

Proof of Residency

WARNING: The government is very particular about proof of residency. Before providing your proof of residency, please be aware of the following:

- The address on the proof of residency **MUST** match the address you used on your choice application **EXACTLY**.
 - The name of the parent must match exactly
 - The address must match exactly including punctuation
 - The address must have 4 parts:
 - A street number like 2215
 - A street direction like N or North
 - A street name like Palmer
 - A street suffix like St or Street

Please bring a copy of ONE of the following, **dated within 90 days of the application**, with an exactly matching legal name and exactly matching address to support that the student lives at the address on the application.

- Water, sewer, gas, electric, cable, satellite or landline phone bill or letter from a utility service (If you have it, **WE Energy bill** is preferred)
- Wage statement from employer
- W-2 end-of-year earnings statement (only good during Feb, Mar, or Apr)
- Government correspondence (see examples below)
 - Supplemental Security Income “SSI”
 - Wisconsin Works “W2” Cash Benefits
 - Temporary Assistance for Needy Families “TANF”
 - Food Share “Food Stamps”
 - United States Postal Service letter (not a change of address on envelope)
 - Housing Assistance letter
 - Printed statement from *Access.gov*
 - property tax bill
- Lease agreement (must have ENTIRE lease agreement)
 - Yearly lease must include the date the parent applies
 - Monthly lease must be dated within 3 months of application

If you are currently homeless or without an address please email open.enrollment@stmarcus.org and request help with residency verification.