

WV CSED Waiver Frequently Asked Questions Updated 4/20/2021

1. Can I apply for CSEDW services while I am on the IDD Waiver waitlist?

Yes. However, you cannot be on both Waivers at the same time. Although youth with co-occurring diagnoses are eligible, they must be able to cognitively benefit from the CSED Waiver services.

2. Can the Medical Card be used as proof of WV Residency?

Yes.

3. My child is not in residential treatment or in out of state treatment. Can I still apply for this waiver on behalf of my child?

Yes.

4. I just had a psychological report completed; can I just use that report for eligibility?

No. The clinician must be an approved evaluator by the MECA (Medical Eligibility Contracted Agent) and there are specific tools and/or tests required for the CSED Waiver. It will be beneficial to provide the independent evaluator a copy of the recently completed psychological as well as any other pertinent medical records.

5. How do I apply for LBHC designation?

Contact the West Virginia Health Care Authority at <https://hca.wv.gov> or 304-558-7000 to obtain information about becoming a Licensed Behavioral Health Center (LBHC). The Office of Health Facility Licensure and Certification (OHFLAC) will then need to be contacted to certify the program. Contact OHFLAC at <https://ohflac.wvdhhr.org> or 304-558-0050.

6. Can I keep the same therapist who is currently my Safe at Home Therapist if I get this waiver?

Yes, if the existing therapist is employed by a company that is enrolled to provide CSED services.

7. Can I receive Safe at Home Services while on this waiver?

No. Once a youth is awarded a waiver slot, their Safe At Home services must stop.

8. Does my child need to be in foster care to apply for this waiver?

No.

9. How long does the CSED Waiver last?

Eligibility must be re-established annually. However, this Waiver is not for long term services. The length of the stay is based upon the individual child's needs with an expected average of 6-9 months.

10. What happens if my child is placed/currently in a residential facility when applying for CSED Waiver?

Individuals who are deemed eligible for the CSEDW program have up to 180 days to access services on the program from the date of eligibility determination. These 180 days can assist BCF (Bureau for Children and Families) with finding placement for children/youth approved for the CSEDW program who are currently in either in-state or out-of-state placement. If services are not accessed within 180 days, the child/youth will be discharged from the CSEDW program. However, they can re-apply at any time.

11. Are personal options available for CSEDW? Is using PPL an option?

Not currently.

12. Is there a specific list of diagnoses that are eligible for the CSED Waiver?

No, there is not a set of specific SED diagnoses for this waiver.

13. How long does it take to go through the referral process?

The goal is less than 45 days from referral to determination.

14. How do I appeal an eligibility decision?

If a member is determined not to be medically eligible, then the member or parent/legal representative will receive a written decision. A Request for a 2nd Medical Examination and a Request for Hearing form that includes free legal resources, and the results of the reassessment is included. This notice is also sent to the member's case manager and Aetna Better Health. The termination may be appealed through the Medicaid Fair Hearing process if the Request for Hearing form is submitted to the Board of Review within 90 calendar days of receipt of the Notice of Decision. A 2nd medical Evaluation can be requested within 14 days of the date of the Denial letter.

15. If an existing member is determined to no longer meet criteria for the program can they re-apply?

Yes.

16. Where do you get an application for the CSED Waiver?

The initial form is located on BMS (Bureau for Medical Services) and KEPRO's web site. You may also contact KEPRO at 1-844-304-7107 or wvcsedw@kepro.com.

17. Does a psychiatrist/physician have to sign the CSED Waiver Person-Centered Service Plan?

No, they do not have to sign the CSED Waiver Person-Centered Service Plan (PCSP). However, please refer to the LBHC licensing regulations if you are only doing one PCSP and it includes medication being prescribed by your agency. <http://ohflac.wvdhhr.org/laws>

18. Will Special Medical Cards from the Bureau for Children and Families pay for CSED services?

No. The applicant must have regular Medicaid coverage for these services.

19. What can be used as proof of residency? Can you process the application without it since I just moved?

You can use a valid driver's license, utility bill, Medicaid card, vehicle registration, Valid passport or anything else that either requires your drivers license verification, Social Security card or birth certificate. If you just moved, this requires permission from the program director and is on a case-by-case basis.

WV DHHR Case workers are NOT required to provide proof of residency for individuals that are in state's custody.

20. There are no Independent provider's listed in my area, the closest one is over an hour away! How can I get my child evaluated? OR The provider in my area can't evaluate my child within the 14 day timeline, now what?

Please contact PC&A to assist you to find a provider in their network at 304.776.7230.

21. When Kepro asks for documents regarding assessments, what are they asking for?

This is a general guideline for requested documents for annual re-evaluations and initial out-of-state applicants (this is a general list; not all inclusive, nor all required for every assessment – what is relevant for the past 30-90 days if applicable?):

- Incident reports
- Most recent CANS
- Psychological evaluations (or those completed since initial IPE)
- Progress reports (Facility, school, etc.)
- Plan of Care
- IEP
- Behavior Plan or Positive Behavior Support Plan
- Behavior logs
- Psychosexual assessments

22. Can provider's bill for the plan of care meeting?

No. It is not permitted in the most recent policy manual.

