

PBIM Minutes

District Academic Affairs and Student Services Committee (DAASSC)

Friday October 16, 2020 11:00-12:30 pm

Zoom link: <https://cccconfer.zoom.us/j/92757496358>

(Co-Chairs: Siri Brown & Eleni Gastis)

Committee Membership:

Siri Brown, Vice Chancellor, Academic Affairs	Tom Renbarger, President, Merritt Academic Senate
Vacant, VPSS, Merritt	Maria Spencer- District Classified Senate
Lilia Celhay, Dean, COA	Donald Moore, President, District Academic Senate
Eleni Gastis, Faculty Senate President, Laney	Nathaniel Jones III, President, COA
Didem Ekici, Faculty, Distance Ed Coordinator	Iolani Sodhy-Gereben, Academic Support Services Specialist, Laney
Joseph Bielanski, Faculty, BCC	Don Miller, VPI, COA
Matthew Freeman, President, BCC Academic Senate	Kuni Hay, VPI, BCC
Mary Clarke-Miller, BCC	Mary Shaughnessy, Faculty, COA
Alejandro Acosta, SEIU 1021	Matthew Goldstein, President, COA
Vicki Ferguson, VPSS, Laney	Tina Vasconcellos, VPSS, COA
	Laura Leon-Maurice, Note taker

I. STANDING ITEMS

A. CALL TO ORDER (11 am)

Verify titles and roles. Quorum is not met. No substitutes were sent. Move forward as an informal meeting. Meeting began @ 11:05

B. ADOPTION OF THE AGENDA (2 min)

Look at agenda.

C. APPROVAL OF MINUTES (5 min)

n/a.

D. PUBLIC COMMENT (2 min)

E. SUB COMMITTEE REPORTs (5 minutes each)

1. Distance Education- Didem Ekici

- Peralta has become part of CVC (California Virtual Campus) Student Exchange program that helps California college students register transfer-level online courses across California community colleges without filling out a separate application. To participate in this cross-enrollment, students must be an active student in the home college during the same semester.
- DE Team has been preparing recommendations to Academic senate to revise our existing AP by adding some language about online academic integrity and online ethics.
- Peralta Online Equity Initiative has been getting a lot of attention from other community colleges. Equity team provide some workshops for the faculty from other colleges.
- DE Team continues to have training, webinars and office hours for faculty.

BPlump- It has been eye opening to see the questions asked. Open Q&A sessions. Excited to rollout more webinars as folks prepare AP.

Discussion:

How many people are now certified to teach online? Who will be teaching next spring?

SBrown- We are in negotiations about AP4105. Processing the work that faculty have done to comply and prepare for spring. Compliance is required. Can't give you actual numbers. College VCI and deans are in the process of collecting information and working with the faculty.

Is there something to be concerned if the numbers are not there? Is it a small number or something to be concerned about?

LCelhay- We've received over 100 submissions to the DE survey. 140 at least. Out of the 100 that have been reviewed, 80% of the people met the AP. Survey allows us to plan for training. Working to create a new training to address those who needs a little more skills. I feel confident that most have met the requirements and those who have not have opportunities to get trained.

SBrown- Providing opportunity to offer workshops, trainings and courses. This is an opportunity for us to document because we had to learn in order to adjust to the crises. It is looking good. As we come thru the negotiation process everyone will know.

California Virtual Campus:

We are not listed as a teaching college. I am anxious because that tool allows students to search on a course based on a particular requirement. Allow our students to be able to say that meets a requirement internally, within our own system. Currently our students are not able to.

DEkici- We just started the process to meet CVC consortium. Making changes so students can use only one Canvas shell. So far there are 56 colleges part of it. By 2023 all college will be part of it.

SBrown- We are part of the course exchange. Last spring, the consortium asked and encouraged us to apply. We put forth an application. Then Corona came and delayed everything. They have our application. They told us we have to wait. The chancellor's office has used the consortium as a source for all knowledge in this crises. We are hopeful as we continue to ask them our status we will hear soon. We will get all of the perks. The standards that are based on Poker are another level. AP4105 will shift.

Our students are going to be able to go to other colleges but other students cannot come to our college.

DEkici- CVC exchange tool enables all students to see all classes in community colleges. Our classes as well. Put the link to that website in the chat.

We must figure out Poker process, reviewing classes. Spring classes that are Poker approved. An additional check off from CVC. How are the other colleges doing?

Poker:

DEkici- BCC and COA are doing a great job on taking a lead on the Poker process. This is a topic of our next DE meeting on Monday. Goal come up with a plan across all colleges. Not sure about Laney and Merritt. Need to check in with them.

SBrown- There are so many new LTI's that were brought on. Usage data. EW requests have a box at the bottom that asks the students why they are leaving. Helen Ku is working on DE study that is on student equity. Gives us rich information. We want to use that student input.

BPlump- In the past few months rolled out four new LTI's. Several are specific to a task in Canvas or a particular curriculum. Honor lock rolled out mid-September and was well attended. The training went well, we don't have data how much it has been used since then. They send a usage report, very high. Other feedback that people have? Better understand how it is working.

Canvas Studio which is imbedded in Canvas. That has been a huge win. Ton of support being offered from Canvas. Will do another training because it is used universally used.

Ally will roll out supports accessibility.

Atomic Search I am really excited about. Allows you to have the search function within Canvas. Game changer for faculty. Have any questions I am happy to answer them.

At December meeting we will be prepared to share out usage reports on LTI, survey results from faculty. To get additional input on moving forward.

Decision do we continue to fund this or are there alternatives based on survey results?

Tina Vasconcellos is member of CCSO discussing software. News from the state Cranium is going up in the cost, somewhere in the millions of dollars.

The chancellor was very concerned and has people to see what they could do. Trying to prioritize, extremely concerned. They can't do it all either. Do we have our costs relating to LTI's? Do we anticipate what the trend is? SBrown- I have my Excel where we track the cost. In December when we meet to look at the data I can include this and show everyone. Currently we use Cares funds or free. Problem for sustainability. Concerned that the Covid crises has pushed us to initiate services.

We are adding a technical coordinator.

DEkici- Honor Lock concerns. Forward the email to me. Canvas studio. Personal file storage limits. We increased that limit without paying anything.

Helen Ku have you met all of these people? Introductions.

Eleni Gastis is the co-chair of this committee. Run the rest of this committee for us.

2. Career Education- Mary Clark Miller

I am working on a new resolution to help with setting up career guidelines for spring and beyond. Will be bringing to Academic Senate for review. Record and video tape their courses. Setting up teaching rooms, essential courses that need to be offered face to face, work on getting a structure together. CTE and science courses are represented so that we are serving our students. Siri will get that soon.

Discussion:

Mary and CE are working on something important for spring semester. Are all colleges working on that? Considerable priority for spring being implemented. I applaud CE at the district for taking that on. Hope that the colleges are working on trying to get things together. Hopefully it will be moving forward. Try to create a smoother path. Need to be sure we have systems in place until a vaccine is found.

F. CO-CHAIR REPORT (5 min)

G. CHANCELLOR'S REPORT (5 min)

II. CARRIED OVER AND NEW ITEMS

Topic:	Presenter:	Strategic Plan Goal(s):	Time Allocation:
Establishing DASSC's 2020-2021 Goal(s)	Siri Brown	Make this goal more measurable, implementation of rubric across the district. Eleni and I will combine and send it out to comment. Survey people via online voting. Good to move ahead.	50 minutes
<i>Open Comments</i>	<i>All</i>		10 minutes

Goals discussion:

Adopt something similar, update, remove. Feedback. So much for credit for prior learning. VPSS have been working with Joseph Bielanski. Went to the board. The next meeting cover the new AP and ask SS go over the new changes from the Trump administration.

Helen has a new report that she will walk us thru at the next meeting.

Updates and continuous planning at this meeting.

Changed to an advisory group for student affairs that is why we don't meet every month. Collapse title 9 to that. Advise what the recommendations.

ESOL programs at different college. Compare data that we get new tool for self-placement.

Anti-biased and inclusion is important. How can we encourage the district to adopt? I don't know that is there something more specific that we could do that is more important. Some of them could be collapsed.

Updating, commenting and advising on each of those items. Come back to AP's. Help inform and we would all be aware on what is happening on those items throughout the district.

All intersectional. Along the way we are going to do those anyway. Put them out there as intent, focus this group on what they want to achieve.

DMoore- With all that is going on. I really want the district to understand, that academic matters are at the core at we are about. Your office is key. And I don't know how to communicate that to PBC or PGC. We think this is an afterthought. All of what was presented today is so crucial. Our reports are clear about the importance of a centralized coordination. How can we convey this? Let's figure this out at our next meeting. Finance is important but I don't want to negate what we do for our students, programs and services.

One goal for us to executive some kind of survey. If we have more specific questions always be useful to ask our students. A big project to do a good survey annually. A whole conversation about what it could be and make a recommendation about that. A longitudinal study look at over a long range of time. Baseline data review. Large undertaking. Part of the difficulty is trying to get enough. We do something that is much more comprehensive.

Since we didn't meet quorum today, should we have some kind of meeting to make up for this one? Outreach to all of the people who missed today. Do something proactive to encourage attendance.

III. Adjournment (12:30 pm)

12:27 meeting adjourned.

IV. Next Meeting

December 11, 2020 3:00-4:30

Attendance:

Siri Brown
Eleni Gastis
Lilia Celhay
Helen Ku
Alejandro Acosta
Brielle Plump
Vicki Ferguson
Giselle Hendrie
Donald Moore
Mary Shaughnessy
Mary Clark-Miller
Denise Woodward
Tina Vasconcellos
Didem Ekici
Alejandro Acosta