



**Tuesday, February 4, 2020**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**5:00 p.m. Closed Session**

**7:00 p.m. Public Session**

**333 East 8th Street**

**Oakland, CA 94606**

**Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 - Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs: <https://www.boarddocs.com/ca/peralta/Board.nsf>**

**Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>**

**The meeting can also be viewed Live on Peralta College's YouTube link:**

**[https://www.youtube.com/channel/UCTEVyZCQ1p\\_yqMRafmQFUww](https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww)**

**PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!**

**1. CLOSED SESSION**

**Subject**

**1.1 Public Comment on Closed Session Items**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

**1. CLOSED SESSION**

**Subject**

**1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

## **1. CLOSED SESSION**

### **Subject**

#### **1.3 Public Employee Discipline/Dismissal/Release Meeting**

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

## **1. CLOSED SESSION**

### **Subject**

#### **1.4 Public Employee Evaluation Meeting**

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

- Chancellor

## **1. CLOSED SESSION**

### **Subject**

#### **1.5 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

## **2. OPEN SESSION**

### **Subject**

#### **2.1 Call to Order**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural

## **2. OPEN SESSION**

### **Subject**

#### **2.2 Pledge of Allegiance**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural

## **2. OPEN SESSION**

### **Subject**

#### **2.3 Roll Call**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural

## **2. OPEN SESSION**

### **Subject**

#### **2.4 Report of Action Taken in Closed Session**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

## **2. OPEN SESSION**

### **Subject**

#### **2.5 Approval of the Agenda**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Recommended Action

Recommend Approval of the February 4, 2020 Board agenda

## **2. OPEN SESSION**

### **Subject**

#### **2.6 Approval of the Minutes**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action, Minutes

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

No

Budgeted

No

Recommended Action

Motion to approve the January 21, 2020 Board Minutes.

Minutes

View Minutes for Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

## **2. OPEN SESSION**

**Subject**

### **2.7 Associated Student Government Reports**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

## **2. OPEN SESSION**

**Subject**

### **2.8 Peralta Classified Senate Report**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

## **2. OPEN SESSION**

### **Subject**

#### **2.9 District Academic Senate Report**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

## **2. OPEN SESSION**

### **Subject**

#### **2.10 Public Communication**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will

be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

## **2. OPEN SESSION**

### **Subject**

#### **2.11 Chancellor's Reports**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

- ACCJC Update
- College Updates

## **3. CONSENT CALENDAR - BOARD MATTERS**

### **Subject**

#### **3.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400.**

**Presenter: Chancellor Stanback Stroud**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type



Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

Yes

Budgeted

Yes

Recommended Action

Approve Out of State Travel pursuant to Board Policy 7400.

**Background/Analysis:**

<b>Name</b>	<b>Travel Location</b>	<b>Dates</b>
Meredith Brown	ACCT 2020 National Legislative Summit	February 6, 2020 - February
Mang-Ling Cho	Guangzhou, Shanghai, Beijing China Recruitment Tour Spring 2020	March 2, 2020 - March 15,
Silvia Cortez	HEUG Alliance Conference 2020	March 29, 2020 - April 1, 2
Linda Handy	ACCT 2020 National Legislative Summit	
David Johnson	WRCBAAA Spring Board Meeting	January 29, 2020 - January
Dominique Taylor	HEUG Alliance Conference 2020	March 29, 2020 - April 1, 2

**Anticipated Completion Date:**

N/A

**Evaluation and Recommended Action:**

The Chancellor recommends approval.

**File Attachments**

Out of State Travel approval- 2-4-20.pdf (835 KB)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate*

*discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

### **3. CONSENT CALENDAR - BOARD MATTERS**

#### **Subject**

#### **3.2 Consider Ratification of Out of State Travel pursuant to Board Policy 7400.**

**Presenter: Chancellor Stanback Stroud**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

Yes

Budgeted

Yes

Recommended Action

Motion to Ratify Out of State Travel pursuant to Board Policy 7400 for the following:

<b>Name</b>	<b>Travel Location</b>	<b>Dates</b>
Elena Givental	Flagstaff, AZ - Association of Pacific Coast Geographers Annual Meeting	October 17, 2019 - C

**Deliverables and Scope of Work:**

N/A

**Anticipated Completion Date:**

N/A

**File Attachments**

Out of State Travel ratification - 2-4-20.pdf (271 KB)

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**4. CONSENT CALENDAR - ACADEMIC AFFAIRS**

**Subject**

**4.1 Consider Approval of Course and Program Additions, Deactivations and Changes**

**Presenter: Vice Chancellor Brown**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent), Information

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

No

Budgeted

No

Budget Source

N/A

Recommended Action

Approve Course and Program Additions, Deactivations and Changes that were approved at Dec 2, 2019 CIPD meeting.

**Background/Analysis: :**

The attached PDF entitled “Dec 2019 CIPD Report” and "Dec 2019 Program Proposals" contain course and program additions, changes and deactivations as approved by the colleges’ curriculum committees and The Council for Instruction, Planning and Development (CIPD).

**Deliverables and Scope of Work:**

**Anticipated Completion Date:**

**Evaluation and Recommended Action:**

The Chancellor recommends approval.

**File Attachments**

Dec 2019 CIPD Report.pdf (603 KB)

Dec19 Program Proposals.pdf (311 KB)

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**4. CONSENT CALENDAR - ACADEMIC AFFAIRS**

**Subject**

**4.2 Consider Approval of addendum #2 to the Independent Contractor Agreement (ICC #15580) for Idea Builder Labs (Danny Beesley) in the Amount not to Exceed \$23,000 for expansion of scope. Presenter: President Karas Meeting**

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

Yes

Dollar Amount

\$23,000.00

Budgeted

Yes

Budget Source

Alameda County Office of Education STEAM Grant

Recommended Action

Approve addendum #2 to the Independent Contractor Agreement (ICC #15580) for Idea Builder Labs (Danny Beesley) in the Amount not to Exceed \$23,000 for expansion of scope. Presenter: President Karas

**TO: Board of Trustees**

**FROM: President Karas**

**PREPARED BY: President Karas**

**BACKGROUND/ANALYSIS:**

Addendum #2 is for Idea Builder Labs to support College of Alameda to deliver grant deliverables as part of our commitment in the Alameda County Office of Education K-14 STEAM grant. This grant ends June 30, 2020. CoA received funding to support the grant in January 2020 with an expenditure deadline of June 2020. A firm steeped in this the work of FabLab development and scaling will ensure project success.

College of Alameda is participating in the Alameda County Office of Education K12 Strong Workforce grant called STEAM Ahead. The CoA FabLab is serving as a hub to support the professional development of K12 educators and the implementation of FabLabs on the sites of partnering schools. The Project Liaison will coordinate with FabLab staff and administration to facilitate successful experiences for K12 educators and their students.

ICC 15580	Scope of Work Dates	Amount	Date Board Approved
Original	July-December 2019	\$21,600	June 2019
Addendum #1	January-June 2020	\$14,220	November 25, 2019
Addendum #2		\$23,000	
	Total:	\$58,820	

**DELIVERABLES/SCOPE OF WORK:**

Duties include but are not limited to:

- Serve as a liaison between all grant partners and the College of Alameda and FabLab
- Plan and execute Professional Development activities for K12 educators
- Plan and execute student engagement activities for partner schools
- Manage communication and scheduling between partners in relation to the FabLab
- Document the work and write grant reports as needed

**ANTICIPATED COMPLETION DATE:**

**June 30, 2020**

**EVALUATION AND RECOMMENDED ACTION:**

The College of Alameda President's Office has evaluated the deliverables to date for Idea Builder Labs (Danny Beesley) and found them to be satisfactory.

The Chancellor recommends approval.

#### File Attachments

ACOE\_STEAM\_Ahead\_FabLab\_Project\_Liason\_SOW.docx (7 KB)

FY\_19-20\_IBL\_Capability\_Statement (2).pdf (116 KB)

FY\_19-20\_IBL\_CV\_2018 (1).pdf (21 KB)

Idea Builder Labs ICC 15580 BOT 6-11-2019.pdf (1,391 KB)

2019 1212 COA Ltr of Comtmt for Phase II STEAM Ahead with ACOE (002).pdf (203 KB)

ACOE STEAM CoA Grant.pdf (1,608 KB)

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#### **4. CONSENT CALENDAR - ACADEMIC AFFAIRS**

##### **Subject**

#### **4.3 Consider Approval of License Agreement Between Laney College and Northern California Swap Meets, Inc. to Authorize Facility Lease Usage of the Laney College Parking Lot. Presenter: President Gilkerson**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 25, 2020

Fiscal Impact

No

Budgeted

Yes

Budget Source

Facility Rental

Recommended Action

Approve the license agreement between Laney College and Northern California Swap Meets, Inc. to authorize facility lease usage of the Laney College parking lot.

**BACKGROUND/ANALYSIS:**

Laney College has had a long-standing facilities lease agreement with the Licensee, "Northern California Swap Meets, Inc.", whereby the College leases the main parking lot (Lot A) to the Licensee for use on Sundays to operate a swap meet. This agreement is a continuation of that partnership. The Licensee pays a daily use fee according to the chart below. Note: Rain-out days will not be billed for, and hence the amounts reflected below are general calculations based on no rain-out or non-use days.

Contract Year	Daily/Weekly	Monthly	Annually
2020-21	\$3,712	\$14,848	\$178,176
2021-22	\$3,823	\$15,292	\$183,504
2022-23	\$3,938	\$15,752	\$189,024
2023-24	\$4,056	\$16,224	access roads and utilities serving the Licensed Area and other business purposes. The District shall have the right to reserve the Licensed Area for its own use on four (4) weekends each year upon delivery of thirty (30) days prior notice to Licensee of the date of each such-weekend.  Specific responsibilities of both the District/College and the Licensee are detailed in the attached License Agreement.  <b>ANTICIPATED COMPLETION DATE:</b>



			<p>May 2025</p> <p><b>EVALUATION AND RECOMMENDED ACTION:</b>          Approve the license agreement between Laney College and Northern California Swap Meets, Inc. to authorize facility lease usage of the Laney College parking lot.</p>
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**File Attachments**

Licensee Agreement with Laney College - 2020-2025\_120419 (PCCD) ECB rdln 20191210\_TG comments (ECB 20191223)-as of 12.23.19.pdf (325 KB)

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**4. CONSENT CALENDAR - ACADEMIC AFFAIRS**

**Subject**

**4.4 Consider Approval of Facilities License Agreement: COVAH. Presenter: Acting President Johnson**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

No

Dollar Amount

\$120,000.00

Budgeted

No

Budget Source

Fund 10

Recommended Action

Please consider approval of the Facilities License Agreement between Conservatory of Vocal/Instrumental Arts High School (COVAH) and PCCD.

**TO: Board of Trustees**

**FROM: Dr. David M. Johnson, Acting President, Merritt College**

**PREPARED BY: Berenise Herrera, Merritt College Office of the President Executive Assistant**

**BACKGROUND/ANALYSIS:**

Conservatory of Vocal/Instrumental Arts High (COVAH) School has been a Charter School at Merritt College since 2015. COVAH would like to continue to have a community partner relationship for the next five (5) years unless terminated earlier by mutual agreement.

**DELIVERABLES/SCOPE OF WORK:**

Provide several classroom spaces in the Merritt College D Building while having students participate in Dual Enrollment Program.

**ANTICIPATED COMPLETION DATE:**

2022

## **EVALUATION AND RECOMMENDED ACTION:**

Please consider approval of the Facilities License Agreement between Conservatory of Vocal/Instrumental Arts High School (COVAH) and PCCD.

The Chancellor recommends approval.

### **File Attachments**

Covah High School Agreement (Merritt) 12.3.19.pdf (1,877 KB)

## **5. PRESENTATION & ACTION ITEM**

### **Subject**

#### **5.1 Presentation of Program Manager Services. Presenter: AECOM Team Meeting**

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

### **BACKGROUND/ANALYSIS:**

AECOM was selected as the District's Bond Program Manager. This presentation is intended to introduce the team and will cover the scope of their work. Upon completion of the presentation, the Board will be asked to consider approving Agenda Item 5.2.

## **5. PRESENTATION & ACTION ITEM**

### **Subject**

#### **5.2 Consider Approval of the Program Manager contract for AECOM Technical Services, Inc., for the management of the Measure A and G capital improvement bonds.**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

Yes

Dollar Amount

\$17,030,556.00

Budgeted

Yes

Budget Source

Bond Funds

Recommended Action

Approve the Program Manager contract for AECOM Technical Services, Inc., in the amount of \$17,030,556, for the full program management services for the completion of Measure A and the anticipated duration of Measure G.

**TO:** Peralta Board of Trustees

**FROM:** Department of General Services

**PREPARED BY:** Vice Chancellor Sata

**BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

A selection committee consisting of faculty, classified staff and administrators from across the District reviewed seven (7) statement of proposals. Statements of Proposal were received from the following firms, listed in alphabetical order:

- AECOM
- Cordoba
- Cumming
- Jacobs
- Kitchell
- MAAS Companies/CCM Inc.
- Swinerton Management and Consulting

The selection committee reviewed the Statements of Proposal, discussed them as a group, and selected the three (3) most qualified vendors for interview. Each of the finalists then participated in a one-hour interview, and were joined by two neutral third-party experts to answer technical questions. One expert is a current Vice Chancellor of Facilities in a well-regarded District, and the other is an energy expert with State-wide responsibility. After the interviews and a thoughtful and thorough discussion, AECOM Technical Services' Oakland Office (headquartered in Los Angeles), was selected as the District's program manager. The AECOM team references the work of sub-consultants BRJ Associates (Pasadena, CA), Alma Strategies (Sacramento, CA), and two local SLBEs, Team 360 (Oakland, CA) AND Jtec HCM, Inc. (Oakland, CA), representing up to 45% of the contract.

The program management firms were asked to present experience managing programs of similar scope and size, executed for community colleges, preferably in the California Community College system. Their experience with program and design management, community outreach and coordination with State funding mechanisms was considered, as well as experience with DSA approvals, sustainability and participatory governance decision-making.

Based on their experience and interviews with the selection committee, AECOM was deemed the most qualified vendor to perform this work. Their contract is now brought to the Board for approval.

**DELIVERABLES/SCOPE OF WORK:**

AECOM will provide program management services, including program kick off services, which will allow the District to continue the activities of Measure A and the start-up and management of Measure G. The program manager will be responsible for setting up appropriate fiscal and purchasing controls, tasks such as drafting Board documents, creating presentations for the internal and external community, creating a vendor database and outreach program, updating the bond website, writing reports for the Board, Citizen's Bond Oversight Committee (CBOC), and other interested parties, oversee the creation of, and implement design and sustainability standards, create, review and update the bond spending plan and program schedule, and coordinate the activity of separate campus-based design and construction managers.

The program manager will also advise District leadership on all matters related to the bond. They will also closely coordinate bond activities with internal departments including (but not limited to) DGS, Purchasing, Finance and Accounts Payable.

The program will begin on February 5, 2020 (or thereabouts), and the contract period will extend for three years, with two performance-based one-year extensions. The total contract term is up to five (5) years. When combined with the completion of the remaining funds in Measure A (\$65M), the proposed fee represents 1.97% of the bond funds under management.

**ANTICIPATED COMPLETION DATE:**

The program is anticipated to be completed by June 30, 2025.

**EVALUATION AND RECOMMENDED ACTION:**

The Chancellor recommends approval of the Program Manager contract for AECOM Technical Services, Inc., in the amount of \$17,030,556 for the full program management services for the completion of Measure A and the anticipated duration of Measure G.

**File Attachments**

200103 AECOM\_Contract\_EXECUTION COPY\_3510343\_1(DMS) (1).PDF (677 KB)

**6. CONSENT CALENDAR - HUMAN RESOURCES**

**Subject**

**6.1 Consider Approval of Personnel Items. Presenter: Vice Chancellor Whittaker Meeting**

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Recommended Action

Approve personnel items  
**TO: Peralta Board of Trustees**

**FROM: Human Resources & Employee Relations**

**PREPARED BY: Chanelle Whittaker**

**PERSONNEL ITEMS**

**BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)**

Approval of Personnel Items: New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

**A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT**

(NP = New Position \*= New Employee)

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Department/Reports to:</u></b>
None	<b><u>District Office</u></b>	
None	<b><u>Berkeley City College</u></b>	
None	<b><u>College of Alameda</u></b>	
William Ramos Ochoa	<b><u>Laney College</u></b>	Student Services, EOPS- DSPS/Mildred Lewis
Administrative appointment effective February 5, 2020 through February 4, 2022	<b><u>Merritt College</u></b>	
Denise Richardson	Acting Vice President of Instruction	President's Office/David Johnson
Administrative appointment effective March 2, 2020 through June 30, 2020		

**B. CLASSIFIED & FACULTY EMPLOYMENT**

(NP = New Position \*= New Employee)

<b><u>Name</u></b>	<b><u>Location</u></b>	<b><u>Department/Reports to:</u></b>
None	<b><u>Berkeley City College</u></b>	

None

**College of Alameda**

Abigail-Angel Umale\*

**District Office**

Financial Aid Systems  
Tech. Analyst

Academic Affairs/Siri Brown

Classified employment effective February 26,  
2020

**Laney College**

Erika Hernandez\*

PE Attendant

Facilities & Operations/Amy  
Marshall

Classified employment effective February 5, 2020

**Merritt College**

None

**C. TRANSFER/ADMINISTRATIVE REASSIGNMENT**

None

**D. CHANGES IN STAFF ALLOCATION**

None

**E. PHASE-IN RETIREMENT**

None

**F. LEAVE OF ABSENCE**

None

**G. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**

**1. Retirement**

**Name**

**Location**

**Department/Reports to:**

None

**Berkeley City College**

None

**College of Alameda**

Suzanne Kunkel

**District Office**

Executive Assistant

Chancellor's Office/Dr. Regina  
Stanback Stroud

Retirement effective April 2, 2020

Elvira Kontorov

**Laney College**

Faculty

Instruction/Mark Fields

Retirement effective May 22, 2020

**Merritt College**



Margaret Dixon  
Retirement effective June 30, 2020

Faculty

Instruction/Chriss Foster

## 2. Resignation

None

### Berkeley City College

Jasmine Thompson

Faculty

Student Services/Tina  
Vasconcellos

Resignation effective January 16, 2020

### District Office

None

### Laney College

Anna Cortesio

Faculty

Instruction/Rudy Besikof

Resignation effective January 15, 2020

### Merritt College

Elliott Masouredis

Facilities Service  
Specialist

Business Office/Victoria  
Menzies

Resignation effective January 1, 2020

## H. SHORT-TERM NON-CONTINUING POSITIONS

None

### DELIVERABLES/SCOPE OF WORK:

N/A

### ANTICIPATED COMPLETION DATE:

N/A

### EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## 6. CONSENT CALENDAR - HUMAN RESOURCES

**Subject**

**6.2 Consider Approval of the Increase to Independent Contractor/Consultant Services Contract #D-132304 between the District and Sloan Sakai Yeung & Wong, LLP in the amount of \$75,000. Presenter: Vice Chancellor Chanelle Whittaker Meeting**

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

Yes

Dollar Amount

\$75,000.00

Budgeted

Yes

Budget Source

General Fund 01

Recommended Action

Approve the Increase to Independent Contractor/Consultant Services Contract #D-132304 between the District and Sloan Sakai Yeung & Wong, LLP in the amount of \$75,000. The new contract amount is \$150,000 for the 2019-2020 Fiscal Year.

**Background/Analysis:**

Vendor's Name: Sloan Sakai Yeung & Wong LLP (Jeff Sloan)

<u>Description</u>	<u>Amount</u>	<u>Board Approval Date</u>
Independent Contractor/Consultant Services Contract #D-132304	\$75,000.00	July 23, 2019
Addendum #1 to increase contract amount	\$75,000.00	Needs approval at the February 4, 2020 meeting
<b>TOTAL</b>	<b>\$150,000.00</b>	

**Deliverables and Scope of Work:**

Under this Contract, Sloan Sakai Yeung & Wong LLP will continue to provide legal services to the District regarding personnel matters, specifically to Human Resources and Employee Relations. The scope of services includes providing labor, employment, and transactional advice to the District and also handle arbitrations, PERB matters, and other projects that may be assigned by the District.

**Anticipated Completion Date:**

June 30, 2020

**Evaluation and Recommended Action:**

The District's Human Resources & Employee Relations has evaluated the deliverables, to date, for Sloan Sakai Yeung & Wong, LLP and found them to be satisfactory.

The Chancellor recommends approval.

**File Attachments**

02-04-20 Open Session - Contract for Sloan Sakai Yeung & Wong, LLP.pdf (842 KB)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

**7. CONSENT CALENDAR - PUBLIC INFORMATION**

**Subject**

**7.1 Consider Approval of a change in the term end date for members of the Parcel Tax Measures Oversight Committee. Presenter: Executive Director Johnson Meeting**

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 29, 2020

Fiscal Impact

No

Budgeted

No

Recommended Action

Approve a change in the term end date for members of the Parcel Tax Measures Oversight Committee.

**TO:** Members of the Board of Trustees

**FROM:** Dr. Regina Stanback Stroud, Chancellor

**PREPARED BY:** Dr. Regina Stanback Stroud

**CHANGE INITIAL TERM END DATE FOR PARCEL TAX MEASURES OVERSIGHT COMMITTEE MEMBERS**

## **BACKGROUND:**

On September 24, 2019 the PCCD Board of Trustees took action to appoint the following members to the Parcel Tax Measures Oversight Committee.

Oscar F. Porter<sup>^</sup>

Zac Unger<sup>^^</sup>

Debra Weintraub<sup>^^</sup>

Bernard Ayanruoh

Aisha K.L. Jordan

<sup>^</sup> - May serve until 2023 pursuant to term limits.

<sup>^^</sup> - May serve until 2021 pursuant to term limits.

The board also directed that the Chancellor assign the initial terms by lot to the members so that the end date of the initial term (either February 28, 2020 or February 28, 2021) will be staggered.

On December 10, 2019 the PCCD Board of Trustees took action to appoint Monica Henestroza of the Parcel Tax Measures Oversight Committee, with initial term expiring on February 28, 2021.

These dates have committee members termed out immediately before the issuance of the annual parcel tax report. It is customary for term dates to coincide with the fiscal year.

## **RECOMMENDATION:**

The Chancellor recommends the end date of the staggered initial term be June 30, 2020 and June 30, 2021.

### **File Attachments**

Parcel Tax Measures Oversight Committee Bylaws  
(PCCD)(Rev)(12.6.18)\_3289509\_3(DMS) (1) (1).pdf (150 KB)

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

## **7. CONSENT CALENDAR - PUBLIC INFORMATION**

### **Subject**

#### **7.2 Consider Approval of a change in the bylaws of the Parcel Tax Measures Oversight Committee. Presenter: Executive Director Johnson**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action (Consent)

Preferred Date

Feb 04, 2020

Absolute Date

Feb 28, 2020

Fiscal Impact

No

Budgeted

No

Recommended Action

Approve a change in the bylaws of the Parcel Tax Measures Oversight Committee.

TO: Members of the Board of Trustees

FROM: Dr. Regina Stanback Stroud, Chancellor

PREPARED BY: Dr. Regina Stanback Stroud

**CHANGE IN THE BYLAWS OF THE PARCEL TAX MEASURES OVERSIGHT COMMITTEE**

**BACKGROUND**

On September 24, 2019 the PCCD Board of Trustees adopted the Bylaws of the Parcel Tax Measures Oversight Committee of the Peralta Community College District. Section 3.3A – Term of Service established that “committee members serve without compensation for a term of two (2) years, beginning on March 1. When appointing the members to the Committee whose terms shall begin on March 1, 2019, the board shall designate the seats whose terms will begin in even-numbered years so that as close to half as possible of all terms end every year.”

The March 1 start date does not align with the fiscal year and impacts the ability of the committee member to effectively contribute to the annual report that is issued one month into their appointment.

### **RECOMMENDATION:**

The Chancellor recommends the bylaw be change to indicate that committee members term begins on July 1.

The revised document is attached.

### File Attachments

Parcel Tax Measures Oversight Committee Bylaws  
(PCCD)(Rev)(12.6.18)\_3289509\_3(DMS)\_20200116.pdf (159 KB)

### Executive Content

The only changes made to the Bylaws were on page 3, section 3.3

A. Changed "March 1" to "July 1" on both the first and second sentences.

*All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.*

### **8. ACTION ITEMS**

#### **Subject**

**8.1 Consider Adoption of Resolution 19/20-32 of Conveyance of the Board of Trustees of the Peralta Community College District to Dedicate and Convey a Public Utility Easement to the City of Alameda. Presenter: Vice Chancellor Sata.**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

No

Recommended Action

Adopt Resolution of Conveyance of the Board of Trustees of the Peralta Community College District to Dedicate and Convey a Public Utility Easement to the City of Alameda.

**TO: PCCD Board of Trustees**

**FROM: Vice Chancellor Sata**

**PREPARED BY: Vice Chancellor Sata**

**BACKGROUND/ANALYSIS:**

The District owns certain real property known as the College of Alameda, located at 555 Ralph Appezato Memorial Parkway, City of Alameda, County of Alameda, State of California (the "Premises"). The City of Alameda ("City") desires to acquire a permanent nonexclusive easement, including the right of ingress to and egress from said easement through a drivable access, for public utilities ("Public Utility Easement"). The City will use the Public Utility Easement to maintain, restore, repair, replace and operate certain utilities in, over, under, across and along a portion of the Premises, near the New Center for Liberal Arts, as described and depicted in the proposed easement deed attached to the Resolution as Exhibit "1".

Pursuant to Education Code section 17556, *et seq.*, a school district, by two-thirds (2/3) vote of its Governing Board, may convey an easement to a public corporation or private corporation engaged in the public utility business, to lay, construct, reconstruct, maintain, and operate electric lines and access roads used in connection therewith, either with or without consideration and without a vote of the electors of the District first being taken, by engaging in a two-step statutory process.

In accordance with the conveyance process set forth in the Education Code, the District's Board adopted a Resolution of Intention (Resolution No. 19/20-31) at its regularly scheduled Board meeting on Tuesday, January 21, 2020. The signed Resolution of Intention was posted in three



public places in the District on January 28, 2020, and Notice of the time and place of the Board's scheduled February 4, 2020, public hearing on the conveyance was published in the Oakland Tribune on January 24, 2020. After the noticed public hearing on February 4<sup>th</sup>, and assuming there is no related protest from the public, the Board may proceed to adopt this Resolution of Conveyance conveying the Public Utility Easement to the City.

**ANTICIPATED COMPLETION DATE:**

N/A

**EVALUATION AND RECOMMENDED ACTION:**

The Chancellor recommends approval of this Resolution of Conveyance of the Board of Trustees of the Peralta Community College District to Dedicate and Convey a Public Utility Easement to the City of Alameda. Resolution of Conveyance of the Board of Trustees of the Peralta Community College District to Dedicate and Convey a Public Utility Easement to the City of Alameda.

**File Attachments**

COA NCLA - AMP Work Grant of Easement.pdf (6,470 KB)

Easement - Resolution 19 20-32 - Conveyance (City of Alameda).pdf (12 KB)

**8. ACTION ITEMS**

**Subject**

**8.2 Consider Adoption of Resolution 19/20-33 Declaring Futility of Public Bidding and Approval of a Contract for fire sprinkler repair at College of Alameda with Johnson Controls Fire Protection LP for Seven-Thousand-Forty-Three-00/100-dollars (\$7,043.00). Presenter: Vice Chancellor Sata.**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

Yes

Dollar Amount

\$7,043.00

Budgeted

Yes

Budget Source

Redevelopment Agency Funds

Recommended Action

Adopt Resolution 19/20-33 Declaring Futility of Public Bidding, and Approval of a Contract for fire sprinkler repair at College of Alameda with Johnson Controls Fire Protection LP for Seven-Thousand-Forty-Three-00/100-dollars (\$7,043.00).

**TO: Peralta Board of Trustees**

**FROM: Vice Chancellor Sata**

**PREPARED BY: Vice Chancellor Sata**

**BACKGROUND/ANALYSIS:**

On November 22, 2019, a fire sprinkler system at the College of Alameda did not pass a State Fire Marshall inspection in compliance with the Fire Code. To avoid potential fines, the District must bring the sprinkler system back into compliance. In December 2019, District staff solicited proposals from Johnson Controls in order to address the fire sprinkler system, and received a proposal from Johnson Controls on December 30, 2019.

The District relied on Government Code section 6500, *et seq.*, which allows public agencies to enter into joint powers agreements ("JPA") to exercise powers common to them, including the power to procure equipment materials and supplies. The fire sprinkler repairs are to be procured via a JPA known as Sourcewell (formerly known as NJPA), which JPA entered into a contract with Johnson Controls (formerly SimplexGrinnell, LP) on June 30, 2017 for four years to provide members of the JPA with facility security equipment, systems and services at prices more favorable than otherwise available from Johnson

Controls. The District is a member of the Sourcewell JPA and solicited proposals for this work after the November 22, 2019, inspection.

Notwithstanding Public Contract Code section 20111, California law provides that, “Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply.” (*Hiller v. City of Los Angeles* (1961) 197 Cal.App.2d 685, 694.) Accordingly, public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding. (See *Los Angeles Dredging Company v. City of Long Beach* (1930) 2 Cal. 348; *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631). District staff has made a good faith determination that it would not be an advantage to the District to reject the Johnson Controls Proposal and seek competitive bids, both due to the low dollar value of the Proposal as well as the fact that Johnson Controls is already mobilized at the site, and is intimately familiar with the District’s fire safety systems as it is already performing similar fire safety work.

The history for the District’s contract with Johnson Controls for the fire sprinkler repair is summarized in Table 1.

Table 1

<b>Contract History</b>	<b>Amount</b>	<b>Board Approval</b>
<b>College of Alameda (this item)</b>	<b>\$7,043.00</b>	<b>Pending February 4, 2020</b>
<b>Total</b>	<b>\$7,043.00</b>	

District contracts awarded to Johnson Controls in the current fiscal year, including ***this agenda item*** are summarized in Table 2.

Table 2

<b>Contract</b>	<b>AHJ*/System</b>	<b>Amount</b>	<b>Board Approval</b>
Laney Elevator Testing	DIR** / Elevators	\$8,288	Approved 10 Sep 2019
Merritt Elevator Testing	DIR / Elevators	\$4,144	Approved 10 Sep 2019
Districtwide Network Repairs	OFD / Fire Alarm	\$233,000	Approved 10 Sep 2019
Fire Alarm Panel Replacements (Laney and Merritt)	OFD / Fire Alarm	\$214,000	Approved 10 Sep 2019
Laney Bldg F Horn Strobe	OFD / Fire Alarm	\$21,334	Approved 22 Oct 2019
Laney Art Center Open Circuit	OFD / Fire Alarm	\$13,994	Approved 22 Oct 2019

Fire Alarm Panel Replacements Amend 1 (Annunciator Panels)	OFD / Fire Alarm	\$78,000	Approved 7 Jan 2020
<b>Sprinkler Repair College of Alameda (this item)</b>	<b>Sprinkler System</b>	<b>\$7,043</b>	<b>Pending</b>
<b>Total</b>		\$579,803	

**Company Information:**

Johnson Controls Fire Protection, LP  
6952 Preston Avenue  
Livermore, CA 94551-9545

**DELIVERABLES/SCOPE OF WORK:**

Repair of fire suppression sprinklers at Building A, Building B, Building D, the Library, and Aviation Building at the College of Alameda campus.

**ANTICIPATED COMPLETION DATE:**

The work is anticipated to be completed approximately 14 days after Johnson Controls receives a notice to proceed.

**EVALUATION AND RECOMMENDED ACTION:**

The Chancellor recommends adoption of the Resolution Declaring Futility of Public Bidding, and approval of a contract for fire sprinkler repair at College of Alameda with Johnson Controls Fire Protection LP for an amount of \$7,043.00.

**File Attachments**

Futility Resolution 19 20-33 JCI Fire Sprinkler System.pdf (13 KB)  
College of Alameda DEF Proposal (SP) SR#45519964\_3503387\_1(DMS).PDF (38 KB)  
DEF College of Alameda Qtrly (SP) SR#45519964 11.18.19\_3503388\_1(DMS).PDF (167 KB)  
Johnson Controls Sprinkler Repair Contract.pdf (221 KB)

**8. ACTION ITEMS**

**Subject**

**8.3 Consider Approval of Amendment No. 1 to Facilities Use Permit Agreement with Oakland Pro Soccer, LLC. Presenter: Vice Chancellor Sata**  
Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

No

Budgeted

No

Budget Source

N/A

Recommended Action

Approve Amendment No. 1 to Facilities Use Permit Agreement with Oakland Pro Soccer, LLC

**TO: Peralta Board of Trustees**

**FROM: Department of General Services**

**PREPARED BY: Vice Chancellor Sata**

**BACKGROUND/ANALYSIS:**

On July 23, 2019, the Board approved a Facilities Use Permit Agreement (“Agreement”) with Oakland Pro Soccer, LLC (“Oakland Roots”) for use of the football field, fieldhouse complex, and related premises at Laney College for the Oakland Roots’ soccer program. The proposed Amendment expands the Agreement to cover Oakland Roots’ additional use of a storage shed and appurtenant area at the Department of General Services to further facilitate the soccer program. Oakland Roots will improve and maintain the storage shed and appurtenant area at its cost (estimated at approximately \$75,000), in

exchange for its use of the storage shed during the term of the Agreement. Thus, the District is not imposing an additional facility fee for the storage shed.

The Amendment is necessary to extend the Agreement to cover the storage shed and appurtenant area. The Amendment also adds terms to clarifying Oakland Roots' responsibilities with respect to any improvements.

**DELIVERABLES/SCOPE OF WORK:**

Oakland Roots' improvements to the DGS storage shed may include fencing and lighting. Oakland Roots will use and maintain the DGS Storage Shed through November 30, 2022, with an option for two one-year extensions to include Facilities Use Fees for the storage shed area.

Upon expiration or termination of the Agreement, at the District's sole discretion, Oakland Roots will either remove the improvements and restore the premises to its original condition or leave the improvements as-is.

**ANTICIPATED COMPLETION DATE:**

November 30, 2022, with an option for two one-year extensions.

**EVALUATION AND RECOMMENDED ACTION:**

The Chancellor recommends the Board approve the Amendment No. 1 to Facilities Use Permit Agreement with Oakland Pro Soccer, LLC.

**File Attachments**

190723 Laney-Oakland Roots Facilities Use Permit Agreement rdln.pdf (311 KB)

Amendment 1 to Roots FUA re Storage Shed\_3504120\_1(DMS) (FINAL\_RootsOK).pdf (281 KB)

**8. ACTION ITEMS**

**Subject**

**8.4 Consider Ratification of Change Order No.1 agreement with ACCO Engineered Systems, to provide additional materials and labor for Repair and Diagnostic Services of Mechanical Systems for Buildings A, B, D, E, F, G Laney College. Presenter: Vice Chancellor Sata**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Action

Preferred Date

Feb 04, 2020

Absolute Date

Feb 04, 2020

Fiscal Impact

Yes

Dollar Amount

\$162,299.00

Budgeted

Yes

Budget Source

Measure A

Recommended Action

Ratify Change Order No. 1 agreement with Acco Engineered Systems, to provide additional materials and labor for Repair and Diagnostic Services of Mechanical Systems for Buildings A, B, D, E, F, G Laney College. Presenter: Vice Chancellor Sata

**TO:** Peralta Board of Trustees

**FROM:** Department of General Services

**PREPARED BY:** Vice Chancellor Sata

**BACKGROUND/ANALYSIS:**

On May 14, 2019, the Board of Trustees adopted Resolution 18/19-66 which authorized District staff to take necessary measures required to expedite the retention of service providers required to ensure timely compliance with the provisions of the consent decree issued in the *Payne v. Peralta* civil action.

Accordingly, under the direction of Vice Chancellor Sata an ADA Compliance Strike Team was convened in order to ensure the District performed the remedial measures, and created the administrative procedures, outlined in the Amended Consent Decree in a timely manner.

Several of the remedial measures specified in the Amended Consent Decree relate to the retention of an outside contractor to inspect, repair, and maintain the exterior and ADA padded doors and related mechanical systems on the Laney College Campus. Consequently, the ADA Compliance Strike Team solicited a proposal from ACCO Engineered Systems for repair and diagnostic services of related mechanical systems for Buildings A, B, D, E, F, G, LK, the Field House, Gymnasium, and Tower. The vendor was solicited pursuant to Peralta Community College District Resolution 18/19-66 to, "Expedite the retention of experts for purposes of completing work as provided in the Amended Consent Decree." The Contract is necessary to ensure District compliance with the ADA, Title 24, and the Consent Decree.

While performing the scope of services set forth in that Agreement, it became apparent that additional labor and materials was required in order to completely repair, and maintain the exterior and ADA padded doors and related mechanical systems on the Laney College Campus.

Accordingly, the District asked ACCO Engineered Systems to provide a proposal for the additional scope of services. The proposal sought in Change Order No. 1 are outlined in Table 1.1, along with the original agreement.

Table 1.1

Document	Approved Amount	Date of Ratification
Original Contract	\$210,000.00	January 7 2020
Change Order No. 1 <ul style="list-style-type: none"> <li>• Buildings: A, B, E, F, G: Sheave and Pulley Replacement Labor &amp; Material</li> <li>• Buildings E, F, G: Mechanical Equipment Coil Cleaning</li> <li>• Building E: Replace EF &amp; 3E Serving Restroom Room 213E</li> <li>• Additional Maintenance &amp; Repair (Failed Motors and Bearings)</li> </ul> <p style="text-align: center;"><b>(This Item)</b></p>	\$162,299.00	Pending February 4, 2020
<b>New Contract Sum</b>	<b>\$372,299.00</b>	

ACCO Engineered Systems Corporate office is based in Pasadena, CA. The company's local office is located at 1133 Aladdin Avenue, San Leandro, CA 94577. Felix Maravillas is the Project Manager for the local office.

**DELIVERABLES/SCOPE OF WORK:**

- Buildings: A, B, E, F, G: Sheave and Pulley Replacement Labor & Material
  - Provide labor to replace the sheaves and pulley for building A, B, & G previously ordered



- Provide labor and material to replace the sheaves & pulley for building E & F
- Provide labor and material to replace the sheaves and pulleys for building B & G that were not included in the original quote (B: x5 units; G: x9 units)
- Includes install labor, material, truck charges, and PM time
- Buildings E, F, G: Mechanical Equipment Coil Cleaning
  - Includes F (5 units), E (2 units), G (4 units)
  - Includes labor, truck charges, and PM time
- Building E: Replace EF & 3E Serving Restroom Room 213E
  - Includes: job walk and field survey; disconnect and safe off existing fan from electrical; demo and remove existing fail Westinghouse utility set fan; provide and install new Twin City fan model BVC utility set fan; provide and install new duct connections as required to reconnect fan to existing duct work; reconnect electrical connections to new exhaust fan; start up and verify proper operation
- Additional Maintenance & Repair (Failed Motors and Bearings)
  - Provide and replace failed motor for EF-6A, EF-8A, EF-3G, EF-6B
  - Provide and replace bearings for EF-6A & EF-3G
  - Order material, pick-up, and deliver material to job site

ACCO Engineered Systems Corporate office is based in Pasadena, CA. The company's local office is located at 1133 Aladdin Avenue, San Leandro, CA 94577. Felix Maravillas is the Project Manager for the local office.

**ANTICIPATED COMPLETION DATE:**

April 30, 2020

**EVALUATION AND RECOMMENDED ACTION:**

Approve Change Order #1 to the contract with Acco Engineered Systems. The Chancellor recommends approval of the ACCO Engineered Systems ratification of this change order for additional labor and materials for repair services of mechanical systems for buildings A, B, D, E, F, G at Laney College.

**File Attachments**

- ACCO \_ Contract.pdf (17,880 KB)
- ACCO Change Order No 1.pdf (14 KB)

**9. REPORTS**

**Subject**

**9.1 Board of Trustees' Reports**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Information

## **11. ADJOURNMENT**

### **Subject**

#### **11.1 Meeting Adjournment**

Meeting

Feb 4, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access

Public

Type

Procedural