

## PBIM Minutes

District Academic Affairs and Student Services Committee (DAASSC)

Friday December 11, 2020 3:00-4:30 pm

Zoom link: <https://cccconfer.zoom.us/j/99556288278>

(Co-Chairs: Siri Brown & Eleni Gastis)

Committee Membership:

Siri Brown, Vice Chancellor, Academic Affairs	Tom Renbarger, President, Merritt Academic Senate
Vacant, VPSS, Merritt	Maria Spencer- District Classified Senate
Lilia Celhay, Dean, COA	Donald Moore, President, District Academic Senate
Eleni Gastis, Faculty Senate President, Laney	Nathaniel Jones III, President, COA
Didem Ekici, Faculty, Distance Ed Coordinator	Iolani Sodhy-Gereben, Academic Support Services Specialist, Laney
Joseph Bielanski, Faculty, BCC	Don Miller, VPI, COA
Matthew Freeman, President, BCC Academic Senate	Kuni Hay, VPI, BCC
Mary Clarke-Miller, BCC	Mary Shaughnessy, Faculty, COA
Alejandro Acosta, SEIU 1021	Matthew Goldstein, President, COA
Vicki Ferguson, VPSS, Laney	Tina Vasconcellos, VPSS, COA
	Laura Leon-Maurice, Note taker

### I. STANDING ITEMS

#### A. CALL TO ORDER

Meeting began at 3:00.

#### B. ADOPTION OF THE AGENDA (2 min)

Correct committee membership. Move to approve. Joseph Bielanski moved, Don Miller seconded. Agenda approved.

#### C. APPROVAL OF MINUTES (5 min)

D. Donald Moore moved to approve both May 8 and Oct 11. Approved May 8, approved Oct 11 approved. Matt Goldstein in May 8 instead of Rochelle Olive.

#### E. PUBLIC COMMENT (2 min)

F. Chris Weidenbach- Involved with Black Minds Matter through summer and fall. People who are afraid of a security gap, blaming us for policy security issues. Not our fault. Proud of the movement and our board. I share the concerns of the people who are seeing these gaps. District following through with gaps. We are not decision makers. The PBIM committees and facilities managers need to be brought in. Lacking information and feel concerned. Nervous about the short time before January 4. Please can you to reach out to the committees. Entertain any questions.

G. Lowell Bennett- Honor Lock courses. Student know what they are facing, privacy issues, and comfort. Students should know before they sign up.

H. Siri Brown- I will respond to Lowell. That will be addressed today at our DE update. We have done a lot of work on that. I met with all of the AS presidents as well.

### E. SUB COMMITTEE REPORTs (5 minutes each)

#### • Distance Education

Didem Ekici- Honor Lock discussion. DE committee meetings. It's been a major concerns. Student privacy, data breach, face recognition of people of color. Next Monday we have our last DE meeting. Guest from math and science faculty will give their concerns.

Last meeting Honor Lock reps came answered some questions.

LTI's survey closed on Friday. Almost 50% of faculty said they would not be using Honor Lock again. We want to see which LTI's are used or never used. This is a decision we will make in next week's meeting.

DE survey 1,500 students took the survey, 1500 -1700 faculty took the survey as well. More resources for student to be shared in terms of online learning.

Siri Brown- The students are against honorlock. DE committee looked at best practices. Gave some draft language, update of AB4105. Add language so that it is. Simple but it informs the students. Class the course may require use of a camera for class and quizzes.

The language we recommended was based on the course requirements. "Based on the course objectives" language.

Didem Ekici- Also received email from faculty not perfect but continue to use it. Everyone is invited to attend Monday's meeting.

Honor Lock got heavy usage. We will share full usage report in the spring. A lot of concerns with the invasion of privacy. Many took the training but preferred not to use. 836 total exams.

How to balance with privacy issues and stop cheating?

Need some kind of careful monitoring of these exams.

Having an exam center on campus for students who are uncomfortable with Honor Lock.

- Career Education

Leslie Blackie on behalf of Mary Clark Miller- Have continued communication with the district. Non-essential CE science labs. Not be allowed to be taught face to face. Huge amount of work to create more safety protocol. The safety protocols held even though students and faculty were reported positive. Faculty are protected in the contract from coming if they felt unsafe. Classes are being held synchronous.

Resolution from Merritt sending forward concerns about process renegotiation ongoing contracts. Held up due to district turnover.

Campus access revised policy waiting for presidents to meet with Joseph Bielanski.

CE liaisons position, job descriptions have been sent to VPSS. Hope to be approved for spring 2021.

Donald Moore- Coming to DAS. Reached out to Brandi. She did a series of workshops. If there are concerns about turnaround time for legal, we need to address. Contracts should not be held up for months. Difference of opinion from contract folks and CE folks. Need to be in the same room to hash them out.

Leslie Blackie- Concerns about how long it is approval after contract has approved. Hold up has been in all of the other subsequent approvals.

IT is working to set up a call number. Overwhelmed with online responses.

Imbedded tutors for this spring for science labs for science courses. Virtual learning is not ideal. Are moving forward with purchasing Cranium Café for counseling staff. We are doing everything that we can to retain students and have them follow through spring. Extra support for peak time that students needs responds. Extended Canvas help desk options and online help. Students get a quick reply to challenges students are facing.

Donald Moore- Research data side. Are we going to utilize the data on our retention on the online situation? How well we are doing and what the issues are in terms of dropping out. Ultimately as we go back to the face to face and have a large component of online. Our numbers are low in terms of student success.

Siri Brown- Working on a report that looks at retention, completion, EW. Fall semester has impacted our students. We've had fewer EW this semester from last fall. Once all of the grades are in we are going to pull together a report. Bring it to DAS as well.

Leslie Blackie- Not optimal, too positive a term. Not good, not giving students the quality education that they need. Complicated and inner related problem. Very frustrating a huge amount of time solutions to avoid teaching hands on science.

Siri Brown- Peralta and county will reassess Jan 4. Concerns around health and safety and no one is happy about it. Challenging time, decisions are being made with the best. Situation with Covid is getting worse.

Donald Moore- Study of students who are going to the 4 year institutions and they are in the sciences. Without having much of a lab experience. Seems to be uneven across the state on how the labs are being treated. Hiner education should be doing the lab classes. Doesn't make sense that we have something that is essential. I understand the concern, but when you have stores that are open at 25%.

Maria Spencer- Orientation part of students coming to college and not having any experience with online education. Navigate the classroom environment. I don't have a solution. Look at other colleges on how they are preparing. The students are afraid of failure because they've never done it before.

Siri Brown- We need to do a better job with the resources that exist. Develop resources to learn online.

Mini boot camps before classes start. They are resources and support and making people aware.

Siri will host, because Eleni needs to leave.

Didem Ekici- Student support- Brielle has just created an orientation module that every course in canvas. A lot of resources for students. All faculty members will be able to use this shell.

Helen Ku- PCCD has ongoing regular students to assess information. I hoped to plan and launch a survey to understand their immediate needs. Ideally administers 1-2 a year. You all have the student engagement survey. A call out for recruitment. Individuals for people who want to engage. Hoping to form mini focus groups. Whoever here are interested hku@perata.edu to show who is available to partake in this effort.

We will bring this back in the spring.

Can we add questions to the Sessy? Does allow you to add customizable questions. We don't want to indicate students and staff if we don't have to.

Vicki Ferguson will send Helen the last sessy.

Redesign and pull out the best practices. Qualitative piece where there are open responses. More quantitative as well.

I. CO-CHAIR REPORT (5 min)

J. CHANCELLOR'S REPORT (5 min)

## II. CARRIED OVER AND NEW ITEMS

Topic:	Discussion:
LTI usage and survey	
Solidifying DAASSC Goal	<p>Did not have quorum. Draft goals were made.</p> <p>Discussion.</p> <p>Number of Title 9 changes. Posted on district website.</p> <p>Should software be prioritized as a goal for this committee?</p> <p>Siri Brown- Goals came up with in August. Need to make a motion to adopt 1 or 2 goals. DAASSC is an advisory committee. Provide information. IT just completed a draft plan, part is to do an inventory. As a committee look at we have, bring forth surveys, guide and assist with decision making.</p> <p>Donald Moore- IT should be a committee made up of users to access and make recommendations. We've spent a lot of money for systems that nobody used. We bought a scheduling software for VPI's offices. That software has lapsed and nobody has implemented it. Need to be more strategic, recognize the cost and if we will utilize the various LTI's.</p> <ul style="list-style-type: none"> <li>• Participant governing section. Help or encourage LTI's.</li> <li>• Equity justice and anti-bias. Are we being equity minded? What types of systems that we can use to address those items?</li> </ul> <p>Motion by Donald moore. Joseph Bielanski seconded.</p> <p>Discussion:</p> <p>Siri Brown- Credit for prior learning. Now we get into the work of establishing the assessment tools that students will utilize to receive credit. Be sure they know about it. Receive credit in the industry they are working in.</p> <p>Equity justice try to identify milestone and record what we did this year.</p> <p>Do 1-4.</p> <p>Maybe the VP's can do a presentation to this group? Keep our pulse on the changes that are required in Title 9.</p> <p>Do we need to address the concerns that the VPSS have?</p> <p>About the implementation. How are we going to implement and if people are aware of these new guidelines?</p> <p>What action could we take? A presentation to make members aware. The implementation could be supported.</p> <p>This is an advisory body to the Vice Chancellor. Normally we look at ap, bp, processes to convey information.</p> <p>Donald Moore- We can advocate to the HR division. There is difficulty because of the HR changes.</p> <p>Donald Moore- Move all four. Vicki Ferguson seconds.</p> <p>Goals are adopted. Eleni will email out to the committee. Edit the language.</p> <p>Siri Brown-This will drive the spring agendas. Look forward to input on all of these four issues and make progress on all of these.</p>
Open Comments	

## III. Adjournment 4:40

## IV. Next Meeting: May 7, 2021

Attendance:

Eleni Gastis

Joseph Bielanski

Maria Spencer

Chris Weidenbach

Donald Moore

Don Miller

Mark Johnson

Leslie Blackie

Nathaniel Jones

Stacy Shears

Siri Brown

Matt Goldstein

Lowell Bennett

Vicki Ferguson

Helen Ku

Matt Freeman

Kuni Hay

Didem Ekici

Lilia Chavez