



**Monday, August 3, 2020**  
**BOARD RETREAT OF THE BOARD OF TRUSTEES**

**4:00 p.m. Open Session**  
**333 East 8th Street**  
**Oakland, CA 94606**  
**VIRTUAL MEETING VIA ZOOM WEBINAR**

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**NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20**  
**VIRTUAL MEETING VIA ZOOM WEBINAR**

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**PUBLIC COMMENTS**

In order to equitably facilitate public comments, the following is required:

Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link:

[https://cccconfer.zoom.us/webinar/register/WN\\_t8U3CESXRjS4gVOm9pN5Ig](https://cccconfer.zoom.us/webinar/register/WN_t8U3CESXRjS4gVOm9pN5Ig)

After registering, you will receive a confirmation email containing information about joining the webinar. If you have any questions about these protocols, please e-mail Brenda Martinez at [bmartinez@peralta.edu](mailto:bmartinez@peralta.edu)

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Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Video of the board meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>  
 Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

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**1. RETREAT AGENDA (4:00 P.M.)**

<b>Subject</b>	<b>1.1 Roll Call</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

## **1. RETREAT AGENDA (4:00 P.M.)**

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<b>Subject</b>	<b>1.2 Pledge of Allegiance</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

## **1. RETREAT AGENDA (4:00 P.M.)**

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<b>Subject</b>	<b>1.3 Call to Order</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

## **1. RETREAT AGENDA (4:00 P.M.)**

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<b>Subject</b>	<b>1.4 Public Communication</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Speakers are asked to submit any materials to the Board Clerk and shall not be directly sent to the Board of Trustees. Once it is your turn, you will be unmuted and allowed to make your comment. After the allotted time, you will be re-muted. Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

## **1. RETREAT AGENDA (4:00 P.M.)**

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**Subject**                    **1.5 Agenda Review**

Meeting                    Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                      Public

Type                         Discussion, Information

File Attachments  
[Peralta CCD Retreat Agenda 7.2020\[2\].pdf \(52 KB\)](#)

**1. RETREAT AGENDA (4:00 P.M.)**

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<b>Subject</b>	<b>1.6 Review of Ground Rules</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Discussion, Information
Review of Ground Rules	

1. Listen as an ally—listen and engage. See this as an opportunity to LEARN and plan effectively for the College.
2. Recognize and respect that people are in different places and have a right to their opinion and perspectives. Look for opportunities in your conversations where you can JOIN the other person, not judge. Be curious.
3. Be fully present. No multitasking. (Please do not text, phone or check emails).
4. Use the raise hand feature when desiring to speak.

**1. RETREAT AGENDA (4:00 P.M.)**

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**Subject**                    **1.7 Anticipated Outcomes for the Day**

Meeting                    Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                    Public

Type                    Discussion, Information

Anticipated Outcomes for the Day

1. Completed Board self-evaluation
2. Recommendations for improving Board effectiveness based on self-evaluation results
3. Board goals for current year
4. Board vision statement

## **1. RETREAT AGENDA (4:00 P.M.)**

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**Subject**                    **1.8 Opening Reflective Activity**

Meeting                    Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                    Public

Type                    Discussion

Opening Reflective Activity

Each Board member will share in two areas:

- (1) an example of something the Board did very well OR a major accomplishment for the District in 2019-20; and
- (2) what keeps them up at night.



## **1. RETREAT AGENDA (4:00 P.M.)**

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**Subject**                    **1.9 Review results of Board Self Evaluation**

Meeting                    Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                    Public

Type                        Discussion, Information

### **Part 1**

Determination of strong areas and those needing improvement and identification of behavioral items that rise to level of a Board goal for 2020-21

### **Part 2**

Discussion and decision on Board goals for 2020-21

#### File Attachments

[Peralta Board Effectiveness Self Eval.WC.pdf \(171 KB\)](#)  
[Peralta CCD Board Self Evaluation ACCJC -.pdf \(73 KB\)](#)  
[BP-2715-Code-of-Ethics-and-Standards-of-Practice.pdf \(43 KB\)](#)  
[BP-2745-Board-Self-Evaluation.pdf \(35 KB\)](#)  
[Peralta Strategic Goals.Retreat.docx \(26 KB\)](#)

## **1. RETREAT AGENDA (4:00 P.M.)**

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**Subject**                    **1.10 Development of Board Vision Statement**

Meeting                    Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES

Access                    Public

Type                    Discussion, Information

Facilitator will take the Board through an exercise in which they will develop a vision statement which states how they would perform if everything worked perfectly. The activity will begin with each member giving one word that describes the current state of the Board.

**File Attachments**

[Mission & Values \\_ About Peralta.pdf \(132 KB\)](#)

## **2. 2020-21 INTERIM CHANCELLOR SEARCH COMMITTEE**

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<b>Subject</b>	<b>2.1 Discussion and Approval of composition of a Search Committee for selection of an Interim Chancellor to serve beginning October 1, 2021.</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Aug 03, 2020
Absolute Date	Aug 03, 2020
Recommended Action	Approve of composition of a Search Committee for selection of an Interim Chancellor to serve beginning October 1, 2021.

### **BACKGROUND/ANALYSIS:**

Discussion and approval of composition of a Search Committee for selection of an Interim Chancellor to serve beginning October 1, 2021

The Board is responsible for the hiring of the chancellor in the District and plays the lead role in doing so. It is important that the hiring process be inclusive and reflect the various constituencies of the District: all four colleges and the District Office; bargaining units; senates; and student groups, as well as the community and Board of Trustees.

The following composition is recommended for the Board to begin the discussion.

Constituency	Number of Representatives
Faculty	4
Classified	3
Administrators	2
Students	1 to 2
Community	1 to 3
Board members	3

#### File Attachments

[PCCD Board item 1 Committee Selection\[2\].pdf \(89 KB\)](#)

## **2. 2020-21 INTERIM CHANCELLOR SEARCH COMMITTEE**

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<b>Subject</b>	<b>2.2 Discussion and Approval of the schedule for the 2020 Interim Chancellor Search.</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Aug 03, 2020
Absolute Date	Aug 03, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve the schedule for the 2020 Interim Chancellor Search.

### **BACKGROUND/ANALYSIS:**

Discussion and approval of the schedule for the 2020 Interim Chancellor Search

Because of the urgency in hiring an interim chancellor, the attached schedule is, by necessity, protracted, but has all the components required to ensure a transparent and inclusive process in the hiring of an interim chancellor for the District.

#### File Attachments

[PCCD Board item 2 Search Schedule\[6\].pdf \(80 KB\)](#)

[PCCD Final Abbreviated Schedule.pdf \(192 KB\)](#)

## 2. 2020-21 INTERIM CHANCELLOR SEARCH COMMITTEE

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<b>Subject</b>	<b>2.3 Institutional Priorities and Qualities for the Interim Chancellor.</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Aug 03, 2020
Absolute Date	Aug 03, 2020
Fiscal Impact	No
Recommended Action	Institutional Priorities and Qualities for the Interim Chancellor.

### BACKGROUND/ANALYSIS:

It is important for the Board to establish the work the Interim Chancellor will undertake and the characteristics that person should possess. The priorities and characteristics chosen by the Board will be used in the development of the survey and the position announcement.

From their goals for the year, the Board will determine the top institutional priorities on which the Interim Chancellor will focus. For the desired qualities, the attached listing of characteristics and expectations will serve as the basis for discussion.

#### File Attachments

[PCCD Board item 3 Priorities and Qualities\[3\].pdf \(29 KB\)](#)

[Leadership and Management Characteristics and expectations.pdf \(106 KB\)](#)

### 3. ADJOURNMENT

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<b>Subject</b>	<b>3.1 Meeting Adjournment</b>
Meeting	Aug 3, 2020 - BOARD RETREAT OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Recommended Action	Meeting adjourned at