u>District Office</u>	
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None

	<u>Laney College</u>	
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None

	<u>Merritt College</u>	
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None

2. Resignation

	<u>Berkeley City College</u>	
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None

	<u>College of Alameda</u>	
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Denise Burgara Classified resignation effective November 20, 2020	Coordinator (SEA)	Student Services/Dean Shalamon Duke
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	<u>District Office</u>	
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Mangling Cho Classified resignation effective November 18, 2020	International Student Support Specialist	International Education/Director Thomas To
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	<u>Laney College</u>	
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None

	<u>Merritt College</u>	
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None

E. SHORT-TERM NON-CONTINUING POSITIONS

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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	<u>Berkeley City College</u>	
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None

	<u>College of Alameda</u>	
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None

	<u>District Office</u>	
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None

	<u>Laney College</u>	
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None

Merritt College

None

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

7. ACTION ITEMS

Subject **7.8 Consider Approval of Three New Positions for Berkeley City College - Funded by Title V DHHS: CLC Grant. Presenter: Acting Vice Chancellor Ronald McKinley**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$464,646.00

Budgeted Yes

Budget Source Title V DHHS: CLC Grant

TO: Peralta Board of Trustees

FROM: Royl Roberts, Interim Chief of Staff

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

The District Administration requests the Board to approve the following new positions funded by the Title V DHHS: CLC Grant.

Position Title	Location	Classification	Salary Range	Funding Source	Budget Code
Director, Hispanic Serving Institute Program	Berkeley City College, Student Services	Management	\$103,759 - \$126,816	Title V DHHS: CLC Grant	8-11-841-1201-1-672700-2086-21
Counselor, Hispanic Serving Institute Conocimiento Los Caminos	Berkeley City College Student Services	Academic/PFT	\$70,275 - \$82,832	Title V DHHS: CLC Grant	8-11-841-1203-1-631100-2086-21
Program Specialist/Outreach & Retention, Hispanic Serving Institute Conocimiento Los Caminos	Berkeley City College Student Services	Classified Local 1021	\$52,936 - \$64,302	Title V DHHS: CLC Grant	8-11-841-2102-1-640000-2086-21

Grand Total

EVALUATION AND RECOMMENDED ACTION:

The Interim Chancellor recommends approval.

File Attachments

12-08-20 New Position Request for BCC Director of HSI.pdf (1,432 KB)

12-08-20 New Position Request for BCC HSI Counselor.pdf (1,309 KB)

12-08-20 New Position Request for BCC Program Specialist Signed.pdf (2,142 KB)

7. ACTION ITEMS

Subject **7.9 Consider Approval of the List of Firms to Provide Architectural Services Districtwide. Presenter: Acting Vice Chancellor Atheria Smith.**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 08, 2020

Absolute Date Dec 14, 2020

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: AECOM

BACKGROUND/ANALYSIS:

The District currently has an active program at all four sites and requires Architectural services to continue to move forward. The Department of General Services has solicited experienced and proven firms to submit their qualifications to provide full architectural planning, programming, and design services for the District's Measure A and Measure G Bond Programs.

The District issued a Request for Qualification (RFQ) in August that defined the architectural services requirements. The District's goal in issuing this RFQ is to select a pool of experienced architectural firms that can provide planning, programming, and design services. From there, the District intends to issue a Request for Proposals (RFP) in order to select one or more qualified firm(s) from that pool to provide said services to the District for a specific matter or project.

This list of firms will be a preferred vendor list of consultants that we have already prequalified to work on projects that are large and small in size. The fees for the services will be paid from the appropriate budget when services are required. Board approval will be requested as needed when firms are hired for specific identified projects district-wide.

The RFQ was publicly advertised and qualifications were received and reviewed by a committee composed of DGS staff, the Bond Program Manager and the Campus Construction Management Firms. The review consisted of required experience with education sectors and state agencies for specific projects along with additional data that was called out in the RFQ to aid in completing specific services.

A total of forty-four (44) qualified firms submitted responses to the RFQ. Because of the overwhelming response to the RFQ and the District's goal to expand the quantity of qualified vendors, we asked the Architectural firms to prioritize their interest in the following categories of services:

- A. Facility Master Planning Services
- B. Full Design Services on Traditional Design-Bid-Build Projects over \$10 million in construction value
- C. Design/Build Criteria Services (precludes the firm from joining future Design/Build Teams on future Design/Build Projects)
- D. Full Design Services on Traditional Design-Bid-Build Projects under \$10 million in construction value
- E. Full Design Services on Traditional Design-Bid-Build Projects for Infrastructure Projects

Based on the Architectural firm responses, we have created five pools that correspond to the five categories of services listed above. The committee has identified firms for each pool by using a combination of RFQ scores and the firm's prioritization responses.

All firms have a presence in the Bay Area and all have committed to meeting the small local business criteria for work that will be completed with Peralta Colleges. The pools are composed of large and small firms. Only the small firms have double the opportunity to provide services within the pool categories.

Facility Master Planning	Full Design (DBB) over \$10M	Design/Build Criteria Services	Full Design (DBB) below \$10M
Gensler	AE3	DLR	Byrens Kim
Leddy Maytun Stacy	Brick	FLAD	Calpo
Smith	DLR	HGA	CAW
Steinberg Hart	ELS	Mark Cavagnero	Gutierrez
WRNS	FLAD	Ratcliff	K2a
	Gensler	Steinberg Hart	Madi 19six

	Gould Evans	SVA	PBK
	HED	tBP	PHD
	HMC		Shah Kawasaki
	Jordan Knighton		Shelterwerk
	LPA		
	Mark Cavagnero		
	Noll & Tam		
	Ratcliff		
	SVA		
	tBP		
	WLC		
	WRNS		

Contact Information:

Peralta Community College District
 Department of General Services
 Attn: Atheria Smith
 333 East 8th Street
 Oakland, CA 94606
 (510) 466-7346
 FAX: (510) 466-7315

EVALUATION AND RECOMMENDED ACTION:

The Program Manager, the Construction Managers, the Acting Vice-Chancellor of DGS, and the Interim Chancellor approve the List of Firms to Provide Architectural Services District-wide.

7. ACTION ITEMS

Subject **7.10 Consider Approval of the Independent Contractor Agreement for Special Services for Community-Based Security Services with Zulu Community Protection for the Merritt College and College of Alameda Campuses in the Amount of \$2,640,372.00. Presenter: Acting Vice Chancellor Atheria Smith**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Nov 10, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$2,640,372.00

Budgeted Yes

Budget Source 1-01-161-5105-1-677700-0000-00 (General Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Acting Vice Chancellor Atheria Smith

BACKGROUND/ANALYSIS:

The Board is asked to consider approval of the Independent Contractor Agreement for Special Services between the Peralta Community College District ("District") and Zulu Community Protection ("Zulu") for the provision of community-based safety services ("Services") at the District's Merritt College and College of Alameda campuses ("Agreement").

The District Purchasing Department issued RFP 20-21/02 in July 2020. Responses were reviewed by a selection committee consisting of faculty, staff and managers and two firms were deemed qualified to provide the requested community-based safety services, and a third firm was deemed qualified to provide Dispatch as well as safety and security services. Zulu is one of the two firms that will provide on-campus, community-based safety services.

The District, in conjunction with the District's Dispatcher and its other safety and security providers will work collaboratively in the development and execution of the District's community-based safety and security plan, with Zulu being primarily responsible for the provision of safety and security services at Merritt College and College of Alameda. Over the course of the term of this Agreement, Zulu has committed to put its best efforts forward toward collaborations and activities that align with the District's mission and vision of community service and safety for all the communities served by the District and its evolving District-wide community-based plan for safety and security. Zulu is a community-based safety service that focuses on personal engagement between the security team, students, faculty, staff and administration. Zulu understands restorative justice principles and de-escalation techniques, and will earn the trust of the communities they serve. Zulu and those that they employ, will have particular sensitivity to communities of color and communities that have experienced the de-humanizing effects of institutional racism, oppression and willful neglect.

Zulu will become familiar with the District's many communities, and demonstrate their ability to work with ethnic, cultural and religious diversity. Over the course of the term of this Agreement, the District and Zulu agree to leverage the Agreement and put their best efforts forward toward collaborations and activities that align with the District's mission and vision of service to the communities served by the District.

The District is authorized by Government Code section 53060 to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required and Zulu is specially trained and experienced and competent with respect to the provision of the Services required by the District.

DELIVERABLES/SCOPE OF WORK:

Zulu shall furnish community-based safety services for the Merritt College and College of Alameda campuses. The services include but are not limited to engagement with students, faculty and staff, walking the campus, opening and locking doors, providing information as

needed, providing incident reports, contributing to the annual Clery report, and providing escort services to parking lots, as described in Exhibit “A” of the Agreement.

ANTICIPATED COMPLETION DATE:

Zulu will perform the community-based security services through December 31, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Acting Vice Chancellor of DGS and the Interim Chancellor recommend approval of the Independent Contractor Agreement for Special Services for community-based safety services with Zulu Community Protection for the Merritt College and College of Alameda campuses in the amount of \$2,640,372.00. This Agreement is subject to final negotiation and approval by the Interim Chancellor.

File Attachments

[ZULU signed MARC Contract package - New.pdf \(839 KB\)](#)

7. ACTION ITEMS

Subject **7.11 Consider Approval of the Independent Contractor Agreement for Special Services with Marina Security Services, Inc. for Dispatch and Community-Based Safety and Security Services at the District Administrative Center in the Not to Exceed Amount of \$1,555,803.04. Presenter: Acting Vice Chancellor Atheria Smith.**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Nov 10, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$1,555,803.04

Budgeted Yes

Budget Source 1-01-161-5105-1-677700-0000-00 (General Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Acting Vice Chancellor Atheria Smith

BACKGROUND/ANALYSIS:

The Board is asked to consider approval of the Independent Contractor Agreement for Special Services (“Agreement”) between the Peralta Community College District (“District”) and Marina Security Services, Inc. (“Marina”) for the provision of dispatch and community-based safety and security services (“Services”).

The District Purchasing Department issued RFP 20-21/02 in July 2020. Responses were reviewed by a selection committee consisting of faculty, staff and managers and two firms were deemed qualified to provide the requested community-based security services, and a third firm was deemed qualified to provide Dispatch services. Marina Security Services, Inc. is the firm that will provide dispatch services and security services at the District Administrative Center.

The District and Marina, together with the District’s other safety and security providers will work collaboratively in the development and execution of the District’s community-based safety and security plan, with Marina being primarily responsible for the provision of dispatch services to the District and the colleges, acting as the communication central point for the District’s various community-based safety providers, the District and, where appropriate, the local police department(s). In addition, Marina will provide safety and security services at the District Administrative Center and, if requested, at other of the college campuses from time to time. Over the course of the term of this Agreement, Marina has committed to put its best efforts forward toward collaborations and activities that align with the District’s mission and vision of community service and safety for all the communities served by the District and its evolving District-wide community-based plan for safety and security. Marina understands restorative justice principles and de-escalation techniques, and will earn the trust of the communities they serve. Marina and those that they employ, will have particular sensitivity to communities of color and communities that have experienced the de-humanizing effects of institutional racism, oppression and willful neglect.

The District is authorized by Government Code section 53060 to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required and Marina is specially trained and experienced and competent with respect to the provision of the Services required by the District.

Marina will become familiar with the District’s many communities, and demonstrate their ability to work with ethnic, cultural and religious diversity. Over the course of the term of this Agreement, the District and Marina agree to leverage the Agreement and put their best efforts forward toward collaborations and activities that align with the District’s mission and vision of service to the communities served by the District.

DELIVERABLES AND SCOPE OF WORK:

Marina shall furnish community-based security services for the District’s Dispatch and Administrative Center. The services include but are not limited to engagement with students, faculty and staff, walking the facilities, opening and locking doors, providing information

as needed, providing incident reports, contributing to the annual Cleary report, and providing evening escort services to parking lots. The full services are described in Exhibit "A," attached and incorporated into the District's Agreement with Marina.

ANTICIPATED COMPLETION:

Marina will perform the community-based security services through December 31, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Acting Vice Chancellor of DGS and the Interim Chancellor recommend approval of the Independent Contractor Agreement for Special Services for community-based security services with Marina Security Services, Inc. for the District Dispatch and Administrative Center in the amount of \$1,555,803.04.

File Attachments

[Marina MARC Signed Agreement package - New.pdf \(880 KB\)](#)

7. ACTION ITEMS

Subject **7.12 Consider Approval of the Independent Contractor Agreement for Special Services for Community-Based Safety Services with Affect Real Change, Inc. dba Community Ready Corps for the Laney College Campus in a Not To Exceed Amount of \$2,016,000.00. Presenter: Acting Vice Chancellor Atheria Smith.**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Nov 10, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$2,016,000.00

Budgeted Yes

Budget Source 1-01-161-5105-1-677700-0000-00 (General Funds)

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Acting Vice Chancellor Atheria Smith

BACKGROUND/ANALYSIS:

The Board is asked to consider approval of the Independent Contractor Agreement for Special Services between the Peralta Community College District ("District") and Affect Real Change, Inc. dba Community Ready Corps ("Community Ready Corps") for the provision of community-based safety services ("Services") at the District's Laney College campus ("Agreement").

The District Purchasing Department issued RFP 20-21/02 in July 2020. Responses were reviewed by a selection committee consisting of faculty, staff and managers and two firms were deemed qualified to provide the requested community-based safety services, and a third firm was deemed qualified to provide Dispatch as well as safety and security services. Community Ready Corps is one of the two firms that will provide on-campus, community-based safety services.

The District, in conjunction with the District's Dispatcher and its other safety and security providers will work collaboratively in the development and execution of the District's community-based safety and security plan, with Community Ready Corps being primarily responsible for the provision of safety and security services at Laney College. Over the course of the term of this Agreement, Community Ready Corps has committed to put its best efforts forward toward collaborations and activities that align with the District's mission and vision of community service and safety for all the communities served by the District and its evolving District-wide community-based plan for safety and security. Community Ready Corps is a community-based safety service that focuses on personal engagement between the security team, students, faculty, staff and administration. Community Ready Corps understands restorative justice principles and de-escalation techniques, and will earn the trust of the communities they serve. Community Ready Corps and those that they employ, will have particular sensitivity to communities of color and communities that have experienced the de-humanizing effects of institutional racism, oppression and willful neglect.

Community Ready Corps will become familiar with the District's many communities, and demonstrate their ability to work with ethnic, cultural and religious diversity. Over the course of the term of this Agreement, the District and Community Ready Corps agree to leverage the Agreement and put their best efforts forward toward collaborations and activities that align with the District's mission and vision of service to the communities served by the District.

The District is authorized by Government Code section 53060 to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if those persons are specially trained and experienced and competent to perform the special services required and Community Ready Corps is specially trained and experienced and competent with respect to the provision of the Services required by the District.

DELIVERABLES/SCOPE OF WORK:

Community Ready Corps shall furnish community-based safety services for the Laney College campus. The services include but are not limited to engagement with students, faculty and staff, walking the campus, opening and locking doors, providing information as

needed, providing incident reports, contributing to the annual Clery report, and providing escort services to parking lots, as described in Exhibit “A” of the Agreement.

ANTICIPATED COMPLETION DATE:

Community Ready Corps will perform the community-based security services through December 31, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Acting Vice Chancellor of DGS and the Interim Chancellor recommend approval of the Independent Contractor Agreement for Special Services for community-based safety services with Affect Real Change, Inc. dba Community Ready Corps for the Laney College campus in the amount of \$2,016,000.00. This Agreement is subject to final negotiation and approval by the Interim Chancellor.

File Attachments

[CRC MARC Signed Contract Package-New.pdf \(905 KB\)](#)

7. ACTION ITEMS

Subject **7.13 Consider acceptance of the District Administrative Center and Laney College Proposition 39 Multi-Site Lighting Upgrade Project and Release of Retention to Hallpass Capital, Inc. dba GonLED. Presenter: Acting Vice Chancellor Atheria Smith**

Meeting Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Type Action

Preferred Date Dec 14, 2020

Absolute Date Dec 14, 2020

Fiscal Impact Yes

Dollar Amount \$92,132.16

Budgeted Yes

Budget Source Funds 61 and 43

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Kitchell CM

BACKGROUND/ANALYSIS:

The Governing Board of Trustees awarded the contract to Hallpass Capital, Inc. dba GonLED on March 24, 2020 for the District Administrative Center and Laney College Proposition 39 Multi-Site Lighting Upgrade Project ("Project"), in the amount of \$1,530,811.19, using CMAS Contract #4-12-56-0046A.

While GonLED was performing the original scope of work, Change Order Nos. 1 through 3 were processed, extending the completion date to November 30, 2020.

A summary of the contract follows:

Contract	Approved Amount	Time Extension	Board Approval Date
Original Contract	\$1,530,811.19	N/A	3/24/18
CO #1	\$0.00	N/A	6/23/18
CO #2	\$311,832.06	28 days	6/23/18
CO #3	\$2,631.11	93 days	10/13/18
Total	1,845,274.36		

Budget Strings are as follows:

Budget String	Amount	Addendum	Total	Percentage
1-61-391-6206-1-710000-1960-09	\$1,530,831.19	\$0.00	\$1,530,831.19	82.96%
1-43-391-6206-1-710000-2423-03	\$311,832.06	\$0.00	\$311,832.06	16.98%
1-43-391-6206-1-710000-2423-03	\$2,631.11	\$0.00	\$2,631.11	0.06%
Contract Total			\$1,845,274.36	100%

Hallpass Capital, Inc. dba GonLED has completed all work associated with the District Administrative Center and Laney College Proposition 39 Multi-Site Lighting Upgrade Project scope of work per original agreement, plans and specifications through Change

Order No. 3 including punch list work. This retention released for the Prop 39 scope of work is being processed in order to comply with the State Chancellor's project close-out requirements.

Contact Information for Hallpass Capital, Inc. dba GonLED

1835 Whittier Ave D-12
Costa Mesa, CA 92627
(855) 234-4322

DELIVERABLES/SCOPE OF WORK:

Hallpass Capital, Inc. dba GonLED has fulfilled its contractual obligation by completing the project scope set forth in the construction agreement through Change Orders No. 1 No. 2 and No. 3. The deliverables and/or services provided included the installation of LED lighting upgrades at the District Administrative Center, Laney College and Laney College Athletic Fields.

ANTICIPATED COMPLETION DATE:

The Project is considered fully complete by November 30, 2020.

EVALUATION AND RECOMMENDED ACTION:

The College President, Acting Vice Chancellor of General Services recommend acceptance of the District Administrative Center and Laney College Proposition 39 Multi-Site Lighting Upgrade Project and release of retention to Hallpass Capital, Inc. dba GonLED in the amount of \$92,132.16.

File Attachments

[GonLED_Release of Retention MARC package_signed.pdf \(14,761 KB\)](#)

8. REPORTS

Subject	8.1 Board of Trustees' Reports
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Information

10. ADJOURNMENT

Subject	10.1 Meeting Adjournment
Meeting	Dec 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Type	Procedural