

2022 ANCC Practice Transition Accreditation Program® (PTAP) Policies

General Policies

- The recording and/or transmission of education sessions in any format is strictly prohibited.
- All individuals and/or entities are strictly prohibited from electronically recording or broadcasting any PTAP Virtual Symposium sessions.
- Information presented at the PTAP Virtual Symposium does not represent the views or standards of ANCC.
- Payment in full is required in order to process online registrations and provide access to the PTAP Symposium.
- We only accept major credit card payments.
- ANCC, at its sole discretion, reserves the right to modify the PTAP Symposium.

Consent Clause

By registering and participating in activities, which includes sharing pictures with ANCC or tagging the PTAP Symposium in social media, registrant consents to the use and distribution (both now and in the future) of the registrant's image, likeness, comments, or voice in both live and on-demand reproduction of the PTAP Symposium. Further, registrant consents to ANCC and its affiliates, employees, contractors and assigns use of any and all such image, likeness, comments, voice, videos in which registrant have participated, and any reproductions thereof, as well as registrant's name, quotations from verbal interview in whole or in part, in any manner ANCC may deem proper, for any purpose, including without limitation commercial purposes. Registration may also include technology that monitors registrant's activities at the PTAP Symposium which may include, without limitation, attending various session and visiting booths.

Waiver of Liability

Registrant understands and agrees that participation in exercise carries a physical risk of injury. By engaging in the optional exercise made available at the PTAP Symposium, registrant agrees that he/she does so at his/her own risk, are voluntarily participating in these activities, assume all risk of injury to himself/herself, and agrees to release and discharge ANCC from any and all claims or cause of action, know or unknown, arising out of his/her participation.

Code of Conduct

ANCC values the participation of each attendee and desires for all attendees to have an enjoyable and fulfilling experience. Accordingly, all attendees are expected to show respect and courtesy to other attendees. All communication should be appropriate for a professional audience including people of different backgrounds. PTAP Symposium attendees are solely responsible for their actions.

ANCC will not tolerate harassment of any kind, including, but not limited to, harassment based on ethnicity, religion, disability, physical appearance, gender, or sexual orientation. This policy applies to all participants and attendees of all ANCC events. Harassment includes, without limitation, offensive gestures, verbal and written comments, deliberate intimidation, and sustained disruption of talks or other events. Attendees requested to cease harassing behavior are expected to comply immediately, and failure to comply may serve as grounds for removal from the PTAP Symposium.

When notified of individuals engaging in harassing behavior, ANCC, at its sole discretion, may take any action it deems appropriate, ranging from a simple warning to expulsion from current and/or future ANCC meetings, conferences, and events. Decisions to ban individuals from future events is the sole discretion of ANCC.

If you are being harassed, notice that someone else is being harassed, or have any other concerns, please contact the organizer by email at meetings@ana.org.

Registration Cancellation/Refund Policies

Deadline for receipt of cancellations: 11:59 p.m. EDT on March 16, 2022

- All cancellations must be submitted in writing to ptapsymp@mcievents.com and should include the registration ID number and registrant name(s).
- Cancellations will not be accepted by phone.
- Donations are **nonrefundable**.
- Full conference cancellations notice received **on or before March 16, 2022**, will receive a refund less the \$50 administrative fee.
- No refunds will be issued for cancellations received **after March 16, 2022**.
- Promotions/discounts are not retroactive and cannot be applied to previously purchased individual or group registrations. Limit one special offer/discount code per registration.
- Refunds for canceled registrations are processed within four to six weeks after the close of the PTAP Virtual Symposium.
- Refunds will not be issued for “no-show” (a “no-show” occurs when a registrant does not access the live virtual event). *Note: In the event a registrant misses the live event, content will be available until May 31, 2022.*
- Refunds will not be issued for technical difficulties. All sessions will be available on demand until May 31, 2022.
- Due to processing costs, only overpayments in excess of \$25 will be considered for refunds. Please ensure that payments include the correct dollar amount to avoid overpayment.
- ANCC reserves the right to cancel or postpone any or all PTAP Symposium activities due to circumstances beyond the reasonable control of ANCC, which includes, without limitation, computer-related attacks, hacking, earthquakes, governmental regulation, fire, flood, labor difficulties, civil disorder, public health crisis, or acts of terrorism and acts of God (“Force Majeure Events”). In the event the PTAP Symposium is cancelled due to Force Majeure Events, ANCC reserves the right to either retain the entire registration fee and credit it toward a future ANCC event, or reimburse the registrant after deducting costs already incurred by ANCC, which could not be recovered from third parties.