

# **Graduate School of Engineering, The University of Tokyo**

## **Guidelines for Applicants to the 2022 Master's Program**

### **Application Schedule B**

• Due to the effects of the novel coronavirus infection, etc., it is possible that the contents of these Guidelines for Applicants will be changed. In that case, we will announce the change on the following website, so please check it often:

[https://www.t.u-tokyo.ac.jp/soee/admission/general\\_guideline.html](https://www.t.u-tokyo.ac.jp/soee/admission/general_guideline.html)

• This year, the exam may be administered online. Please check the "Guide to Entrance Examinations" of the department to which the application will be sent for details.

#### Research and Education Goals

The goal of the Graduate School of Engineering is to provide students with a rich, comprehensive education in science and technology that will allow them to take an engineering-based approach to their thinking. We also seek to foster individuals willing to take on the responsibilities of engineering, and the various activities involved in its application, which include research, development, planning, design, production, management, and creation/review of proposals for government measures. The School will equip students so that they are able to take on research challenges that will lead to new technical innovations and open up new fields of study, thereby contributing to the sustainability and development in the modern global society.

#### Intended Applicants

- 1) Students who will improve themselves in accordance with the research and education goals of the School.
- 2) Students who aim to contribute internationally to society with understanding and respect for diverse cultures.
- 3) Students who have a strong sense of ethics and responsibility, and who will study with enthusiasm.

## **1. Requirements for Eligibility**

- (1) Those who have graduated from a Japanese university or are expected to graduate by March 31, 2022.

(Note 1)

- (2) Those who have completed, or are expected to complete by March 31, 2022, 16 years of school education abroad.

(Note 2)

- (3) Those who have been conferred, or are expected to be conferred on or before March 31, 2022, a degree equivalent to that of a bachelor's degree from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of said foreign country or a related organization), having completed a program with a completion period of 3 years or more. (Note

2)

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(4) Those designated by the Minister of Education, Culture, Sports, Science and Technology or those who have graduated or are expected to graduate by March 31, 2022 from an educational institution designated by the Minister.

(Note3)

(5) Those who have been conferred a bachelor's degree or are expected to have conferred on or before March 31, 2022 by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD).

(6) Those who will be 22 years or older on March 31, 2022 whom this graduate school has recognized through individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university. (Note 1) (Note 4)

Note 1) Japanese universities mentioned in Eligibilities (1) and (6) above are universities within the boundaries of Japan and as prescribed in Article 83 of the School Education Law.

Note 2) Eligibilities (2) and (3) above include the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.

Note 3) Those mentioned in Eligibility (4) above refer to any who have graduated from the following schools or educational institutions :

- The Japan branch of a foreign school as designated by the Minister of Education, Culture, Sports, Science and Technology.
- Specialized training college designated by the Minister of Education, Culture, Sports, Science and Technology (limited to programs where the program duration is at least 4 years and which satisfies standards determined by the Minister).
- Universities under the old university ordinances, or higher educational institutions (daigakko) under the national/provincial/independent administrative agency ordinances.

Note 4) ① Those mentioned in Eligibility (6) above refers to those who do not fall into any of the Eligibility (1) through (5) above but have graduated from an educational institution equivalent to a 4-year university, and whom this graduate school has recognized, as having abilities that are at least equivalent to those who have graduated from a Japanese university.

② Those who wish to apply based on Eligibility (6) above must submit all the documents specified by the administrative department of this graduate school by October 29, 2022 as the eligibility for application is confirmed individually in advance by document screening. Please inquire to the administrative department (refer to 10. Contact) of the graduate school in advance about the eligibility for application and the documents to be submitted.

③ Those who are recognized as having abilities that are at least equivalent to those who have graduated from a Japanese university through screening of entrance qualification will be permitted to apply and take the entrance examination.

## **2. How to Apply**

(1) Applicants are asked to complete the entrance application form via the admission application form creator beforehand ([http://www.t.u-tokyo.ac.jp/soee/admission/general\\_guideline.html](http://www.t.u-tokyo.ac.jp/soee/admission/general_guideline.html)).

(2) All application documents must be uploaded online to a designated location. Furthermore, applications must also be sent by postal mail, using registered express mail, and include all documents for submission in the designated envelope. For details, check the Graduate School of Engineering website. ([http://www.t.u-tokyo.ac.jp/soee/admission/general\\_guideline.html](http://www.t.u-tokyo.ac.jp/soee/admission/general_guideline.html)).

\*The application requires both uploading of electronic data and submission of documents by mail. Submitting only one of them is not acceptable.

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(3) Upload period : From November 25 (Thursday) to December 1 (Wednesday), 2021, 3:00 p.m. (Japan time)  
For postal mail, if the application is postmarked by December 1 (Wednesday), it will be accepted as long as it arrives by December 6 (Monday).

\* However, as for "Other" in "Documents to submit," refer to the "Guide to Entrance Examinations" of the department to which the application will be sent, as the submission period may differ.

(4) Send applications to: 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656  
Graduate School Team, Administrative Division, Graduate School of Engineering, The University of Tokyo.

### **3. Examination Dates and Location**

Examinations will be held in mid-January to mid-February, 2022. The examination date of each department will be announced in the "Guide to Entrance Examinations" or on the department website.

### **4. Selection Methods**

(1) Selection of students for admission shall be conducted based on written examinations, oral examinations, and submitted documents.

(2) Some departments make selections based on submitted documents. Written examinations, and oral examinations may be conducted only for those who have passed the document-based selections. The examination fee will not be refunded even if the document-based selections is unsuccessful. Please check the "Guide to Entrance Examinations" of the department to which the application will be sent for details.

### **5. Examination Subjects and Enrollment Capacity for each Department**

The departments that implement the application schedule B are as follows. Check the examination subjects of Application Schedule B on the website or "Guide to Entrance Examinations" of the department to which the application will be sent.

Department Name	Enrollment capacity
Nuclear Engineering and Management	Few people

## 6. Documents to Submit

Documents, etc.	Applicant	Notes
*Entrance application	All applicants	<p>Enter the required information accurately.</p> <p>Please be sure to provide an email address where you can be reached.</p> <p>Upload the Photograph Data (use a clear photograph taken within the past 3 months that shows your upper body facing forward with your head uncovered, without anyone else in the frame) according to the instructions of the Admission Application Form Creator. The format of the Photograph Data is not specified.</p> <p>This will not only be used for identity verification during test conducting, but also for preparing your student ID card.</p>
*Address Label	All applicants	Create an Address Label, for the Application Envelope. Affix it on the designated envelope.
Application Envelope		Use an envelope large enough to hold A4 size paper (approximately 240mm x 332mm for A4 size documents) and affix the label produced by the Admission Application Form Creator to the face of the envelope. Include all documents for submission in it and use registered express mail at the post office.

<p>Examination fees</p>	<p>All applicants [except for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology)]</p>	<p>30,000 yen is required for the examination fee.</p> <p>Payment must be made by one of the following payment methods: bank transfer, payment at a convenience store, Pay-easy-compliant ATM, Pay-easy-compliant Internet Bank, Internet-only Bank, Union Pay, Alipay, or credit card.</p> <p>Transfer or payment fees are the responsibility of the applicant to pay.</p> <p>For bank transfers, use the transfer application form output by the Admission Application Form Creator and transfer it from the nearest banking facility (using Japan Post Bank or the post office are not acceptable). Do not use an ATM or the internet. For details on transfer methods, refer to the transfer application form output by the Admission Application Form Creator and the notes indicated therein.</p> <p>If using a convenience store, Pay-easy-compliant ATM, Pay-easy-compliant Internet Bank, Internet-only Bank, Union Pay, Alipay or credit card, for details on methods and notes, refer to “How to make Payment of Examination Fee at E-shiharai.net.”</p> <p>[This fee is not required for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology).]</p>
<p>Certificate of graduation from previous university</p>	<p>All applicants who have already graduated at the time of applications (excluding individuals who graduated from the Faculty of Engineering of the University of Tokyo)</p>	<ol style="list-style-type: none"> <li>1) Not required if the date of graduation is indicated on the academic transcript.</li> <li>2) It must be issued by the university from which you graduated (with the official seal) and must clearly indicate your degree.</li> <li>3) If applying under Application Requirement (5) above, submit a certificate indicating the degree conferred, created by the National Institution for Academic Degrees or the National Institution for Academic Degrees and University Evaluation.</li> <li>4) Photocopies and PDF printouts are not be acceptable.</li> </ol>
<p>Academic Transcript from previous university</p>	<p>All applicants (excluding individuals who graduated from the Faculty of Engineering of the University of Tokyo, or who are expected to graduate)</p>	<ol style="list-style-type: none"> <li>1) It must be issued by the university from which you graduated (with the official seal) .Documents verifying the student’s performance in the academic department in question (including liberal arts courses).</li> <li>2) If applying for transfer admission (entering university as a non-first year student) to the university, submit a certificate of academic performance from the previous university or other institution attended prior to transfer admission.</li> <li>3)Photocopies and PDF printouts are not be acceptable.</li> </ol>
<p>Research plan</p>	<p>Persons currently employed by a government agency who wish to study while working</p>	<p>Summarize the plan in approximately four pages (A4 size)</p>

Other	Relevant applicants	In some departments, documents other than those indicated above may be required for submission. Please refer to the “Guide to Entrance Examinations” from the department to which application will be sent.
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(Note 1) All certificates, documents, and other material written in languages other than Japanese or English must have a Japanese or English translation attached.

(Note 2) "\*" indicates a form output by the admission application form creator with the required information entered.

## **7. Announcement of Successful Applicants and Admission Procedures**

(1) Examinee numbers of successful applicants will be posted on the Graduate School of Engineering website at 4:00 p.m. February 10 (Thursday), 2022. (<http://www.t.u-tokyo.ac.jp/soee/index.html>)

(2) Approval for admission of applicants will be notified as below.

For Japanese nationals: Notification will be made in February 2022.

For non-Japanese nationals: Notification will be made once they have cleared screening by The University of Tokyo Security Export Control.

(3) Persons receiving notification of authorization for admission in April 2022 shall carry out the required admission procedures by March 4 (Friday), 2022(tentative), in accordance with instructions regarding admission procedures that will be forwarded at that time. Please note that persons who do not carry out the admission procedures during this time will be deemed as having opted out of admissions.

(4) The School will not accept telephone, fax, e-mail, or other inquiries regarding the success of applications.

(5) Fees required for admission (tentative fees for 2022)

(Tuition and Admission fees are not required for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology).)

1. Admission fee: 282,000 yen (tentative fee)

2. Tuition fee: First term: 267,900 yen (Annual fee: 535,800 yen) (tentative fee)

(Note) The amounts indicated above are tentative. If amounts are amended at the time of admission or while the individual is registered as a student, the new amounts shall apply from the time of the amendment in question.

## **8. Notes**

(1) Applicants cannot apply to two or more departments in the Graduate School of Engineering at the same time. Also, applicants cannot be enrolled in other universities or other schools at the University of Tokyo at the same time as the Graduate School of Engineering. Those who have passed entrance exams in the Graduate School of Engineering, the University of Tokyo of this year cannot apply for Application Schedule B without declining the pass.

(2) Applications will not be accepted if the specified documents are not complete and in order by the submission date indicated above. After the application process is complete, no changes to documents will be accepted and no

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documents will be returned, under any circumstances.

- (3) The examination admission card will be issued online. For details, check the Graduate School of Engineering website. ([http://www.t.u-tokyo.ac.jp/soec/admission/general\\_guideline.html](http://www.t.u-tokyo.ac.jp/soec/admission/general_guideline.html))
- (4) Those who wish to enter the university while still being employed are required to submit upon entry to the university, a Letter of Approval (in any format) from their employer (as long as the one who approves you holds a higher position than you, then the exact position does not matter) certifying that their “in office status” does not in any way interfere with them entering the university.
- (5) Persons with disabilities may require special consideration when taking examinations and attending courses. Such persons are requested to contact either the School of Engineering Administrative Division (refer to 10. Contact) or the Administration Office for the department to which the application is being sent (before submitting the application).
- (6) Non-Japanese applicants must have a visa that will allow admission to a Japanese graduate school, as stipulated in the “Immigration Control and Refugee Recognition Act (Law No. 319, 1951),” by the time of admission procedures.
- (7) Under some circumstances, application procedures, examination dates and way of conducting, and other details may be subject to change.
- (8) Once paid, examination fees will be non-refundable under any circumstances.
- (9) After the admission process has been complete, no admission fees will be returned under any circumstances.
- (10) Personal information obtained through the application process, including the applicant’s name and address, will be used for: 1) selection of applicants (application processing, selection); 2) announcement of successful applicants; and 3) admission procedures. For successful applicants, this personal information will be used for: 1) administrative purposes (school registration, core studies, etc.); 2) student support (health management, employment support, applications for scholarships and exemptions from tuition fees, use of libraries, etc.); and 3) operations related to the collection of tuition fees.
- (11) The examination results used to select entrants may be used in future studies for the improvement of both the entrance examination and the education at the University of Tokyo.
- (12) In the event of an unexpected situation such as a natural disaster, please note that information related to entrance examinations will be offered on the Graduate School of Engineering website.

## **9. Response to fraud**

If any false statement or forgery is found in the application documents, or if there is clear evidence that there was any fraudulent activity during the examination, that student’s admittance may be canceled even after enrolling in or going on to a graduate school.

## **10. Contact**

**This document is a translation from the authoritative Japanese version.**

7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656

Graduate School Team, Administrative Division, School of Engineering, The University of Tokyo

Tel: 03(5841)6038, 7747

E-mail: daigakuin.t@gs.mail.u-tokyo.ac.jp

October 2021

The University of Tokyo has established the “The University of Tokyo Security Export Control Regulations” in accordance with Japan’s “Foreign Exchange and Foreign Trade Act”, and rigorously screens potential international students on the basis of these regulations.

Please be aware that international applicants who fall under any of the conditions set out in said regulations may not receive permission to enroll at the university or may have their research activities restricted.

Details can be obtained from the following website: Office of Export Control

<https://www.u-tokyo.ac.jp/adm/export-control/ja/rule.html> (Japanese only)



# Notice regarding Foreign-language (English) Examinations in 2022 Graduate School of Engineering, The University of Tokyo Entrance Examinations (How to submit TOEFL score) (Master's Program, Doctoral Program [Application Schedule B] )

- ◆ Students should submit an official TOEFL score from a test administered in February 2020 or later.
- ◆ Deadline to apply for a TOEFL iBT/TOEFL iBT Home Edition test: before applying for the Graduate School of Engineering entrance examination.
- ◆ Deadlines for taking a TOEFL iBT/TOEFL iBT Home Edition test and for submission of score report depend on the department. Please refer to the attached document.

## [How to submit TOEFL scores]

• The following is how to submit the scores of TOEFL iBT test (taken at a test site)<sup>\*1</sup> or a TOEFL iBT Home Edition test (taken at home)<sup>\*2</sup>.

※1 Please check the ETS website for information on how to apply for the TOEFL iBT test.

(URL: <https://www.ets.org/toefl/test-takers/>)

※2 For more information about TOEFL iBT Home Edition, please visit the website above to check the required equipment and test environment, and to learn how to apply.

• Be sure to request ETS to transmit your score to our graduate school when registering for a TOEFL iBT/ TOEFL iBT Home Edition test. Applicants who already have a TOEFL iBT/ TOEFL iBT Home Edition score and plan to submit that score should also request ETS to transmit the score report to our graduate school.

Send TOEFL Institutional Score Report to (TOEFL DI Code for Graduate School of Engineering):

• We cannot accept your scores if you do not use these exact codes.

DI (Designated Institution) Code: "8596" (University of Tokyo Engineering)

Department Code: "99" (Any Department Not Listed)

• We cannot receive your score report without your request to ETS. As long as you order this report and there is no problem during your TOEFL test, we can receive your score report data online about 2 weeks after you take the test. We accept the score report data that we receive online as your foreign language exam score, so it is not necessary that the score report arrives at our graduate school by mail before the deadline.

## [Notes]

• Students should register for a TOEFL iBT/TOEFL iBT Home Edition test before applying for the entrance examination. When creating your application form through 'Admission Application Form Creator', enter the Appointment Number of your TOEFL score to be submitted. Applicants who already have a TOEFL score and plan to submit that score should also enter the Appointment Number of your TOEFL score to be submitted. If you submit more than one score, only the score of the Appointment Number you entered in the application form will be valid.

• You are not required to submit a Test Taker Score Report.

• No changes to the submitted TOEFL scores are allowed after submitting your application for the entrance examination.

• There has been some trouble with TOEFL, such as test cancellations and postponements on the day of the test or delays in issuing official scores. Please plan ahead to allow ample time for taking an exam.

• Please check the information on the ETS website and send your score with sufficient time to arrive by the deadline.

• Foreign language (English) exams of Graduate School of Engineering Entrance Examinations generally use "Test Date Scores". However, if some departments use "MyBest Scores", they will be noted in the "Guide to Entrance Examinations", so please refer to the "Guide to Entrance Examinations" scheduled to be published on the website later.

• TOEFL ITP Plus for China (students living in mainland China only) will be also accepted. When submitting a TOEFL ITP Plus for China score, please submit a copy of the score notified to your Vericant account along with your admissions application documents. Also, from the "Send to Schools" page on the Vericant student portal site, specify the University of Tokyo (Engineering) as the data recipient.

October 2021

Graduate School of Engineering, the University of Tokyo

**Deadlines for taking a TOEFL iBT/TOEFL iBT Home Edition test and for submission of score report (※)**  
**Graduate School of Engineering, The University of Tokyo**  
**Entrance Examinations to the 2022 Master's/Doctoral Program (Effective Winter 2021-2022)**

(※) About deadline for submission of score report for TOEFL iBT/TOEFL iBT Home Edition test: As long as you order score report to ETS and there is no problem during your TOEFL test, we can receive your score report data online about 2 weeks after you take the test. We accept the score report data that we receive online as your foreign language exam score, so it is not necessary that the score report arrives at our graduate school by mail before the deadline.

- There has been some trouble with TOEFL, such as test cancellations and postponements on the day of the test or delays in issuing official scores. Please plan ahead to allow ample time for taking an exam.
- Please check the information on the ETS website and send your score with sufficient time to arrive by the deadline.

Department	Deadlines for taking a TOEFL test	Deadlines for submission of score report	Notes
Mechanical Engineering	No deadline is set for taking the exam.	January 6(Thu), 2022	
Precision Engineering		January 31(Mon), 2022	
Electrical Engineering and Information Systems	December 19(Sun), 2021	January 24(Mon), 2022	
Applied Chemistry	No deadline is set for taking the exam.	January 17(Mon), 2022	
Advanced Interdisciplinary Studies		December 28(Tue), 2021	The deadline for TOEIC score submission is the same day.
Nuclear Engineering and Management		January 7(Fri), 2022	