**********PERALTA COMMUNITY COLLEGE DISTRICT**

**District Academic Senate**

 **District Academic Senate Meeting**

**November 16, 2021 – 2:30PM to 4:30PM**

**Zoom Link:** [**https://cccconfer.zoom.us/j/9781680578**](https://cccconfer.zoom.us/j/9781680578)

**Present: VOTING – List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Donald Moore, DAS President, Laney | X | Matthew Goldstein, DAS Vice President, COA Senate President | X | Andrew Park, DAS Treasurer, COA Treasurer |
| X | Jennifer Fowler, DAS Recording Secretary, COA Senate Vice President | X | Matthew Freeman, BCC Senate President | X | Joseph Bielanski, BCC DAS Representative |
| X | Jeff Sanceri, COA DAS Representative | X | Eleni Gastis, Laney Senate President | X | Leslie Blackie, Laney Senate Vice President |
| X | Kimberly King, Laney DAS Representative | X | Thomas Renbarger, Merritt Senate President | X | Mary Ciddio, Merritt Senate Vice President |
| X | Lowell Bennett, Merritt DAS Representative |  |  |  |  |

**Guests: List full name below, identify which constituency group each individual represents (place X in box adjacent to name when present)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X | Siri Brown, VC of Academic Affairs | X | Inger Stark, Staff Development Officer | X | Mary Clarke-Miller |
| X | Jayne Smithson | X | Francis Howard | X |  |

|  |  |  |
| --- | --- | --- |
| **AGENDA ITEM** | **DISCUSSION** | **FOLLOW UP ACTION** |
| 1. **Call to order:** **Agenda review –** (5 minutes)
 | Called to order at 2:37 PM. | Motion to approve the agenda. Moved by: BielanskiSeconded by: FreemanMotion Passed Unanimously |
| 1. **Approval of minutes from previous meeting–** (5 minutes)
 |  | Motion to approve minutes from 11/2/21.Moved by: GastisSeconded by: Renbarger Motion Passed Unanimously  |
| 1. **Public Comment –** (3 minutes)
 | * At the ASCCC Plenary, there was interest in forming a campus safety caucus. Email Laney DAS Representative Kimberly King at kking@peralta.edu if you are interested in getting involved.
* College of Alameda is hosting a Winter Intersession and a faculty member noted suspicion of continued fraudulent student enrollment.
 |  |
| 1. **Action Items**
 | None |  |
| 1. **Standing Items –** (10 Minutes)
 |  |  |
| 1. Staff Development Officer Report, Inger Stark
 | The January 2022 Flex Day will be focused on hyflex teaching pedagogy. A preview of topics and speakers includes: * Dr. Brian Beatty, a leader and creator of the hyflex teaching modality
* Joe Feldman will present on grading for equity.
* The Peralta Online Equity Team will also present
* A session from the Benefits Office for faculty
* A session on restorative justice

The flex sessions will still be fully online, but the Professional Development team is looking into a COVID-safe gathering in person at the end of the day. | A future agenda item to discuss feedback about rethinking flex day in the future.  |
| 1. Treasurer’s Report, Andrew Park
 | There should be funding available for Curriculum Institute and Spring Plenary attendance.  |  |
| 1. CE Liaison Report, [Currently Vacant]
 | Leslie Blackie reported there was a District CTE meeting last Friday. There was continued discussion about strong workforce funding and concerns about funds getting stuck in district approval processes. VC Brown suggested CTE Liaisons bring a resolution to local senates, which may be forthcoming.  |  |
| 1. DE Liaison Report, [Currently Vacant]
 | None |  |
| 1. CIPD
 | None |  |
| 1. **For Discussion and/or Information –** (30 minutes)
 |  |  |
| * 1. Vice Chancellor Brown
 | VC Brown outlined steps the District Office is taking to closely monitor fraudulent student enrollment: * Members of the District Office recently attended two days of statewide workshops on enrollment fraud.
* PCCD is working with a company called IPQS that specializes in monitoring the dark web and bot protection. PCCD is using an IPQS tool that is verifies IP addresses, phone numbers, and physical applications of suspected fraudulent students. There are two staff members at the District that are dedicated to this work and using this tool. District IT is working on making automating what IPQS does to automatically to scan applications from CCC Apply in Spring 2022.
* The Foothill-De Anza Community College District recently added extra enrollment screening procedures that have been successful. Before students login to Canvas, they go through another layer of validation. Foothill-De Anza has seen a decrease in fraud applications in the two months of implementation. Reports are sent to VPI’s with names of potential fraudulent students.
* VC Brown will be leaving the Vice Chancellor of Academic Affairs role and transition back to teaching at Merritt in Spring 2022.
 |  |
| * 1. DAS Goals
 | President Moore introduced the possibility of making recommendations for changing processes and procedures around for minimum qualifications for Co-op Education courses. There is currently no process. There is a list of approximately 30-40 disciplines from Anthropology to Management and lists of minimum qualifications.  | President Moore will draft possible recommendations for discussion.  |
| * 1. Constitution Subcommittee
 | DAS edited and made recommendations for updates last Spring. COA, Laney, and BCC senates approved.  |  |
| 1. **New Business/ Announcements**
 |  |  |
| 1. Next Meeting
 | December 7, 2021 |  |
| 1. **Adjournment**
 | Meeting adjourned at 4:29PM. |  |

Abbreviations:

* DAS – District Academic Senate
* PCCD – Peralta Community College District
* BOT – Board of Trustees
* DAC – District Administrative Center
* AP – Administrative Procedure
* BP – Board Policy

Title 5 §53200 DEFINITIONS [Source: <http://www.asccc.org/communities/local-senates/handbook/partI>. Retrieved 10/28/11.]

Academic Senate means an organization whose primary function is to make recommendations with respect to academic and professional matters.

Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.2. Degree and certificate requirements.3. Grading policies.4. Educational program development.5. Standards or policies regarding student preparation and success.6. College governance structures, as related to faculty roles.7. Faculty roles and involvement in accreditation processes.8. Policies for faculty professional development activities.9. Processes for program review.10. Processes for institutional planning and budget development.11. Other academic and professional matters as mutually agreed upon.

Consult collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. **Rely primarily upon the advice and judgment of the academic senate**, OR2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

§ (SECTION) 53203 POWERS

A) The governing board shall adopt policies for the appropriate delegation of authority and responsibility to its college academic senate.

B) In adopting the policies described in section (a), the governing board or designees, shall consult collegially with the academic senate.

C) While consulting collegially, the academic senate shall retain the right to meet with or appear before the governing board with respect to its views and recommendations. In addition, after consultation with the administration, the academic senate may present its recommendations to the governing board.

D) The governing board shall adopt procedures for responding to recommendations of the academic senate that incorporate the following:

1. When the board elects to rely primarily upon the advice and judgment of the academic senate, the recommendation of the senate will normally be accepted, and only in exceptional circumstances and for compelling reasons will the recommendations not be accepted.