

# **Budget Allocation Model Task Force Meeting Notes for May 27, 2020**

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## **In Attendance:**

Dr. Carla Walter, Vice Chancellor of Finance & Administration  
Adil Ahmed, Executive Fiscal Director  
Andrea Stokes, Capital Projects Coordinator  
Jennifer Shanoski, PFT President  
Jamille Teer, Representative, Local 1021  
Donald Moore, DAS President  
Scott Barringer, Representative, Local 39  
Victoria Menzies, Business Director, Merritt  
Richard Thoele, President, Local 1021  
Kawanna Rollins, Classified Senate President

Richard Ferreira, Executive Assistant, Finance (Notes)

## **Absent:**

Tina Vasconcellos, Vice President of Student Services, COA  
Fred Bourgoin, Faculty Senate President

## **I. STANDING ITEMS**

1. Called to order: 11:05 am
2. Adoption of the Agenda for May 27, 2020 – Adopted without changes
3. Approval of Notes from May 6, 2020 – Adopted without changes

## **II. DISCUSSION/APPROVAL**

### **1. Set Meeting Dates for 2020/21 with Goals and Objectives**

October, 2020 deadline to have a BAM that can be recommended to the Chancellor and adopted.

Agree to meet twice a month. Meet at the end of June and July. Begin the PBC meetings again in August.

Goal is to develop a formula that accounts for allocation of general funds.

Requested by Donald Moore that VC Walter speak with Chancellor Stroud to determine if a reorganization was finalized as the next step for the BAM Task Force.

Meeting scheduled for June 24, 2020 at 11:00 am for 1 hour and 15 minutes and goals are:

1. Develop different possibilities or alternative ways to define the BAM and adopt either a percentage or a way to determine the percentage.
2. Have actual numbers and take numbers from the prior fiscal year and set up a spreadsheet to establish what is believe the costs are.
3. Request made by VC Walter to see how Peralta District compares with five (5) districts. De Anza/Foothill, Los Rios, San Diego and Chabot-Los Positas and State Center/Fresno. Information will be gathered and prepared by Adil Ahmed, Andrea Stokes and Victoria Menzies.

Meeting scheduled for June 24, 2020 at 11:00 and the goals are:

Review the five districts and their BAMs; determine if any will be used as a model for PCCD.

Assign members to craft a draft BAM.

Meeting scheduled for July 22, 2020 at 11:00 am and goals are:

Review a draft BAM for PCCD.

Meeting scheduled for Friday, August 28, 2020 at 11:00 am and goals are:

Finalize draft BAM for submission to PBC for review and recommendation to the participatory governance bodies.

### **III. NEXT MEETING:**

June 24, 2020 at 11:00 am for 1 hour and 15 minutes

July 22, 2020 at 11:00 am

August 28, 2020 at 11:00 am

### **IV. ADJOURNMENT**