



**PERALTA COMMUNITY COLLEGE DISTRICT
PARTICIPATORY GOVERNANCE COUNCIL
(PGC) AGENDA MINUTES**

Friday, April 30, 2021

9 a.m. - 11 a.m.

Join the meeting:

<https://cccconfer.zoom.us/j/99752814576?pwd=TjdGU2x1R09lQmVsY3NKQlMvSk5VQT09>

Passcode: 663224

CO-CHAIRS

Jannett N. Jackson, Interim Chancellor
Donald Moore, DAS
President

COUNCIL MEMBERSHIP

Angélica Garcia, President, BCC	Jannett N. Jackson, Interim Chancellor
Nathaniel Jones, President, COA	Ronald McKinley, Acting Vice Chancellor, HR
Rudy Besikof, President, Laney	Matthew Freeman, President, BCC Faculty Senate
David Johnson, President, Merritt	Matthew Goldstein, President, COA Faculty Senate
Eleni Gastis, President, Laney Faculty Senate	Thomas Renbarger, President, Merritt Faculty Senate
Jamille Teer, Representative, Local 1021	Anthony Edwards, Representative, Local 39
Jennifer Shanoski, President, PFT	Donald Moore, President, DAS
TBD, Student Representative	Tachetta Henry, Classified Senate President, Merritt
Sasha Amiri-Nair, Notetaker (non-voting)	

Members – 15; Quorum – 8

- **STANDING ITEMS**

- A. CALL TO ORDER**

- Meeting started @ 9:02 a.m.
 - One more meeting in late May
 - Next meeting in August or September

- B. ADOPTION OF THE AGENDA:**

- **Motion to Approve the Agenda**
M/s: Garcia/Besikof
MOTION APPROVED

- C. APPROVAL OF PGC & PBC JOINT MEETING MINUTES**

- March 26, 2021, Meeting Minutes
 - **Motion to Approve the March 26th, 2021 Meeting Minutes**
M/s: Renbarger/Teer
MOTION APPROVED
ABSTAINED: Garcia/Jackson/Richardson

D. PUBLIC COMMENT

There was no public comment

E. COMMITTEE/COUNCIL REPORTS

- *District Facilities Committee - Atheria Smith*
 - One more meeting this year
 - They confirmed the membership
 - Will send out communication to the college presidents
 - Wants everyone represented equally
 - They are missing a rep from CoA
 - Missing a Second rep from Merritt
 - Missing a faculty member from Laney
 - They are looking to find 2 student representatives
 - Rachel Goodwin confirmed as co-chair
 - Discussed security in great lengths
 - Asked CRC and Zulu
 - May 1 is the deadline to provide a PPO and to give a status update on CRC and Zulu, which was not requested in the RFP but is required by the Cleary Act.
 - A-1 and Marina will continue to provide service
 - CRC will need to discuss next steps
 - Need to make a decision as to where to go since they do not have their PPO
 - Discussed COVID screening
 - They did not get to DFC Goals
 - They have 4 goals
 - The 5-year plan
 - Continue to implement and understand the total cost of ownership
 - Better Communication and maintain shared governance and communication
 - Recommend that bond funds be provided for 1.5% of the value for upgrades and improvements
 - Establish the safety task force
 - Look for an invitation to discuss the safety task force

- *District Technology Committee - Antoine Mehouelley*
 - Working on the technology master plan
 - A matrix was created
 - As well as a funding request
 - The technology committee will use the matrix
 - They will send the recommendation to the chancellor
 - Working on a getting an RFP to continue working on their infrastructure
 - CISCO RFP and will bundle all of the projects together to come up with 1 RFP to bid with multiple companies
 - Monitoring the mapping out of the student journey
 - After phase 1 of Peoplesoft they received requests for enhancements to the system
 - It is costly and they need to discuss the enhancements
 - Moore – if there was a large number of requests, was the business mapping process not done well enough?
 - Phase 1 was only a technology upgrade
 - Phase 2 is to map out the student journey
 - He wants to form a committee to review the enhancements
 - They have had some challenges with student enrollment the last few weeks

- They have been working on it and so far it has been fixed.
 - Mark will be coming up with some help to assist the students with enrollment
 - They are monitoring the system to make sure the glitch does not happen again
 - Working on phase 2 of the business process
 - EPAF will be going away
 - Next Friday at 10 they will present at the District office – a presentation workshop
 - Chancellor – thanked Antoine, his staff and VC Brown working with Mark Johnson with working on the enrollment glitch so quickly, getting the announcement out and making the students aware.
- *District Academic Affairs and Student Services Committee*
 - Gastis – they did not meet
 - Brown – have one more meeting coming up at the end of the semester and will report back then
- *Planning & Budgeting Council – Thomas Renbarger*
 - The entire meeting was given to Adil’s 5-year projection
 - BAM taskforce has its next meeting on May13
 - Will receive a presentation from Cambridge West with the 5 year expenditures and how the funding will be affected when running through the student centered funding formula as opposed to being a 100% enrollment based
 - Shanoski - also talked about the \$15 million in salary savings is embedding in their budget. They see money that isn’t being spent, so where is the money going?
- *Update from the PGC subcommittee on Equity, Diversity & Inclusion – Royl Roberts*
 - They have a resolution that received input from the subcommittee and they reached out to BOT to see if they have any input.
 - Hope to have it at the next May meeting
 - State Chancellor is requesting to have a resolution adopted by June 30.
 - Subcommittee is scheduled to meet May 14 and will finalize the resolution
 - The intent of the subcommittee to find ways that the District can support the effort of diversity, equity and inclusion without getting in the way of what the colleges are doing
 - He will have a final written report at the next PGC meeting
 - Joseph – subscription 38 from the CCLC came out and they are adding language to include equity, inclusion and diversity to a number of policies and procedures
 - Chancellor – asked if Joseph made a recommendation on how they should address the recommended changes to the Board or will a task force take care of it?
 - Bielanski – the process is they come to the Chancellor’s cabinet first then the District Academic Senate for review. All updates come to the PGC for review and action.
- They can all come to the board at the same time.

F. ACCREDITATION UPDATE

- Chancellor – the President’s in the Chancellors cabinet have agreed to appear before the accreditation committee to present to the commission and give them an update
- Besikof gave an update on his college
- Moore - the Senate President’s had a meeting with State Chancellor Oakley where he stated his issues and concerns. The Chancellor is concerned about major issues that have yet to be resolved coming from the Board and the governance issues.
- Chancellor - that she has addressed this with the Board that to put in a special trustee or team of special trustees is a last resort and it is not the first choice.
- If the commission does not feel that the District is not substantially complying with the recommendations, that is when they will move forward with the special trustee.
- We are making progress but still have some issues that need to be addressed.
- Garcia – its responsible for us to think about what it would mean for the college’s to receive a decision that does allow for continued probation. But also prepare for what it will mean if the decision is to show cause.
- Gastis – it’s important to communicate to the student’s what this means because they do not understand.
- Freeman asked what is being done on the front end and what can we do between now and June when the ACCJC commission report is published to do.
- Chancellor – clarified that no committee makes a decision, they can only make recommendations
- She has talked to the Board that they have one employee and that’s the Chancellor. If a BOT reaches out directly to staff, they need to say, have you talked to the Chancellor about this?
- Moore – we need evidence that the we are communicating to the Board
- Bielanski – suggested having a Board study session

• **CARRIED OVER AND NEW ITEMS**

Topic:	Strategic Goal:	Discussion:
<p>Follow up on Commitment to Meet the Recommendations in the Distance Education Committee Resolution Regarding Necessary Online Student Services and Support <i>Inger Stark</i></p>	<p><i>Discussion</i></p>	<ul style="list-style-type: none"> • Inger gave her presentation • PCCD Distance Ed Committee Resolution regarding Necessary Online Student Services and Support • Based on PCCD Distance Education Plan 2017-2020 • PPCD DE Program Review 2019/2020 • Overview of PCCD’S Online Student Services and Support • Additional research conducted during 2018/2019 academic year • Approved by PCCD Distance Ed Committee on 4/22/19 • Approved by DAS on 5/7/19 • Approved by DAASC on 5/10/19 • Went over equity data which was the center of their analysis and recommendations • Talked about strengths & weaknesses and relationship to student support services

		<ul style="list-style-type: none">• BE IT RESOLVED that<ul style="list-style-type: none">○ The \$1,484,711 budget request in the PCCD DE Annual Program update for FY20 be fully funded in order for the District office to provide adequate DE infrastructure and support to the colleges;○ Implementing and improving online student services and support be the priority of District office administrative efforts and funds; and○ Each college receive new funds in the amount of \$500,000 to support the growth of its DE program.• Wants to ask the new Chancellor to evaluate and respond in some way regarding the recommendations that came forward.• Two important things staff would like a response to:<ul style="list-style-type: none">• - They are requesting a 1.0 level for a Distance DE Coordinator a full time classified professional to focus on helping faculty make their instructional materials equitable and accessible in an online environment• - Second request for the colleges to receive new District funding specifically so they can develop their own distance education initiatives.• Shanoski– made a motion to re-endorse the proposal• Goldstein seconded the motion• Besikof – he does not recall ever canceling an online class due to enrollment on a demand scale it’s certainly there, but with that demand is the urgency for student success.• Moore – this item was not listed as an action item only discussion and asked the group if they want to make it into an official motion.• VC Brown – they have been engaged with working with DE in regards to what “normal life” will look like in the future.• Moore – his concern is that if we support something that goes all the way to the Chancellor’s office and accept it and it’s not completely implemented, there should be some feedback that comes back to the PGC and PBC.• If we attribute the problem to the pandemic and the turnover of the Chancellor but we need to acknowledge it on record.• Shanoski – if we don’t do something about it now, it will not be in next year’s budget, we will miss our opportunity.• Goldstein – since this was not agendized as an action item they should take this as a refresher since the Chancellor was just notified of this item. Give her some time to meditate on it and come back to them with an update.• Chancellor – this was just brought to her attention and will look into it.• Inger – her intent was to come to this committee to keep this issue on the radar.
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<p>Approval of Board & Administrative Policies</p> <ul style="list-style-type: none"> • BP 2220 • AP 3410 • AP 3518 • AP 3600 • AP 3725 • AP 4220 • AP 5030 • AP 5035 • AP 5040 • AP 5130 • AP 5500 • AP 5700 • AP 7800 	<p><i>Discussion & Action</i> <i>Joseph Bielanski</i></p>	<ul style="list-style-type: none"> • BP 2220 the board asked for it to be updated. The only addition was to make sure the classified was on the committee membership • MOTION TO APPROVE THE AP's & BP • - M/s: McKinely/Shanoski • - Motion passed • Goldstein – looked at the form that is obligated to fill out for putting together a hiring committee and the language that's quoted from AP 7121 is different than what actually appears on AP 7121. The language that is on the HR form is the correct language if the MOU is still current. You can only hire 1 faculty member when assembling a 3 person hiring committee. • How to make a note of the MOU and attach it to AP 7121? • Bielanski – if language in the AP needs to be updated, it can be done. It needs to be a link to the form not an attachment • Shanoski – do we have a note where the MOU was temporary or permanent • Teer – why would there be a joint person with SEIU and local 39 when they are two very distinct bodies. • Bielanski – it can be edited to separate them out.
<p>Enrollment Management</p>	<p><i>Siri Brown</i></p>	<ul style="list-style-type: none"> • Item moved to next meeting
<p>PCCD 5- year projections</p>	<p><i>Discussion</i> <i>Adil Ahmed & Thomas Renbarger</i></p>	<ul style="list-style-type: none"> • Adil gave his presentation • Shortfall of \$13.7 mil • Total expenses of \$144.8 mil • Beginning fund balance of \$23.1 mil and an ending balance of \$3.1 mil • \$2.8 mil was overstated on the SCFF • Had to reduce it by \$2.8 mil • Reduce the expenditures by \$2.8 mil • Total expenses \$141.9 mil equal to the revenue • Vacant positions helped balance the budget • They are balancing this on the back of the HOLDHARMLESS • Received additional Stability fund of \$6.6 mil • Hold Harmless was \$7.1 mil with a total of \$13.7 mil • \$3.5 mil being spent every year on benefits and utilities • The fund balance will help offset those increases every year • If we take the hold harmless then you have to take the vacant positions. • The budget was balanced with the \$13.7 mil which includes the Hold Harmless and vacant positions • If they do not extend the HH we will be negative \$7.1 mi • When you have a vacant position, does not mean we have cash • Chancellor asked Mark Johnson about an update on the group he is advocating for the HH • Johnson – they are working on lobbying a case about how the SCFF disproportionately penalizes Urban Community College Districts and favors the more rural districts because

		<p>it does not consider the cost of living</p> <ul style="list-style-type: none"> • Freeman – with this new interpretation of the 5-year projection how will it impact their efforts to hire more full time faculty? • Chancellor explained that it's not a new interpretation. It was articulated in the FICMAT report that we are in a structural deficit and they are trying to lobby the State Chancellor to extend the HH for another year • Freeman – does she have an ETA as to when they will get the information on the update on the numbers? • Chancellor – we are working on it right now. She has a meeting scheduled with the President's on May 10 to come up with a plan to figure this out. • The recommendation for the hires has not been ratified by the Board • Shanoski - from a PFT perspective, when they were looking at the vacant positions and they see 26 faculty positions which are mostly retirees. We have the money in the budget, but it is confusing where the money is going. • Are we doing the same thing with the Administrative positions? She does not see the same concern or reconsideration for those positions • It was recommended to reconstruct the District office which has not happened yet and wants more transparency • Chancellor – she has not talked to the State Chancellors office as they do not have the recommendations complete She has put a hold on hiring administrators until further notice. • Moore – it would be helpful if the PBC look at the numbers again and the PGC will bring it back at the end of June, see where we are at and move forward • Send a note to the colleges that there may be a pause on the hiring. • Projected to have a 5% increase coming up for the fall and bring this item back to the agenda to discuss. 	
			Adjourn

- **ADJOURNMENT**
Meeting adjourned at 11:28 a.m.
- **NEXT MEETING**
a. May 28th @ 9:00 a.m.