



# OLD REPUBLIC SPECIALTY INSURANCE UNDERWRITERS



## About Old Republic

*A HISTORY OF GROWTH AND STABILITY*

Old Republic traces its beginnings to 1923, although several acquired subsidiaries began operations much earlier. The company is one of America's 50 largest shareholder-owned insurance businesses.

Its subsidiaries market, underwrite, and provide risk management services for a wide variety of coverages, predominantly in the general (property and liability), mortgage, guaranty, and title insurance fields. The company is primarily a commercial lines underwriter servicing the insurance needs of a large number of organizations, including many of America's leading industrial and financial services institutions.

For employees, the Company offers an environment of success in which they can pursue personal goals of professional and economical achievement in the context of Old Republic's business objectives.

- Company:** Old Republic Specialty Insurance Underwriters, Inc.
- Job Category:** Property & Casualty Insurance Operations
- Location:** Yardley, PA
- Work Experience:** 0 – 5 years' experience as a Business Systems Analyst or recent Business Information Systems degree
- Education Level:** Degree in Information Systems or Programming

### **Business Systems Analyst - Interfaces**

In support of ORSIU Operations, the focus of this position is on building and maintaining insurance system interfaces using Electronic Data Interchange tools. With oversight from management, the successful candidate must be able to support the requirements engineering and/or business operations processes for multiple business functions, providing both business knowledge and systems understanding of relevant environment(s). It requires understanding the business operation that the system will need to support and defining a solution that maximizes the business functionality while solving the business problem and not affecting overall technical design or performance of the target systems.

#### **Duties and Responsibilities:**

Conduct requirements analysis, developing and documenting both business requirements and detailed specifications for system implementation.

Develop test strategy including test plan(s) and perform test execution and problem resolution.

Assist in Project Management oversight when required including oversight of Old Republic, external clients, and outside resources.

Active participation in large and/or complex projects related to the relevant business area to ensure quality and timely deliverables.

Analyze requests for modifications and/or enhancements and subsequently define and prepare alternative solutions to business needs to ensure thorough analysis across multiple domains.

Analyze, Design, Test and Implement modifications and/or enhancements to fulfill business needs.

Support internal and external clients by analyzing, researching, and providing solutions to inquiries relating to system entry, coding, procedures, user manuals, etc. to ensure quality resolution.

Provide oversight of interface data coming from our business partners including Third Party Administrators to assure timely interfacing of transactional data and financial balancing.

Keep current with Property & Casualty Insurance knowledge and industry technology. Utilize that knowledge to enhance/develop productivity tools, standards, and procedures to contribute to the effective and efficient operation of the department and company.

#### **Qualifications:**

- Education or experience building and maintaining insurance system interfaces. Use of Electronic Data Interface tools (Insurance Industry experience a plus).
- Effective communication, presentation, and negotiation skills
- Experienced with supporting or developing Policy or Claims Administration Systems in a Commercial Property and Casualty setting is a plus
- Detail oriented
- Knowledge of systems development / implementation methodologies and an understanding application workflows and access mechanisms
- Experience with tools such as Excel, PowerPoint, Access, Visio is required

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