



**ABRS**  
Australian Business  
Registry Services

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# Apply for your director ID

*Last updated: 01 November 2021*

You need to apply for your own director ID. The fastest way to do this is online using the myGovID app.

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## Step 1 – Set up myGovID

You will need a myGovID with a Standard or Strong identity strength to apply for your director ID online. If you live outside Australia and can't get a myGovID with a Standard or Strong identity strength, you will need to apply with a paper form and provide certified copies of your identity documents. If you live in Australia and:

- don't have a myGovID, you can find information on how to download the app at [How to set up myGovID](#) [↗](#)
- already have a myGovID, you can apply for your director ID now.

info

**myGovID is different from myGov**

- myGovID is an app. You download the myGovID app to your smart device. It lets you prove who you are and log in to a range of government online services, including myGov.
- myGov is an account. Your myGov account lets you link to and access online services provided by the Australian Taxation Office (ATO), Centrelink, Medicare and more.

## Step 2 – Gather your documents

You will need to have some information the ATO knows about you when you apply for your director ID:

- your tax file number (TFN)
- your residential address as held by the ATO
- information from two documents to verify your identity.

Examples of the documents you can use to verify your identity include:

- bank account details
- an ATO notice of assessment
- super account details
- a dividend statement
- a Centrelink payment summary
- PAYG payment summary.

## Step 3 – Complete your application

Once you have a myGovID with a Standard or Strong identity strength, and information to verify your identity, you can log in and apply for your director ID. The application process should take less than 5 minutes.

Apply now with

### How to apply if you cannot get a myGovID

If you can't get a myGovID with a Standard or Strong identity strength, the best way to apply for a director ID will depend on your situation.

### Apply by phone

You can apply by phone if you have:

- an Australian tax file number (TFN)
- the information you need to [verify your identity](#).

When you have the information you need to apply, [contact us](#).

## Apply with a paper form

If you can't apply online or over the phone, you can apply using a downloadable form – [Application for a director identification number \(NAT75329, PDF, 306KB\)](#). This is a slower process and you will also need to provide certified copies of your documents to [verify your identity](#). If you have issues completing the form, you can find help on our [Accessibility](#) page.

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