



# 2023 Continuing Education Policies In Person Courses

## TUITION:

Members: \$0

Non-Members: N/A

Cancelations/No Shows: \$10

## LOCATION:

This class is held at GKAR at 5830 Venture Park Drive, Kalamazoo, MI 49009.

2023 Course Date	2023 Registration, Refund, and Transfer Deadline
March 8 <sup>th</sup>	March 1 <sup>st</sup> by 5:00 pm
April 24 <sup>th</sup>	April 17 <sup>th</sup> by 5:00 pm

## ATTENDANCE & ENTRANCE:

Attendees are expected to complete the six-hour requirement in one (1) session. Attendees must be currently or previously licensed as a real estate salesperson or broker in Michigan. Attendees shall behave in a manner that would be a credit to themselves GKAR. Attendees arriving more than ten (10) minutes late or leaving more than ten (10) minutes early will not receive credit for the course.

## EQUIPMENT FURNISHED:

Course material and/or handouts are included in the course tuition.

## REFUNDS:

All course fees paid shall be refunded if: the course is cancelled, the applicant requests cancellation in writing by the corresponding date listed above, or the applicant is rejected by the school.

All refunds shall be returned within thirty (30) days. No refunds will be given after the corresponding date above unless cancellation occurs within one (1) business day of original registration.

## TRANSFERS/CANCELATIONS:

Before the registration deadline, you may transfer to another 2023 Con Ed offering without a fee. If you cancel before the registration deadline, you may register for another Con Ed offering without a fee. After the registration deadline, if you cannot attend your original class and wish to cancel, you will have to pay a cancellation fee of \$10. Transfer is valid only if the applicant notifies GKAR in writing, at [Support@GKAR.com](mailto:Support@GKAR.com) of circumstances on or prior to the corresponding date listed above.

## NO SHOW POLICY:

A \$10 No Show fee will be charged to any person who makes a reservation and does not attend the course, or does not cancel or transfer in accordance with the policies outlined herein.

## CONTACT:

Email: [Support@GKAR.com](mailto:Support@GKAR.com)

Phone: (269) 382-1597