BoardDocs® Pro



# Tuesday, July 14, 2020 REGULAR MEETING OF THE BOARD OF TRUSTEES

4:00 p.m. Closed Session 6:00 p.m. Public Session

333 East 8th Street Oakland, CA 94606 VIRTUAL MEETING VIA ZOOM WEBINAR

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-25-20 Those that would like to view the meeting can do so Live on Peralta College's YouTube link: https://www.youtube.com/channel/UCTEVyZCQ1p\_yqMRafmQFUww

**PUBLIC COMMENTS** 

In order to equitably facilitate public comments, the following is required: Those participating in public comment are required to register (no later than 12:00 p.m. the day of the meeting) for the webinar at the following link: https://cccconfer.zoom.us/webinar/register/WN\_RbvCoX89TfuUPmmY0vDI9A

After registering, you will receive a confirmation email containing information about joining the webinar.

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: https://www.boarddocs.com/ca/peralta/Board.nsf Link on the Peralta Board Website: http://web.peralta.edu/trustees/ The meeting can also be viewed Live on Peralta College's YouTube link: https://www.youtube.com/channel/UCTEVyZCQ1p\_yqMRafmQFUww

# **1. CLOSED SESSION**

Subject	1.1 Public Comment on Closed Session Items

Meeting Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Public

Access

Туре

**1. CLOSED SESSION** 

Subject	1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Information

1. CLOSED SESSION	
Subject	1.3 Public Employee Appointment (Government Code Section 54957)
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Information

1. CLOSED SESSION	
Subject	1.4 Public Employee Discipline/Dismissal/Release
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	

Туре

1. CLOSED SESSION	
Subject	1.5 Public Employee Evaluation
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	

1. CLOSED SESSION	
Subject	1.6 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action, Information
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	No

Recommended Action The Board of Trustees approves legal counsel entering into the DFEH voluntary mediation process

- Payne v. Peralta Community College District, U.S. District Court, Northern District of CA, Case No. 3:16-cv-04390-MMC.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402.
- Hussain v. Peralta Community College District, Alameda Superior Court case no. RG20057885.
- Janine Fujioka v. Peralta Community College District, The Office of Administrative Hearings, case number OAH No. 2019120932.
- Conference with Legal Counsel (54956.9(a)), Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).
- Update the Trustees on an action before the California Department of Fair Employment and Housing ("DFEH"), and for the Trustees to consider approval of, and vote upon, entering into the DFEH voluntary mediation process.

2. OPEN SESSION	
Subject	2.1 Call to Order
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Procedural

2. OPEN SESSION	
Subject	2.2 Pledge of Allegiance
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public

Type Procedural

# 2. OPEN SESSION Subject 2.3 Roll Call

MeetingJul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEESAccessPublicTypeProcedural

2. OPEN SESSION	
Subject	2.4 Report of Action Taken in Closed Session
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public

#### 7/11/2020

# **2. OPEN SESSION**

Subject	2.5 Approval of the Agenda
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action
Recommended Action	Recommend Approval of the July 14, 2020 Board agenda

# **2. OPEN SESSION**

Subject	2.6 Approval of the Minutes
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action, Minutes
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Motion to approve the June 23, 2020 Board Minutes.

2. OPEN SESSION	
Subject	2.7 Associated Student Government Reports
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public

2. OPEN SESSION		
Subject	2.8 Peralta Classified Senate Report	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	

2. OPEN SESSION		
Subject	2.9 District Academic Senate Report	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	

# 2. OPEN SESSION

#### Subject 2.10 Public Communication

Meeting Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

http://web.peralta.edu/trustees/board-policies/

# 2. OPEN SESSION

#### Subject 2.11 Chancellor's Reports

Meeting

----

Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Type Information

- International Students Order
- Campus Reports

File Attachments BCC NewsfortheBoard07-14-2020.pdf (807 KB) Laney College Board Highlight July 14.pdf (1,286 KB) Merritt College BOT Report 7.14.20.pdf (2,945 KB)

Public

# **3. INFORMATION/FIRST READING**

Subject	3.1 Consider Review of the Peralta Community College District 2020/21 Tentative Budget under Resolution 19/20-67. Presenter: Vice Chancellor Walter	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Information	
TO: Peralta Board of Trustees		
FROM: Chancellor Stroud		
PREPARED BY: Vice Chancellor Walter		

#### **Background/Analysis:**

The 2020/21 Tentative Budget is presented for consideration.

The Board of Trustees adoption of the 2020/21 Tentative Budget for all District funds will provide an operational budget as of July 1, 2020, in order to meet the requirements of Section 58305, Title 5, of the California Code of Regulations, which requires submittal of an annual Tentative Budget by July 1st. Adoption of the 2020/21 Tentative Budget will authorize a total District Budget of \$231,283,439 including income, appropriations, and expenses for all District funds as contained in the attached Tentative Budget book. The attached presentation providing highlights from the 2020/21 Tentative Budget will be presented to the Board of Trustees at the meeting.

Under approval of Resolution 19/20-67, Continuing Budgetary Authority. Based on the State Chancellor's Executive Order 2020-06, which was issued pursuant to California Community Colleges Board of Governors Resolution No. 2020-01 and Section 52020 of Title 5 of the California Code of Regulations, extended the deadline for community college districts to issue the 2020-2021 Tentative Budget from July 1, 2020 to August 1, 2020, and extended the deadline to issue the 2020-2021 Final Budget from September 15, 2020 to October 31, 2020, in addition to extending other related deadlines.

#### **Deliverables and Scope of Work:**

N/A

#### **Anticipated Completion Date:**

N/A

#### **Evaluation and Recommended Action:**

The Chancellor recommends review.

File Attachments 2020-21 Tentative Budget Book 7-8-20.pdf (4,538 KB) Tentative Budget Update Governor Signed jul 1 20.pdf (3,869 KB)

# **3. INFORMATION/FIRST READING**

Subject	3.2 Consider Review of the Peralta Community College District's Measure G Bond Spending Plan. Presenter: Vice Chancellor Sata & Keith Kajiya	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Information	
TO: Peralta Board of Trustees		
FROM: Department of General Services		
PREPARED BY: Vice Chancellor Sata		

# BACKGROUND/ANALYSIS:

The Measure G Bond Spending Plan (BSP) is presented for consideration.

The Measure G Bond Spending Plan is a budget document driving the spending of Measure G funds for the duration of the bond program (Q3 2020 – Q1 2028). The BSP is a "living" document, and revisions will be made over the life of Measure G, accommodating changes in the bid environment, requests from user groups, State Chancellor's budgets, and other foreseen conditions. The BSP is organized by campus including campus-specific projects and an allocation to address infrastructure upgrades and information technology. The campus funds also recognize the State funding schedule for those projects receiving such funds. The BSP includes an allocation for Districtwide funds, including the management of the bond (internal staff and consulting teams), a program contingency, legal and auditing costs, and other funds that will support districtwide initiatives and purchases.

The BSP has been presented to, and vetted by several constituency groups, including the Districtwide Facilities Committee, Campusbased Facilities Committees and other Governance Committees, the Chancellor's Cabinet, and the Citizen's Bond Oversight Committee. The BSP was also presented to the entire Laney College community at Flex Day. The BSP has been coordinated and adjusted to include cost escalation over the life of the program, the State Chancellor's Office 5-year Capital Outlay Plan, and input provided by governance groups.

The BSP will be presented to the Board on July 28, 2020 for final approval. Approval will allow PCCD's Finance Department to upload Measure G funds to support projects that are funded with Measure G funds.

#### **EVALUATION and RECOMMENDATION:**

The Chancellor and Vice-Chancellor recommend review of the Bond Spending Plan presentation.

File Attachments 200714 BOT\_MeasureG-BondSpendingPlan\_AECOM.pdf (3,248 KB)

# **4. PRESENTATIONS**

Subject	4.1 Risk Management Update. Presenter: General Counsel Warden & Director Royl Roberts
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Information

**TO:** Peralta Board of Trustees

FROM: Delisle Warden, Interim General Counsel and Chief of Staff

#### **BACKGROUND/ANALYSIS:**

General Counsel Warden and Royl Roberts will be providing the Board with a risk management report.

#### **DELIVERABLES/SCOPE OF WORK:**

N/A

#### **ANTICIPATED COMPLETION DATE:**

N/A

#### **EVALUATION AND RECOMMENDED ACTION:**

Information

File Attachments Risk Management Update May 2020.pdf (205 KB)

#### **4. PRESENTATIONS**

# Subject4.2 Maintenance, Infrastructure Repair and Capital Project's Presentation and Update.Presenter: Vice Chancellor Sata & Keith Kajiya

Meeting Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Information

**TO:** Peralta Board of Trustees

FROM: Department of General Services

#### PREPARED BY: Leigh Sata, Vice Chancellor, Department of General Services

#### **BACKGROUND/ANALYSIS:**

The Department of General Services continues to upgrade, improve and repair the District's facilities infrastructure. State funded projects are making good progress in the design phases, with valuable input from project-specific user groups. Several project renderings are presented. This presentation also includes information about the Design-Build methodology and data regarding the District's first outreach workshop to the design and construction community.

#### **EVALUATION AND RECOMMENDED ACTION:**

For information and review.

File Attachments 200714 BOT\_Maintenance&ConstructionProjectUpdate\_FINAL.pdf (11,126 KB)

# 5. CONSENT CALENDAR - CHANCELLOR'S OFFICE

Subject	5.1 Consider Approval of a one year contract with McCallum Group Inc. in the amount of \$60,000 for State Legislative Advocacy. Presenter: Chancellor Stanback Stroud
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action (Consent)
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	Yes
Dollar Amount	\$60,000.00
Budgeted	Yes
Budget Source	Fund 01
Recommended Action	Consider approval of a one-year contract with McCallum Group, Inc.
Goals	B: Engage and Leverage Partners E: Develop and Manage Resources to Advance Our Mission

#### TO: Peralta Board of Trustees

FROM: \_Dr. Regina Stanback Stroud, Chancellor

PREPARED BY: Brandon Christian, Executive Assistant, Chancellor's Office

#### **BACKGROUND/ANALYSIS:**

McCallum Group, Inc. has been providing legislative advocacy services for the Peralta Community College District under a two-year contract (and a five-year contract before that one). The current contract expired on June 14, 2020. The District would like to renew services with McCallum Group, Inc. under a one-year contract. If approved, the contract has a start date of June 15, 2020, with an end date of June 14, 2021. The scope of services and contract amount will remain the same (\$5,000 per month, and reimbursements for all reasonable pre-approved travel and other expenses). The firm principal is Patrick McCallum, and the associate is Mark MacDonald. McCallum Group, Inc.'s office is located at 1130 K Street, Suite 150, Sacramento, California 95814.

#### **DELIVERABLES/SCOPE OF WORK:**

Continued advocacy work on behalf of the District and its colleges with the Governor's Office, State Legislature, California Community Colleges' Chancellor's Office, and Board of Governors of the California Community Colleges.

#### **ANTICIPATED COMPLETION DATE:**

The anticipated expiration date of the contract is Monday, June 14, 2021.

#### **EVALUATION AND RECOMMENDED ACTION:**

The District's Chancellor's Office has evaluated the deliverables to date for McCallum Group, Inc. and found them to be satisfactory.

The Chancellor recommends approval.

#### File Attachments

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

# 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject	6.1 Consider Approval of Focus Care Inc. dba Focus EduVation Service Agreement extension to December 31, 2020 in an amount not-to-exceed \$218,400. Presenter: Acting President Don Miller.
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action (Consent)
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	Yes
Dollar Amount	\$218,400.00
Budgeted	Yes
Budget Source	State Chancellor's Office California Virtual Campus-Online Education Initiative Grant
Recommended Action	Approve Focus Care Inc. dba Focus EduVation Service Agreement extension to December 31, 2020 in Agreement in an amount not-to-exceed \$218,400.

#### **TO:** Peralta Board of Trustees

#### FROM: Dr. Don Miller, Acting President

#### PREPARED BY: Dr. Don Miller, Acting President

#### **BACKGROUND/ANALYSIS:**

Due to the COVID-19 pandemic, the state Chancellor's office extended the performance period of the grant from June 30, 2020 to December 31, 2020. The service agreement extension for Focus EduVation provides continued services for the grant aligned with the performance period of its amended contract. Focus EduVation provides instructional design services to College of Alameda as part of a California Virtual Campus-Online Education Initiative (CVC-OEI) Improving CTE Online Pathways grant from the California Community Colleges Chancellor's Office. The original contract was approved by the PCCD Board of Trustees on September 24, 2019.

Focus EduVation has the capacity to deploy a team of Twenty-Nine (29) in-house professionals to execute this project and deliver the required online courses by end of June 2020. The project team shall be comprised of professionals experienced in similar online program development projects. The above team structure shall ensure an effective online course development project execution for College of Alameda. Focus EduVation's project team composition for College of Alameda has proven ability to work together toward a common vision. Seamless collaboration, a strong work ethic, and shared goals are the hallmarks of this team composition where each professional plays their part in the process to deliver online CTE courses that exceeds expectations to achieve learning objectives, on time and on budget.

Focus EduVation has the experience and the ability to meet deadlines and deliver quality products. With judicious use of project planning and best practices in the industry, it can develop and deliver as many as 195 to 225 courses in a calendar year. The process entails the presence of a robust in-house design and development team consisting of qualified and experienced instructional designers, visualizers, course developers/programmers, graphic designers, animators, and QA professionals. Focus EduVation also has a bench staff strength of 22 percent, as additional resources for every project.

#### **DELIVERABLES/SCOPE OF WORK:**

Areas of emphasis for the proposed project:

- to improve the quality of existing online certificates, credentials or programs
- to fill gaps in existing on-ground certificates, credentials or programs
- · to support students staying on their existing academic pathways

#### Focus Eduvation Scope of Work: (Details in Exhibit A)

• Complete the development of 17 new online CTE courses and update 2 existing hybrid or online CTE courses.

#### BoardDocs® Pro

- Orient participating faculty to the process of creating and/or enhancing online curricula including the use of simulations, embedded multimedia and adaptive learning.
- Create a workflow and timeline for the completion of online courses.
- Collaborate with COA faculty to determine the content of the online courses and create the courses.
- Develop templates to be used by faculty to convey information and design decisions to the designers, who will iteratively build the courses and integrate feedback from faculty.
- Provide expertise in online instructional innovation including use of simulation, embedded multimedia, and adaptive learning as faculty serve as experts in the course content. In all cases, the CVC-OEI Course Design Rubric will be used as a resource to inform quality online instruction.
- In Preparation for the course Launch Phase, Focus Eduvation will integrate new and updated courses into the Canvas Learning Management System (LMS), with faculty continuing to provide feedback and recommendations for improvements made by the design firm.

#### **ANTICIPATED COMPLETION DATE:**

December 31, 2020

#### **EVALUATION AND RECOMMENDED ACTION:**

The College of Alameda has evaluated the deliverables to date for Focus Care dba Focus EduVation and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments Focus Eduvation New ICC 6.25.20.pdf (325 KB) Focus ICC Operational document..pdf (1,579 KB) Focus EduVation Appendix A Scope of Work.ICC 6.25.20.pdf (128 KB) Memo for Focus ICC 6.25.20.doc (50 KB) Amended Focus EduVationAgreement College of Alameda 6.25.20.pdf (190 KB)

#### Admin Content

#### CTS Ticket 8961

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

# 6. CONSENT CALENDAR - ACADEMIC AFFAIRS

Subject	6.2 Consider Approval of an Addendum with Oakland Unified School District College and Career Access Pathways. Presenter: Vice Chancellor Brown
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action (Consent)
Preferred Date	Jul 14, 2020
Absolute Date	Jul 28, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve an addendum with Oakland Unified School District College and Career Access Pathways.

#### **TO:** Peralta Board of Trustees

#### FROM: Siri Brown, Vice Chancellor of Academic Affairs and Student Success

#### **PREPARED BY: Siri Brown, Vice Chancellor of Academic Affairs**

#### **BACKGROUND/ANALYSIS:**

At the June 2019 Board of Trustees meeting, The first CCAP (College and Career Access Pathways) agreement between PCCD and OUSD (Oakland Unified School District) was approved. Establishing a CCAP is key to the growth and expansion of PCCD's Dual Enrollment Program in that it allow for classed during the LEA (Lead Educational Agencies) school day, allows for the classes to the closed to only high school students, and allows for up to 15 units of PCCD course work per student each semester there by offering early access to college for underserved youth. CA Education Code requires annual Board approval to continue CCAP agreements.

#### **EVALUATION AND RECOMMENDED ACTION:**

The District's Office of Academic Affairs has evaluated the partnership to date with OUSD and found them to be satisfactory and in alignment with the Mission of PCCD.

The Chancellor recommends approval.

File Attachments Final CCAP Dual Enrollment 2018-19 OUSD final 20190506 (2) (1).pdf (915 KB) Amendment for 2021 CCAP (5) - signed.pdf (411 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

# 7. CONSENT CALENDAR - FACILITIES

Subject	7.1 Consider Approval of Amendment No. 4 to Agreement for Architectural Services with Noll and Tam Architects to add Criteria Document Services for the new Library + Learning Resource Center Building at Laney College and Increase the Fee for Services Rendered by \$176,940.00. Presenter: Vice Chancellor Sata.
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action (Consent), Information
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	Yes
Dollar Amount	\$176,940.00
Budgeted	Yes
Budget Source	Bond Funds
Recommended Action	Approve Amendment No. 4 to Agreement for Architectural Service with Noll and Tam Architects to add Criteria Document Services for the new Library + Learning Resource Center Building (LRC) at Laney College and increase the fee for services rendered by \$176,940.00.

#### **TO:** Peralta Board of Trustees

#### **FROM:** Department of General Services

#### **PREPARED BY: Swinerton CM**

#### **BACKGROUND/ANALYSIS:**

The Board is asked to consider Amendment No. 4 to the Noll and Tam Architects' Laney College LRC contract. This scope of work adds criteria documents to assist the District in procuring Design/Build services for the design and construction of the following additional structures: 1) a Utility Building to house the main transformer and emergency generator to serve the LRC; 2) a relocated Central Plant Cooling Tower, currently located in the footprint of the new LRC; and 3) a renovated Central Utility Plant (CUP) that will serve the new LRC as well as the Laney College campus.

On December 10, 2019, the Board approved an Agreement for Architectural Services with Noll & Tam Architects to provide architectural and engineering services for the Laney College Library and Learning Resource Center Project ("Project"). The Project is located on the southeast corner of the campus and consists of approximately 72,000 gross square feet. The fee for providing the specified architectural services was \$5,233,222.00.

On February 25, 2020, Amendment No. 1 to the Agreement was approved for additional services relating to an energy investigation and analysis in the amount of \$20,500. The study included strategies for upgrading the cooling towers and Central Utility Plant (CUP) after assessing their current condition with consideration of more efficient systems for the overall campus energy plan. In addition, it assessed the potential for energy reduction strategies inclusive of photovoltaic and geothermal opportunities.

On May 12, 2020, Amendment Nos. 2 and No. 3 were approved for additional services to the Agreement. Amendment No. 2 added LEED Certification design and commissioning services to the project design for a value of \$136,600. Amendment No. 3 added smoke control system services to the Agreement for a value of \$54,746.

A summary of the amendments and previous Board approval dates are noted below:

Contract	Approved Amount	Time Extension	Board Approval Date
Original Contract	\$5,233,222	N/A	12/10/19
Amendment No. 1	\$20,500	0 days	2/25/20

7/11/2020

A A T

2020		BoardDocs® Pro	
Amendment No. 2	\$136,600	0 days	5/12/20
Amendment No. 3	\$54,746	0 days	5/12/20
Amendment No. 4	\$176,940	0 days	This item
ГОТАL	\$5,622,008		

In the 2020-21 Fiscal Year, Noll and Tam Architects has not been awarded any additional contracts or contract amendments with the District:

### **DELIVERABLES/SCOPE OF WORK:**

Provide Design-Build Criteria Documents required for the District to procure Design/Build services for the design and construction of the following: 1) a Utility Building to house the main transformer and emergency generator to serve the LRC; 2) a relocated Central Plant Cooling Tower, currently located in the footprint of the LRC; 3) a renovated the Central Utility Plant (CUP) that will serve the LRC and the Laney College campus, including a new Building Automation System (BAS); and 4) pathways for the underground utilities connecting the Cooling Towers and the CUP, and the underground conduits connecting the transformer and generator to the LRC.

#### **ANTICIPATED COMPLETION DATE:**

The Criteria Documents will be published in a Request for Proposals (RFP) on or about 7/21/2020 as part of the Design/Build procurement process. The design team will review the Design/Builder's design and construction documents for compliance with the Criteria Documents and perform Construction Administration services through an estimated Completion Date of the Design-Build contract on or about 8/19/2022.

#### **EVALUATION AND RECOMMENDED ACTION:**

The Construction Manager, Vice-Chancellor of DGS, and Chancellor recommend approval of Amendment No. 4 to the Agreement for Architectural Service with Noll and Tam Architects, adding Criteria Document Services for a new Central Utility Plant to serve the new Library + Learning Resource Center Building (LRC) and Laney College for an amount not to exceed \$176,940.00.

File Attachments N&T Amendment 4.pdf (971 KB) 200623 N&T\_Contract&Amendments#1and#2and#3.pdf (27,683 KB) 200623 N&T\_ProposalLtr\_LRC-CUP\_DB-CriteriaDocs.pdf (1,004 KB)

#### Admin Content CTS number 88465.

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

# 7. CONSENT CALENDAR - FACILITIES

Subject	7.2 Consider Approval of Agreement for Routine Maintenance Services with ACCO Engineered Systems to Provide Quarterly HVAC Maintenance Services at the Laney College Campus for a Three (3) Year Term In an Amount Not-to-Exceed \$244,156.00. Presenter: Vice Chancellor Sata	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action (Consent)	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Fiscal Impact	Yes	
Dollar Amount	\$244,156.00	
Budgeted	Yes	
Budget Source	RDA	
Recommended Action	Approve an Agreement for Maintenance Services with ACCO Engineered Systems to provide quarterly HVAC maintenance services at the Laney College campus for a three year term, ensuring compliance with the ADA Consent Decree, in an amount not-to-exceed \$244,156.00	
TA: Paralta Roard of Trustees		

#### **TO:** Peralta Board of Trustees

#### **FROM:** Department of General Services

#### PREPARED BY: Kitchell CM

#### **BACKGROUND/ANALYSIS:**

On May 14, 2019, the Board of Trustees adopted Resolution 18/19-66 which authorized District staff to take necessary measures required to expedite the retention of service providers required to ensure timely compliance with the provisions of the consent decree issued in the Payne v. Peralta civil action. Accordingly, the ADA Compliance Strike Team was convened in order to ensure the District performed the remedial measures, and created the administrative procedures, outlined in the Amended Consent Decree in a timely manner. Remedial measures included ensuring that doors were within the code required push pressure. In addition to door pressure issues related to the door hardware, it was also discovered that the HVAC systems affected the pressure.

Several of the remedial measures specified in the Amended Consent Decree relate to the retention of an outside contractor to inspect, repair, and maintain the exterior and ADA paddled doors and related mechanical systems on the Laney College Campus. Consequently, the ADA Compliance Strike Team solicited a proposal from ACCO Engineered Systems for repair and diagnostic services of related mechanical systems for Buildings A, B, D, E, F, G, LK, the Field House, Gymnasium, and Tower. The vendor was solicited pursuant to Peralta Community College District Resolution 18/19-66 which allows the District to expedite the retention of experts for purposes of completing work as provided in the Amended Consent Decree. The Agreement for Maintenance Services is necessary to ensure the HVAC systems remain in good and working order as well as to ensure District compliance with the ADA, Title 24, and the Consent Decree.

In the 2020-21 Fiscal Year ACCO Engineered Systems has not been awarded any additional contracts or contract amendments with the District.

The Vendor is: ACCO Engineered Systems 1133 Aladdin Avenue San Leandro, CA 94577

#### **DELIVERABLES/SCOPE OF WORK:**

ACCO Engineered Systems will provide the quarterly HVAC system maintenance services detailed in Exhibit "A" to the Agreement for Maintenance Services. The Services will be performed pursuant to a three-year maintenance agreement and shall ensure District compliance with the ADA, Title 24 and the Consent Decree.

#### **ANTICIPATED COMPLETION DATE:**

The term of the contract is from July 15, 2020 through July 14, 2023.

#### **EVALUATION AND RECOMMENDED ACTION:**

The ADA Strike Team, Vice Chancellor of General Services and Chancellor recommend approval of the Agreement for Maintenance Services with ACCO Engineered Systems to provide quarterly HVAC maintenance services at the Laney College campus for a three (3) year term in a not-to-exceed amount of \$244,156.00.

File Attachments ACCO Engineered System Maintenance Agreement 3yr.pdf (1,505 KB) Peralta Resolution\_3571690\_1(DMS).PDF (29 KB)

#### <u>Admin Content</u> CTS ticket number 89964

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

# 8. CONSENT CALENDAR - FINANCE

Subject	8.1 Consider Approval of a Multi-Year Contract with ConServe Accounts Receivable Management to Collect Students Outstanding Financial Obligations. Presenter: Vice Chancellor Walter
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action (Consent)
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	No
Budgeted	Yes
Recommended Action	Consider Approval of a Multi-Year Contract with ConServe Accounts Receivable Management to Collect Students Outstanding Financial Obligations; Vice Chancellor Walter
TO DUCK DUCK	

#### **TO:** Peralta Board of Trustees

#### FROM: Dr. Carla Walter, Vice Chancellor of Finance & Administration

#### PREPARED BY: Joyce Brown-Willis, System Analyst - Student Financial Applications

#### BACKGROUND/ANALYSIS:

The district has experienced a high rate of accounts receivables, exceeding \$2 million annually. As such, it is advisable to receive outstanding funds and this option allows the district to engage in the collections process to perform receivables recovery and resolution services for delinquent accounts. It will also enable a modern, mobile enabled experience, improve communication with students and enable district to improve operational efficiency.

As required by the district's Purchasing Procedures, the administration conducted a formal bid request for proposal. Request for Proposal (RFP) for Collection Agency Services, Multi-year Contract (RFP No. 17-18/37) was circulated per policy. A total of nine proposals were received and evaluated. The responsive organizations included the following:

Vendor	Location
ACT - Account Control Technology, Inc.	21700 Oxnard Street, Suite 1400 Woodland Hills, CA 91367
Alltran Education	6506 S Lewis Street Tulsa, Oklahoma 74133
ConServe Accounts Receivable Management	200 CrossKeys Office Park Fairport, NY 14450
General Revenue Corporation (GRC)	4660 Duke Drive, Suite 300 Mason, Ohio 45040
Heartland Campus Solutions ECSI	100 Global View Drive Warrendale, PA 15086
Immediate Credit Recovery	6 Neptune Road, Suite 110 Poughkeepsie, NY 12601
Key 2 Recovery	8894 Beckett Rd West Chester, OH 45069
Monarch Recovery Management, Inc.	3260 Tillman Drive, Suite 75 Bensalem, PA 19020
NCM - National Credit Management, Inc.	10845 Olive Boulevard, Suite 210 St. Louis, Missouri 63141

ConServe ranked highest through the committee evaluation process.

#### BoardDocs® Pro

ConServe shall be entitled to a rate of eighteen point fifty percent (18.5%) of the total amount collected on all primary placements of Accounts. The agency shall be entitled to a rate of eighteen point fifty percent (18.5%) of the total amount collected on all secondary placements. The outstanding receivable amount is approximately 2,000,000, PCCD will have a 25%-30% recovery and ConServe will be due 18.5% of the total gross collections.

#### DELIVERABLES/SCOPE OF WORK:

Batch Performance Report.

- 1. Provide on a monthly basis.
- 2. Display key performance metrics on month-by-month basis for a full 24-month cycle.
- **3.** Must include current accounts, paid in full accounts, accounts on payment plans, and accounts assigned to the preferred collection agencies.

Active Inventory Report.

- 1. Provide on a monthly basis.
- 2. Include all accounts that have a current balance.
- 3. Must include all current accounts and accounts paid in full in the current month.

#### Collection Agency Report.

- 1. Provide on a monthly basis.
- 2. Include all accounts that are currently assigned to collection agencies.
- 3. Must include breakdown for each collection agency and performance statistics.

Confirmation Report.

- 1. Provide on a daily basis.
- 2. Include all new accounts that were accepted.

Paid In Full Report.

- 1. Provide on a monthly basis.
- 2. Include all accounts that were paid in full in the current month.

Payment Plan Report.

- 1. Provide on a monthly basis.
- 2. Include all accounts that are on a payment plan including number of schedule payments, schedule payment amounts, current balance due, last payment received, and next payment due.
- 3. Include indicator if student has missed a scheduled payment and next activity to be completed if payment plan not brought current.

#### ANTICIPATED COMPLETION DATE:

June 30, 2020, renewed annually

#### EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments Collection Agency Services RFP.pdf (363 KB) Peralta Community College District HE201 06012020.pdf (122 KB)

<u>Admin Content</u> CST Ticket Number 88543

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There

#### 7/11/2020

#### BoardDocs® Pro

will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

# 9. ACTION ITEMS

Subject	9.1 Consider Approval of Academic (Faculty) Personnel Items. Presenter: Vice Chancellor Whittaker	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Fiscal Impact	Yes	
Budgeted	Yes	
Budget Source	Grant-Funded	
Recommended Action Approve academic (faculty) personnel items. TO: Peralta Board of Trustees		
FROM: Chanelle Whittaker		
PREPARED BY: Socorro Taylor		

#### BACKGROUND/ANALYSIS:

#### APPROVAL OF ACADEMIC (FACULTY) PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and cl of academic personnel; retirements, phase-in retirements and resignations; and equivalence of minimum qualifications for aca positions

#### A. ACADEMIC (FACULTY) EMPLOYMENT

(NP = New Position \*= New Employee)

Name	<u>Location</u>	Department/Reports to:
	Berkeley City College	
None		
	College of Alameda	
None		
	District Office	
None		
	Laney College	
None		
	Merritt College	
Mitra Mofidi	DSPS Instructor (Student Accessibility Services)	DSPS (Counseling)/Vice President Lilia Chav
Approval of the Chancellor's approval on June 17, 2020, to hire Mitra Mofidi as DSPS Instructor, a categorically-funded, tenure-track position.	,	

#### **B. PHASE-IN RETIREMENT**

# C. LEAVE OF ABSENCE

None

D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION 1. Retirement			
<u>Name</u>	<u>Location</u>	Department/Reports to:	
News	Berkeley City College		
None	<u>College of Alameda</u>		
None			
	District Office		
None	Laney College		
None	Marrith Callana		
None	<u>Merritt College</u>		
2. Resignation			
None	<u>Berkeley City College</u>		
None	College of Alameda		
None	District Office		
None			
None	<u>Laney College</u>		
NOTE	<u>Merritt College</u>		
None			

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

#### EVALUATION AND RECOMMENDED ACTION:

N/A

The Chancellor recommends approval.

9. ACTION ITEM		
Subject	9.2 Ratification of Classified Personnel Items. Presenter: Vice Chancellor Whittake	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Fiscal Impact	Yes	
Budgeted	Yes	
Budget Source	General Fund and Grant	
Recommended Action	Approve classified personnel items.	
TO: Peralta Board of Trust	ees	
FROM: Chanelle Whittaker		
PREPARED BY: Socorro T	aylor	
BACKGROUND/ANALYSI	s.	

#### APPROVAL OF CLASSIFIED PERSONNEL ITEMS

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of classified personnel; retirements, phase-in retirements and resignations; and short-term temporary classified positions.

## A. CLASSIFIED EMPLOYMENT

Name	Location	<b>Department/Reports to:</b>
Danielle Spencer* Approval of the Chancellor's approval to hire Danielle Spencer as Clerical Assistant II (EOPS/CARE), effective June 29, 2020.	Berkeley City College Clerical Assistant II (EOPS/CARE)	Student Services, EOPS/Dean Brenda Johnson
None	<u>College of Alameda</u> <u>District Office</u>	
Marcus Creel* Ratification of the Chancellor's approval to hire Marcus Creel as Graphic Design Specialist, effective July 6, 2020.	Graphic Design Specialist	Marketing/Interim Executive Director Mark Jo
Eugene Chen* Approval of the Chancellor's approval to hire Eugene Chen as Financial Aid System	Financial Aid Systems Technology Analyst	Financial Aid/Vice Chancellor Siri Brown

#### 7/11/2020

BoardDocs® Pro

Technology Analyst, effective June 24	,
2020.	

Saurav Pudasaini Help Desk Support Technology I (Trainee) Information Technology/Director Antoine Meh Approval of the Chancellor's approval to hire Saurav Pudasaini as Help Desk Technology I (Trainee) effective June 24, 2020. Laney College None **Merritt College** None **B. PHASE-IN RETIREMENT** None **C. LEAVE OF ABSENCE** None **D. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION** 1. Retirement Name **Department/Reports to: Location Berkeley City College** None **College of Alameda** Coordinator/Biology Helena Lengel Business & Transportation/Dean Ana McClana Classified retirement effective July 1, 2020. Arthur Rosete Staff Assistant/Business Services Business Office/Director Chungwai Chum Classified retirement effective July 1, 2020. **District Office** None Laney College None **Merritt College** None 2. Resignation Berkeley City College None **College of Alameda** None **District Office** None Laney College None Merritt College

None

## **E. SHORT-TERM NON-CONTINUING POSITIONS**

Name	<b>Location</b>	Department/Reports to:
N	Berkeley City College	
None	College of Alemeda	
None	<u>College of Alameda</u>	
None	District Office	
None		
	Laney College	
None		
	<u>Merritt College</u>	
None		

**DELIVERABLES/SCOPE OF WORK:** 

N/A

## ANTICIPATED COMPLETION DATE:

N/A

## **EVALUATION AND RECOMMENDED ACTION:**

N/A

The Chancellor recommends ratification.

Subject	9.3 Consider Approval of Management Personnel Items. Presenter: Vice Chancellor Whittaker
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General Fund
Recommended Action TO: Peralta Board of Trust	Approve management personnel items.
FROM: Chanelle Whittake	r
PREPARED BY: Socorro T	aylor

## **BACKGROUND/ANALYSIS:**

### **APPROVAL OF MANAGEMENT PERSONNEL ITEMS**

New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation; retire phase-in retirements and resignations.

## ----

	, REAPPOINTMENT, ASSIGNMENT AND	DREASSIGNMENT
(NP = New Position *= New Employee)		
<u>Name</u>	<u>Location</u>	Department/Reports to:
Mark Johnson Approval of the Chancellor's approval to extend the appointment of Mark Johnson as Interim Executive Director of Public Information, Communications & Media, effective July 10, 2020 through July 9,	District Office Interim Executive Director of Public Information, Communications and Media	Marketing/Chancellor Regina Stanback Stro
2021 at \$149,874 annually.		
Royl Roberts	Interim Director of Employee Relations & Diversity Programs	Employee Relations/Interim Vice Chancellor Whittaker
Approval of the Chancellor's approval to extend the appointment of Royl Roberts as Interim Director of Employee Relations & Diversity Programs, effective July 1, 2020 through December 30, 2020 at \$167,167 annually.	, J	
Delisle Warden	Interim General Counsel & Chief of Staff	Chancellor's Office/Chancellor Regina Stanb Stroud
Approval of the Chancellor's approval to extend the appointment of Delisle Warden as Interim General Counsel & Chief of Staff, effective July 1, 2020		

7/11/2020

through January 16, 2022 at \$195,988 annually.

BoardDocs® Pro

lov Chavarin		Division Dean/Vice President Kuni Hay
	<u>College of Alameda</u>	
None		
	<u>Laney College</u>	
Matais Pouncil Approval of the Chancellor's appointment of Matais Pouncil as Acting Dean of Math, Science & Applied Technology, effective July 6, 2020 through September 15, 2020, at \$144,109 annually.	Acting Dean of Math & Science	Division Dean/Vice President Rudy Besikof
	<u>Merritt College</u>	
	Acting Vice President of Instruction	Instruction/President David Johnson
Chriss Foster	Interim Dean of Liberal Arts & Social Sciences	Student Services/Vice President Lilia Chave:
Approval of the Chancellor's approval to extend the appointment of Chriss Foster as Interim Dean of Liberal Arts & Social Sciences, effective July 1, 2020 through December 30, 2020 or until the regular position is filled permanently, at \$126,816 annually.		
<b>B. PHASE-IN RETIREMENT</b>		
None		
C. LEAVE OF ABSENCE		
None		
D. PUBLIC EMPLOYEE RETIREMENT A 1. Retirement	ND RESIGNATION	
	Location	Department/Reports to:
Name		
None	<u>Berkeley City College</u>	
	<u>College of Alameda</u> College President	President's Office/Chancellor Regina Stanba

None

BoardDocs® Pro

President's Office/Chancellor Regina Stanba

Laney CollegeTammeil GilkersonCollege PresidentAdministrative retirement effective June30, 2020.

<u>Merritt College</u>

None

None

None

None

## 2. Resignation

	<u>Berkeley City College</u>
None	

- <u>College of Alameda</u>
- District Office
- Laney College
  - <u>Merritt College</u>

None

## DELIVERABLES/SCOPE OF WORK:

N/A

## ANTICIPATED COMPLETION DATE:

N/A

## EVALUATION AND RECOMMENDED ACTION:

N/A

The Chancellor recommends approval.

Subject	9.4 Ratification of Monthly Contract Report in accordance with Administrative Policy 6340. Presenter: Chancellor Stanback Stroud
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action
Preferred Date	Apr 21, 2020
Absolute Date	Apr 21, 2020
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	General Funds
Recommended Action <b>TO:</b> Peralta Board of Tr	Ratify Monthly Contract Report in accordance with Administrative Policy 6340. ustees
FROM: Dr. Regina Sta	nback Stroud, Chancellor
PREPARED BY: Dr. R	egina Stanback Stroud, Chancellor

## **BACKGROUND/ANALYSIS:**

Consider Ratification of the Monthly Report of Contracts for the months of March 2020 and April 2020. In accordance with Administrative Policy 6340, all contracts and amendments regardless of dollar amount must be ratified by the Board of Trustees within 60 days, if not approved in advance as otherwise required herein.

## **DELIVERABLES/SCOPE OF WORK:**

Scope of Work for each contract can be found in the monthly report.

## ANTICIPATED COMPLETION DATE:

N/A

## **EVALUATION AND RECOMMENDED ACTION:**

The Chancellor recommends approval.

File Attachments BOT Contract Ratification for 7.14.2020\_DW06262020 (FINAL).pdf (129 KB)

Subject	9.5 Ratification of Amendment No. 1 to Independent Consultant Agreement for Architectural Services with Studio T-SQ, Inc. to Increase the Not-to-Exceed Fee for Services Rendered by \$14,520.00 to Compensate for the Defined Scope of Additional Structural Design Work for the Laney College Elevators Modernization Project at Laney College. Presenter: Vice Chancellor Sata.
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	Yes
Dollar Amount	\$14,520.00
Budgeted	Yes
Budget Source	Bond Funds
Recommended Action	Ratify Amendment No. 1 to Independent Consultant Agreement for Architectural Services with Studio T-SQ, Inc. to increase the not-to-exceed fee for services rendered to \$14,520 to compensate for the defined scope of additional structural design work for the Laney College Elevators Modernization Project at Laney College.

## **TO:** Peralta Board of Trustees

#### FROM: Department of General Services

#### **PREPARED BY: Kitchell CM**

#### **BACKGROUND/ANALYSIS:**

At the Regular Board Meeting on May 12, 2020, the Board of Trustees approved an independent consultant agreement for professional services with Studio T-Square Architects, Inc. for the provision of Architectural services for the provision of Laney College Elevators Modernization Project ("Project"), in the amount of not-to-exceed \$68.300.00.

The Project includes the modernization of three elevators including equipment replacement and upgrades at the Administration Tower and the Building E Classroom Complex on the Laney College campus. The construction contract for the Project was awarded to Thyssen Krupp Elevator. Thereafter, drawings were submitted to DSA for review and approval in order to obtain a building permit for the project. Initial DSA plan check comments included a request for original structural drawings of the administration tower as well as additional structural engineering.

In order to answer the questions posed by DSA and complete the Project, Studio T-SQ, Inc.'s sub-consultant provided the required structural engineering services. Change Order No. 1 compensates Studio T-SQ, Inc.'s sub-consultant for performing these services.

The history of Studio T-SQ, Inc.'s contract with the District is shown below:

Document	Amount	Board Approval Date
Agreement for Architectural Services	\$68,300.00	May 12, 2020
Amendment No. 1	\$14,520.00	This Item
Total	\$82,820.00	

Studio T-SQ, Inc. is full-service architecture, urban design, and planning firm based in Oakland, California.

Contact Information Studio T-SQ, Inc.

1970 Broadway #500 Oakland, CA 94612 Telephone (510) 451-2850

## **DELIVERABLES/SCOPE OF WORK:**

Amendment No.1 covers the following items: (1) Download drawings when received and print relevant sheets for structural review and evaluation use; (2) Review existing drawings and DSA comments; (3) Prepare and attend DSA meeting in Oakland; (4) Coordinate with Architect and Elevator Contractor for development of structural concept for proposed elevator machine upgrade/replacement; (5) Prepare structural sketches and red-marks for Architect, Engineer, and Contractor's review and coordination; (6) Prepare initial drawing setting, layout, and General Notes; and (7) Perform Schematic Design to validate proposed structural concepts.

## **ANTICIPATED COMPLETION DATE:**

The anticipated completion date for the Project is July 16, 2021.

## **EVALUATION AND RECOMMENDED ACTION:**

The Vice Chancellor of General Services and Chancellor recommend ratification of Amendment No. 1 to Independent Consultant Agreement for Architectural Services with Studio T-SQ, Inc. to increase the not-to-exceed fee for services rendered by \$14,520 to compensate for the defined scope of additional structural design work for the Laney College Elevators Modernization Project at Laney College.

File Attachments Amendment 1 Studio T Sq..pdf (243 KB) 2020.06.15 - STS\_Authorization for services.pdf (137 KB) Studio T-SQ\_Agreement.pdf (1,313 KB)

Admin Content CTS ticket number 89955.

Subject	9.6 Consider Approval of Change Order No. 1 to Independent Contractor/Consultant Service Contract for IT Installation Services with Valley Relocation & Storage in a Not- to-Exceed Amount of \$7,717 to Cover an Expanded IT Installation Services Caused by District Change to AV System in the New Center for Liberal Arts Building on the College of Alameda Campus. Presenter: Vice Chancellor Sata.
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	Yes
Dollar Amount	\$7,717.00
Budgeted	Yes
Budget Source	Bond Funds
Recommended Action	Approve Change Order No. 1 to Independent Contractor/Consultant Service Contract for IT Installation Services with Valley Relocation & Storage in a not-to-exceed amount of \$7,717 to cover expanded IT installation services caused by District change to AV system in the New Center for Liberal Arts Building on the College of Alameda campus.

## **TO:** Peralta Board of Trustees

#### FROM: Department of General Services

#### **PREPARED BY: Roebbelen CM**

#### **BACKGROUND/ANALYSIS:**

In December of 2019, the District entered into a contract with Valley Relocation & Storage to install the computers and other IT related scope in the New Center for Liberal Arts Building. Due to changes in the AV system during construction of the new building, such as adding second projectors in many of the classrooms and replacing conference room projectors with smart TVs, there was a significant increase of scope of the IT installation needed.

The Board is now asked to approve Change Order No. 1 to cover the additional costs associated with the increased scope of installation services requested by the District. Change Order No. 1 includes the change of picking up equipment from district warehouse rather than the equipment being previously delivered and stored onsite as well as debris removal after installation as the campus isn't prepared to remove that volume of refuse. In addition, the change order covers the costs to install 17 wall mounted computers, 5 flat screen televisions, 2 Owl Lab conferencing kits, and 70 power strips.

The history of Valley Relocation & Storage's contract with the District is shown below:

Document	Change	Price	Completior Date	<sup>1</sup> Board Approval Date
Original Agreement for IT Installation Services	N/A	\$14,05	7 <sup>July 30</sup> , 2020	Ratified on February 25, 2020
Change Order No. 1	Increased scope of IT installation primarily related to building AV changes.	\$7,717	July 30, 2020	This Item
Contract Total:		\$21,77	4	

**Contact Information:** Valley Relocation & Storage 5000 Marsh Drive Concord, CA, 94520

## **DELIVERABLES/SCOPE OF WORK:**

This change order includes additional costs for Valley Relocation & Storage to install 17 wall mounted computers, 5 flat screen televisions, 2 Owl Lab conferencing kits, and 70 power strips. In addition, it includes costs for Valley Relocation & Storage to pick up the equipment from the District warehouse rather than it being stored onsite.

## **ANTICIPATED COMPLETION DATE:**

The IT equipment installation will be complete by July 30, 2020.

## **EVALUATION AND RECOMMENDED ACTION:**

The College President, Vice Chancellor of General Services and Chancellor recommend approval of Change Order No. 1 to the Independent Contractor/Consultant Services Contract with Valley Relocation & Storage in a not-to-exceed amount of \$7,717 to cover expanded IT installation services caused by District change to AV system in the New Center for Liberal Arts Building at College of Alameda.

File Attachments Change Order No. 1 (NCLA Valley Relocation)\_(Clean)\_3571818\_1(DMS).pdf (270 KB) FY 2019-20 Agreement 2000134898 Valley Relocation & Storage 603944.pdf (2,021 KB) NCLA Valley Relocation CO1\_06-05-20 Proposal.pdf (218 KB)

Admin Content CTS number 90110.

5. ACTION TIEMS		
Subject	9.7 Ratification of Change Order No. 2 to Agreement for Construction Services with Environmental Resources Group, Inc. for Emergency Repair Investigation and Concrete Replacement Work Required to Resolve Plumbing Issues at Building D at College of Alameda in an Amount No-to-Exceed \$13,095. Presenter: Vice Chancellor Sata.	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Fiscal Impact	Yes	
Dollar Amount	\$13,095.00	
Budgeted	Yes	
Budget Source	General Fund	
Recommended Action	Ratify Change Order No. 2 to Agreement for Construction Services with Environmental Resources Group, Inc. for emergency repair investigation and concrete replacement work required to resolve plumbing issues at Building D at College of Alameda in an amount not-to-exceed \$13,095.	
<b>TO:</b> Peralta Board of Tr	rustees	

FROM: Department of General Services

PREPARED BY: Roebbelen CM

#### **BACKGROUND/ANALYSIS:**

In February of 2020, the College of Alameda ("Alameda Campus") discovered sudden, unexpected leaks in certain underground pipes that are connected to and support the fire sprinkler system. The District's project manager, Roebbelen Construction Management Services, Inc. ("Roebbelen"), promptly investigated, and at the District's request, contacted Environmental Resource Group, Inc. ("ERG"), an A-license (General Engineer Contractor), B (General Building Contractor), and Hazardous Substance Removal Certification contractor, to evaluate the underground plumbing and recommend repairs, if necessary.

ERG's investigation confirmed the pipes, near the drinking fountain by the mechanical room, as well as Building D, were experiencing plumbing issues and required immediate remedial action. On March 24, 2020, the Governing Board of trustees approved Resolution No 19/20-40 authorizing the Chancellor, or her designee, to take all actions required to repair the existing plumbing issues near the drinking fountain by the mechanical room and Building D at the Alameda Campus.

Thereafter, ERG performed the required plumbing work to address the leaking pipes. During that course of that work, the pressure was reduced in one area of the leaking piping which in turn created pressure in a new area of the pipe which resulted in the outflow of water from the "T" connection underneath the walkway near the Mechanical Room and Building D. ERG investigation of the "T" connection and identification of the source of the outflow of the water resulted in the displacement of concrete above the subject pipes. The additional emergency repairs include the replacement of the eroded "T" connection and the entire run of pipe from the T to the newly installed valve. To complete the repairs and ensure safety for District staff and the public walking on the site, ERG replaced the concrete removed during its investigation. All of the repair work was done to avoid property damage and was authorized pursuant to Section 7 of Resolution 19/20-40.

A summary of the change orders for the project follows:

Document	Change	Price	Completion Date	Approval Date
Original Agreement for Construction Services	N/A	\$51,028.9	8	March 24, 2020

https://go.boarddocs.com/ca/peralta/Board.nsf/Private?open&login#

Doord

7/11/2020	BoardDocs® Pro		
Change Order No. 1	Replacement of eroded "T" connection and entire run of pipe from the T to the newly installed valve.	\$17,294.00 June 11, 2020	June 23, 2020
Change Order No. 2	Leak investigation and concrete replacement	\$13,095.00 June 12, 2020	This item
Contract Total:		<b>\$81,417.98</b> C/O Percentage of Contract:	37.32%

ERG holds A, B, and Hazmat California contractors licenses and is licensed to provide and manage a full range of environmental liability consulting, construction engineering, and management services for the private and public sector (CSLB # 740879).

Contact Information: 15 Locust Avenue Mill Valley, CA 94941 Website: http://environmentalrg.com

#### **DELIVERABLES/SCOPE OF WORK:**

Cost to investigate new leak in area and replace removed concrete of walkway.

## **ANTICIPATED COMPLETION DATE:**

The emergency repairs were completed by June 12, 2020.

#### **EVALUATION AND RECOMMENDED ACTION:**

The Construction Manager, College President, Vice Chancellor of General Services and Chancellor recommend ratification of Change Order No. 2 to the Agreement for Construction Services with Environmental Resources Group, Inc. for the emergency repair investigation and concrete replacement work required to resolve plumbing issues at College of Alameda in an amount not-to-exceed \$13,095.

File Attachments Change Order No. 2 (COA Emergency Leak Repair)\_(Clean)\_3571240\_1(DMS).pdf (180 KB) 2020-03-10 Resolution - Alameda College Emergency (Water Leak) + Contract\_3523748\_2(DMS).pdf (18 KB) Contract and CO1.pdf (2,857 KB)

Admin Content CTS number 90137.

Subject	9.8 Consider Approval of Resolution No. 19/20-65 approving a form of Reoffering Circular in connection with the District's Remarketing of its Series B-3 OPEB Bonds. Presenter: Chancellor Stanback Stroud	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Recommended Action	Approve Resolution #19/20-65 approving a form of Reoffering Circular in connection with the District's Remarketing of its Series B-3 OPEB Bonds.	
TO: Peralta Board of Trustees		

FROM: Chancellor Stanback Stroud

#### **PREPARED BY: Vice Chancellor Walter**

#### **Background/Analysis:**

# This Resolution was presented to this meeting as a first reading of the Board on May 26th and is being presented at this meeting for approval.

In 2005, the District issued \$153.7 million of OPEB bonds, with \$133.7 million issued as convertible auction rate securities. In 2015, the District converted the Series B-2 OPEB Bonds to weekly variable rate bonds with a letter of credit. On May 26, 2020, the Board authorized the District to proceed with the same plan of finance as in 2015 for the Series B-3 Bonds, and specified a Reoffering Circular relating to such bonds would be presented for approval at a later meeting.

The Resolution approves the form of Reoffering Circular of the District, used to market the Series B-3 Bonds, and authorizes the Chancellor, the Vice Chancellor of Finance and Administration, and any other designated officer of the District to finalize, execute and deliver the Reoffering Circular, and any other requisite agreements and documents related to the Series B-3 Bonds.

#### **Deliverables and Scope of Work:**

N/A

#### **Anticipated Completion Date:**

The District currently anticipates closing the transaction in August 2020.

#### **Evaluation and Recommended Action:**

This is the second reading of this Resolution. The Chancellor recommends approval.

**File Attachments** 

District Resolution Authorizing Documents - Peralta CCD OPEB Remarketing 2020.pdf (50 KB) Second Supplemental Indenture - Peralta CCD OPEB 2020 4165-7322-0387 2 (2).pdf (380 KB) BB - Peralta Commuity College District Fee Letter (Series B-3) (1).pdf (34 KB) BB Custody Agreement - Peralta Community College District (2020) (1).pdf (30 KB) 2020 Remarketing Agreement Peralta CCD OPEB (1).pdf (139 KB) Peralta Community College District Letter of Credit (Series B-3 Bonds) (1).pdf (89 KB) BB - Peralta Community College District Reimbursement Agreement (Series B-3) (1).pdf (290 KB)

Subject	9.9 Consider Approval of Resolution No. 20/21-01 Authorizing Use of Design-Build Delivery for Six Major Capital Projects at College of Alameda, Berkeley City College, Laney College and Merritt College under the Measure G Bond Program. Presenter: Vice Chancellor Sata.
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve Resolution No. 20/21-01 authorizing use of design-build delivery for six major capital projects at College of Alameda, Berkeley City College, Laney College and Merritt College under the Measure G Bond Program.

#### **TO:** Peralta Board of Trustees

#### FROM: Department of Genreal Services

#### **PREPARED BY: Vice Chancellor Sata**

#### **BACKGROUND/ANALYSIS:**

The Department of General Services seeks Board approval to use the design-build project delivery method for the following major capital projects at College of Alameda, Berkeley City College, Laney College and Merritt College:

#### **College of Alameda**

New Science & Administration Building (Replace C&D), located at 555 Ralph Appezzato Memorial Parkway, Alameda, CA 94501 for the construction of a new Science and Administration Building.

#### **Berkeley City College**

2118 Milvia Street (New Building), located at 2118 Milvia Street, Berkeley, CA 94704 for the construction of a new six story building on a district-owned site at the corner of Milvia and Center Streets.

2050 Center Reconfiguration, located at 2050 Center Street, Berkeley, CA 94704 for the renovation of the existing Berkeley College Building at 2050 Center Street.

#### Laney College

Locker Room Modernization, located at 900 Fallon Street, Oakland, CA 94607 for the modernization of the existing Theater building.

Central Plant/Cooling Tower Upgrade, located at 900 Fallon Street, Oakland, CA 94607 for the modernization of the Central Utility Plant and relocation/replacement of Cooling Towers which are in the footprint of the new Learning Resource Center.

#### Merritt College

Science/Allied Health – TI Buildout, located at 12500 Campus Drive, Oakland, CA 94619 for the interior build-out of unfinished spaces in the Science/Allied Health Building.

Education Code section 81702 requires the District's Board to evaluate the traditional design, bid, and build process and the designbuild process for each project in a public meeting. After consideration at a public hearing, the Board must determine that use of the design-build process will accomplish one of the statutory objectives: (1) reduce comparable project costs; (2) expedite the project's completion; or (3) provide features not achievable through the traditional design-build method, for each project.

The Board's evaluation and determination is that utilizing the design-build method for each of the six listed projects will reduce comparable project costs and expedite each project's completion, as set forth in the attached Resolution.

#### BoardDocs® Pro

For each of the six identified design-build projects, a two-phase procurement process will be utilized. An initial request for qualification (RFQ) to qualify teams from which a shortlist of firms will be sent a request for proposal (RFP) for a best value selection on multiple factors including design, quality, creativity meeting desired elements, cost and the proposed project team.

## **EVALUATION AND RECOMMENDED ACTION:**

The Vice Chancellor of General Services and Chancellor recommend adoption of Resolution No. 20/21-01 to authorize use of the design-build project delivery method for the six major capital projects identified herein under the Measure G Bond Program.

File Attachments Resolution Authorizing Design-Build (Clean)\_3571940\_1(DMS).pdf (35 KB)

<u>Admin Content</u> CTS number 89978.

Subject	9.10 Consider Approval of Sole Source Resolution No. 20/21-02, Designating a Specific "Material, Product, Thing or Service on Construction Projects" in order to maintain a uniformity of specific systems throughout the District. Presenter: Vice Chancellor Sata.	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Fiscal Impact	No	
Budgeted	No	
Recommended Action	Consider Approval of Sole Source Resolution 20/21-02, Designating a Specific "Material, Product, Thing or Service on Construction Projects" in order to maintain a uniformity of specific systems throughout the District.	
TO: Peralta Board of Trustees		

## FROM: Department of General Services

#### **PREPARED BY: Program Manager**

#### **BACKGROUND/ANALYSIS:**

Resolution 20/21-02 provides the District with the ability to designate items as "sole source" products, in order to provide consistency and efficiency over the long term cost of ownership of a facility. Over the years various manufactured materials, products, and services have been incorporated into the District's facilities. Cost savings and efficiencies are realized by minimizing the quantity of parts inventoried by the District Maintenance Department and contracts with service companies, as well as, training or tools needed to maintain multiple brands of products.

The California Public Contract Code acknowledges these savings and efficiencies in Section 3400 (c), by allowing the designation of materials, products, things or services by specific brand or trade name in Invitations for Bids, Requests for Proposals or construction documents for certain purposes. These include:

- 1. In order that a field test or experiment may be made to determine the product's suitability for future use." (PCC § 3400 (c)(1))
- 2. In order to match other products in use on a particular public improvement either completed or in the course of completion." (PCC § 3400 (c)(2))
- 3. In order to obtain a necessary item that is only available from one source." (PCC § 3400 (c)(3))
- 4. To respond to certain emergency situations. (PCC § 3400 (c)(4));.

The Board is asked to approve resolution 19/20-02, in order to maintain a uniform fire alarm and keying system throughout the District, specifically in order to match other products in use on a particular public improvement either completed or in the course of completion. The Fire Alarm System is a manufactured by Johnson Controls Fire Protection, LP and the desired lock sets are manufactured by Schlage.

The current development of the District Design Standards may result in future recommendations to the Board to add materials, products, things or services that meet the criteria established in Public Contract Code Section 3400.

#### **ANTICIPATED COMPLETION DATE:**

Ongoing.

#### **EVALUATION AND RECOMMENDED ACTION:**

The Program Manager, Vice Chancellor of General Services and Chancellor recommend Approval of Sole Source Resolution 20/21-02, Designating a specific "Material, Product, Thing or Service on Construction Projects" in order to maintain a uniformity of specific systems throughout the District.

File Attachments Sole Source PCCD Resolution - PCC 3400 - CCD\_(Clean)\_3572300\_1(DMS).pdf (25 KB) 7/11/2020

Admin Content CTS number 89979.

Subject	9.11 Consider Approval of Resolution No. 20/21-03 Authorizing Submission of the Annual (2020) "Facilities Five-Year Capital Outlay Construction Plan for FY 2022-2026" for Submission to the State Chancellor's Office before August 1, 2020. Presenter: Vice Chancellor Sata.
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Туре	Action
Preferred Date	Jul 14, 2020
Absolute Date	Jul 14, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve of Resolution 20/21-03 Authorizing Submission of the Annual (2020) "Facilities Five-Year Capital Outlay Construction Plan for FY 2022-2026" for submission to the State Chancellor's Office before August 1, 2020.

#### **TO:** Peralta Board of Trustees

#### FROM: Department of General Services

#### **PREPARED BY: DGS**

#### **BACKGROUND/ANALYSIS:**

On an annual basis, the California Education Code (Section 81820) requires all Community College Districts to submit a "Five-Year Capital Outlay Plan" (5YCOP) to the State Chancellor's Office. The 5YCOP communicates anticipated capital outlay needs of a District and lists projects eligible for state matching funds. The 5YCOP includes data on current and projected enrollment, space utilization figures for each campus, and an efficiency ratio demonstrating whether space is used efficiently.

A project priority list for the five-year period is also included in the 5YCOP. The priority list is coordinated with the Educational Master Plan, the Facilities and Technology Master Plan, and the Bond Spending Plan. The resulting set of prioritized projects are analyzed and scored, based on the use and growth of programs, age of buildings and other factors. Projects are identified for State funding, and are submitted as an "Initial Project Plan" (IPP), or as a "Final Project Plan" (FPP). The project list changes over time, depending on the State's scoring factors, changes to building usage, and college and specific program enrollment.

The annual report is due to the State Chancellor's Office before August 1, 2020. Timely approval of the resolution and submission of the document is necessary, as the total State contribution to the projects submitted as IPPs and FPPs is **\$105,926,607**, excluding escalation, which will increase the value of the work over time.

#### **DELIVERABLES/SCOPE OF WORK:**

This year, the District will submit two (2) Final Project Proposals (FPPs) and six (6) Initial Project Proposals (IPPs). The IPPs and FPPs are included in this year's 5YCOP submittal.

The Final Project Proposals include:

- College of Alameda Modernize Library Building 17
- Merritt College Replace Buildings E and F Kinesiology and Physical Training

The Initial Project Proposals include:

- Merritt College Renovate Building D
- District Office Replace District Administrative Office
- Laney College STEM Replacement
- Laney College Modernize old Library for Student Services
- Laney College Modernize Student Center for Culinary Arts
- College of Alameda New Science & Administration Building Phase 1

## **ANTICIPATED COMPLETION DATE:**

Submission to the State Chancellor's Office before August 1, 2020.

## **EVALUATION AND RECOMMENDED ACTION:**

The DGS Director of Planning and Development, Vice Chancellor of DGS, and Chancellor recommend approval of Governing Board Resolution 20/21-03 authorizing submittal of the annual (2020) "Five-Year Capital Outlay Plan," including two (2) Final Project Proposals and six (6) Initial Project Proposals), to the California Community College Chancellor's Office before August 1, 2020.

File Attachments

Resolution Authorizing Submittal of Five Year Construction Plan (Clean)\_3572619\_1(DMS).pdf (20 KB) 200714 BoardApproval\_PCCD 2022-26 5YCP.pdf (667 KB) 200714 2020\_IPPs(6)andFPPs(2)\_COMBINED.pdf (17,220 KB)

Admin Content CTS number 89980.

3. ACTION TIENS		
Subject	9.12 Consider Approval of Resolution No. 20/21-04 to authorize local agreement number CSPP-0022 and to renew the contract for the 2020-21 fiscal year with the California Department of Education (CDE) to Provide Child Care and Development Services. Presenter: Vice Chancellor Brown	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Fiscal Impact	Yes	
Dollar Amount	\$1,037,801.00	
Budgeted	Yes	
Budget Source	Fund 1 - General Funds	
Recommended Action	Approve Resolution 20/21-04 to authorize local agreement number CSPP-0022 and to renew the contract for the 2020-21 fiscal year with the California Department of Education (CDE) to Provide Child Care and Development Services.	
TO: Peralta Board of T	rustees	

FROM: Office of Academic Affairs

PREPARED BY: Dr. Siri Brown, Vice Chancellor, Academic Affairs

#### **BACKGROUND/ANALYSIS:**

Consider Approval of Resolution 20/21-04 to authorize local agreement number CSPP-0022 and to renew the contract for the 2020-21 fiscal year with the California Department of Education (CDE) to provide child care and development services at Laney College and Merritt College. The resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the CDE for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2020-2021.

#### **DELIVERABLES/SCOPE OF WORK:**

The Children's Centers are licensed to serve 110 children, ages 1-5 years. Currently each Children Center serves children 3-5 years old. Most parents of the children served are themselves students within the district. Less than 20% of the parents are non-PCCD students. Priority is given to children from low-income families consistent with State requirements. Continued funding through this contract will allow the PCCD Children's Centers to continue to provide comprehensive child development services during periods when classes are in session.

Funding of this Agreement is contingent upon appropriation and availability of sufficient funds. This Agreement may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this Agreement. The period of performance for this Agreement is July 01, 2020 through June 30, 2021. For satisfactory performance of the required services, the Contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount section of the FT&C, at a rate not to exceed \$53.41 per child day of full time enrollment and a Maximum Reimbursable Amount (MRA) of \$1,037,801.00.

#### **ANTICIPATED COMPLETION DATE:**

Services funded through the State Department of Education, Child Development Division for the period of July 1, 2020 through June 30, 2021.

## EVALUATION AND RECOMMENDED ACTION:

The District's Department of Academic Affairs has evaluated the deliverables to date for California Department of Education and found them to be satisfactory.

The Chancellor recommends approval.

File Attachments 6126-CSPP-0022-00 Contract (1).pdf (1,011 KB)

Subject	9.13 Consider Adoption of Resolution No. 20/21-05 In Support Of Schools and Local Communities Funding Act of 2020. Presenter: Chancellor Stanback Stroud	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Action	
Preferred Date	Jul 14, 2020	
Absolute Date	Jul 14, 2020	
Fiscal Impact	No	
Recommended Action	Adopt Resolution 20/21-05 In Support Of Schools and Local Communities Funding Act of 2020.	
TO: Peralta Board of Trustees		

## FROM: Dr. Regina Stanback Stroud, Chancellor

#### PREPARED BY: Dr. Regina Stanback Stroud, Chancellor

## **BACKGROUND/ANALYSIS:**

For four decades, school districts in California have experienced underinvestment and devastating cuts causing California's school funding to fall behind and resulting in fewer services and resources for students and teachers.

This resolution is in support of the California Schools and Local Communities Funding Act of 2020 which is expected to be on the November 2020 ballot.

## **DELIVERABLES/SCOPE OF WORK:**

N/A

## **ANTICIPATED COMPLETION DATE:**

N/A

#### **EVALUATION AND RECOMMENDED ACTION:**

The Chancellor recommends adoption.

File Attachments SCF School Board resolution 2021-05.pdf (1,403 KB)

10. REPORTS		
Subject	10.1 Board of Trustees' Reports	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	
Туре	Information	

12. ADJOURNMENT		
Subject	12.1 Meeting Adjournment	
Meeting	Jul 14, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES	
Access	Public	

Type Procedural