



**Tuesday, January 21, 2020
REGULAR MEETING OF THE BOARD OF TRUSTEES**

**5:30 p.m. Closed Session
7:00 p.m. Public Session**

**333 East 8th Street
Oakland, CA 94606**

Welcome to a meeting of the Peralta Community College District Board of Trustees. Meetings of the Peralta Community College District Governing Board are Broadcast Live on KGPC, 96.9FM, and Peralta TV on Cable Channel 27 in Alameda and Berkeley, Cable Channel 28 – Oakland, Emeryville, and Piedmont and Channel 99 on AT&T U-Verse. Listed agenda times are estimates. Live stream video of the meetings, agendas, minutes, and all open session reports and meeting materials are available for viewing on BoardDocs:

<https://www.boarddocs.com/ca/peralta/Board.nsf>

Link on the Peralta Board Website: <http://web.peralta.edu/trustees/>

The meeting can also be viewed Live on Peralta College's YouTube link:

https://www.youtube.com/channel/UCTEVyZCQ1p_yqMRafmQFUww

PLEASE TURN OFF YOUR CELL PHONES DURING THE MEETING - THANK YOU!

1. CLOSED SESSION

Subject	1.1 Public Comment on Closed Session Items
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	

1. CLOSED SESSION

Subject	1.2 Conference with Labor Negotiator Whittaker, Peralta Federation of Teachers, Local 39, and SEIU 1021 (Government Code § 54957.6)
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

1. CLOSED SESSION

Subject **1.3 Public Employee Discipline/Dismissal/Release**

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type

The Board is provided respective salaries in closed session for information purposes only, if any. The Board is reminded not to discuss personnel matters outside of closed session.

1. CLOSED SESSION

Subject **1.4 Public Employee Evaluation**

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type

1. CLOSED SESSION

Subject **1.5 Conference with Legal Counsel, Multiple Cases: (Government Code § 54956.9)**

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Information

- Conference with Legal Counsel (54956.9(a)), Margoiles v. Peralta Community College District, Alameda County Superior Court Case. RG18905036.
- Herrera v. Peralta Community College District et.al, Alameda Superior Court case no. RG18932402
- Conference with Legal Counsel, Anticipated/Potential Litigation (54956.9(b)-(c)) (2 cases).

2. OPEN SESSION

Subject	2.1 Call to Order
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

2. OPEN SESSION

Subject	2.2 Pledge of Allegiance
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

2. OPEN SESSION

Subject	2.3 Roll Call
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

2. OPEN SESSION

Subject	2.4 Annual Organizational Meeting
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action, Information
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No

- Election of President of the Board of Trustees, 2020
- Election of Vice-President of the Board of Trustees, 2020

2. OPEN SESSION

Subject	2.5 Report of Action Taken in Closed Session
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

2. OPEN SESSION

Subject	2.6 Approval of the Agenda
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Recommended Action	Approve the January 21, 2020 Board agenda

2. OPEN SESSION

Subject	2.7 Approval of the Minutes
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action, Minutes
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Motion to approve the January 7, 2020 Board Minutes.
Minutes	View Minutes for Jan 7, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

2. OPEN SESSION

Subject	2.8 Associated Student Government Reports
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

2. OPEN SESSION

Subject	2.9 Peralta Classified Senate Report
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

2. OPEN SESSION

Subject	2.10 District Academic Senate Report
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

2. OPEN SESSION

Subject	2.11 Public Communication
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda and are within the Board's jurisdiction. Under provisions of the Brown Act, the Board and District staff are prohibited from discussing or taking action on oral requests that are not part of the agenda, but may respond briefly. A maximum of 15 minutes (up to 3 minutes per individual) will be provided for speakers under this agenda section, at the Board President's discretion. A speaker's card must be completed to request to address the Board. Requests to speak which cannot be honored within the time limit will be scheduled for subsequent meetings in the order received. Persons addressing items included on the agenda will be heard at the time the item is considered, and comments on tangential issues not directly related to the item may be ruled out of order. Cards must be received prior to the Board's consideration of the item and are honored in the order the cards are received. A speaker may yield time to another speaker up to a limit of 6 additional minutes, with no more than 5 speakers on the issue, where both have completed a speaker's card, and the yielder must identify him/herself to the Board. Speakers are asked to submit any materials to the Board Clerk and shall not approach the dais during meetings. (Please line-up when your name is called.) Further direction is provided in Board Policy and Administrative Procedure 2345 Public Participation at Board Meetings.

<http://web.peralta.edu/trustees/board-policies/>

2. OPEN SESSION

Subject **2.12 Chancellor's Reports**

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access **Public**

Type **Information**

- College Reports

File Attachments

COA_Presidents_report_1-21-20.pdf (727 KB)

3. PRESENTATION & ACTION ITEM

Subject **3.1 Consider Acceptance of the Peralta Community College District's June 30, 2019 Annual Audit Report and Presentation of the Annual Audit Report. Presenter: Eide Bailly aka Vavinek, Trine, Day & Co., LLP (VTD)**

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Action, Information

Preferred Date Jan 21, 2020

Absolute Date Jan 21, 2020

Fiscal Impact No

Recommended Action Accept the Peralta Community College District's June 30, 2019 Annual Audit Report.

TO: Peralta Board of Trustees

FROM: Department of Finance & Administration

PREPARED BY: Adil Ahmed, Budget Director

ACTION ITEM

BACKGROUND/ANALYSIS:

Receive and accept Peralta Community College District's June 30, 2019 Annual Audit Report. The June 30, 2019 annual audit report is being presented to the Board of Trustees for acceptance. This annual financial and compliance audit is a requirement under Education Code 84040 and provides for an examination of the District's annual financial statements to assess their fairness and reliability. The audit will be posted on the Budget and Finance website.

DELIVERABLES/SCOPE OF WORK:

Not applicable.

ANTICIPATED COMPLETION DATE:

Not applicable.

EVALUATION/RECOMMENDED ACTION:

Review and accept Peralta Community College District's June 30, 2019 Annual Audit Report. The Chancellor recommends acceptance.

PRESENTATION

BACKGROUND/ANALYSIS:

Eide Bailly aka Vavinek, Trine, Day & Co., LLP. (VTD) will present on the Peralta Community College District's June 30, 2019 Annual Audit Report. The Annual Audit Report is being presented to the Board of Trustees for acceptance. This annual financial and compliance audit is a requirement under Education Code 84040 and provides for an examination of the

District's annual financial statements to access their fairness and reliability. The audit will be posted on the Finance Department's website.

File Attachments

Peralta CCD Final Report 2019.pdf (1,505 KB)

Peralta CCD Final Communication Letter 2019.pdf (88 KB)

Peralta CCD Final Management Letter 2019.pdf (94 KB)

4. PUBLIC HEARING & ACTION ITEM

Subject **4.1 Conduct a Public Hearing on Initial Study/Mitigated Negative Declaration for the Merritt Community College Child Care Development Center Project; and Consider Adoption of Resolution No. 19/20 – 20 Adopting the Initial Study/Mitigated Negative Declaration, CEQA Findings, Mitigation Measures, and Mitigation Monitoring and Reporting Program for the Project, and Approving the Project. Presenter: Vice Chancellor Sata**

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Discussion, Information

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Vice Chancellor Sata

PUBLIC HEARING & ADOPTION OF RESOLUTION 19/20-20

Background/Analysis:

The District is proposing the construction of a new Child Care Development Center (CCDC) on an approximately 90,000 square foot undeveloped project site located at the Merritt Community College campus, located at 12500 Campus Drive, Oakland, CA. The proposed project includes the construction of a two-story (30 foot-tall, excluding rooftop mechanical equipment and screening), 20,000-gross-square-foot CCDC on the project site. This new building would replace the existing Child Care Development buildings on the campus. The new CCDC would be designed to accommodate both child care programs and college student classrooms, with administrative and support spaces. Similar to the existing Child Care Development daycare program on the campus, the new CCDC building would be licensed to accommodate up to 98 pre-school age students and toddlers/infants (ages 2.9 months to 5 years), 70 to 140 college-age students, and 15 full-time faculty/educational staff.

Two classrooms would be provided for 30 college students each, and these could possibly be shared with Nursing, Nutrition, and Landscape/Horticulture programs as needed. Two additional classrooms for college students would also reduce potential impacts to a less than significant level. The final IS/MND is attached as Exhibit A to the Resolution, and the MMRP is attached as Exhibit B to the Resolution.

The Board is required to make certain findings under CEQA, as set forth in the Resolution, when adopting a mitigated negative declaration. Board adoption and approval of the final Initial Study/Mitigated Negative Declaration, environmental Facts and Findings, and MMRP for the Project are the final steps of the CEQA process for the Project, and would allow the District to move forward with the Project if the Project is approved. Board approval of the Project is required for the District to proceed with the Project.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

If the Board approves the IS/MND, MMRP, and Facts and Findings, the District must file a Notice of Determination and pay the \$2,354.75 filing fee to the Alameda County Clerk within five (5) days, which starts a 30-day statute of limitations period for any legal challenge to the IS/MND.

Evaluation and Recommended Action:

The Chancellor recommends that the Board adopt Resolution 19/20-20, adopting the final Initial Study/Mitigated Negative Declaration, CEQA facts and findings, mitigation measures, and MMRP for the Project, and approving the Project.

File Attachments

Resolution 19 20-20 Adopting IS-MND Project (Merritt CCDC Project)_3498965_1(DMS) (00000002).pdf (43 KB)

Exhibit A- Merritt_CCDC_CEQAChecklist_FINAL_113019 (1).pdf (5,148 KB)

Exhibit C-Merritt CCDC NOI MND December 2019.pdf (56 KB)

Exhibit D-Notice of Determination.pdf (73 KB)

Exhibit B- Merritt_MMRP.pdf (38 KB)

4. PUBLIC HEARING & ACTION ITEM

Subject	4.2 Conduct Approval of Initial Study/Mitigated Negative Declaration for the Merritt Community College Child Care Development Center Project; and Consider Adoption of Resolution No. 19/20 – 20 Adopting the Initial Study/Mitigated Negative Declaration, CEQA Findings, Mitigation Measures, and Mitigation Monitoring and Reporting Program for the Project, and Approving the Project.
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Dollar Amount	\$2,354.75
Budgeted	Yes
Budget Source	Measure A
Recommended Action	FIRST MOTION: After public hearing is complete, recommended that Resolution No. 19/20-20 be adopted to: (1) adopt and certify the Initial Study/Mitigated Negative Declaration for the Project; (2) adopt the environmental Facts and Findings pursuant to CEQA for the Project; (3) adopt and approve the Mitigation and Monitoring Reporting Program (MMRP) for the Project; and SECOND MOTION: (4) approve the Project (only if actions 1-3 are adopted and approved).

Background/Analysis:

The District is proposing the construction of a new Child Care Development Center (CCDC) on an approximately 90,000 square foot undeveloped project site located at the Merritt Community College campus, located at 12500 Campus Drive, Oakland, CA. The proposed project includes the construction of a two-story (30 foot-tall, excluding rooftop mechanical equipment and screening), 20,000-gross-square-foot CCDC on the project site. This new building would replace the existing Child Care Development buildings on the campus. The new CCDC would be designed to accommodate both child care programs and college student classrooms, with administrative and support spaces. Similar to the existing Child Care Development daycare program on the campus, the new CCDC building would be licensed to accommodate up to 98 pre-school age students and toddlers/infants (ages 2.9 months to 5 years), 70 to 140 college-age students, and 15 full-time faculty/educational staff.

Two classrooms would be provided for 30 college students each, and these could possibly be shared with Nursing, Nutrition, and Landscape/Horticulture programs as needed. Two additional classrooms for college students would also be provided. Four pre-school classrooms would be provided for the lab practicum, with the possibility to divide one classroom into two spaces that can accommodate eight infants/toddlers each, should this be needed.

Two observation areas would be included for the pre-school classrooms. Outdoor areas would include play structures, landscaped areas, a garden area, and fencing/gates. The CCDC would be used by the children of registered students, faculty, and staff. It would also provide classroom space for students studying Early Childhood Education as part of their program at Merritt Community College.

In early 2019, the District retained Amy Skewes Cox, an independent CEQA consultant, to prepare and complete the necessary evaluation of environmental impacts of the Project pursuant to the requirements of the California Environmental Quality Act of 1970, as amended (“CEQA”), and CEQA Guidelines.

In accordance with the requirements of CEQA and CEQA Guidelines, the District, through its environmental consultant, has prepared an Initial Study (“IS”) and a Mitigated Negative Declaration (“MND”), which evaluates the potential environmental effects of the Project, and a Mitigation Monitoring and Reporting Program (“MMRP”) for the Project, which defines the measures which would be imposed on the Project to mitigate or avoid potentially significant environmental impacts of the Project.

The IS/MND was sent via overnight mail to responsible agencies, and requesting parties in accordance with CEQA on December 13, 2019. The District provided notice to the public through preparation of a Notice of Intent (“NOI”), which was published in the Oakland Tribune on December 13, 2019, as well as on the District’s and Merritt College’s websites. The NOI and a hardcopy of the IS/MND was provided to the County Clerk for posting on December 13, 2019. The IS/MND was made available to the public at the Merritt College Business Office and at the District’s Department of General Services. The Public review period commenced on December 13, 2019, through January 13, 2020.

The IS/MND concludes that implementation of the Project will not result in a significant effect on the environment because the mitigation and standard measures described in the IS/MND and MMRP are included in the Project to reduce potential impacts to a less than significant level. The final IS/MND is attached as Exhibit A to the Resolution, and the MMRP is attached as Exhibit B to the Resolution.

The Board is required to make certain findings under CEQA, as set forth in the Resolution, when adopting a mitigated negative declaration. Board adoption and approval of the final Initial Study/Mitigated Negative Declaration, environmental Facts and Findings, and MMRP for the Project are the final steps of the CEQA process for the Project, and would allow the District to move forward with the Project if the Project is approved. Board approval of the Project is required for the District to proceed with the Project.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

If the Board approves the IS/MND, MMRP, and Facts and Findings, the District must file a Notice of Determination and pay the \$2,354.75 filing fee to the Alameda County Clerk within five (5) days, which starts a 30-day statute of limitations period for any legal challenge to the IS/MND.

Evaluation and Recommended Action:

The Chancellor recommends that the Board adopt Resolution 19/20-20, adopting the final Initial Study/Mitigated Negative Declaration, CEQA facts and findings, mitigation measures, and MMRP for the Project, and approving the Project.

File Attachments

Resolution 19 20-20 Adopting IS-MND Project (Merritt CCDC Project)_3498965_1(DMS) (00000002).pdf (43 KB)

Exhibit A- Merritt_CCDC_CEQAChecklist_FINAL_113019 (1).pdf (5,148 KB)

Exhibit C-Merritt CCDC NOI MND December 2019.pdf (56 KB)

Exhibit D-Notice of Determination.pdf (73 KB)

Exhibit B- Merritt_MMRP.pdf (38 KB)

5. CONSENT CALENDAR - BOARD MATTERS

Subject 5.1 Consider Approval of Out of State Travel pursuant to Board Policy 7400.
Presenter: Chancellor Stanback Stroud

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Action (Consent)

Preferred Date Jan 21, 2020

Absolute Date Jan 21, 2020

Fiscal Impact Yes

Budgeted Yes

Recommended Action Approve Out of State Travel pursuant to Board Policy 7400.

Background/Analysis:

Name	Travel Location	Dates
Doris Brinkley-Hankins	Phoenix, AZ - Western Region Council of Black American Affairs Spring Board	January 28, 2020
Mary Ciddio	Tampa, FL - ABVE's 40th Birthday Celebration 2020 Annual Conference	March 26, 2020
Frances Moy	Honolulu, HI - Pacific Rim International Conference on Disability and Diversity	February 29, 2020

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

the Chancellor recommends approval.

File Attachments

[Out of State Travel approval- 1-21-20.pdf \(758 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

5. CONSENT CALENDAR - BOARD MATTERS

Subject **5.2 Consider Approval of Board Policies for Adoption. Presenter: Chancellor Stanback Stroud**

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access **Public**

Type Action (Consent)

Preferred Date Jan 21, 2020

Absolute Date Jan 21, 2020

Recommended Action Approve Board Policies BP 6330 Purchasing & BP 6340 Bids and Contracts for Final Reading and Adoption.

TO: Peralta Board of Trustees

FROM: Chancellor's Office

PREPARED BY: Dr. Regina Stanback Stroud

FINAL READING & ADOPTION OF BOARD POLICIES

Background/Analysis:

The Board conducted a first reading of the Board Policies at the January 7, 2020 Board meeting. The following policies are presented for final reading and adoption.

- **BP 6330 Purchasing** - This policy was last updated in 2015.
- **BP 6340 Bids and Contracts** – This policy was last updated in 2017.

File Attachments

BP 6330 Purchasing.pdf (47 KB)
 BP 6340 Bids and Contracts (1).pdf (102 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FACILITIES

Subject	6.1 Consider Acceptance of the Laney College Laney College Door & Hardware Project and Release of Retention to Opening Technologies. Presenter: Vice Chancellor Sata
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No
Recommended Action	Acceptance of the Laney College Door & Hardware Project and release of retention to Opening Technologies.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Vice Chancellor Sata

Background/Analysis:

Under the direction of Vice Chancellor Sata, the ADA Compliance Strike Team solicited a proposal from Opening Technologies for a scope of work including the replacement of Doors and Finish Hardware, and performance of electrical services required to bring the following doors into compliance with ADA operating standards and proper functionality at Laney College:

- Music Building – G170A, G189A and B, G181A and B, G174,
- Theater – TH106,
- Student Center – Storefront ADA operated doors, 2nd Floor Men's and Women's restroom doors.

The original contract was authorized by the Board pursuant to Resolution 18/19-66, adopted by the Board of Trustees on March 14, 2019, which authorized District staff to take necessary measures required to expedite the retention of service providers required to ensure timely compliance with the provisions of the Amended Consent Decree issued in the Payne v. Peralta civil action.

The original contract, in the amount of \$160,330.99 was ratified and approved by the District's Board on October 8, 2019.

The Board ratified and approved Change Order No. 1 in the amount of \$6,307.00 on November 12, 2019. Change Order No. 1 included the performance of electrical services required to provide power to the new ADA operators for doors G170A, at the Music Building, and TH106 at the Theater. Change Order No. 1 accounted for 3.9% of the base bid which was below the statutory threshold of 10% of the original contract price.

The Board approved Change Order No. 2 in the amount of \$23,324.82 on December 10, 2019, in accordance with Resolution 18/19-66 and Public Contract Code section 20111. The scope of work included the provision of ADA operators and other appropriate hardware, as well as electrical services required to provide power to the new ADA operators at the Theater. This additional work was identified after the campus review of the path of travel from a door that was under the original contract. The board also approved an extended completion date for 90 calendar days from November 30, 2019, to **February 28, 2020**, due to the availability of materials that are required to complete this work.

The project scope of work including all change order work, punch list and/or project related work was completed on December 30, 2019, and prior to the extended completion date of February 28, 2020.

For clarity, Change Orders are listed below with the accompanying Board approval dates.

Document	Change	(Cumulative) Price	Contract Completion Date	Board Approval Date
Original Contract	N/A	\$160,330.99	November 30, 2019	October 08, 2019
Change Order 1	\$6,307.00	\$166,637.99		November 12, 2020
Change Order 2	\$23,324.82 and Revision of contract date	\$189,962.81	February 28, 2020	December 10, 2019

Deliverables and Scope of Work:

Construction contract, as amended by change orders, included:

- Bringing the following doors into compliance with ADA operating standards and proper functionality at Laney College:
 - Music Building – G170A, G189A and B, G181A and B, G174,
 - Theater – TH106,
 - Student Center – Storefront ADA operated doors, 2nd Floor Men’s and Women’s restroom doors.
- Electrical services required to provide power to the new ADA operators for doors G170A, (Music Building) and TH106 (Theater) at the Laney College Campus.

Anticipated Completion Date:

The project scope of work including all change order work, punch list and/or project related work was completed on December 30, 2019, and prior to the February 28, 2020, extended completion date.

Evaluation and Recommended Action:

As all work has been completed and inspected to the satisfaction of District staff and relevant consultants. The Chancellor recommends that the Board consider Acceptance of the Laney College Door & Hardware Project and a Release of Retention to Opening Technologies.

File Attachments

Opening Technologies Agreement and CO 1-2.pdf (1,898 KB)

Open Tech NOC_Peralta Board Submittal 010022020.pdf (340 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FACILITIES

Subject	6.2 Consider Approval of contract for chiller chemical services for the cooling tower and HVAC systems maintenance at Laney College, College of Alameda, Department of General Services, Merritt College, and Berkeley City College performed by Skasol for an amount of Thirty-Three Thousand Six Hundred Fifty-Four 96/100 dollars (\$33,654.96). Presenter: Vice Chancellor Sata.
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Dollar Amount	\$33,654.96
Budgeted	Yes
Budget Source	Fund 61 (RDA Funds)
Recommended Action	Approve contract for chiller chemical services for the cooling tower and HVAC systems maintenance at Laney College, College of Alameda, Department of General Services, Merritt College, and Berkeley City College performed by Skasol for an amount of Thirty-Three Thousand Six Hundred Fifty-Four 96/100 dollars (\$33,654.96).

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Vice Chancellor Sata

BACKGROUND/ANALYSIS:

The District requires cooling tower and HVAC service maintenance at Laney College, College of Alameda, Merritt College, Berkeley City College, and the District Office in order to remain compliant with Health and Safety Codes. This routine maintenance prevents corrosion to equipment and minimizes contamination risks to students, faculty, staff, and the general public.

Pursuant to Public Contract Code Section 20651(a), District solicited proposals from Skasol and received price quotes for the following amounts:

Quote Date	Amount	Location
December 20, 2019	\$9,977.12	Laney College
December 20, 2019	\$4,183.95	College of Alameda
December 20, 2019	\$5,175.45	District Office
December 20, 2019	\$8,735.60	Merritt College
December 20, 2019	\$5,582.84	Berkeley City College
TOTAL	\$33,654.96	

Company Information

1696 West Grand Ave
Oakland, CA 94607

(800) 839-1000

DELIVERABLES/SCOPE OF WORK:

The price quotes from Skasol address routine maintenance conditions such as chemical bio-inhibitors which prevent corrosion, electrolysis, leaking, and damage to equipment. This routine maintenance is necessary to minimize contamination risk to the general public, which could pose a danger to students, faculty, staff, and the general public.

ANTICIPATED COMPLETION DATE:

Vendor will complete initial chemical treatment and provide monthly service for twelve months, with an estimated contract completion date of January 31, 2021.

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval of this contract.

File Attachments

skasol proposals coa and dac.sm sign.2019 12 20_3496703_1(DMS).PDF (146 KB)
skasol proposal mer.sm sign.2019 12 20_3496705_1(DMS).PDF (83 KB)
skasol proposal laney.sm sign.2019 12 20_3496701_1(DMS).PDF (81 KB)
skasol proposal bcc.sm sign.2019 12 20_3496707_1(DMS).PDF (78 KB)
Agreement for Maintenance Services - Skasol Inc. (Jan 21,2020).pdf (549 KB)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

6. CONSENT CALENDAR - FACILITIES

Subject	6.3 Consider Approval of an Agreement for Construction Services with A&E Emaar Company for Urgent ADA Compliance work at Berkeley City College for ADA Barrier Removal Project, Phase 1 in the Amount of Eighty-Four Thousand Six Hundred 00/100 dollars (\$84,600.00) in order to ensure compliance with the Americans with Disabilities Act (ADA) Requirements Raised in the Delson v. Peralta litigation. Presenter: Vice Chancellor Sata
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Dollar Amount	\$84,600.00
Budgeted	Yes
Budget Source	Measure A
Recommended Action	Approve an Agreement for Construction Services with A&E Emaar Company for Urgent ADA Compliance work at Berkeley City College for ADA Barrier Removal Project, Phase 1 in the Amount of Eighty-Four Thousand Six Hundred 00/100 dollars (\$84,600.00) in order to ensure compliance with the Americans with Disabilities Act (ADA). This ratification will ensure compliance with the ADA requirements raised in the Delson v. Peralta litigation.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Vice Chancellor Sata

BACKGROUND/ANALYSIS:

On May 28, 2019, the Board of Trustees approved the formation of the ADA Compliance Strike Team with the adoption of Resolution 19/19-66, authorizing District staff to take certain necessary measures in order to expedite compliance with the ADA and comply with provisions of consent decrees entered into by the District in connection with ADA compliance at District facilities.

Resolution 18/19-66 authorized District staff to take necessary measures required to expedite the retention of service providers required to ensure timely compliance with the ADA. Pursuant to that Resolution, District staff identified a need for urgent barrier removal at Berkeley City College stemming from the Delson v. Peralta litigation.

In compliance with applicable law, the District received Public bids for this project at 2:00 p.m. on January 7, 2020. The District received the following bids:

Public Bid #19-20/07: Berkeley City College Barrier Removal Project Phase 1

A&E Emaar Company	\$84,600.00
Ashron Construction	\$99,000.00
Bay Construction	\$114,300.00

Accordingly, under the direction of Vice Chancellor Sata and the ADA Compliance Strike Team, A&E Emaar Company, the lowest bidder, was selected to perform work for the Berkeley City College ADA Barrier Removal Project Phase 1. This work is necessary to ensure District compliance with ADA requirements in connection with the Delson v. Peralta litigation and other related urgent ADA work.

A&E Emaar Company, is located at 765 Pierce Street, Albany, CA 94706. Usama El-Saied and Eman Saleem are the Principals for the company.

DELIVERABLES/SCOPE OF WORK:

A&E Emaar Company, provided the lowest bid for the following scope of services at Berkeley City College:

1. Accessible Stall Restroom Modifications
2. Door Closer Adjustment
3. Casework/Furniture Adjustments

Servicing Electronic Door Actuator

ANTICIPATED COMPLETION DATE:

Anticipated completion of this Project is March 2020.

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval of an Agreement for Construction Services with A&E Emaar Company for the Berkeley City College ADA Barrier Removal Project Phase 1.

File Attachments

[BCC-ADA-Barrier-Removal_Project Contract_AE Emaar.pdf \(174 KB\)](#)

[Bid 19 20 07 Bid Results.pdf \(134 KB\)](#)

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7. CONSENT CALENDAR - FINANCE

Subject 7.1 Consider Ratification of the Warrant/Payment Report for the period covering December 1, 2019 through December 31, 2019. Presenter: Budget Director Ahmed

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Action (Consent)

Preferred Date Jan 21, 2020

Absolute Date Jan 21, 2020

Budgeted Yes

Budget Source N/A

Recommended Action Approve ratification of the Warrant/Payment Report for the period covering December 1, 2019 through December 31, 2019.

TO: Members of the Board of Trustees

FROM: Adil Ahmed, Budget Director

PREPARED BY: Richard Ferreira, Executive Assistant

WARRANT/PAYMENT REPORT

Background/Analysis:

Consider ratification of the AP, Travel, and Consulting Contract Warrant Register from December 1, 2019 through December 31, 2019.

Recent AP, Travel and Consulting Contract warrant registers are brought to the Board for ratification purposes only.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends ratification.

File Attachments

[Payment-Warrant Report 12312019.pdf \(385 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote

on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - FINANCE

Subject	7.2 Review of Purchase Order Report for the period covering from December 1, 2019 through December 31, 2019. Presenter: Budget Director Ahmed
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	N/A
Recommended Action	Review of Purchase Order Report covering the period from December 1, 2019 through December 31, 2019.

TO: Board of Trustees

FROM: Adil Ahmed, Budget Director

PREPARED BY: Richard Ferreira, Executive Assistant

PURCHASE ORDER REPORT

Background/Analysis:

All payments from the funds of a community college district are made by the use of Purchase Orders and within the parameters prescribed in Board Policy 6330 and Administrative Procedures 6330 & 6340. The Purchase Order Report presented for review is being done so in accordance with Education Code Section 81656 which states, "All transactions entered into by the officer or employee shall be reviewed by the governing board every 60 days."

The table below provides a summary by funding source of number of orders issued and total dollar value.

Fund	Number of Orders Issued	Total Dollar Value
Fund Code: 01 General Unrestrict Oper	157	\$213,287.65
Fund Code: 07 Coll. Fds On Bookstore Comm.	5	\$4,669.57
Fund Code: 10 College Designated Funds	36	\$47,172.58
Fund Code: 11 General Restricted Fund	606	\$938,734.45
Fund Code: 12 Parcel Tax, Measure B	3	\$3,473.87
Fund Code: 30 Contract Education	16	\$44,779.23
Fund Code: 61 Cap. Out. Proj .Funds-State	18	\$70,555.51
Fund Code: 63 Bond Measure A	13	\$5,687,532.43
Fund Code: 71 Trust And Agency Funds	16	\$3,578.65
Fund Code: 72 Student Rep Fee Trust	1	\$464.97
Fund Code: 75 Project Trust Fund	12	\$1,292.44

Fund Code: 80 Self-Insurance Fund	1	\$302.00
Total	884	\$7,015,843.35

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends review.

File Attachments
[Purchase Order Report 12312019.pdf \(338 KB\)](#)

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7. CONSENT CALENDAR - FINANCE

Subject	7.3 Consider Approval of Budget Transfer Report for the period covering from December 1, 2019 through December 31, 2019. Presenter: Budget Director Ahmed
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No
Budgeted	No
Budget Source	N/A
Recommended Action	Consider approval of Budget Transfer Report covering the period from December 1, 2019 through December 31, 2019.

TO: Board of Trustees

FROM: Adil Ahmed, Budget Director

PREPARED BY: Richard Ferreira, Executive Assistant

BUDGET TRANSFER REPORT

Background/Analysis:

Consider approval of Budget Transfer Report covering the period from December 1, 2019 through December 31, 2019.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments

[Budget Transfer Report 12312019.pdf \(301 KB\)](#)

All matters listed under the Consent Calendar are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests that a specific item be removed from the Consent Calendar for action and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote

on the Consent Calendar. All Board approved contracts are subject to final negotiation and execution by the Chancellor.

7. CONSENT CALENDAR - FINANCE

Subject	7.4 Community College Financial Statement (CCFS) 320 Apportionment Attendance Report (P1) FTES Update. Presenter: Budget Director Ahmed
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Budget Source	N/A
Recommended Action	Consider approval of the District's Community College Financial Statement (CCFS) 320 Apportionment Attendance Report (P1) FTES Update.

TO: Members of the Board of Trustees

FROM: Adil Ahmed, Budget Director

PREPARED BY: Siri Brown, Vice Chancellor of Academic Affairs

Background/Analysis: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Per BP 6300 Fiscal Management and Accounting, the Chancellor shall establish procedures to assure that the District's fiscal management is in accordance with the principles contained in Title 5, § 58311.

In compliance with Title 5, § 58003.2, the District Registrar is responsible for the reporting of Full-time Equivalent Students (FTES) during the first reporting period (P1 - between July 1 and December 31), second reporting period (P2 - between July 1 and April 15), and annual reporting period (between July 1 and June 30).

The first reporting period contains actual FTES data for late summer and Fall 2019. The second reporting period expands the actual data by including FTES for census-based classes in Spring 2020. The P2 report also includes refined projections for spring late start and courses using the actual attendance hours accounting method and early summer courses. The annual report contains actual FTES data for all courses.

The District's FTES reporting update schedule is designed to keep the Board informed of the District's progress toward and/or achievement of its state allocated FTES target as evidenced in the three reporting periods. This update reflects the first period report submitted to the California Community Colleges Chancellor's Office and the District's current status towards achieving the 2019-2020 target of 17,000 Residential FTES for 2019-2020 fiscal year.

Deliverables and Scope of Work:

N/A

Anticipated Completion Date:

N/A

Evaluation and Recommended Action:

The Chancellor recommends approval.

File Attachments

[SKM_C454e20011516510.pdf \(4,981 KB\)](#)

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7. CONSENT CALENDAR - FINANCE

Subject	8.2 Consider Approval of the Budget Development Calendar for Fiscal Year 2020-21. Presenter: Chancellor Stanback Stroud
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Feb 04, 2020
Absolute Date	Feb 04, 2020
Fiscal Impact	No
Budgeted	No

Recommended Action Consider Approval of the Fiscal Year 2020-21 Budget Development Calendar.

TO: The Board of Trustees

FROM: Budget Director Adil Ahmed

PREPARED BY: Andrea Stokes

BACKGROUND/ANALYSIS: (Please discuss this item. If a Vendor is Involved, please include the company name as well as the individual.)

Consider Approval of the Fiscal Year 2020-21 Budget Development Calendar, previously referred to as the Planning and Budget Integration Model Annual Integrated Planning Calendar. The annual integrated planning calendar has been created in accordance with Board Policy 6250 and Administrative Procedure 6250, gone through the shared governance process, and is now being presented to the Board of Trustees for review and approval.

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

<p>File Attachments 2020-21 Budget Development Calendar.pdf (440 KB)</p>
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8. CONSENT CALENDAR - HUMAN RESOURCES

Subject 8.1 Consider Approval of Personnel Items. Presenter: Vice Chancellor Whittaker

Meeting Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Action (Consent)

Preferred Date Jan 21, 2020

Absolute Date Jan 21, 2020

Recommended Action Approve various personnel items.

TO: Peralta Board of Trustees

FROM: Department of Human Resources & Employee Relations

PREPARED BY: Vice Chancellor Whittaker

PERSONNEL ITEMS

BACKGROUND/ANALYSIS:

Approval of Personnel Items: New employment; changes in assignment, compensation, and placement; leaves of absence; changes in staff allocation and classification of academic and classified personnel; retirements, phase-in retirements, and resignations; equivalence of minimum qualifications for academic positions; and short-term temporary classified positions.

A. ADMINISTRATIVE APPOINTMENT, REAPPOINTMENT, ASSIGNMENT AND REASSIGNMENT

(NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
Delisle Warden*(NP) Approval of Classified Administrative position effective January 17, 2020 through June 30, 2020	<u>District Office</u> Interim General Counsel & Chief of Staff	Chancellor's Office/Chancellor
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>Laney College</u>	
Lilia Chavez Ratification of reassignment from Dean of Special Programs and Grants to Acting Vice President of Student Services effective	<u>Merritt College</u> Dean of Special Programs and Grants	College President
Nathan Pellegrin* Classified administrative appointment effective January 22, 2020	Director of College Research & Planning	President's Office/David Johnson
David Johnson	Acting College President	Chancellor

Ratification of reassignment from Vice President of Instruction to Acting College President effective January 7, 2020 through .

B. PUBLIC EMPLOYMENT

New Hires (NP = New Position *= New Employee)

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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	<u>Berkeley City College</u>	
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None

	<u>College of Alameda</u>	
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None

	<u>District Office</u>	
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Isaias Flores*	Groundswoker-Gardener	Facilities/Leigh Sata
Classified employment effective January 21, 2020		

Andre Gonzalez*	Groundswoker-Gardener	Facilities/Leigh Sata
Classified employment effective January 21, 2020		

	<u>Laney College</u>	
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None

	<u>Merritt College</u>	
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None

C. REASSIGNMENT THROUGH THE HIRING PROCESS

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
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	<u>Berkeley City College</u>	
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None

	<u>College of Alameda</u>	
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None

	<u>District Office</u>	
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Alejandra Rodriguez	Human Resources Analyst	Benefits/Harizon Odembo
Promoted from the HR Generalist classified position into the Human Resources Analyst classified position effective January 3		

Carlos Romero	Grounds Supervisor	Facilities/Leigh Sata
Promoted from the Assistant Grounds Supervisor classified position into the Grounds Supervisor classified position effective I		

	<u>Laney College</u>	
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Irina Rivkin	DSPS/General Counselor	Student Services, Matriculation/JJ
Academic employment effective January 16, 2020.		

	<u>Merritt College</u>	
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None

D. TRANSFER/ADMINISTRATIVE REASSIGNMENT

None

E. CHANGES IN STAFF ALLOCATION

None

F. PHASE-IN RETIREMENT

None

G. LEAVE OF ABSENCE

None

H. PUBLIC EMPLOYEE RETIREMENT AND RESIGNATION**1. Retirement**

<u>Name</u>	<u>Location</u>	<u>Department/Reports to:</u>
None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
None	<u>Laney College</u>	
None	<u>Merritt College</u>	
Li Juan Chen Retirement effective December 11, 2019	Custodian	Business Office/Victoria Menzies
Newt McDonald Retirement effective May 22, 2020	Instructor	Liberal Arts/Chriss Foster
Christine Olsen Retirement effective May 22, 2020	Instructor	Liberal Arts/Chriss Foster
Taesoon Park Retirement effective December 31, 2019	Instructor	Math, Science & Technology/Jasc

2. Resignation

None	<u>Berkeley City College</u>	
None	<u>College of Alameda</u>	
None	<u>District Office</u>	
Natalee Alderman Resignation effective March 1, 2020	Financial Aid Systems Tech Analyst	Financial Aid/Siri Brown
None	<u>Laney College</u>	
None	<u>Merritt College</u>	

I. SHORT-TERM NON-CONTINUING POSITIONS

None

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

Executive Content

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8. CONSENT CALENDAR - HUMAN RESOURCES

Subject	8.2 Consider Approval of a New Management Position. Presenter: Vice Chancellor Whittaker
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Dollar Amount	\$226,124.00
Budgeted	Yes
Budget Source	General Fund
Recommended Action	Approval of a new management position.

BACKGROUND/ANALYSIS:

The District Administration requests the Board to approve the following position to be advertised. All job descriptions will be reviewed and updated by the hiring manager prior to recruitment.

<u>Position Title</u>	<u>Location</u>	<u>Classification</u>	<u>Salary Range</u>
Executive Director of Fiscal Services	District	Management	\$145,142

DELIVERABLES/SCOPE OF WORK:

N/A

ANTICIPATED COMPLETION DATE:

N/A

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval.

File Attachments
[01-21-20 Open Session - Position Request.pdf \(534 KB\)](#)

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9. CONSENT CALENDAR - PUBLIC INFORMATION

Subject	9.1 Consider Approval of a change in the term end date for members of the Bond Measures Oversight Committee. Presenter: Executive Director Johnson
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve a change in the term end date for members of the Bond Measures Oversight Committee.

TO: Members of the Board of Trustees

FROM: Dr. Regina Stanback Stroud, Chancellor

PREPARED BY: Dr. Regina Stanback Stroud

CHANGE INITIAL TERM END DATE FOR CBOC COMMITTEE MEMBERS

BACKGROUND:

On September 24, 2019 the PCCD Board of Trustees took action to appoint the following members to the Community Oversight Bond Committee.

Representation	Minimum Members Required	Applicant Name
Business Organization	1	Eddie R. Dillard Yusef Herbert
Senior Citizen's Organization	1	Andrea Dawson
Taxpayer Organization	1	Marcus Crawley
Student Enrolled in District and Active in Community College Group	1	Ariana Brown
Community College Supporter (Advisory Council or Foundation)	1	None
At-Large Member	2	Kevin Jenkins Patricia Ellis

The board also directed that the Chancellor assign the initial terms by lot to the members so that the end date of the initial term (either February 28, 2020 or February 28, 2021) will be staggered. This dates has committee members termed out immediately before the issuance of the annual report/bond audit. It is customary for term dates to coincide with the fiscal year.

RECOMMENDATION:

The Chancellor recommends the end date of the staggered initial term be June 30, 2020 and June 30, 2021.

File Attachments

Parcel Tax Measures Oversight Committee Bylaws (PCCD)(Rev)(12.6.18)_3289509_3(DMS) (1) (1).pdf (150 KB)

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9. CONSENT CALENDAR - PUBLIC INFORMATION

Subject	9.2 Consider Approval of a change in the bylaws of the Bond Measures Oversight Committee. Presenter: Executive Director Johnson
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action (Consent)
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No
Budgeted	No

Recommended Action Approve a change in the bylaws of the Bond Measures Oversight Committee.

TO: Members of the Board of Trustees

FROM: Dr. Regina Stanback Stroud, Chancellor

PREPARED BY: Dr. Regina Stanback Stroud

CHANGE IN THE BYLAWS OF THE CBOC

BACKGROUND

On September 24, 2019 the PCCD Board of Trustees adopted the Bylaws of the Bond Measures Oversight Committee of the Peralta Community College District. Section 3.3A – Term of Service established that “committee members serve without compensation for a term of two (2) years, beginning on March 1. When appointing the members to the c=Committee whose terms shall begin on March 15, 2019, the board shall designate the seats whose terms will begin in even-numbered years so that as close to half as possible of all terms end every year.

The March 1, start date does not align with the fiscal year and impacts the ability of the committee member to effectively contribute to the annual report that is issued one month into their appointment.

RECOMMENDATION:

The Chancellor recommends the bylaw be change to indicate that committee members term begins on July 1.

The revised document is attached.

File Attachments

[Bond Measures Oversight Committee Bylaws \(PCCD\)\(Rev 12.6.18\)_3281503_3\(DMS\)_July-startdate.pdf \(127 KB\)](#)

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10. ACTION ITEMS

Subject	10.1 Consider Board of Trustee Nominations for the CCCT Board Election Slate. Presenter: Board President Weinstein
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No
Recommended Action	Approve Nominations for the CCCT Board Election Slate.

Background/Analysis:

Consider Board Nominations for the CCCT Board. From January 1 through February 15, 2020, nominations for membership for the CCCT board will be accepted in the Community College League of California office. Nominations are to be made by members of the Peralta Community College District Board of Trustees, and each District may nominate only members of its Board.

File Attachments

2020 CCCT Call for Nominations.pdf (126 KB)

2020 CCCT Nomination_FillableForms.pdf (1,380 KB)

10. ACTION ITEMS

Subject	10.2 Consider Adoption of Resolution No. 19/20-21 Declaring the Futility of Public Bidding and Approval of Change Order No. 10 to the Construction Agreement with W.E. Lyons for the Laney College BEST Center Project (Bid No. 14/15/11), which Extends the Completion Date to June 30, 2020, and Increases the Contract Amount by \$26,965.78. Presenter: Vice Chancellor Sata
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Dollar Amount	\$26,965.78
Budgeted	Yes
Budget Source	Measure A
Recommended Action	Adopt Resolution No. 19/20-21 Declaring the Futility of Public Bidding and Approve Change Order No. 10 to the Construction Agreement with W.E. Lyons for the Laney College BEST Center Project (Bid No. 14/15-11), Extend the Completion Date to June 30, 2020, and Increase the Contract Amount by \$26,965.78.

Background/Analysis:

A Construction Agreement in the amount of \$4,599,305.00 was awarded to W.E. Lyons Construction Company (the "Contractor"), the low bidder submitting the lowest bid after competitive bid, by the District's Board on October 6, 2015. The scope of services under the contract included construction of two test houses each of approximately 1,250 gross square feet and a classroom of approximately 2,500 square feet and designed to meet LEED Platinum and Zero Net Energy standards (the "Project").

The Board previously ratified and approved nine Change Orders for additional scopes of work and/or extending the completion date of the Project, each of which is summarized, along with proposed Change Order No. 10, as follows:

Contract	Approved Amount	Board Approval Date
Original Contract	\$4,599,305.00	10/6/15
Change Order No. 1	57736.16	9/13/16
Change Order No. 2	54,459.83	3/14/17
Change Order No. 3	174,068.68	6/27/17
Change Order No. 4	8,328.30	9/12/17
Change Order No. 5	37,028.38	9/12/17
Change Order No. 6	62,871.38	11/14/17
Change Order No. 7	6,334.20	11/14/17
Change Order No. 8	16,899.49	12/12/17
Change Order No. 9	43,692.90	4/24/18
Change Order No. 10	26,965.78	1/21/20
New Contract Sum	\$5,087,690.10	

The Board is now asked to approve Change Order No. 10.

Change Order No. 10 includes an additional scope of work to make certain radiant panel leak repairs, drywall replacement and repair, and related work. The completion date for the Project is extended to **June 30, 2020**.

With the addition of Change Order No. 10, the cumulative amount of changes orders as a percentage of the contract amount is now 10.5%. Notwithstanding Public Contract Code section 20111, California law provides that, "Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal.App.2d 685, 694.) Accordingly, public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding. (See Los Angeles Dredging Company v. City of Long Beach (1930) 2 Cal. 348; Graydon v. Pasadena Redevelopment Agency (1980) 104 Cal.App.3d 631).

Based on the above-mentioned circumstances, it would have been incongruous and soliciting public bids for the above-described owner requested work would not have produced an advantage to the District for the following reasons: (1) the scope of services set forth in the Change Order was supported by documentation submitted by the Contractor; (2) the amount contained in the Change Order was reviewed by District staff and determined to be reasonable; (3) if a new contractor was brought in to perform the necessary work it would have resulted in waste and delay which would have come at the expense of the District; (4) if the District had been required to bid the necessary work, the prices of those bids would probably have been more than the price of the Change Order because the Contractor was already mobilized on site; and (5) awarding the required work to another Contractor could have created a potential dispute over the warranty for the original scope of work and the additional work if performed by a separate contractor. The scope of services set forth in the Change Order is supported by documentation submitted by the Contractor, and the amounts contained in the Change Order has been reviewed by District staff and determined to be reasonable.

Deliverables and Scope of Work:

Contractor has constructed the Project, including the two test houses and the classroom, and is continuing to perform the additional scope of work under Change Order No. 10.

Anticipated Completion Date:

The project, collectively as a whole, including corresponding changes to the architect drawings, is expected to be completed on or by June 30, 2020.

Evaluation and Recommended Action:

The Chancellor recommends adopting Resolution No. 19/20-21 declaring the futility of public bidding and approval of Change Order No. 10 to the Construction Agreement in the amount of \$26,965.78, which work is expected to be completed on or by June 30, 2020.

File Attachments

W.E.Lyons_Contract_to CO#9_3496698_1(DMS).pdf (20,542 KB)

Futility Resolution 19 20-21 (WE Lyons) - CHANGE ORDER NO 10.pdf (18 KB)

WE Lyons CO 10 updated 1.14.20.pdf (118 KB)

10. ACTION ITEMS

Subject	10.3 Consider Adoption of Resolution No. 19/20-22 Declaring the Futility of Public Bidding and Ratification of Amendment No. 2 to the Purchase Agreement for Fire Alarm Emergency Panel Repairs with Johnson Controls Fire Protection LP to Separate the Fire Alarm Network in an Amount Not to Exceed \$78,000.00. Presenter: Vice Chancellor Sata.
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Dollar Amount	\$78,000.00
Budgeted	Yes
Budget Source	Measure A
Recommended Action	Approve Adoption of Resolution No. 19/20-22 Declaring the Futility of Public Bidding and Ratify Amendment No. 2 to the Purchase Agreement for Fire Alarm Emergency Panel Repairs with Johnson Controls Fire Protection LP to Separate the Fire Alarm Network in an Amount Not to Exceed \$78,000.00.

Background/Analysis:

In January 2019, the Oakland Fire Department (“OFD”) performed a fire safety inspection at Laney College and at Merritt College. OFD directed the District to provide fire watch at both Laney College and Merritt College until required corrections are completed.

The District contracted with Johnson Controls in September 2019 to implement some of the required corrections, including the replacement of four fire alarm panels: one each at Laney Building D, Laney Building N (Childcare), Merritt Building A (Childcare), and Merritt Building H (Horticulture). Johnson Controls has replaced those four panels.

Subsequently, as part of OFD’s review and approval of the replacement fire alarm panels, OFD also required the District to add four annunciator panels to the fire alarm system (one at each of the four locations receiving replacement fire alarm panels). Amendment No. 1 incorporated the annunciator panel scope of work into the existing Agreement to replace the four fire alarm panels. The annunciator panel work is in progress.

In a subsequent discussion, OFD informed the District that all fire alarm panels at Laney College will need to be cleared of trouble signals as a prerequisite to release from fire watch requirements. However, the existing network is configured to deliver trouble signals from Merritt College, College of Alameda, and the District Office to a duplicate central station at Laney College Building E. The primary central station and associated dispatch for the entire District is located at the Peralta Police office at the District Office.

The Department of General Services (“DGS”) has made attempts to locate alternative vendors, however, the District has been informed by other vendors that the proprietary nature of the existing fire alarm system substantially limits the potential for other vendors to perform the work. This limits the District’s opportunity to competitively bid and procure service and repair.

Notwithstanding Public Contract Code section 20111, California law provides that, “Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply.” (Hiller v. City of Los Angeles (1961) 197 Cal.App.2d 685, 694.)

Accordingly, public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding. (See *Los Angeles Dredging Company v. City of Long Beach* (1930) 2 Cal. 348; *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631). District staff has made a good faith effort to reach out to other contractors and has determined it would not be an advantage to the District to reject the Johnson Controls Proposal and seek competitive bids, both due to the proprietary technology already installed and due to the fact that Johnson Controls is already mobilized at the site.

The District relied on Government Code section 6500, et seq. which allows public agencies to enter into joint powers agreements (“JPA”) to exercise powers common to them, including the power to procure equipment materials and supplies. The fire alarm panel replacements were procured via a JPA known as Sourcewell (formerly known as NJPA), which JPA entered into a contract with Johnson Controls (formerly SimplexGrinnell, LP) on June 30, 2017, for four years to provide members of the JPA with facility security equipment, systems and services at prices more favorable than otherwise available from Johnson Controls. The District is a member of the Sourcewell JPA and entered into a Purchase Agreement with Johnson Controls on September 10, 2019.

Due to the need for this Work arising under inspections by the Oakland Fire Department, as well as the requirement for an active fire watch when fire alarm systems are not properly functional, the District should proceed with a futility resolution in order to complete this work. It is difficult for District staff to anticipate the full extent of the work that will be required, and the other conditions present warrant a futility resolution in this instance.

The history for the District’s contract with Johnson Controls for the fire alarm panel replacement is summarized in Table 1.

Table 1

Contract History	Amount	Board Approval
Base Scope – Replace Fire Alarm Panels -Laney College Building N (Childcare Facility) -Laney College Building D -Merritt College Building A (Childcare Facility) -Merritt College Building H (Horticulture)	\$214,000.00	Approved, September 10, 2019
Amendment 1 – Add Annunciator Panels -Laney College Building N (Childcare Facility) -Laney College Building D -Merritt College Building A (Childcare Facility) -Merritt College Building H (Horticulture)	\$78,000.00	Pending, January 7, 2020
Amendment 2 – Network Separation -Laney College, \$19,500 -Merritt College, \$19,500 -College of Alameda, \$19,500 -District Office, \$19,500	\$78,000.00	Pending, January 21, 2020 (this item)
Total Contract Price, Including Amendments 1 & 2	\$370,000.00	

District contracts awarded to Johnson Controls in the current fiscal year, including **this agenda item** are summarized in Table 2.

Table 2

Contract	AHJ	System	Amount	Board Approval
Laney Bldg F Horn Strobe	OFD	Fire Alarm	\$21,334	Approved October 22, 2019
Laney Art Center Open Circuit	OFD	Fire Alarm	\$13,994	Approved October 22, 2019
Laney Elevator Testing	DIR	Elevators	\$8,288	Approved September 10, 2019
Merritt Elevator Testing	DIR	Elevators	\$4,144	Approved

				September 10, 2019
Districtwide Network Repairs	OFD	Fire Alarm	\$233,000	Approved September 10, 2019
Fire Alarm Panel Replacements (Laney and Merritt)	OFD	Fire Alarm	\$214,000	Approved September 10, 2019
Fire Alarm Panel Replacements Amend 1 (Annunciator Panels)	OFD	Fire Alarm	\$78,000	Pending January 7, 2020
Fire Alarm Panel Replacements Amend 2 Network Separation(This Item)	OFD	Fire Alarm	\$78,000	Pending January 21, 2020
Total			\$650,760	

AHJ: Authority Having Jurisdiction. Generally a public agency empowered to interpret and to enforce regulations.

DIR: Elevator inspections are conducted by the California Division of Industrial Relations ("DIR").

OFD: Oakland Fire Department

Company Information:

Johnson Controls Fire Protection, LP
6952 Preston Avenue
Livermore, CA 94551-9545

Deliverables and Scope of Work:

Scope of Amendment No. 2:

As directed by the Oakland Fire Department, Johnson Controls will reconfigure the fire alarm network at multiple locations throughout the District to eliminate central station functionality at Laney College. This scope includes, but is not limited to, providing, installing, reconfiguring, and programming network cards and network firmware at four locations (Laney College, Merritt College, College of Alameda, and District Office) and all work required to prevent trouble signals originating from locations other than Laney College from appearing on any fire alarm panels at Laney College. All materials, technical expertise, and supervision necessary to achieve this reconfiguration are included.

Anticipated Completion Date:

January 24, 2020.

Evaluation and Recommended Action:

The Vice Chancellor of General Services and the Chancellor recommend approval of the resolution declaring the futility of public bidding and ratification of Amendment No.2 to the Purchase Agreement for Fire Alarm Emergency Panel Repairs with Johnson Controls Fire Protection LP to separate the fire alarm network in an amount not to exceed \$78,000.00.

File Attachments

Futility Resolution 19 20-22 JCI Amendment 2 Dec 30 2019_3498092_1(DMS).pdf (16 KB)

Amendment No 2.pdf (17 KB)

Agreement + Amend 1.pdf (2,621 KB)

Proposals.Amend 2.Network Sep.JCI.FA Repl.2019 12 23_3497504_1(DMS).PDF (295 KB)

10. ACTION ITEMS

Subject	10.4 Consider Adoption of Resolution No. 19/20-30, Declaring the Futility of Public Bidding, and Ratification of Amendment No. 1 to the KONE, Inc. Master Agreement for District-wide Elevator Maintenance, Repair, and Modernization at Berkeley City College through January 31, 2020 in the Amount of \$9,780.47 to Allow for the Modernization of the Cabin Operating Panel box in Elevator 5 at Berkeley City College. Presenter: Vice Chancellor Sata
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	Yes
Dollar Amount	\$9,780.47
Budgeted	Yes
Budget Source	Measure A
Recommended Action	Adopt Resolution No. 19/20-30 Declaring the Futility of Public Bidding, and Ratify Amendment No. 1 to the KONE, Inc. Master Agreement for District-wide elevator maintenance, repair, and modernization through January 31, 2020 in the amount of \$9,780.47 to allow for the modernization of the Cabin Operating Panel Box in Elevator 5 at Berkeley City College.

Background/Analysis:

On May 14, 2019, the District entered into an agreement with KONE Inc. to repair elevators 1 and 5 at Berkeley City College. The District is a participating member in the US Communities Governmental Purchasing Alliance. Pursuant to Government Code Section 6500, et seq. which authorizes public agencies to enter into joint powers agreements to exercise powers common to them, including the power to procure equipment, materials, and supplies, the District procured the desired repair services via the prices and terms set forth in the Facility Repair and Maintenance Contract the City of Kansas City entered into with Kone on December 1, 2018.

While performing the scope of services set forth in that Agreement, it became apparent that additional work, including the modernization of the cabin operating panel box on elevator 5, was required in order to completely address the modernization.

Accordingly, the District asked Kone to provide a proposal for the additional scope of services required to completely address the outstanding issues with elevator 5. A time extension of 215 days is requested to allow for the additional scope of services to be performed. The proposal for the additional scope of services sought in Amendment No. 1 is outlined in Table 1.1, along with the original agreement.

With the addition of Amendment No. 1, the cumulative amount of changes as a percentage of the contract amount is now 30%. Notwithstanding Public Contract Code section 20111, California law provides that, "Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply." (Hiller v. City of Los Angeles (1961) 197 Cal.App.2d 685, 694.) Accordingly, public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding. (See Los Angeles Dredging Company v. City of Long Beach (1930) 2 Cal. 348; Graydon v. Pasadena Redevelopment Agency (1980) 104 Cal.App.3d 631). Here, although the percentage change exceeds 10%, the total sum of the contract is small and it would be impractical to bid a project during construction for \$9,780.47. It would also be impractical given Kone's familiarity with the project site, the

needs of the site, and the circumstances which gave rise to this Amendment. The scope of services set forth in the Amendment is supported by documentation submitted by Kone, and the amounts contained in the Change Order has been reviewed by District staff and determined to be reasonable.

For clarity, the pending Amendment No. 1 is listed below with the accompanying Board approval date of the original contract. Amendment No. 1 also includes a contract extension of 215 days.

Table 1.1

Agreement	Approved Amount	Board Approval Date
Original Agreement	\$32,552.12	May 14, 2019
Amendment No. 1 <ul style="list-style-type: none"> • Cabin Operating Panel Box • Time extension (this item) 	\$ 9,780.47	Pending January 21, 2020
New Contract Sum	\$42,332.59	

As Kone has serviced the District's existing elevator systems for several years, the vendor is uniquely qualified due to its special knowledge of how the existing system was installed as well as its regular operation.

KONE, Inc., headquarters is based in Illinois. The company's local regional office is located at 15021 Wicks Blvd, San Leandro, CA 94577. Jose Nunez is the Oakland Area Manager for the company.

At this time, the District has the following contracts with Kone:

<u>Description of Contract</u>	<u>Amount</u>	<u>Date of Board Approval</u>
Berkeley City College Elevators 1 & 5 [MMB1]	\$32,552.12	May 14, 2019
Laney Theater Jack Modernization – State Order	\$160,959.60	September 10, 2019
Laney Student Center Jack Modernization – State Order	\$160,959.60	September 10, 2019
Laney Corrections re State Orders 051535, 051537, 154829, 162178 & 162179	\$7,825.60	September 10, 2019
Districtwide Maintenance 3 years	\$544,860.00	September 10, 2019
Laney Theater Amendment No. 1	Not-to-Exceed \$75,701.75	December 10, 2019
Laney Student Center Amendment No. 1	Not-to-Exceed \$75,701.75	December 10, 2019
Laney College Theater Wheel Chair Lift Programming to be Keyless (Payne v. Peralta Matter)	\$587.02	Completed
Berkeley City College Elevator 5 Cabin Operating Box Repair (This Item)	\$9,780.47	Pending January 21, 2020
Total	\$1,068,927.91	

The Board is now asked to ratify Amendment No. 1 to allow for the repair of the Cabin Operating Panel Box at Berkeley City College elevator 5.

DELIVERABLES/SCOPE OF WORK:

Amendment No. 1 includes the modernization of the Cabin Operating Panel Box in Elevator 5.

ANTICIPATED COMPLETION DATE:

The project is expected to be completed by January 31, 2020.

EVALUATION AND RECOMMENDED ACTION:

The Vice Chancellor of General Services and Chancellor recommend adoption of the resolution declaring the Futility of Public Bidding, and ratification of Amendment No. 1 to the Agreement Incorporating Kone's US Communities' Master Agreement for District-wide elevator maintenance repair and modernization Facility Repair and Maintenance to allow for Elevator Repair and Modernization Work in an amount not-to-exceed \$9,780.47 to allow for the modernization of the cabin operating panel box in elevator 5 at Berkeley City College.

File Attachments

Clean Kone Futility Resolution 19 20-30 Berkeley City College Elevators 1&5 1.3.2...pdf (17 KB)
Kone US Communities Master Contract and RFP_3499484_1(DMS).pdf (2,025 KB)
BCC COP proposal_3499476_1(DMS).pdf (562 KB)
Berkeley City College Original Purchase Agreement_3499482_1(DMS).pdf (219 KB)
BCC COP Amendment No 1.pdf (16 KB)

10. ACTION ITEMS

Subject	10.5 Consider Adoption of Resolution No. 19/20-31, Intention of the Governing Board of the Peralta Community College District to Dedicate and Convey a Public Utility Easement. Presenter: Vice Chancellor Sata.
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Action
Preferred Date	Jan 21, 2020
Absolute Date	Jan 21, 2020
Fiscal Impact	No
Budgeted	No
Recommended Action	Adopt Resolution 19/20-31, Intention of the Governing Board of the Peralta Community College District to Dedicate and Convey a Public Utility Easement.

TO: Peralta Board of Trustees

FROM: Department of General Services

PREPARED BY: Vice Chancellor Sata

BACKGROUND/ANALYSIS:

The District owns certain real property known as the College of Alameda, located at 555 Ralph Appezato Memorial Parkway, City of Alameda, County of Alameda, State of California (the "Premises"). The City of Alameda ("City") desires to acquire a permanent nonexclusive easement, including the right of ingress to and egress from said easement through a drivable access, for public utilities ("Public Utility Easement"). The City will use the Public Utility Easement to maintain, restore, repair, replace and operate certain utilities in, over, under, across and along a portion of the Premises, as described and depicted in the easement deed attached to the Resolution of Intention as Attachment "1".

Pursuant to Education Code section 17556, et seq., a school district, by two-thirds (2/3) vote of its Governing Board, may convey an easement to a public corporation or private corporation engaged in the public utility business, to lay, construct, reconstruct, maintain, and operate electric lines and access roads used in connection therewith, either with or without consideration and without a vote of the electors of the District first being taken, by engaging in a two-step statutory process.

The first step of this process would occur at this meeting, should the Board approve the Resolution of Intention and call a public hearing on February 6th, 2020. In order to comply with applicable statutory notice requirements and inform the public regarding the District's proposed dedication, the Resolution of Intention, if adopted, must be posted in three public places at least 10 days prior to the public hearing and notice of the public hearing must also be published in a local newspaper of general circulation, at least 5 days prior to the public hearing.

In accordance with Education Code section 17559, the public hearing is held as an opportunity for the public to comment on the proposed conveyance of the Public Utility Easement to the City. After the noticed public hearing on February 6th, and assuming there is no related protest from the public, the Board may proceed to adopt a resolution conveying the Public Utility Easement to the City.

The following table summarizes the dates/deadlines and activities required to dedicate and convey the Public Utility Easement.

Date/Deadline	Activity

Tuesday, January 21, 2020	Board to adopt this Resolution of Intention.
Monday, January 27, 2020	Post adopted and executed Resolution of Intention in <u>three</u> public places around the District <u>no later</u> than this date (but not before Wednesday, January 22, 2020).
Saturday, February 1, 2020	Publish Notice of public hearing meeting in general circulation newspaper <u>no later</u> than this date (but not before Wednesday, January 22, 2020).
Tuesday, February 6, 2020	Hold public hearing meeting; Board adopts Resolution of Conveyance, with Exhibits; Grant of Easement executed and recorded.

EVALUATION AND RECOMMENDED ACTION:

The Chancellor recommends approval of the Resolution of Intention of the Governing Board of the Peralta Community College District to Dedicate and Convey a Public Utility Easement.

File Attachments

Resolution of Intent - Public Utility_3503468_1(DMS).pdf (12 KB)
 COA NCLA - AMP Work Grant of Easement.pdf (6,488 KB)

11. REPORTS

Subject	11.1 Board of Trustees' Reports
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Information

13. ADJOURNMENT

Subject	13.1 Meeting Adjournment
Meeting	Jan 21, 2020 - REGULAR MEETING OF THE BOARD OF TRUSTEES
Access	Public
Type	Procedural

