



Tuesday, June 23, 2020
REGULAR MEETING OF THE BOARD OF TRUSTEES

5:00 p.m. Closed Session
6:00 p.m. Public Session

333 East 8th Street
Oakland, CA 94606
VIRTUAL MEETING VIA ZOOM WEBINAR

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20

Those that would like to view the meeting can do so Live on Peralta College's YouTube link:
https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

PUBLIC COMMENTS

In order to equitably facilitate public comments, the following is required:

STEP 1 - Send all public comments to the Clerk of the Board at bmartinez@peralta.edu (Public comments must be received prior to 12:00 p.m. on the day of the meeting.)

STEP 2 - Those participating in public comment and providing institutional reports are also required to register for the webinar at the following link:

https://cccconfer.zoom.us/webinar/register/WN_RJ3XmNysS4SgjiQbufd3zA

After registering, you will receive a confirmation email containing information about joining the webinar.

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

The meeting can also be viewed Live on Peralta College's YouTube link:

https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

1. CLOSED SESSION

Subject

1.1 Public Comment on Closed Session Items

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

1. CLOSED SESSION

Subject

1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

1. CLOSED SESSION

Subject

1.3 Public Employee Appointment (Government Code Section 54957)

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject

1.4 Public Employee Discipline/Dismissal/Release

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

1. CLOSED SESSION

Subject

1.5 Public Employee Evaluation

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

1. CLOSED SESSION

Subject

1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

- Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402.
- Hussain v. Peralta Community College District, Alameda Superior Court case no. RG20057885.
- Conference with Legal Counsel (54956.9(a)), Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

2. OPEN SESSION

Subject

2.1 Call to Order

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural

2. OPEN SESSION

Subject

2.2 Pledge of Allegiance

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural

2. OPEN SESSION

Subject

2.3 Roll Call

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural

2. OPEN SESSION

Subject

2.4 Report of Action Taken in Closed Session

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

2. OPEN SESSION

Subject

2.5 Approval of the Agenda

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Recommended Action

Recommend Approval of the June 23, 2020 Board agenda

2. OPEN SESSION

Subject

2.6 Approval of the Minutes

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action, Minutes

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Budgeted

No

Recommended Action

Motion to approve the June 9, 2020 Board Minutes.

Minutes

[View Minutes](#) for Jun 9, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

2. OPEN SESSION

Subject

2.7 Associated Student Government Reports
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

2. OPEN SESSION

Subject

2.8 Peralta Classified Senate Report
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

2. OPEN SESSION

Subject

2.9 District Academic Senate Report
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

2. OPEN SESSION

Subject

2.10 Public Communication
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

2. OPEN SESSION

Subject

2.11 Chancellor's Reports

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

- Campus Updates
- Media Award Announcement
- Presentation of Resolutions to Dr. Tim Karas & Dr. Tammeil Gilkerson
- CBT Report

File Attachments

[BCC NewsfortheBoard06-23-2020.pdf \(1,266 KB\)](#)

[COA June 23 Presidents Report.pdf \(876 KB\)](#)

[Laney College Board Highlight June 23.pdf \(15,112 KB\)](#)

[6.23.20 Merritt College BOT Report.pdf \(266 KB\)](#)

[Peralta Phase II Fiscal Project FINAL Report June 12, 2020.pdf \(874 KB\)](#)

[062620 Chancellor Report .pdf \(1,596 KB\)](#)

3. INFORMATIONAL - FIRST READING

Subject

3.1 Consider Approval of First Reading of Resolution Resolution #19/20-65 approving a form of Reoffering Circular in connection with the District's Remarketing of its Series B-3 OPEB Bonds. Presenter: Chancellor Stanback Stroud

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

TO: Peralta Board of Trustees

FROM: Chancellor Stanback Stroud

PREPARED BY: Vice Chancellor Walter

Background/Analysis:

This Resolution is being presented to this meeting for a first reading of the Board and will be presented again at the Board's July 14th meeting for approval.

In 2005, the District issued \$153.7 million of OPEB bonds, with \$133.7 million issued as convertible auction rate securities. In 2015, the District converted the Series B-2 OPEB Bonds to weekly variable rate bonds with a letter of credit. On May 26, 2020, the Board authorized the District to proceed with the same plan of finance as in 2015 for the Series B-3 Bonds, and specified a Reoffering Circular relating to such bonds would be presented for approval at a later meeting.

The Resolution approves the form of Reoffering Circular of the District, used to market the Series B-3 Bonds, and authorizes the Chancellor, the Vice Chancellor of Finance and Administration, and any other designated officer of the District to finalize, execute and deliver the Reoffering Circular, and any other requisite agreements and documents related to the Series B-3 Bonds.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

The District currently anticipates closing the transaction in August 2020.

Evaluation and Recommended Action:

This is the first reading of this Resolution. It will be presented again at the July 14th Board meeting for approval.

File Attachments

[District Resolution Authorizing Documents - Peralta CCD OPEB Remarketing 2020.pdf \(14 KB\)](#)

[Reoffering Circular - Peralta CCD OPEB 2020 4137-9564-6245 2.docx \(225 KB\)](#)

Workflow

Workflow

Jun 15, 2020 4:52 PM :: Submitted by Richard Ferreira. Routed to Carla Walter for approval.

Jun 15, 2020 4:55 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 5:44 PM :: Forced Approval by Brenda Martinez as the document publisher.

4. PRESENTATIONS

Subject

4.1 Risk Management Update. Presenter: General Counsel Warden & Director Royl Roberts
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

TO: Peralta Board of Trustees

FROM: Delisle Warden, Interim General Counsel and Chief of Staff

BACKGROUND/ANALYSIS:

General Counsel Warden and Royle Roberts will be providing the Board with a risk management report.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

Information

File Attachments

[Risk Management Update May 2020.pdf \(205 KB\)](#)

4. PRESENTATIONS

Subject

4.2 Status of all maintenance and construction projects. Presenter: Vice Chancellor Sata
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

TO: Peralta Board of Trustees

FROM: Dr. Leigh Sata, Vice Chancellor, DGS

BACKGROUND/ANALYSIS:

Vice Chancellor Sata will be briefing the Board on the status of all construction and maintenance projects.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

File Attachments

[200526 DGS Update.pdf \(162 KB\)](#)

[200609 Status of Maintenance and Construction Projects FINAL.pdf \(5,704 KB\)](#)

5. CONSENT CALENDAR - CHANCELLOR'S OFFICE

Subject

5.1 Consider Ratification of Monthly Contract Report in accordance with Administrative Policy 6340. Presenter: Chancellor Stanback Stroud

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

General Funds

Recommended Action

Ratify Monthly Contract Report in accordance with Administrative Policy 6340.

TO: Peralta Board of Trustees

FROM: Dr. Regina Stanback Stroud, Chancellor

PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

BACKGROUND/ANALYSIS:

Consider Ratification of the Monthly Report of Contracts. In accordance with Administrative Policy 6340, all contracts and amendments regardless of dollar amount must be ratified by the Board of Trustees within 60 days, if not approved in advance as otherwise required herein.

DELIVERABLES/SCOPE OF WORK:

Scope of Work for each contract can be found in the monthly report.

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

The Chancellor recommends approval.

File Attachments

[BOT Contract Ratification for 6.23.2020 \(Final submitted for upload v3\)\[1\].pdf \(131 KB\)](#)

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

6.1 Consider Approval of an Independent Contractor Agreement (ICC) for VS Tech (Vince Stevenson) in an Amount not to Exceed \$117,120 to Provide FabLab Technician Services for the College of Alameda. Presenter: President Karas

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$117,120.00

Budgeted

Yes

Budget Source

Measure E Parcel Tax

Recommended Action

Approve Independent Contractor Agreement (ICC) for VS Tech (Vince Stevenson) in an Amount not to Exceed \$117,120 to Provide FabLab Technician Services for the College of Alameda. Presenter: President Karas

Goals

C: Build Programs of Distinction

B: Engage and Leverage Partners

A: Advance Student Access, Equity, and Success

TO: Peralta Board of Trustees

FROM: Tim Karas, CoA President

PREPARED BY: Tim Karas

BACKGROUND/ANALYSIS:

Vincent Stevenson has worked for the CoA FabLab for the past 18 months.. His work experience includes working at NASA as a 2D and 3D designer, over a decade as a professional illustrator, and working at Alameda County's premiere trauma Hospital Highland/Alameda County Medical Center as a registered nurse with Oncology/Chemotherapy and Acute Heart condition patients. His passion is sharing his knowledge of various creative disciplines with students and community of varying skill levels to see them reach their potential.

Serving as an open entry/exit studio resource, as well as a campus hub for interdisciplinary curriculum, the CoA FabLab serves to ready students for entry into four-year universities, help prepare them for the rapidly evolving workplace, and for carrier opportunities in Advanced Manufacturing.

The FabLab has successfully assisted a number of departments to enhance curriculum and develop project based learning activities in the FabLab, a role that the CoA FabLab wants to expand. The CoA Art, Apparel Design and Merchandising, Business, English, and Biology departments have made use of the FabLab. Additionally, students, faculty, and administration at the Alameda Science and Technology Institute (ASTI) a High school located on campus, are actively engaged with the FabLab. We also plan to expand our involvement with ASTI.

In FY20/21, the CoA FabLab is working with services and disciplines to create and produce learning object, kits, and other tools to be used by students in remote learning environments. The FabLab will proto-type social distancing and safety items to assist services reopening to students.

The CoA FabLab is in alignment with the Parcel Tax language to "provide core academic programs including math, science and English; training of students for successful careers". The FabLab is at the core of an ecosystem that teaches critical thinking and analytical skills, prepares students for high-paying jobs, and creates an environment for student to use applied math and science skills.

DELIVERABLES/SCOPE OF WORK:

He will work closely with faculty, staff, and students to support the development of programs and provide professional expertise that serve the college, community, and public audiences.

Duties will include:

- Technical writing expertise to draft lab workflow and safety procedures.
- Facilitate lab workshops as needed.
- Develop organizational systems recommendations for improving and maintaining the FabLab.
- Proto-type PPE solutions for college departments
- Create and proto-type learning objects

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

[VS Tech Resume.pdf \(122 KB\)](#)

[vs_tech_icc_15603.pdf \(1.725 KB\)](#)

[VS FabLab Statement of work 20-21.docx.pdf \(180 KB\)](#)

[Admin Content](#)

CTS tracking Number: 854

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

May 25, 2020 11:52 AM :: Submitted by Tim Karas. Routed to Tim Karas for approval.
Jun 1, 2020 5:16 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.
Jun 15, 2020 4:27 PM :: Routed back to Tim Karas by Delisle Warden.
Jun 16, 2020 6:13 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.
Jun 16, 2020 7:14 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.
Jun 17, 2020 1:46 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.
Jun 17, 2020 8:29 PM :: Routed back to Tim Karas by Brenda Martinez.
Jun 17, 2020 9:08 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.
Jun 18, 2020 9:13 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.
Jun 19, 2020 10:57 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.
Jun 19, 2020 12:24 PM :: Forced Approval by Brenda Martinez as the document publisher.

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

6.2 Consider Approval of an Independent Contractor Agreement (ICC) for Miguel Vega in an Amount not to Exceed \$117,120 to act as Project Support for the Fabrication Lab (FabLab). Presenter: President Karas

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$117,120.00

Budgeted

Yes

Budget Source

Measure E Parcel Tax

Recommended Action

Approve Independent Contractor Agreement (ICC) for Miguel Vega in an Amount not to Exceed \$117,120 to act as Project Support for the Fabrication Lab (FabLab). Presenter: President Karas

Goals

C: Build Programs of Distinction
B: Engage and Leverage Partners
A: Advance Student Access, Equity, and Success

TO: Peralta Board of Trustees

FROM: Tim Karas, CoA President

PREPARED BY: Tim Karas

BACKGROUND/ANALYSIS:

Miguel Vega has served as a consultant for the CoA Advanced Manufacturing Fabrication Lab (FabLab) for the past 18 months. His expertise, advice and recommendations have assisted the college in its work towards institutionalization of the FabLab. His work experience ranges from roles in cognitive training and machine learning startups, to machine shops, to art scale art installations. As a Laney Machine Technology graduate, Mr. Vega is invested in advancing the skills and opportunities for Peralta students. Mr. Vega is also a UC Berkeley alumni, with a BA in English.

The FabLab has successfully assisted a number of departments to enhance curriculum and develop project based learning activities in the FabLab, a role that the CoA FabLab wants to expand. The CoA Art, Apparel Design and Merchandising, Business, English, and Biology departments have made use of the FabLab. Additionally, students, faculty, and administration at the Alameda Science and Technology Institute (ASTI) a High school located on campus, are actively engaged with the FabLab. COA also plans to expand its involvement with ASTI. Serving as an open entry/exit studio resource, as well as a campus hub for interdisciplinary curriculum, the CoA FabLab serves to ready students for entry into four-year universities, help prepare them for the rapidly evolving workplace, and for career opportunities in Advanced Manufacturing.

In FY20/21, the CoA FabLab is working with services and disciplines to create and produce learning object, kits, and other tools to be used by students in remote learning environments. The FabLab will proto-type social distancing and safety items to assist services reopening to students.

The CoA FabLab is in alignment with the Parcel Tax language to "provide core academic programs including math, science and English; training of students for successful careers". The FabLab is at the core of an ecosystem that teaches critical thinking and analytical skills, prepares students for high-paying jobs, and creates an environment for student to use applied math and science skills.

DELIVERABLES/SCOPE OF WORK:

The consultant will work closely with faculty, staff and students to support the development of programs that serve the college, community, and public audiences. Duties will include:

- Generate strategies and recommendations to support inclusion of maker skills across campus.
- Assist in creating and running projects that utilize the space for existing courses.
- Collaborate with faculty to carry out professional development for CoA faculty and staff and identified stakeholders.
- Lead a series of basic use workshops for digital fabrication equipment and design tools in the FabLab.
- Promote FabLab learning experiences for school, community, and public groups in the FabLab.
- Create training and certification program outline for all staff, volunteers, interns, and guests on the use of the FabLab computers, and manufacturing equipment.
- Develop community use and relevant guidelines.
- Demonstrate and promote maker mentality in all external relationships.
- Promote FabLab to potential partners and funders.
- Work with CoA to develop funding proposals and reports to donors.
- Proto-type solutions to create colleg-branded collateral materials

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

[Miguel Vega Resume.pdf \(155 KB\)](#)

[Miguel Vega ICC # 15604.pdf \(480 KB\)](#)

[MVega FabLab Scope of Work FY 2020-2021.pdf \(112 KB\)](#)

Admin Content

CTS Tracking Number:85371

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

May 25, 2020 11:53 AM :: Submitted by Tim Karas. Routed to Tim Karas for approval.

Jun 1, 2020 5:16 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 16, 2020 7:16 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 17, 2020 2:18 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 17, 2020 8:29 PM :: Routed back to Tim Karas by Brenda Martinez.

Jun 17, 2020 9:07 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 18, 2020 9:13 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 19, 2020 11:18 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 19, 2020 12:24 PM :: Forced Approval by Brenda Martinez as the document publisher.

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

6.3 Consider Approval of the Independent Contractor Agreement (ICC) for Idea Builder Labs in the Amount not to Exceed \$60,900 for the College of Alameda. Presenter: President Karas
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$60,900.00

Budgeted

Yes

Budget Source

Measure E Fund 12

Recommended Action

Approve the Independent Contractor Agreement (ICC) for Idea Builder Labs in the Amount not to Exceed \$60,900 for the College of Alameda. Presenter: President Karas

Goals

C: Build Programs of Distinction

B: Engage and Leverage Partners

A: Advance Student Access, Equity, and Success

TO: Peralta Board of Trustees

FROM: Tim Karas, CoA President

PREPARED BY: Tim Karas

BACKGROUND/ANALYSIS:

Idea Builders Lab has been integral in the leading the development and growth of the Laney College and College of Alameda's FabLab, including designing the lab layout, sourcing needed equipment, helping build out the lab space for student use, and developing operating procedures for the lab. Idea Builders Lab will coordinate with Alameda County Office of Education, AUSD and other K-12 school districts in developing educational opportunities within the FabLab. It has also worked with numerous K-12 schools throughout the region and is the Co-Founder of the Oakland Fab Lab City initiative. Idea Builder Labs has been instrumental in helping both colleges attain statewide leadership status in the forefront of the Maker movement which has taken hold at community colleges across the State.

Serving as an open entry/exit studio resource, as well as a campus hub for interdisciplinary curriculum, the CoA FabLab serves to ready students for entry into four-year universities, help prepare them for the rapidly evolving workplace, and for career opportunities in Advanced Manufacturing.

The FabLab has successfully assisted a number of departments to enhance curriculum and develop project based learning activities in the FabLab, a role that the CoA FabLab wants to expand. The CoA Art, Apparel Design and Merchandising, Business, English, and Biology departments have made use of the FabLab. Additionally, students, faculty, and administration at the Alameda Science and Technology Institute (ASTI) a High school located on campus, are actively engaged with the FabLab.

College of Alameda (COA) is an active participant in meeting the local PPE shortfall for local healthcare workers and first responders now and since the early weeks of COVID-19 containment efforts due to the coordination efforts of Danny Beesley and Idea Builder Labs technicians. Idea Builder Labs provides consultation to support COA partnerships with Alameda County Office of Education and the diverse projects of its many schools as they seek to implement advanced technology into their curricula and build pathways to college for their students.

In FY20/21, the CoA FabLab is working with services and disciplines to create and produce learning object, kits, and other tools to be used by students in remote learning environments. The FabLab will proto-type social distancing and safety items to assist services reopening to students. We also plan to expand our involvement with ASTI, Alameda Unified School District Office, City of Alameda, and Maker Ed..

The CoA FabLab is in alignment with the Parcel Tax language to "provide core academic programs including math, science and English; training of students for successful careers". The FabLab is at the core of an ecosystem that teaches critical thinking and analytical skills, prepares students for high-paying jobs, and creates an environment for student to use applied math and science skills.

DELIVERABLES/SCOPE OF WORK:

The contractor will provide ongoing support to administrators, faculty, and students to achieve FabLab goals. Duties include but are not limited to:

- Provide advice on expansion or remodeling of the facility
- Assist in establishing connections to industry partners
- Recommend new equipment specifications
- Provide technical oversight the installation and placement of new specialized equipment
- Provide advice and feedback with curriculum development
- Train faculty and staff on the safe use and operation of equipment
- Generate reports and assist in submitting grant reports/updates
- Coordinate with Alameda County Office of Education, AUSD and other K-12 school districts in developing educational opportunities within the FabLab
- Organize community partnerships and meetings.
- Connect with the City of Alameda on City projects, like Alameda Mini-Maker Faire

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

[IBL CV 2018 \(1\).pdf \(25 KB\)](#)

[IBL ICC 2020-21 \(1\).pdf \(1,047 KB\)](#)

[FY 19-20 FabLab Support Statement of Work IBL Danny Beesley.docx \(1\)-1.pdf \(97 KB\)](#)

[Admin Content](#)

CTS tracking Number: 85409

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

May 25, 2020 11:51 AM :: Submitted by Tim Karas. Routed to Tim Karas for approval.

Jun 1, 2020 5:16 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 16, 2020 7:16 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 17, 2020 8:30 PM :: Routed back to Tim Karas by Brenda Martinez.

Jun 17, 2020 9:05 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 18, 2020 9:14 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 19, 2020 11:29 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 19, 2020 12:24 PM :: Forced Approval by Brenda Martinez as the document publisher.

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

6.4 Consider Resolution to Change Signature Authorization for College to Career (C2C) Program Contract – College of Alameda. Presenter: President Karas

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Budgeted

No

Recommended Action

Approve Resolution to change Signature Authorization for College to Career (C2C) Program Contract for College of Alameda.

Goals

B: Engage and Leverage Partners

A: Advance Student Access, Equity, and Success

TO: Peralta Board of Trustees

FROM: Tim Karas, CoA President

PREPARED BY: Tim Karas

BACKGROUND/ANALYSIS:

The College of Alameda – College to Career (C2C) Program will offer instruction and educational assistance; increase C2C DOR consumer/student participation in on-campus activities; create access to career technical education classes; and provide internships, job development and placement services for individuals with intellectual disabilities and/or autism. Through inclusion in a post-secondary education, C2C students possessing intellectual disabilities and/or autism can expand the range of jobs available to them. In 2016-2017, C2C students were enrolled in approximately 244 courses. In 2017-2018, C2C students were enrolled in approximately 253 courses. All services, funded directly by Department of Rehabilitation, provided in this agreement shall be exclusively for students who are California Department of Rehabilitation clients or eligible to become one. The total amount allotted to C2C over a three (3) year period is \$870,000, to be disbursed over 2020-2021, 2021-2022, and 2022-2023 fiscal years. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Resolution changes the signature authorization to the current Chancellor, Vice Chancellor of Finance & Administration, DSPS Coordinator, C2C Coordinator.

DELIVERABLES/SCOPE OF WORK:

Resolution to change signature authorization for the College to Career (C2C) Contract with Department of Rehabilitation to current: Chancellor, Executive Fiscal Director, DSPS Coordinator, C2C Coordinator.

ANTICIPATED COMPLETION DATE:

June, 30, 2020

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

[Contracts Signature Letter.doc \(77 KB\)](#)

[Board Resolution \(revised 9-2011\).doc \(35 KB\)](#)

[Signature Authorization.doc \(39 KB\)](#)

[Admin Content](#)

STS Ticket Number 81740 Approved 6/4/2020

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

May 18, 2020 11:09 AM :: Submitted by Tim Karas. Routed to Tim Karas for approval.

May 18, 2020 11:09 AM :: Approved by Tim Karas. Routed to Carla Walter for approval.

May 18, 2020 4:33 PM :: Routed back to Tim Karas by Carla Walter.

May 18, 2020 6:08 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

May 18, 2020 6:22 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 1, 2020 4:27 PM :: Rejected by Delisle Warden

Jun 4, 2020 12:04 PM :: Submitted by Tim Karas. Routed to Tim Karas for approval.

Jun 4, 2020 12:05 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 16, 2020 7:17 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 17, 2020 8:30 PM :: Routed back to Tim Karas by Brenda Martinez.

Jun 17, 2020 9:04 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 18, 2020 9:14 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 19, 2020 11:36 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 19, 2020 12:24 PM :: Forced Approval by Brenda Martinez as the document publisher.

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

6.5 Consider Approval of the Renewal Contract with Department of Rehabilitation for the College of Alameda College to Career Program. Presenter: President Karas

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$870,000.00

Budgeted

Yes

Budget Source

CALIFORNIA DEPARTMENT OF REHABILITATION (DOR)

Recommended Action

Approve College of Alameda to renew a 3-year (2020-21; 2021-2022; 2022-2023) contract with the Department of Rehabilitation for the College to Career Program

Goals

B: Engage and Leverage Partners

C: Build Programs of Distinction

A: Advance Student Access, Equity, and Success

TO: Peralta Board of Trustees

FROM: Tim Karas, CoA President

PREPARED BY: Tim Karas

BACKGROUND/ANALYSIS:

The College of Alameda – College to Career (C2C) Program will offer instruction and educational assistance; increase C2C DOR consumer/student participation in on-campus activities; create access to career technical education classes; and provide internships, job development and placement services for individuals with intellectual disabilities and/or autism. Through inclusion in a post-secondary education, C2C students possessing intellectual disabilities and/or autism can expand the range of jobs available to them. In 2016-2017, C2C students were enrolled in approximately of 244 courses. In 2017-2018, C2C students were enrolled in approximately 253 courses. All services, funded directly by Department of Rehabilitation, provided in this agreement shall be exclusively for students who are California Department of Rehabilitation clients or eligible to become one. The total amount allotted to C2C over a three (3) year period is \$870,000, to be disbursed over 2020-2021, 2021-2022, and 2022- 2023 fiscal years. All Board approved contracts are subject to final negotiation and execution by the Chancellor. The Resolution changes the signature authorization to the current Chancellor, Executive Fiscal Director, DSPS Coordinator, C2C Coordinator.

The goal of the C2C program is for students to 1) participate in an inclusive postsecondary education experience and 2) upon completion of the program for C2C students to attain competitive integrated employment in an area of their choice. C2C is under a cooperative contract with DOR to admit up to 20 students per year to receive services for three years. Eligible students are required to be consumers of the DOR. C2C provides academic and vocational counseling that assists each student to choose a course of study that aligns with their goals for post-secondary education and competitive integrated employment. Typically, the C2C program at the College of Alameda accepts student referrals from regional centers, K-12 school districts, and local DOR offices.

DELIVERABLES/SCOPE OF WORK:

Per year, at least 20 students from C2C program enroll in 2-unit C2C courses, as well as additional courses related to their job goal. All services, funded directly by the Department of Rehabilitation, provided in this agreement shall be exclusively for students who are California Department of Rehabilitation clients or eligible to become one. The total amount allotted to C2C over a three (3) year period is \$870,000, to be disbursed over 2020-2021, 2021-2022, and 2022- 2023 fiscal years.

ANTICIPATED COMPLETION DATE:

June 30. 2023

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

[CCC-4-2017 copy.doc \(44 KB\)](#)

[Exhibits.pdf \(309 KB\)](#)
[Std 213.pdf \(33 KB\)](#)
[CALIFORNIA CIVIL RIGHTS LAWS ATTACHMENT.pdf \(16 KB\)](#)
[Admin Content](#)

STS Ticket Number 81740; Legal Approval 6/4/2020

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 4, 2020 12:14 PM :: Submitted by Tim Karas. Routed to Tim Karas for approval.

Jun 4, 2020 12:14 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 16, 2020 7:17 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 18, 2020 11:55 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 18, 2020 1:11 PM :: Forced Approval by Brenda Martinez as the document publisher.

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

6.6 Consider Approval of an Independent Contractor Agreement (ICC) for Cathy Summa-Wolfe in the Amount not to Exceed \$60,000 for the Fiscal Year 2020-21. Presenter: President Karas
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$60.00

Budgeted

Yes

Budget Source

General Fund 01 (50%) and Grant Fund 11 (50%)

Recommended Action

Approve an independent contractor agreement (ICC #21232) for Cathy Summa-Wolfe in the amount not to exceed \$60,000 for the Fiscal Year 2020-21.

Goals

C: Build Programs of Distinction
A: Advance Student Access, Equity, and Success

TO: Peralta Board of Trustees

FROM: Tim Karas, CoA President

PREPARED BY: Tim Karas, CoA President

BACKGROUND/ANALYSIS:

Cathy Summa-Wolfe provided communication and public information related services to the College of Alameda in FY 2019-20. The College recommends the work outlined in the scope of work to support CoA's strategic goals in FY2020-2021 be provided by Ms. Summa-Wolfe. The deliverables outlined are not part of any employee job description at College of Alameda (CoA). CoA does not have any positions related to public information, marketing, graphic design, web master, or related fields. The work outlined allows the college to have a foundational capacity in public information to support the President's Office in advancing our mission to support student access, success, and achievement.

DELIVERABLES/SCOPE OF WORK:

- Write and edit president's messages for official publications, including Splash newsletter, Board Reports, Schedule of Classes, Catalog, and other projects as requested.
- Assist in press relations, community relations, government relations, emergency communications.
- Support Guided Pathways communications efforts, planning, visual presentations etc.
- Facilitate production and design of new and continuing printed and digital publications for the President's Office, including newsletters, reports, banners, and postcards among others.
- In alignment with District PIO processes, assist in facilitating the production College of Alameda *Class Schedule* content, including wraps, president's welcome, and cover design.

ANTICIPATED COMPLETION DATE:

June 30, 2021

EVALUATION AND RECOMMENDED ACTION:

The College of Alameda President's Office has evaluated the deliverables to date for Cathy Summa-Wolfe and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments

[Alameda scope of work FY20-21rev.pdf \(77 KB\)](#)

[summa-wolfe c resume 2020.pdf \(165 KB\)](#)

[Justificaion Memo Cathy Summa Wolfe 2020-21.pdf \(145 KB\)](#)

[Cathy Summa Wolfe 2020-21 ICCTKsigned.pdf \(451 KB\)](#)

[Admin Content](#)

CTS Ticket Number 81335; Approved

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 11, 2020 12:32 PM :: Submitted by Tim Karas. Routed to Tim Karas for approval.

Jun 11, 2020 12:32 PM :: Approved by Tim Karas. Routed to Carla Walter for approval.

Jun 12, 2020 7:12 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 19, 2020 11:43 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 19, 2020 12:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject

6.7 Consider Approval of a Contract Amendment with OutFront Media Inc. for \$12,000 for Laney College.

Presenter: President Gilkerson

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Dollar Amount

\$12,000.00

Budgeted

Yes

Budget Source

Fund 11 - Grant Funds

Recommended Action

Approve a contract amendment with OutFront Media Inc. for \$12,000 for Laney College.

Goals

A: Advance Student Access, Equity, and Success

C: Build Programs of Distinction

BACKGROUND/ANALYSIS:

Laney College seeks to promote college-wide and online CTE pathways, programs and classes, with a focus on English for speakers of other languages (ESOL) and adult students, for the upcoming summer 2020 and fall 2020 semesters. This advertising effort will be throughout the East Bay area, with a combination of billboard advertising, digital displays and through mobile advertising.

Founded in 1938, OutFront Media Inc. is one of the largest outdoor media companies. It operates in markets including the United States and Canada with more than 510,000 displays. OutFront Media Inc. offers billboards, digital displays, and mobile advertising.

DELIVERABLES/SCOPE OF WORK:

OutFront Media Inc. will provide Laney College with a 12-week cycle of advertisements by placing one billboard in Oakland on Broadway and 42nd. St., one digital display on I-80 at University Ave., and up to 12 weeks of mobile advertising.

Display Type	Display Quantity	Size	Campaign Running Dates
Mobile Ads	1		7/01/20 - 9/30/20 (12 weeks)
Billboard	1	14'x48'	7/01/20 - 9/30/20 (12 weeks)
Digital Displays	1	14'x48'	7/01/20 - 9/30/20 (12 weeks)

Laney College is requesting approval of \$12,000.00, which brings Laney College's total to \$30,800.00. The district wide total for this FY20 is \$53,360.00 + 12,000.00 = \$65,360 total.

ICC	College	Amount
PO# 3000121484	Laney	\$ 6,040.00
ICC 18927 / PO# 3000122612	BCC	\$ 18,560.00
PO# 3000122581	Laney	\$ 12,760.00
Amendment (this request)	Laney	\$ 12,000.00
CO/PO# 3000122612	BCC	\$ 16,000.00
	TOTAL	\$ 65,360.00

ANTICIPATED COMPLETION DATE:

September 30, 2020

The original anticipated completion date was June 30, 2020. Due to COVID-19 and the shelter in place orders from March 2020 – June 2020, the vendor has extended the contract end date to September 2020, at no additional charges.

EVALUATION AND RECOMMENDED ACTION:

Approve the contract amendment for OutFront Media Inc. for \$12,000 for Laney College.

File Attachments

[Out Front Media Add 2 - Final Revised \(1.1\).pdf \(6.189 KB\)](#)

[18927 BCC ICC Outfront Media.pdf \(6.387 KB\)](#)

[Admin Content](#)

CTS ticket# 86599

Date	Name	Note Text
6/11/20 12:12 pm	Delisle Warden	Legal review completed. Move forward, and upload to BoardDocs for Board review and approval.
6/9/20 1:21 am	Brandi Howard	Adding CC: R Ferreira, J Hiebert
6/9/20 1:20 am	Brandi Howard	<p>Vendor total encumbrance for FY 20 is \$52,360.00 with the most recent purchase order dated 3/12/2020 (prior to the uploading of CTS # 81997, CTS# 82409 and now CTS# 86599.</p> <p>Laney College is requesting to increase their existing purchase order # 3000125432 by \$12,000.00 which brings Laney College purchase order total to \$30,800.00. Nevertheless, the district wide total for this FY 52,360.00 + 12,000.00 = \$64,360.00 total for FY 20.</p> <p>Finance/Purchasing: The addendum must be board approved due to the total amount.</p> <p>CC Warden will give final instructions on how we move forward. Trying to get this added to the 6.23.2020 board agenda.</p> <p>CTS # 82409 will be closed.</p>

Recipients

Arlene Lontoc <alontoc@peralta.edu>
Brandi Howard <bhoward@peralta.edu>
Richard Ferreira <rferreira@peralta.edu>
John Hiebert <jhiebert@peralta.edu>
Tammeil Gilkerson <tgilkerson@peralta.edu>
Maisha Jameson-Nkhume <mjameson@peralta.edu>
Mark Fields <markfields@peralta.edu>
Karen Tellegen <ktellegen@peralta.edu>



Ticket Info

Cancel Ticket

Ticket No.: [86599](#)

Report Date: 6/8/20 8:13 pm

Est. Due Date: 6/16/20 7:14 am

Reporter: Arlene Lontoc <alontoc@peralta.edu>

Company: PCCD

Location: Laney

Department: Laney President

Tech: Delisle Warden

Status: Waiting for response

Request Type: District Contracts > ICC > President

Subject: ICC Addendum 2 Outfront Media;DD; ASAP: Total Laney Contract Amount \$30,800.00

Request Detail:

Greetings Legal Team,

Please see the attached revised ICC Addendum 2 for Outfront Media. The original CTS ticket# 82409 for this same request was submitted and closed. Since this ICC is not resolved we have to open a new ticket.

Vendor: Outfront Media
Request Contract Increase Amount by: \$12,000.00
Total Contact Amount :\$30,800.00
Due Date: ASAP

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 11, 2020 9:20 PM :: Submitted by Karen Tellegen. Routed to Tammeil Gilkerson for approval.
Jun 12, 2020 1:18 AM :: Rejected by Tammeil Gilkerson
Jun 12, 2020 10:26 AM :: Submitted by Karen Tellegen. Routed to Tammeil Gilkerson for approval.
Jun 12, 2020 10:50 AM :: Rejected by Tammeil Gilkerson
Jun 12, 2020 12:02 PM :: Submitted by Karen Tellegen. Routed to Tammeil Gilkerson for approval.
Jun 12, 2020 12:58 PM :: Approved by Tammeil Gilkerson. Routed to Carla Walter for approval.

Jun 12, 2020 7:11 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.
Jun 16, 2020 2:51 PM :: Rejected by Brenda Martinez
Jun 16, 2020 4:30 PM :: Submitted by Karen Tellegen. Routed to Tammeil Gilkerson for approval.
Jun 16, 2020 4:45 PM :: Approved by Tammeil Gilkerson. Routed to Carla Walter for approval.
Jun 16, 2020 7:17 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.
Jun 19, 2020 11:46 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.
Jun 19, 2020 12:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - FACILITIES

Subject

7.1 Consider Approval of Amendment No. 1 to the Agreement for Construction Management Services with Roebbelen Construction Management Services, Inc., to add the College of Alameda Science Annex Building– HVAC Upgrade Project and Increase the Negotiated Fee in an Amount Not to Exceed \$129,903.75. Presenter: Vice Chancellor Sata
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$129,903.75

Budgeted

Yes

Budget Source

Fund 43 - Measure G

Recommended Action

Approve Amendment No. 1 to Agreement for Construction Management Services with Roebbelen Construction Management Services, Inc., to add the College Science Annex Building – HVAC Upgrade Project and increase the negotiated fee in an amount not to exceed \$129,903.75.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Vice Chancellor Sata

BACKGROUND/ANALYSIS:

In 2018, the District selected A&B Mechanical to provide design-build services for \$545,360 for the College of Alameda / Merritt College Science Annex Building (“Project”). Due to funding issues, the Project was delayed until this year.

On July 10, 2018, the Board approved Resolution 18/19-12, approving seven (7) Construction Management vendors deemed qualified to manage large construction projects for the District, consistent with Government Code qualifications-based procurement for construction management services (Gov. Code, § 4525, *et seq.*). One of the vendors is AECOM which the District hired as the Bond Program Manager on February 4, 2020. The remaining six (6) Construction Management firms were asked to submit proposals to manage State and Bond funded design and construction work at the District’s four (4) colleges.

The six (6) firms were asked to present a team of managers with experience overseeing projects of similar scope and size, providing design and construction management services in a participatory governance decision making system, facilitating the DSA process, understanding State funding deadlines, and strategizing on the various project delivery methods within California Community Colleges. Roebbelen Construction Management Services, Inc. (“Roebbelen”) was one of the remaining six Construction Management firms and was ultimately selected to manage the District’s College of Alameda site. However, the Project was not listed as a project in the negotiated Agreement for Construction Management Services (“Agreement”) and Roebbelen’s November 25, 2019 proposal for the Project was not incorporated into the Agreement.

This Amendment No. 1 adds the Project to the Schedule of Services in the Agreement and increases the total fee amount accordingly.

In the 2019-20 Fiscal Year, Roebbelen has been awarded the following contracts with the District:

Contract	Amount	Board Approval	Complete or Ongoing
Construction Management (College of Alameda campus)	\$4,979,499.00	May 12, 2020	Ongoing
Construction Management (College of Alameda campus) (Amendment No. 1) (this item)	\$129,903.75	June 24, 2020	This Item
Total	\$5,109,402.75		

DELIVERABLES/SCOPE OF WORK:

Roebbelen will provide construction management services for the Project. Services include, but are not limited to, serving as the District’s Project representative; serving as the liaison with the general contractor, suppliers, and vendors; monitoring and advising the District on all key project developments, reporting methods for schedules, cost and budget status and cost controls; tracking and reporting on project status; communicating with the Board to provide Project updates; providing design coordination services; verifying general contractor deliverables including bids, insurance, and schedule of values; monitoring the Project work for compliance with DSA requirements; and managing the project to achieve the District’s objectives in relation to costs, time, and quality, assisting the District in assessing Project completion; obtaining from the general contractor the final Project documents and reviewing them for compliance with the contract requirements; managing District warranty inspection and warranty work; among other Project related tasks.

Contact:

Roebbelen Construction Management Services, Inc.
1241 Hawks Flight Court
El Dorado Hills, CA 95762

Robert McLean is the Executive Vice President and Victor C. Lopez is the Project Executive.

ANTICIPATED COMPLETION DATE:

The contract for the construction management services is anticipated to be completed by April 30, 2025. The HVAC project is anticipated to be completed by March 31, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Vice Chancellor of General Services and Chancellor recommend approval of Amendment No. 1 to the Agreement for Construction Management Services with Roebbelen Construction Management Services, Inc., to add the College Science Annex Building – HVAC Upgrade Project and increase the negotiated fee in an amount not to exceed \$129,903.75.

File Attachments

[Amendment #1 to Agreement for Construction Management Services \(Roebbelen\) 3559952 1\(DMS\).pdf \(1.778 KB\)](#)
[SIGNED R1 2020-05-12 Roebbelen Alameda CM Agreement - 3539286 1\(DMS\) signed by Roebbelen 3559985 1\(DMS\).PDF \(1.331 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 1, 2020 4:36 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.

Jun 1, 2020 4:36 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.

Jun 16, 2020 10:09 AM :: Approved by Leigh Sata. Routed to Carla Walter for approval.

Jun 16, 2020 7:18 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 19, 2020 12:08 PM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 19, 2020 12:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - FACILITIES

Subject

7.2 Consider Approval of Agreement for Maintenance Services with Elite Tree Service, Inc. in the Amount of \$48,000 to Provide Landscaping Maintenance of Seasonal Weeds, Grasses and Brush at the Merritt College Campus in the amount of \$48,000. Presenter: Vice Chancellor Sata

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$48,000.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Approve an Agreement for Maintenance Services with Elite Tree Service, Inc. in the amount of \$48,000 to provide landscaping maintenance of seasonal weeds, grasses and brush at the Merritt College campus.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Dr. Leigh Sata, Vice Chancellor, DGS

BACKGROUND/ANALYSIS:

On July 3, 2019 the Merritt College campus was inspected by the Oakland Fire Department Vegetation Management Unit and found to be non-compliant with Oakland Fire Code. In response, Elite Tree Service, Inc. performed abatement work to bring the campus under compliance. This compliance must be maintained on an annual basis for fire safety and to avoid further citations from the Oakland Fire Department. To secure the required services, the Department of General Services solicited proposals from three contractors for a 1 year landscaping maintenance program to maintain the Merritt College Campus. Elite Tree Service, Inc. submitted the lowest proposal and was selected to provide the services before the 2020 fire season.

Pursuant to Public Contract Code section 20651 (a), non-construction services, including maintenance, over the bid limit of \$95,200 must be formally bid. As this agreement for maintenance services is below the threshold, formally bidding was not required.

In the 2019-20 Fiscal Year, Elite Tree Service, Inc. has the following contracts with the District:

Contract	Amount	Board Approval	Complete or Ongoing
Professional Services Agreement (Merritt College campus)	\$53,050.00	December 10, 2019	Complete
Agreement for Maintenance Services (Merritt College campus) (this item)	\$48,000.00	Pending June 23, 2020	This Item.
Total	\$101,050.00		

DELIVERABLES/SCOPE OF WORK:

Elite Tree Service, Inc. will perform the following services: 1) re-cut down all grasses, scotch broom and shrubs within 15ft of the perimeter of the solar panels located on the Merritt College campus; and 2) re-cut down grass and scotch broom in parking lot D and adjacent lot and remove dead trees as needed.

ANTICIPATED COMPLETION DATE:

June 23, 2021

EVALUATION AND RECOMMENDED ACTION:

The Vice Chancellor of General Services and Chancellor recommend approval of the Agreement for Maintenance Services with Elite Tree Service, Inc. to provide abatement of seasonal weeds, grasses, and brush at the Merritt College Campus in the amount of \$48,000.

File Attachments

[Agreement for Construction Services Elite Tree.pdf \(917 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar

items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 1, 2020 8:40 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.

Jun 1, 2020 8:40 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.

Jun 16, 2020 10:09 AM :: Approved by Leigh Sata. Routed to Carla Walter for approval.

Jun 16, 2020 7:18 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 17, 2020 3:01 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 18, 2020 1:11 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - FACILITIES

Subject

7.3 Consider Approval of Change Order No. 4 to Agreement for Construction Services with Professional Glass Installations, Inc. for the Laney College Window Repairs Project (Bid No. 18-19/28) for a Non-Compensable Time Extension of 60 Days. Presenter: Vice Chancellor Sata

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Recommended Action

Approve Change Order No. 4 to Agreement for Construction Services with Professional Glass Installations, Inc. for the Laney College Window Repairs Project (Bid No. 18-19/28) for a non-compensable time extension of 60 days.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton CM

BACKGROUND/ANALYSIS:

On July 23, 2019, the Governing Board approved a contract for Professional Glass Installations, Inc., to replace twenty-nine (29) broken glass window panes of various sizes and thicknesses throughout Laney College in the amount Not-to-Exceed \$20,574.66.

Subsequently Change Order No. 1 was approved to replace twelve (12) additional glass window panes that were discovered to have been broken and/or inadvertently not included in the original proposal. Fire rated glass and glazing gaskets were also replaced as part of Change Order No. 1. As the project progressed additional windows were broken necessitating an increase in the scope of work as set forth in Change Order Nos. 2 and 3. Change Order No. 2 replaced glass at three (3) locations, and Change Order No. 3 replaced glass at four (4) locations and a mirror at another.

The delivery date of the last piece of glass to be installed at the Student Center has taken longer than anticipated and additional time is needed to complete the installation as a result of lost time due to the Coronavirus. Change Order No. 4 is a request for the additional 60 days required to complete the project. There is no monetary cost associated with this change order as the time extension is non-compensable. Change Order No. 4 is the last change order for the project.

The proposed Change Order No. 4 is listed below with accompanying Board approvals of the original contract and Change Orders No. 1 – 3.

Contract	Approved Amount	Time Extension	Board Approval Date
Original Contract	\$20,574.66	N/A	7/23/19
Change Order No. 1	\$9,355.47	60 days	1/7/20
Change Order No. 2	\$956.37	0 days	2/25/20
Change Order No. 3	\$6,494.38	62 days	5/12/20
Change Order No. 4 (this item)	\$0.00	60 days	This Item
TOTAL	\$37,380.88		

Contact Information for Professional Glass Installations, Inc.:

409 38th Street, Suite 108
Oakland, CA 94609
(510)253-9017

DELIVERABLES/SCOPE OF WORK:

Non-compensable time extension to install final glass at Student Center.

ANTICIPATED COMPLETION DATE:

The work will be completed by July 31, 2020.

EVALUATION AND RECOMMENDED ACTION:

The Project Manager, Vice Chancellor of General Services and Chancellor recommend approval of Change Order No. 4 to Agreement for Construction Services with Professional Glass Installations, Inc. for the Laney College Window Repairs Project (Bid No. 18-19/28) for a non-compensable time extension of 60 days.

File Attachments

[PGI Laney Windows CO#4.pdf \(103 KB\)](#)

[PGI Agreement and ChangeOrder 1-3.pdf \(16,267 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 2, 2020 6:14 AM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.

Jun 2, 2020 6:14 AM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.

Jun 16, 2020 10:10 AM :: Approved by Leigh Sata. Routed to Carla Walter for approval.

Jun 16, 2020 7:18 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 17, 2020 3:00 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 18, 2020 1:25 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - FACILITIES

Subject

7.4 Consider Approval of Amendment No. 2 to CMAS Purchase Contract with GonLED, to Increase the Purchase Prices in an Amount Not-to-Exceed \$311,832.06 to Cover the Purchase of LED Lighting Materials and Installation Services for the Retrofit of the Exterior Lighting at Laney College and Additional Lighting Fixtures for the Laney College Athletic Fields. Presenter: Vice Chancellor Sata
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$311,832.06

Budgeted

Yes

Budget Source

Measure G

Recommended Action

Approve Amendment No. 2 to CMAS Purchase Contract with GonLED, to increase the purchase price in an amount not-to-exceed \$311,832.06 to cover the purchase of LED lighting materials and installation services for the retrofit of the exterior lighting at Laney College and additional lighting fixtures for the Laney College Athletic Fields.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Kitchell CM

BACKGROUND/ANALYSIS:

On March 24, 2020, the Governing Board approved a CMAS Purchase Contract with GonLED, for the purchase of LED Lighting materials and installation for the Peralta CCD in the amount of \$1,530,811.19 ("Agreement"). This project will fulfill the Proposition 39 Energy Incentive project. Following award of contract, GonLED commenced work on the project.

Following the Board's approval of the Agreement, County and State shelter in place orders were issued relating to coronavirus. Thereafter, on May 12, 2020, Amendment No. 1 to the Agreement was approved

which provides greater detail regarding how unavoidable events causing unavoidable delays will be addressed.

Recently, additional non-operational lights were discovered around the exterior of the Laney College campus and throughout the Athletic Fields. These lights serve to provide security and safety for the students and the public. District staff and the Project Manager have reviewed the proposed increase to the scope of the repair of the existing exterior lighting and the additional lighting of dark areas of the campus and determined that the repairs are essential for safety and security purposes. The completion date for the Agreement will be extended by 28 calendar days to account for the time required to perform the additional services.

Contract Summary for GonLED:

Contract	Description	Amount	Board Approved
GonLED Base Contract	LED lighting replacement at Laney and DAC	\$1,530,811.19	3/24/20
Amendment No.1	Change in terms.	\$0.00	5/12/20
Amendment No. 2	Additional Exterior Lighting at Laney College	\$311,832.06	This Item
Total:		\$1,842,643.25	

GonLED, is located at 1835 Whittier Ave. D-12, Costa Mesa, CA 92627. Justin Swedlow is the main contact for the company.

DELIVERABLES/SCOPE OF WORK:

The additional LED lighting repairs and installation provided by GonLED are to be completed at the following locations:

1. Laney College Campus Exterior Lighting Retrofit
2. Laney College Athletic Fields Additional Scope

ANTICIPATED COMPLETION DATE:

GonLED shall complete the delivery and installation of all products and complete all other services no later than August 28, 2020.

EVALUATION AND RECOMMENDED ACTION:

The Construction Manager, Vice Chancellor of General Services, and Chancellor recommend approval of Amendment No. 2 to CMAS Purchase Contract with GonLED for an increase in scope of services, an extension of the completion date by 28 calendar days and an increase in the Purchase Price in an amount not-to-exceed \$311,832.06.

File Attachments

[GonLED Amendment No. 2 3561724 1\(DMS\).PDF \(24,798 KB\)](#)

[200512 GonLED Amendment No. 1.pdf \(278 KB\)](#)

[20-05-18 GonLED Executed Agreement \(Board approved 3242020\) 3560248 1\(DMS\).PDF \(1,278 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 3, 2020 3:21 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.

Jun 4, 2020 12:43 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.

Jun 16, 2020 10:10 AM :: Approved by Leigh Sata. Routed to Carla Walter for approval.

Jun 16, 2020 7:19 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 17, 2020 2:59 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 18, 2020 1:25 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - FACILITIES

Subject

7.5 Consider Approval and Change Order No. 1 to Agreement for Construction Services with Environmental Resources Group, Inc. for Emergency Repair Work for Plumbing Issues at “T” Connection Under Walkway Near the Mechanical Room and Building D at College of Alameda in an Amount No-to-Exceed \$17,294. Presenter: Vice Chancellor Sata.

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$17,294.00

Budgeted

Yes

Budget Source

Scheduled Maintenance Funds

Recommended Action

Approve Change Order No. 1 to Agreement for Construction Services with Environmental Resources Group, Inc. for repair work for plumbing issues at “T” connection under walkway near the mechanical room and Building D at College of Alameda in an amount not-to-exceed \$17,294.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Roebbelen CM

BACKGROUND/ANALYSIS:

In February of 2020, the College of Alameda (“Alameda Campus”) discovered sudden, unexpected leaks in certain underground pipes that are connected to and support the fire sprinkler system. The District’s project manager, Roebbelen Construction Management Services, Inc. (“Roebbelen”), promptly investigated, and at the District’s request, contacted Environmental Resource Group, Inc. (“ERG”), an A-license (General Engineer Contractor), B (General Building Contractor), and Hazardous Substance Removal Certification contractor, to evaluate the underground plumbing and recommend repairs, if necessary.

ERG's investigation confirmed the pipes, near the drinking fountain by the mechanical room, as well as Building D, were experiencing plumbing issues and required immediate remedial action. On March 24, 2020, the Governing Board of trustees approved Resolution No 19/20-40 authorizing the Chancellor, or her designee, to take all actions required to repair the existing plumbing issues near the drinking fountain by the mechanical room and Building D at the Alameda Campus.

Thereafter, ERG performed the required plumbing work to address the leaking pipes. During that course of that work, the pressure was reduced in one area of the leaking piping which in turn created pressure in a new area of the pipe which resulted in the outflow of water from the "T" connection underneath the walkway near the Mechanical Room and Building D. The additional emergency repairs include the replacement of the eroded "T" connection and the entire run of pipe from the T to the newly installed valve. This work must be done to avoid property damage and is authorized pursuant to Section 7 of Resolution 19/20-40.

Change Order No. 1 is the only change order related to the project.

Document	Change	Price	Completion Date	Board Approval Date
Original Agreement for Construction Services	N/A	\$51,028.98		March 24, 2020
Change Order No. 1	Replacement of eroded "T" connection and entire run of pipe from the T to the newly installed valve.	\$17,294.00	June 11th, 2020	This item.
Contract Total:		\$68,322.98	C/O Percentage of Contract:	33.89%

ERG holds A, B, and Hazmat California contractors licenses and is licensed to provide and manage a full range of environmental liability consulting, construction engineering, and management services for the private and public sector (CSLB # 740879).

Contact Information:

15 Locust Avenue

Mill Valley, CA 94941

Website: <http://environmentalrg.com>

DELIVERABLES/SCOPE OF WORK:

1. Replace the eroded "T" connection and the entire run of pipe from the T to the newly installed valves.

ANTICIPATED COMPLETION DATE:

The emergency repairs are anticipated to be complete by June 11th, 2020.

EVALUATION AND RECOMMENDED ACTION:

The College President, Vice Chancellor of General Services and Chancellor recommend approval of Change Order No. 1 to the Agreement for Construction Services with Environmental Resources Group, Inc. for the emergency repairs required to resolve the plumbing issues at College of Alameda in an amount not-to-exceed \$17,294.

File Attachments

[2020-03-10 Resolution - Alameda College Emergency \(Water Leak\) + Contrac....pdf \(18 KB\)](#)

[Change Order No. 1 \(COA Emergency Leak Repair\)\(CLEAN\).pdf \(23 KB\)](#)

[ERG COA Executed Contract 04042020.pdf \(2,827 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 12, 2020 3:36 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Jun 12, 2020 3:36 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.
Jun 16, 2020 10:10 AM :: Approved by Leigh Sata. Routed to Carla Walter for approval.
Jun 16, 2020 7:19 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.
Jun 17, 2020 2:58 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.
Jun 18, 2020 1:25 PM :: Forced Approval by Brenda Martinez as the document publisher.

7. CONSENT CALENDAR - FACILITIES

Subject

7.6 Consider Approval of Change Order #7 to C. Overaa & Co.'s Design-Build Agreement for the College of Alameda New Center for Liberal Arts Project in the Amount of \$276,184.00 to Cover Additional Owner Initiated Services Required to Address Unforeseen Conditions. Presenter: Vice Chancellor Sata.

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$276,184.00

Budgeted

Yes

Budget Source

Measure A

Recommended Action

Approve Change Order #7 to C. Overaa & Co.'s Design-Build Agreement for the College of Alameda New Center for Liberal Arts Project in the amount of \$276,184.00 to cover additional owner-initiated services required to address unforeseen conditions.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Dr. Leigh Sata, Vice Chancellor, DGS

BACKGROUND/ANALYSIS:

The New Center of Liberal Arts Project includes the construction of a new classroom building at the College of Alameda. Following a formal procurement process, the District entered into contract with C. Overaa & Co. in February 2017, to provide Design-Bid-Build Services for the construction of the new classroom building at the campus. Subsequently, six (6) Change Orders have been approved. At this time, Change Order No. 7 is presented for consideration by the Board. Change Order 7 includes three Change Order Requests (CORs) from Overaa.

COR 32 resolves previous work related to underground unforeseen conditions. There were several issues related to repairs, improvements and other scope changes that were addressed in Change Order 2. At that time, several unresolved cost issues that required additional review by the Construction Manager (CM), Roebbelen. The CM has now completed their review of the paperwork, which included daily reports prepared by the sub-contractors and signed off by the District's third party Project Inspector (See COR 32 PCO 58).

COR 47.10 resolves an urgent request from the District to provide power to the neighboring Diesel Building. The District was informed the day before class, that power had been lost to the Diesel Technology Lab Building. It was determined that the power line was adjacent to the NCLA construction site. Swinerton Management and Consulting was asked to trace the line, work with a third party electrician to establish temporary power to the Diesel building, and provide a plan to restore power permanently. After appropriate due diligence, Rosendin Electric was assigned to Overaa to perform the necessary repairs, as the repair work ran through the NCLA project site and was otherwise inaccessible. This COR completes the paperwork needed to reimburse Overaa for their efforts (See COR 47.1 PCO 72).

COR 65 resolves a change of scope requested by the District. It was decided that the classrooms in the building should have an electronic keying system, replacing the physical keys. The subconsultant Navco, provided a scope of work for an additional 20 electronic locks and an appropriate "head end," or computer control for the cloud based system. The decision to move towards electronic locking is in alignment with the District's desire to consider the long term cost of ownership in new buildings. Rather than maintain physical keys, it is hoped that the District will replace most physical keys with electronic readers which are easier to maintain and produce (See COR 65 PCO 104).

A summary of the CORs are detailed in the following table:

<i>COR Number</i>	<i>Scope of Work</i>	<i>Costs</i>
32	Resolution of Unforseen Underground Conditions	\$57,444.00
47.1	Resolution of electrical repair for Diesel Technology Project	\$32,231.00
65	Owner requested change to add 20 additional electronic locks and additional head end system	\$186,509.00
	Total Change Order #7	\$276,184.00

Previously approved Change Orders and this pending Change Order are listed with the accompanying Board approval dates in the following table:

<i>Contract</i>	<i>Approved Amount</i>	<i>Board Approval Date</i>
Original Contract	\$31,465,000.00	9/25/18
Change Order No. 1	\$484,505.00	11/13/18
Change Order No. 2	\$347,083.01	3/12/19
Change Order No. 3 – Presented via Amendment No. 3	\$56,265.00	5/28/19
Change Order No. 4 – Presented via Amendment No. 4	\$0.00	9/10/19
Change Order No. 5 – Presented via Amendment No. 5	\$0.00	10/8/19
Change Order No. 6 – Presented via Amendment No. 5	\$0.00	10/8/19

Change Order No. 7	\$276,184.00	This Item
New Contract Sum	\$32,571,593.01	

The Board is now asked to approve Change Order No. 7.

C. Overaa & Co. is a Design Bid/Build General Contractor that provides design and construction services.

Contact Information

C. Overaa Co.

200 Parr Boulevard, Richmond, CA 94801

Phone: 510-234-0926 | Mobile: 510-719-0446

www.overaa.com

DELIVERABLES/SCOPE OF WORK:

Change Order #7 increase the contract amount by \$276,184.00 to cover additional wire pulls and security items requested by the District. The scope of the COR included in these change order can be found in the descriptions on the attached Change Order #7.

ANTICIPATED COMPLETION DATE:

The Final Completion Date for the Project is March 23, 2020.

EVALUATION AND RECOMMENDED ACTION:

The Construction Manager, Vice Chancellor of General Services and Chancellor recommend approval of Change Order # 7 to the District's Design-Build Agreement with C. Overaa & Co. in the amount of \$276,184.00.

File Attachments

[Change Order 7.pdf \(1,359 KB\)](#)

[Overaa CO 1-6.pdf \(13,527 KB\)](#)

[COR 47.1 PCO 72.pdf \(1,511 KB\)](#)

[COR 65 PCO 104.pdf \(3,957 KB\)](#)

[COA NCLA Contract Agreement Design Build Overaa 20170221.pdf \(3,190 KB\)](#)

[COR 32 PCO 58.pdf \(9,556 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 12, 2020 3:54 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Jun 12, 2020 3:56 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.
Jun 16, 2020 10:10 AM :: Approved by Leigh Sata. Routed to Carla Walter for approval.
Jun 16, 2020 7:20 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.
Jun 17, 2020 3:16 PM :: Routed back to Jamille Teer by Brenda Martinez.
Jun 17, 2020 3:17 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.
Jun 19, 2020 12:26 PM :: Forced Approval by Brenda Martinez as the document publisher.
Jun 19, 2020 4:07 PM :: Rejected by Brenda Martinez
Jun 19, 2020 4:19 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Jun 19, 2020 4:20 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.
Jun 19, 2020 6:38 PM :: Approved by Leigh Sata. Routed to Carla Walter for approval.
Jun 19, 2020 9:11 PM :: Forced Approval by Brenda Martinez as the document publisher.

8. CONSENT CALENDAR - FINANCE

Subject

8.1 Consider Approval of the California Community Colleges Chancellor's Office Quarterly Financial Status Report.

Presenter: Vice Chancellor Walter

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Budgeted

No

Budget Source

N/A

Recommended Action

Consider approval of the District's fiscal year 2019-20 third quarter CCFS 311Q report.

TO: Peralta Board of Trustees

FROM: Vice Chancellor Walter

PREPARED BY: Executive Fiscal Director Ahmed

Background/Analysis:

This report was completed and submitted on time to the State Chancellor's Office and in accordance with the District's Financial Reporting Calendar. The CCFS 311Q is the District's quarterly financial status report and details how funds were spent and projections for the upcoming year. The district shall submit a copy of the certified report to the Chancellor's Office no later than 45 days following the completion of the first, second, and third quarter of the fiscal year (Title 5, Section 58310).

Deliverables/Scope of Work:

Not applicable.

Anticipated Completion Date:

June 15, 2020.

Alternatives/Options:

Not applicable.

Evaluation and Recommended Action:

Approve the District's 2019-20 third quarter CCFS 311Q report.

File Attachments

[CCFS-311Q Q3 Signed.pdf \(105 KB\)](#)

Workflow

Workflow

Jun 4, 2020 6:15 PM :: Submitted by Richard Ferreira. Routed to Carla Walter for approval.

Jun 12, 2020 7:11 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 2:56 PM :: Routed back to Carla Walter by Brenda Martinez.

Jun 16, 2020 4:14 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 5:44 PM :: Forced Approval by Brenda Martinez as the document publisher.

8. CONSENT CALENDAR - FINANCE

Subject

8.2 Review of Purchase Order Report for the period covering from May 1, 2020 through May 31, 2020. Presenter: Vice Chancellor Walter

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

N/A

Recommended Action

Review of Purchase Order Report covering the period from May 1, 2020 through May 31, 2020.

TO: Members of the Board of Trustees

FROM: Dr. Carla Walter, Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant

Background/Analysis:

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340.

The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days."

The table below provides a summary by funding source of number of orders issued and total dollar value.

FUND	Number of Orders Issued	Total Dollar Value
Fund Code: 01 General Unrestricted Oper.	277	\$198,149.54
Fund Code: 07 Coll. Funds on Bookstore Comm.	8	\$7,632.10
Fund Code: 10 College Designated Funds	11	\$2,410.80
Fund Code: 11 General Restricted Fund	391	\$206,004.40
Fund Code: 30 Contract Education	3	\$9,823.45
Fund Code: 61 Cap. Out. Proj. Funds-State	7	\$1,541,714.31
Fund Code: 63 Bond Measure A	9	\$477,073.76
Fund Code: 68 Child Development Fund	3	\$18,856.64
Fund Code: 75 Project Trust Fund	2	\$610.00
Fund Code: 80 Self-Insurance Fund	3	\$149.81
Fund Code: 83 Student Rep. Fees- Fund-Merritt	13	\$5,675.24
Total	727	\$2,468,100.05

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends review.

File Attachments

[Purchase Order Report 05312020.pdf \(297 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 4, 2020 7:03 PM :: Submitted by Richard Ferreira. Routed to Carla Walter for approval.

Jun 12, 2020 7:11 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 5:44 PM :: Forced Approval by Brenda Martinez as the document publisher.

8. CONSENT CALENDAR - FINANCE

Subject

8.3 Consider Approval of Budget Transfer Report for the period covering from May 1, 2020 through May 31, 2020. Presenter: Vice Chancellor Walter

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Budgeted

No

Budget Source

N/A

Recommended Action

Consider approval of Budget Transfer Report covering the period from May 1, 2020 through May 31, 2020.

TO: Members of the Board of Trustees

FROM: Dr. Carla Walter, Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant

Background/Analysis:

The sum of budget transfers is within the board-approved total budget for the fiscal year. These changes are required in order to be in compliance with the [Community Colleges Budget and Accounting Manual](#) in order to make major object code adjustments or adjustments to TOP codes.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

Consider approval of Budget Transfer Report covering the period from May 1, 2020 through May 31, 2020.

The Chancellor recommends approval.

File Attachments

[Budget Transfer Report 05312020.pdf \(183 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar

items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 4, 2020 7:04 PM :: Submitted by Richard Ferreira. Routed to Carla Walter for approval.

Jun 12, 2020 7:11 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 5:45 PM :: Forced Approval by Brenda Martinez as the document publisher.

8. CONSENT CALENDAR - FINANCE

Subject

8.4 Consider Ratification of the Warrant/Payment Report for the period covering May 1, 2020 through May 31, 2020. Presenter: Vice Chancellor Walter

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

N/A

Recommended Action

Approve ratification of the Warrant/Payment Report.

TO: Members of the Board of Trustees

FROM: Dr. Carla Walter, Vice Chancellor for Finance & Administration

PREPARED BY: Richard Ferreira, Executive Assistant

Background/Analysis:

EDUCATION CODE - EDC TITLE 3. POSTSECONDARY EDUCATION [66000 - 101060] (Title 3 enacted by Stats. 1976, Ch. 1010.) DIVISION 7. COMMUNITY COLLEGES [70900 - 88933] (Division 7 enacted by Stats. 1976, Ch. 1010.) PART 50. FINANCE [84000 - 85304] (Part 50 enacted by Stats. 1976, Ch. 1010.) CHAPTER 8. Expenditures and Appropriations [85220 - 85304] (Chapter 8 enacted by Stats. 1976, Ch. 1010.) ARTICLE 4. Requisitions and Warrants [85230 - 85244] (Article 4 enacted by Stats. 1976, Ch. 1010.) :

85234 - Each order drawn against the funds of a community college district shall be numbered and shall state: (a) the particular fund or funds of the district against which it is drawn, (b) the amount of the payment to be

made from each fund, and (c) the rate of salary and the period of service of any employee of the district for whom an order is issued for payment of salary or wages. If drawn for any purpose other than the payment of salaries or wages of district employees, the order shall be accompanied by an itemized bill showing the separate items and the price of each.

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from May 1, 2020 through May 31, 2020. Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends ratification.

File Attachments

[Payment Warrant Report 05312020.pdf \(384 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 4, 2020 7:04 PM :: Submitted by Richard Ferreira. Routed to Carla Walter for approval.

Jun 12, 2020 7:08 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 5:45 PM :: Forced Approval by Brenda Martinez as the document publisher.

9. CONSENT CALENDAR - PUBLIC INFORMATION OFFICE

Subject

9.1 Consider Approval of new two year terms for three members of the Bond Measures Oversight Committee.

Presenter: Executive Director Johnson

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Budgeted

No

Budget Source

N/A

Recommended Action

Approve appointment of new two year terms of service for three members of the Bond Measures Oversight Committee.

TO: Peralta Board of Trustees

FROM: Mark Johnson, Executive Director, Department of Marketing, Communication & Public Relations

PREPARED BY: Diana Fitzgerald, Staff Assistant, Department of Marketing, Communication & Public Relations

BACKGROUND/ANALYSIS:

On September 24, 2019 the PCCD Board of Trustees took action to appoint Yusef Herbet, Andrea Dawson, Marcus Crawley, Ariana Brown, Kevin Jenkins and Patricia Ellis as members to the Bond Measures Oversight Committee. (Eddie R. Dillard was also appointed but later stepped down for personal reasons.)

On February 4, 2020 the PCCD Board of Trustees approved an update to the bylaws of the Bond Measures Oversight Committee with two-year term start dates to begin on July 1.

Three members have terms that are expiring at the end of June 2020. All three would like to continue their service on this committee, and it is recommended that the Board approve new two-year terms beginning on July 1, 2020.

1. Andrea Dawson (representing a senior citizen's organization) – Current term expires June 30, 2020. New term to run from July 1, 2020 to June 30, 2022
2. Kevin Jenkins (representing the community at-large) – Current term expires June 30, 2020. New term to run from July 1, 2020 to June 30, 2022
3. Yusef Herbert (representing a business organization) – Current term expires June 30, 2020. New term to run from July 1, 2020 to June 30, 2022

The remaining members have terms that currently expire on June 30, 2021.

DELIVERABLES/SCOPE OF WORK: N/A

ANTICIPATED COMPLETION DATE: N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends appointment of three members to additional two year terms on the Bond Measures Oversight Committee.

Executive Content

All three of these BMOC members have attended and contribute actively to the bond oversight meetings. Ms. Dawson is the committee chair and Mr. Jenkins is the committee vice chair. It is strongly recommended that these relatively new oversight members (none served on the old COC) have their terms extended so that the committee can complete the essential task of writing their annual oversight committee report.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

May 28, 2020 5:36 PM :: Submitted by Diana Fitzgerald. Routed to Mark Johnson for approval.

Jun 1, 2020 2:16 PM :: Approved by Mark Johnson. Routed to Carla Walter for approval.
Jun 16, 2020 7:13 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.
Jun 19, 2020 10:50 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.
Jun 19, 2020 12:24 PM :: Forced Approval by Brenda Martinez as the document publisher.

9. CONSENT CALENDAR - PUBLIC INFORMATION OFFICE

Subject

9.2 Consider Approval of new two year terms for two members of the Parcel Tax Measures Oversight Committee.

Presenter: Executive Director Johnson

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Budgeted

No

Budget Source

N/A

Recommended Action

Approve additional two year term of service for two members of the Parcel Tax Measures Oversight Committee.

TO: Peralta Board of Trustees

FROM: Mark Johnson, Executive Director, Department of Marketing, Communication & Public Relations

PREPARED BY: Diana Fitzgerald, Staff Assistant, Department of Marketing, Communication & Public Relations

BACKGROUND/ANALYSIS:

On September 24, 2019 the PCCD Board of Trustees took action to appoint Bernard Ayanruoh, Oscar F. Porter, Debra Weintraub, Aisha K.L. Jordan, and Zac Unger as members to the Parcel Tax Measures Oversight Committee.

On December 10, 2019 the PCCD Board of Trustees took action to appoint Mónica Henstroza as a member to the Parcel Tax Measures Oversight Committee.

On February 4, 2020 the PCCD Board of Trustees approved an update to the bylaws of the Parcel Tax Measures Oversight Committee with two-year term start dates to begin on July 1.

Two members have terms that are expiring at the end of June 2020. Both would like to continue their service on this committee, and it is recommended that the Board approve new two-year terms beginning on July 1, 2020.

1. Bernard Ayanruoh – Current term expires June 30, 2020. New term to run from July 1, 2020 to June 30, 2022
2. Oscar F. Porter – Current term expires June 30, 2020. New term to run from July 1, 2020 to June 30, 2022 (Note that Mr. Porter may serve to 2023 pursuant to term limits.)

The remaining members with their term expirations are:

- Debra Weintraub to June 30, 2021*
- Aisha K.L. Jordan to June 30, 2021
- Zac Unger to June 30, 2021*
- Mónica Henstroza to June 30, 2021

*May serve to 2021 pursuant to term limits.

DELIVERABLES/SCOPE OF WORK: N/A

ANTICIPATED COMPLETION DATE: N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends appointing these two members for additional two year terms on the Parcel Tax Measures Oversight Committee

Executive Content

Both of these members have been active contributors to the Parcel Tax committee.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

May 28, 2020 5:43 PM :: Submitted by Diana Fitzgerald. Routed to Mark Johnson for approval.

Jun 1, 2020 1:14 PM :: Approved by Mark Johnson. Routed to Carla Walter for approval.

Jun 12, 2020 7:11 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 13, 2020 3:55 PM :: Routed back to Mark Johnson by Delisle Warden.

Jun 16, 2020 5:19 PM :: Approved by Mark Johnson. Routed to Carla Walter for approval.

Jun 16, 2020 7:11 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 18, 2020 10:50 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 18, 2020 1:11 PM :: Forced Approval by Brenda Martinez as the document publisher.

9. CONSENT CALENDAR - PUBLIC INFORMATION OFFICE

Subject

9.3 Consider Appointment of Member to the Bond Measures Oversight Committee. Presenter: Executive Director Johnson

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Budgeted

No

Recommended Action

Approve Appointment of Member to the Bond Measures Oversight Committee.

TO: Peralta Board of Trustees

FROM: Mark Johnson, Interim Executive Director of District Marketing, Communication & Public Relations Dept.

PREPARED BY: Diana Fitzgerald, Staff Assistant, District Marketing, Communication & Public Relations Dept.

BACKGROUND/ANALYSIS:

In 2006 and 2012, District voters adopted Measure A (bond measure) and Measure B (parcel tax measure). In 2018, District voters adopted Measure G (bond measure) and Measure E (parcel tax measure.) All of these measures required establishment of oversight committees. Previously, the Board adopted "Resolution 18/19-42 Regarding Constitution, Membership, and Duties of Measure Oversight Committees." Resolution 18/19-42 created a Bond Measures Oversight Committee and a Parcel Tax Measures Oversight Committee.

On September 24, 2019, the Board of Trustees appointed seven members to the Bond Measures Oversight Committee and opened up the application period to accept additional applications for the committee until the committee membership bylaws are met. The Committee was lacking a Community College Supporter (Advisory Council or Foundation).

The District has received one new application, from Benjamin Scott, for appointment to the Committee. The application of this individual is attached. Mr. Scott was recommended for committee membership by Ms. LaNiece Jones, Executive Director of the Peralta Colleges Foundation. There is not currently a member on the committee representing Community College Support organizations, as required by committee bylaws.

The District recommends acceptance of this applicant as the Community College Supporter (Advisory Council or Foundation) representative member of the Committee, with initial two-year term to begin on July 1, 2020 and extend to June 30, 2022.

The Bond Measures Oversight Committee Bylaws indicate that the Committee is to consist of at least seven members, representing five constituencies plus members at large. With this appointment, the membership on the committee would meet the requirements of the bylaws and recruiting for this committee can be closed.

DELIVERABLES/SCOPE OF WORK: N/A

ANTICIPATED COMPLETION DATE: N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends appointment of this applicant as a member of the Bond Measures Oversight Committee.

File Attachments

Executive Content

This item was originally submitted for Board of Trustees consideration on April 21, 2020 and it was not approved (2 yes + 1 no + 3 abstain; only 6 trustees attending).

Mr. Scott was referred to the committee by LaNiece Jones at PCF. He is a local entrepreneur, a former student at Merritt and Laney Colleges, a donor to the Peralta Colleges Foundation, and also a volunteer working with PCF on their annual scholarship program.

<http://go.boarddocs.com/ca/peralta/Board.nsf/goto?open&id=BNARYG701F99>

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

Workflow

Workflow

Jun 1, 2020 2:44 PM :: Submitted by Mark Johnson. Routed to Mark Johnson for approval.

Jun 1, 2020 2:44 PM :: Approved by Mark Johnson. Routed to Carla Walter for approval.

Jun 12, 2020 7:10 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 13, 2020 4:00 PM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 4:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.1 PRESENTATION AND ACTION ITEM: Consider Approval of the Peralta Community College District 2020/21 Tentative Budget. Presenter: Vice Chancellor Walter

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Budget Source

N/A

Recommended Action

Approve the Peralta Community College District 2020/21 Tentative Budget.

TO: Peralta Board of Trustees

FROM: Chancellor Stroud

PREPARED BY: Vice Chancellor Walter

Background/Analysis:

The 2020/21 Tentative Budget is presented for consideration and approval.

The Board of Trustees adoption of the 2020/21 Tentative Budget for all District funds will provide an operational budget as of July 1, 2020, in order to meet the requirements of Section 58305, Title 5, of the California Code of Regulations, which requires submittal of an annual Tentative Budget by July 1st. Adoption of the 2020/21 Tentative Budget will authorize a total District Budget of \$231,136,353 including income, appropriations, and expenses for all District funds as contained in the attached Tentative Budget book. The attached presentation providing highlights from the 2020/21 Tentative Budget will be presented to the Board of Trustees at the meeting.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments

[2020-21 Tentative Budget Book.pdf \(8.069 KB\)](#)

[Budget Update and Tentative Bdgt.pdf \(12.748 KB\)](#)

Workflow

Workflow

Jun 4, 2020 4:59 PM :: Submitted by Richard Ferreira. Routed to Carla Walter for approval.

Jun 12, 2020 7:08 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 4:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.2 PRESENTATION AND ACTION ITEM: Consider Approval of Amendment No. 3 for a contract extension with Alameda County Sheriff's Office to provide police services to the Peralta Community College District for an additional one (1) year term in the amount of either \$3,570,497.64, or \$3,848,221.61, dependent upon the security model selected. Presenter: Vice Chancellor Sata

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

General Funds

Recommended Action

Approve Amendment No. 3 for a contract extension with Alameda County Sheriff's Office to provide police services to the Peralta Community College District for an additional one (1) year term in the amount of either \$3,570,497.64, or \$3,848,221.61, dependent upon the security model selected.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Vice Chancellor Sata

BACKGROUND/ANALYSIS:

In last year's approval of ACSO's contract amendment, Board members asked for a more comprehensive review of the District's security infrastructure. Over several months, the District performed several tasks to meet the expectations of the Board. Those tasks included:

- Hiring a security consultant;
- Reviewed findings from the 2017 security survey;
- Performed an additional survey with more targeted questions;
- Attended a community meeting about security and the CAHOOTS model;
- Held a security workshop for students, faculty and staff;
- Engaged in discussions with the Restoring our Communities (ROC) program at Laney College;
- Met with community organizations, including NAACP, PAAA, and others;
- Met with City Council Members and a representative from the Mayor's office;
- Met with local law enforcement, including the Oakland Police Department and the Alameda County Sheriff's Office (ACSO);
- Held a community security workshop, with outreach to several community panelists, including representatives from the NAACP, BWOPA/Holy Names University, Bay Area Urban League, PRC, PAAA and others.

Through this engagement process, the security consultant prepared a report with several options and a recommendation. These options were discussed at the June 9th Governing Board meeting. The recommended option scales back (but keeps) ACSO's services, and adds a community-based policing component to the District's security ecosystem, with a priority on de-escalation tactics and restorative justice techniques. Traditional private security and a renewed Student Ambassador's program will remain a part of the security infrastructure. The RFP for the community-based security consultant is currently in process, and a vendor (or several vendors) will be selected in the July timeframe. This option is referred to as "MODEL 1" in the consultant's security report, dated June 17, 2020.

After receiving input from Governing Board members, the security consultant was asked to explore additional options, as follows:

- MODEL 2: ACSO's services continue at Laney College and an ACSO Deputy is added back to Merritt College. Private security and the Student Ambassador program will complement the services provided by the Community-based security firm and ACSO. BCC and COA will be supported by the community-based security firm, private security, the Student Ambassador program and local law enforcement (Berkeley City Police and Alameda Police);
- MODEL 2a: ACSO's dispatch services are reduced, focusing on college operational hours only;
- MODEL 3: ACSO's services include only dispatch. This model was deemed unworkable by ACSO;
- MODEL 4: ACSO is replaced with an in-house police service. The security consultant estimates that it will take 18 to 24 months to develop the in-house model.

Regardless of the final outcome, it is expected that a transition period is needed for the new vendor(s) to become acclimated to the specific needs of the District. To that end, the Governing Board is now asked to consider approval of the ACSO contract for a minimum period of one year, with knowledge that the contract may be terminated at any time with a 90-day notification. Two contracts are attached for the Board to consider, depending upon the model selected.

The original contract with ACSO was procured in 1995. On June 23, 2015, the Governing Board approved a contract to provide security services from July 1, 2015 through June 30, 2018. On January 20, 2018 the Governing Board approved a one-year contract amendment and on June 11, 2019, the Governing Board approved a second one-year contract amendment with additional performance requirements. Those requirements included apprenticeships, community policing, regular attendance at student organization meetings, and opportunities for student engagement. ACSO will continue to perform traditional police services for the District, as well as providing Dispatch and monitoring services. ACSO will no longer provide badging services, which will be assumed by District staff. The recommended contract reduces ACSO's services, and the resulting savings will be applied to community based security services. Service levels will be adjusted to balance the community-based security firm, private security and Student Ambassador programs.

Table 1 includes the costs for MODEL 2.

Contract History		
<i>Description</i>	<i>Amounts</i>	<i>Board Approval</i>
Original Agreement (3 year term) – Attachment #1	\$10,521,915.45	January 26, 2018
Amendment #2 (1 year term) – Attachment #2	\$4,146,842.31	June 11, 2019
Amendment #3 (1 year term) – Attachment #3 (model 2)	\$3,848,221.61	This Item
TOTAL:	\$18,516,979.37	

Table 3 includes the costs for MODEL 2a.

Contract History		
<i>Description</i>	<i>Amounts</i>	<i>Board Approval</i>
Original Agreement (3 year term) – Attachment #1	\$10,521,915.45	January 26, 2018
Amendment #2 (1 year term) – Attachment #2	\$4,146,842.31	June 11, 2019
Amendment #3 (1 year term) – Attachment #3 (model 2a)	\$3,570,497.64	This Item
TOTAL:	\$18,239,255.40	

DELIVERABLES/SCOPE OF WORK:

ACSO will continue to provide:

- Law enforcement services from Monday to Friday, between the hours of 7am and 11pm (excluding holidays) at Laney College;
- Law enforcement services from Monday to Friday, for a period of one shift (hours TBD) at Merritt College;
- Alarm monitoring and public inquiry services (excluding holidays) through the Dispatch Command Center located at the District's Administrative Center (hours dependent upon the selected option);
- Parking enforcement district-wide;
- Related administrative and crime statistical reporting services to the colleges, Administrators, Governing Board of Trustees, members of the public as required by law, including the Clery Report.
- The proposed contract renewal will include:
 - o One (1) Lieutenant
 - o One (1) Sergeant
 - o Six (6) Sheriff's Deputies
 - o Five (5) Sheriff's Technicians (MODEL 2), or Three (3) Sheriff's Technicians (MODEL 2a)

Additional contracts addressing the community-based model will be presented at a later date. The existing private security contract will be renewed for up to two additional years. The student ambassador program will commence when the District fully returns from the County's Sheltering-In-Place order.

Should the Board select MODEL 2, the contract value is \$3,848,221.61. Should the Board select MODEL 2a, the contract value is reduced to \$3,570,497.64. The difference is in the number of technical staff providing dispatch services. Model 2 continues the current 24+7+365 dispatch model, and Model 2a provides dispatch services from M-F from 7am to 11pm only.

ANTICIPATED COMPLETION DATE:

The contract termination date is June 30, 2021.

EVALUATION AND RECOMMENDED ACTION:

The District's Vice Chancellor of General Services and Chancellor recommend approval of Contract Amendment #3 for the Alameda County Sheriff's Office, in the amount of either **\$3,570,497.64**, or **\$3,848,221.61**, dependent upon the security model selected.

File Attachments

[200609 RFP2019-20-xx.v3 DW CommunityBasedSecurityServices\[DRAFT-BOT.attachment\].pdf \(435 KB\)](#)
[200609 A-1 IndependentContractorAgreement\(A-1ProtectiveServicesInc.\)withBoardApprovalBoardDocs \(Rev.11.19\).pdf \(2,192 KB\)](#)
[200623 ACSO Amendment#3 FY2020-21 MODEL2.pdf \(532 KB\)](#)
[200623 ACSO Amendment#3 FY2020-21 MODEL2a.pdf \(617 KB\)](#)
[A Review of the Peralta Community College District Security Model FINAL 6.18.2020 v.2.pdf \(12,679 KB\)](#)
[200623 SecurityModelsTable FINAL-ChartOnly.pdf \(445 KB\)](#)
[200623 Public Health Security models\[2\].pdf \(3,525 KB\)](#)
Executive File Attachments
[200609 ACSO Amendment#3 FY2020-21.pdf \(532 KB\)](#)

Workflow

Workflow

Jun 18, 2020 2:10 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Jun 18, 2020 7:18 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.
Jun 19, 2020 12:26 PM :: Forced Approval by Brenda Martinez as the document publisher.
Jun 19, 2020 4:07 PM :: Rejected by Brenda Martinez
Jun 19, 2020 4:18 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.
Jun 19, 2020 4:18 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.
Jun 19, 2020 6:42 PM :: Approved by Leigh Sata. Routed to Carla Walter for approval.
Jun 19, 2020 8:26 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.3 Consider Ratification of Amendment No. 5 for Construction Counsel to Provide Legal Advice to the Department of General Services, for Matters Related to Facilities Maintenance and Operations and Capital Projects. Presenters: Vice Chancellor Sata and Interim Chief Counsel/Chief of Staff Warden.

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$1,213,860.00

Budgeted

Yes

Budget Source

General Obligation bonds, General Funds and Redevelopment Agency Funds

Recommended Action

Approve Amendment No. 5 for Construction Counsel to Provide Legal Advice to the Department of General Services, for Matters Related to Facilities Maintenance and Operations and Capital Projects.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Dr. Leigh Sata & Interim General Counsel Warden

BACKGROUND/ANALYSIS:

DWK provides legal services to the District, as one of several law firms with a specific specialty. DWK supports DGS in construction matters, and also provides guidance on bond issues, oversight committee issues, CEQA and other areas. A contract amendment and estimated legal fee is approved annually. Legal invoices are billed on an hourly basis and are reviewed by the Chief of Staff/General Counsel and Vice Chancellor of DGS. This amendment is based on a proposal letter dated May 20, 2020, and revised on May 27, 2020, for FY 2020-21. Because DWK's work largely supports the Capital Improvement program, all but \$85,000 of the projected fee is related to capital projects and is bond eligible.

On July 12, 2016, a contract in the amount of \$30,000 was entered into between the District and DWK, to provide legal counsel around matters related to Facilities Maintenance and Operations and Capital Project Planning, managed by the Department of General Services (DGS). On March 14, 2017, Amendment #1 was approved by the Board in the amount of \$90,000. On June 13, 2017, Amendment #2 was approved by the Board in the amount of \$842,740. On March 26, 2019, Amendment #3 was approved by the Board for a time extension only. On September 24, 2019, DWK was authorized by the Board along with various other legal firms to provide services through FY 2019-20, and on March 24, 2020, Amendment #4 was approved in the amount of \$1,036,600 by the Governing Board. At this time, the Board is asked to consider Amendment #5.

<i>Contract</i>	<i>Board Approval Date:</i>	<i>Amount:</i>
Original Contract	July 12, 2016	\$ 30,000
Amendment 1	March 14, 2017	\$ 90,000
Amendment 2	June 13, 2017	\$ 842,740
Amendment 3	March 26, 2019	\$0 (time only)
Amendment 4	March 24, 2020	\$1,036,600
Amendment 5	This Item	\$1,213,860
<i>Total contract after approval</i>		\$3,213,200

DELIVERABLES/SCOPE OF WORK:

The estimated annual fee is based on estimates from previous years' billings. The fee includes fees associated with an ongoing construction defect lawsuit and vendors associated with the lawsuit. Specifically, the fee will include:

1. Litigation matters related to a construction defect lawsuit, scheduled for mediation in Spring 2020, with a trial date scheduled for December 2020; and
2. Bond Related Legal Services included contract matters related to the bond, including contract template development, Board agenda materials, review and/or preparation of all DGS contracts prior to upload to Board Docs, legal input on matters related to procurement, design and construction for the bond program, resolution of the liability list, and other bond related issues; and
3. General Legal Services, including the review of non-construction related contracts, Bond Measures and Parcel Tax Oversight Committees, CEQA issues, and Board ethics, transparency and accountability measures as requested by the District.

At this time, the Board is asked to approve DWK's proposal for FY 2020 – 21 in the amount not to exceed **\$1,213,860**.

ANTICIPATED COMPLETION DATE:

The duration of this contract amendment is through June 30, 2021. DWK's contract is renewed annually, and this year's amendment is the final amendment before an RFP for construction legal services is issued. The District will prepare the RFP before June 30, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Chancellor, Vice Chancellor and General Counsel recommend approval of Amendment #5 for Construction Counsel to provide legal advice to the Department of General Services (and others), for matters related to litigation, Measure A and G capital improvement matters, and general fund, for FY 2020 – 21 in the amount not to exceed **\$1,213,860**.

File Attachments

[200623 DWK EXHIBIT A Amendments1-4.pdf \(4.002 KB\)](#)

[200623 DWK EXHIBIT B Amendment5.pdf \(525 KB\)](#)

[200623 DWK Contract Amendment5 June23BoardMtg.pdf \(91 KB\)](#)

Workflow

Workflow

Jun 16, 2020 5:29 PM :: Submitted by Brenda Martinez. Routed to Jamille Teer for approval.

Jun 16, 2020 5:53 PM :: Approved by Jamille Teer. Routed to Carla Walter for approval.

Jun 16, 2020 7:15 PM :: Approved by Carla Walter. Routed to Leigh Sata for approval.

Jun 17, 2020 12:49 PM :: Approved by Leigh Sata. Routed to Delisle Warden for approval.

Jun 18, 2020 10:53 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 18, 2020 1:10 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.4 Consider Approval of Addendum #2 to the Independent Contractor Agreement (ICC#D-132304) for Sloan Sakai Young & Wong in the Amount not to Exceed \$85,000. Presenter: Vice Chancellor Whittaker
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$85,000.00

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Approve the Increase to Independent Contractor/Consultant Services Contract #D-132304 between the District and Sloan Sakai Yeung & Wong, LLP in the amount not to exceed \$85,000. The new contract amount is \$235,000 for the 2019-2020 Fiscal Year.

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker & Interim General Counsel Warden

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

Vendor's Name: Sloan Sakai Yeung & Wong, LLP (Jeff Sloan)

Description	Amount	Board Approval Date
Independent Contractor/Consultant Services Contract #D-132304	\$75,000	July 23, 2019
Addendum #1 to increase contract amount	\$75,000	February 4, 2020
Addendum #2 to increase contract amount	\$85,000	This Item
TOTAL	\$235,000	

DELIVERABLES/SCOPE OF WORK:

Under this Contract, Sloan Sakai Yeung & Wong LLP will continue to provide legal services to the District regarding personnel matters, specifically to Human Resources and Employee Relations. The scope of services includes providing labor, employment, and transactional advice to the District and also handling arbitrations, PERB matters, and other projects that may be assigned by the District.

ANTICIPATED COMPLETION DATE:

June 30, 2020

EVALUATION AND RECOMMENDED ACTION:

The District's Human Resources & Employee Relations has evaluated the deliverables, to date, for Sloan Sakai Yeung & Wong, LLP, and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments

[06-23-20 Contract Addendum- Sloan Sakai Yeung & Wong, LLP.pdf \(1.776 KB\)](#)

Workflow

Workflow

Jun 2, 2020 3:41 PM :: Submitted by Socorro Taylor. Routed to Carla Walter for approval.

Jun 2, 2020 4:08 PM :: Rejected by Brenda Martinez

Jun 2, 2020 4:10 PM :: Submitted by Socorro Taylor. Routed to Chanelle Whittaker for approval.

Jun 4, 2020 7:19 PM :: Approved by Chanelle Whittaker. Routed to Carla Walter for approval.

Jun 12, 2020 7:10 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 13, 2020 4:04 PM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 4:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.5 Consider Approval of the 2019-2020 Equal Employment Opportunity (EEO) Plan Multiple Methods Certification Form and the 2018-2019 Expenditure/Performance Report. Presenter: Vice Chancellor Whittaker.
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Recommended Action

Approve the District's EEO Plan Multiple Methods Certification for 2019-2020 and the Expenditure /Performance Report for 2018-2019.

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

The State Chancellor's Office requires that community college districts meet the Equal Employment Opportunity *Multiple Method* Allocation Model in order to qualify for additional funding from the allocation of the Equal Employment Opportunity (EEO) Funds for the purpose of promoting equal employment opportunities. For the Fiscal Year 2019-2020, the District received the maximum allocation of \$50,00 because it met all the requirements for the 2018-2019 Fiscal Year. It is estimated that the EEO funds will, once again, be allocated by the State Chancellor's Office pursuant to the Multiple Method Allocation Model for the Fiscal Year 2019-2020. At this time, the amount of the allocation has not been determined.

In order to qualify for EEO funding, it is mandatory for each District to:

1. Submit a board-adopted EEO Plan to the Chancellor's Office at least every 3 years;
2. Establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan; and
3. Submit an Expenditure/Performance Reports for the 2018-2019 fiscal year.

Certification from the District was required to be submitted to the State Chancellor's Office no later than June 1, 2020, and the District's Certification Form was submitted to and was received by the State Chancellor's Office on May 31, 2020.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments

[2019-2020 Multiple Allocation Method Certification Form for Peralta Community College District.pdf \(1,948 KB\)](#)

[2019-2020 Exhibits A-C Multiple Allocation Model.pdf \(1,342 KB\)](#)

[2019-2020 Exhibits D-G Multiple Allocation Model .pdf \(32,853 KB\)](#)

[2019-2020 Exhibits H-I Multiple Allocation Model.pdf \(576 KB\)](#)

[2019-2020 Exhibits J-S Multiple Allocation Model.pdf \(7,715 KB\)](#)

Workflow

Workflow

Jun 4, 2020 7:10 PM :: Submitted by Socorro Taylor. Routed to Chanelle Whittaker for approval.

Jun 4, 2020 7:12 PM :: Approved by Chanelle Whittaker. Routed to Regina Stanback Stroud for approval.

Jun 5, 2020 8:33 PM :: Final approval by Regina Stanback Stroud

10. ACTION ITEMS**Subject**

10.6 Ratification of Academic (Faculty) Personnel Items. Presenter: Vice Chancellor Whittaker
Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

Grant and General Fund

Recommended Action

Ratify academic (faculty) personnel items.

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

RATIFICATION OF ACADEMIC (FACULTY) PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic personnel; retirements, phase-in retirements and resignations; and equivalence of minimum qualifications for academic positions

A. ACADEMIC (FACULTY) EMPLOYMENT

(NP = New Position *= New Employee)

Name	Location	Department/Reports to:
None	Berkeley City College	
None	College of Alameda	
Donna Chaves Baquero*	Non-Tenured, Grant-Funded Counselor of ACCESS Project/PUENTE Program	Student Services/Dean Lilia Celhay
Ratification of the Chancellor's academic appointment of Donna Chavez Baquero, effective May 28, 2020		
None	District Office	
None	Laney College	
None	Merritt College	

B. PHASE-IN RETIREMENT

None

C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

Name	Location	Department/Reports to:
None	Berkeley City College	
None	College of Alameda	
None	District Office	
None	Laney College	
Helen Curry	Full-Time Faculty	Language Arts/Dean Mark Fields

Academic retirement effective June 20, 2020

Danniett Howard

Counselor/Instructor

Student Services-Matriculation/Dean
Jean Schumacher

Academic retirement effective June 1, 2020

Merritt College

None

2. Resignation

Berkeley City College

None

College of Alameda

None

District Office

None

Laney College

None

Merritt College

None

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

The Chancellor recommends ratification.

Workflow

Workflow

Jun 4, 2020 7:12 PM :: Submitted by Socorro Taylor. Routed to Chanelle Whittaker for approval.

Jun 4, 2020 8:08 PM :: Approved by Chanelle Whittaker. Routed to Carla Walter for approval.

Jun 12, 2020 7:09 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 4:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.7 Ratification of Classified Personnel Items. Presenter: Vice Chancellor Whittaker

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Budgeted

Yes

Budget Source

General Fund

Recommended Action

Ratify classified personnel items.

TO: Peralta Board of Trustees

FROM: Chanelle Whittaker

PREPARED BY: Socorro Taylor

BACKGROUND/ANALYSIS:

RATIFICATION OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification

of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

**A. CLASSIFIED
EMPLOYMENT**

(NP = New Position *= New Employee)

Name	Location	Department/Reports to:
None	Berkeley City College	
None	College of Alameda	
None	District Office	
None	Laney College	
None	Merritt College	

**B. PHASE-IN
RETIREMENT**

None

**C. LEAVE OF
ABSENCE**

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION

1. Retirement

Name	Location	Department/Reports to:
-------------	-----------------	-------------------------------

	Berkeley City College	
--	------------------------------	--

None

	College of Alameda	
--	---------------------------	--

None

	District Office	
--	------------------------	--

None

	Laney College	
--	----------------------	--

None

	Merritt College	
--	------------------------	--

None

2. Resignation

	Berkeley City College	
--	------------------------------	--

None

	College of Alameda	
--	---------------------------	--

None

	District Office	
--	------------------------	--

None

	Laney College	
--	----------------------	--

None

	Merritt College	
--	------------------------	--

None

E. SHORT-TERM NON-CONTINUING POSITIONS

Name	Location	Department/Reports to:
-------------	-----------------	-------------------------------

	Berkeley City College	
--	------------------------------	--

Aidan Kyle Carter	Instructional Asst II/DSPS	
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Student Services/Dean Brenda Johnson

Short-term, classified
employment, effective
July 1, 2020 through
June 30, 2021

Bendi Yilmaz Instructional Asst III/DSPS

Student Services/Dean Brenda
Johnson

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

College of Alameda

Aurora Laniohan Instructional Asst IV/DSPS

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

Laura Spencer-Vacca Instructional Asst IV/DSPS

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

Van Tran Instructional Asst I/DSPS

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

Vy Tran Instructional Asst I/DSPS

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

Belinda Vanbuhler Instructional Asst IV/DSPS

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

Wanda Wright Instructional Asst IV/DSPS

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

Geraldine Hasse Instructional Asst I/DSPS

Short-term, classified
employment, effective
July 1, 2020, through
June 30, 2021

Nancy Freed Instructional Asst IV/DSPS

Short-term, classified
employment, effective

July 1, 2020, through
June 30, 2021

District-Wide (All Campuses)

**Short-term, classified employment of
DSPS Interpreters for all campuses,
effective July 1, 2020, through June 30,
2021**

Evelyn Wong	Student Services/Vice President Vicki Ferguson
Kishana Watson	Student Services/Vice President Vicki Ferguson
Jeremiah Vierra	Student Services/Vice President Vicki Ferguson
Peter Vorachit	Student Services/Vice President Vicki Ferguson
Holly Vezina	Student Services/Vice President Vicki Ferguson
Catherine Turner	Student Services/Vice President Vicki Ferguson
Jessica Tinoco	Student Services/Vice President Vicki Ferguson
Krista Thigpen	Student Services/Vice President Vicki Ferguson
Laura Spencer Vacca	Student Services/Vice President Vicki Ferguson
Annmarie Smith	Student Services/Vice President Vicki Ferguson
Rebecca Shephard	Student Services/Vice President Vicki Ferguson
Suzanne Sattergren	Student Services/Vice President Vicki Ferguson
Sophia Albertini	Student Services/Vice President Vicki Ferguson
Jennifer Barnett	Student Services/Vice President Vicki Ferguson
Jenna Barry	Student Services/Vice President Vicki Ferguson

Judith Bishop	Student Services/Vice President Vicki Ferguson
Gerald Brown	Student Services/Vice President Vicki Ferguson
Lisa Cahn	Student Services/Vice President Vicki Ferguson
Chase Callahan	Student Services/Vice President Vicki Ferguson
Shelby Cook	Student Services/Vice President Vicki Ferguson
Rebecca Dayton	Student Services/Vice President Vicki Ferguson
Rachel Dulaney	Student Services/Vice President Vicki Ferguson
Carol Day	Student Services/Vice President Vicki Ferguson
Deanna Dieckman	Student Services/Vice President Vicki Ferguson
Robin Epitacio	Student Services/Vice President Vicki Ferguson
Genavive Esse	Student Services/Vice President Vicki Ferguson
Karen Evangelista	Student Services/Vice President Vicki Ferguson
Lindsay Gottermeyer	Student Services/Vice President Vicki Ferguson
Kimberly Hernandez	Student Services/Vice President Vicki Ferguson
Mark Holcom	Student Services/Vice President Vicki Ferguson
Jian Huang	Student Services/Vice President Vicki Ferguson
Valerie Ingersollubas	Student Services/Vice President Vicki Ferguson
Hannah Kanzell	Student Services/Vice President Vicki Ferguson

Mary Lambert	Student Services/Vice President Vicki Ferguson
Carol Lathuras	Student Services/Vice President Vicki Ferguson
Meg Levine	Student Services/Vice President Vicki Ferguson
Alexandra Melendez Galindo	Student Services/Vice President Vicki Ferguson
Michael Reid	Student Services/Vice President Vicki Ferguson
Lisa Moore	Student Services/Vice President Vicki Ferguson
Carmen Elisabeth Olson	Student Services/Vice President Vicki Ferguson
Stephen Peterson	Student Services/Vice President Vicki Ferguson
Juan Ramirez	Student Services/Vice President Vicki Ferguson
Nora Rodriguez	Student Services/Vice President Vicki Ferguson
Norma Sanchez	Student Services/Vice President Vicki Ferguson

Laney College

Kim Cael Short-term, classified employment, effective July 1, 2020 through June 30, 2021	Instructional Asst IV/DSPS	Student Services/Vice President Vicki Ferguson
Chandra Johnson Malone Short-term, classified employment, effective July 1, 2020 through June 30, 2021	Instructional Asst IV/DSPS	Student Services/Vice President Vicki Ferguson

Merritt College

Mitra Mofidi	Instructional Asst IV/DSPS	Student Services/Vice President Lilia Chavez
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Short-term, classified
employment, effective
July 1, 2020 through
June 30, 2021

Palmis Jones

Instructional Asst IV/DSPS

Student Services/Vice President
Lilia Chavez

Short-term, classified
employment, effective
July 1, 2020 through
June 30, 2021

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

N/A

The Chancellor recommends ratification.

Workflow

Workflow

Jun 4, 2020 7:16 PM :: Submitted by Socorro Taylor. Routed to Chanelle Whittaker for approval.

Jun 4, 2020 8:07 PM :: Approved by Chanelle Whittaker. Routed to Carla Walter for approval.

Jun 12, 2020 7:09 PM :: Approved by Carla Walter. Routed to Regina Stanback Stroud for approval.

Jun 16, 2020 4:23 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.8 Consider Approval of Resolution No. 19/20-64 Authorizing Lease of Relocatable Structures for the Laney Locker Room Interim Campus Pursuant to Public Contract Code Section 20652, and Approval of Agreement Incorporating Piggyback Contract with Mobile Modular Management Corporation in an Amount Not-to-Exceed \$997,839.00. Presenter: Vice Chancellor Sata.

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

Yes

Dollar Amount

\$997,839.00

Budgeted

Yes

Budget Source

Fund 63 – Measure A

Recommended Action

Adopt Resolution No. 19/20-64 authorizing lease of relocatable structures for the Laney Locker Room Interim Campus Pursuant to Public Contract Code section 20652, and approve Agreement Incorporating Piggyback Contract with Mobile Modular Management Corporation in an amount not-to-exceed \$997,839.00.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Swinerton CM

BACKGROUND/ANALYSIS:

Peralta Community College District is undertaking the Laney Locker Room Renovation and Interim Locker Room Project (“Project”). In connection with the Project, the District seeks to lease relocatable modular classroom, locker room, and restroom structures (“Relocatable Structures”) for the Laney Locker Room Interim Campus.

Under Public Contract Code section 20651, the District is required to competitively bid the lease or purchase of equipment, materials, or supplies that exceeds \$95,200 for 2020. Public Contract Code section 20652, commonly referred to as a piggybacking statute, is as an exception to the competitive bidding requirement, and allows the District to lease or purchase equipment, materials, or supplies by utilizing an existing contract authorized by law between a vendor and another public agency under the same terms as are available to the other public agency under the existing contract.

Pajaro Valley Unified School District has procured a contract (“Piggyback Contract”) with McGrath RentCorp. dba Mobile Modular Management Corporation (“Mobile Modular”) for the lease or purchase of the Relocatable Structures. The Piggyback Contract provides that any California community college district may lease or purchase the Relocatable Structures at the same price and upon the same terms as the Piggyback Contract.

District staff and consultants have researched the costs and terms of the Piggyback Contract and believe that the prices of the Piggyback Contract are reasonable and that it would be in the best interests of the District to utilize the Piggyback Contract to lease the Relocatable Structures pursuant to the Agreement Incorporating Piggyback Contract (“Agreement”) with Mobile Modular.

Contact Information for Mobile Modular is as follows:

Attn: Carl Yeremian

McGrath RentCorp. dba Mobile Modular Management Corporation

5700 Las Positas Road

Livermore, CA 94551

DELIVERABLES/SCOPE OF WORK:

Under the Agreement, Mobile Modular will supply, install, and lease ten (10) Relocatable Structures to the District as follows:

Building Type	Delivery & Installation	Monthly Rent	Term Rent(24 Months)	Return Charges	Total
(3) 36x40 [R3,R4,R5]	\$148,619.00	\$6,642.00	\$159,408.00	\$26,545.00	\$334,572.00
(3) 36x40 [R6,R7,R8]	\$108,195.00	\$6,642.00	\$159,408.00	\$26,610.00	\$294,213.00

Building Type	Delivery & Installation	Monthly Rent	Term Rent(24 Months)	Return Charges	Total
(2) 48x40 [R1,R2]	\$66,272.00	\$4,318.00	\$103,632.00	\$23,080.00	\$192,984.00
(2) 12x40 [Restrooms]	\$25,562.00	\$5,466.00	\$131,184.00	\$19,324.00	\$176,070.00
					\$997,839.00

The Contract Price shall not exceed \$997,839.00 for the fully-installed Relocatable Structures leased for twenty-four (24) months, including, without limitation, taxes, delivery, installation, labor, required payment and performance bonds and Vendor insurance per the Piggyback Contract, and removal/return.

ANTICIPATED COMPLETION DATE:

By no later than December 9, 2020, Mobile Modular shall complete all installation and related work and the lease of the Relocatable Structures shall commence. By December 9, 2022, the lease will conclude and Mobile Modular will remove and return the Relocatable Structures, unless the lease term is shortened or extended by agreement of the parties. By no later than December 9, 2020, Mobile Modular shall complete all installation and related work and the lease of the Relocatable Structures shall commence. By December 9, 2022, the lease will conclude and Mobile Modular will remove and return the Relocatable Structures, unless the lease term is shortened or extended by agreement of the parties.

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval. The Vice Chancellor of General Services and Chancellor recommend the Board of Trustees adopt the Resolution Authorizing Lease of Relocatable Structures for Laney Locker Room Interim Campus Pursuant to Public Contract Code section 20652, and approve the Agreement Incorporating Piggyback Contract with Mobile Modular Management Corporation in an amount not-to-exceed \$997,839.00.

File Attachments

[Agreement Incorporating Piggyback Contract - Mobile Modular \(MMrev\) 3569293 2\(DMS\).pdf \(39,256 KB\)](#)

[Resolution 19 20-64- Authorizing Lease Laney Locker room interim campus.pdf \(204 KB\)](#)

Admin Content

CTS ticket number is 86691.

Workflow

Workflow

Jun 9, 2020 2:35 PM :: Submitted by Jamille Teer. Routed to Jamille Teer for approval.

Jun 9, 2020 2:36 PM :: Approved by Jamille Teer. Routed to Leigh Sata for approval.

Jun 16, 2020 10:09 AM :: Approved by Leigh Sata. Routed to Carla Walter for approval.

Jun 16, 2020 7:15 PM :: Approved by Carla Walter. Routed to Delisle Warden for approval.

Jun 17, 2020 1:38 AM :: Approved by Delisle Warden. Routed to Regina Stanback Stroud for approval.

Jun 18, 2020 1:10 PM :: Forced Approval by Brenda Martinez as the document publisher.

10. ACTION ITEMS

Subject

10.9 Consider Adoption of Resolution 19/20-66 In Support Of California Assembly Constitutional Amendment 5, Known As ACA-5: California Act For Economic Prosperity. Presenter: Chancellor Stanback Stroud

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Jun 23, 2020

Absolute Date

Jun 23, 2020

Fiscal Impact

No

Recommended Action

Adopt Resolution 19/20-66 In Support Of California Assembly Constitutional Amendment 5, Known As ACA-5: California Act For Economic Prosperity.

TO: Peralta Board of Trustees

FROM: Dr. Regina Stanback Stroud, Chancellor

PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

BACKGROUND/ANALYSIS:

In 1996, California passed Proposition 209 upending California's equal opportunity program. Recently, ACA 5, the bill repealing California's ban on affirmative action and nullifying Proposition 209, passed through the California State Assembly. We are a step closer to the voters having the opportunity to reconsider the value of taking affirmative steps to address discrimination, disenfranchisement, exclusion and marginalization of people of color.

This resolution is consistent with previous statements by the Board of Trustees that acknowledge the existence of institutional and structural racism that negatively impacts the community served by Peralta Community College District.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends adoption.

File Attachments

[062320J Resolution Support of California Assembly Constitutional Amendment 5 Known as ACA-5 California Act for Economic Prosperity.pdf \(279 KB\)](#)

11. BOT REPORTS/ANNOUNCEMENTS

Subject

11.1 Board of Trustees' Reports

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

11. BOT REPORTS/ANNOUNCEMENTS

Subject

11.2 Announcements

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

12. ADJOURNMENT

Subject

12.1 Meeting Adjournment

Meeting

Jun 23, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural